

COBAR SHIRE COUNCIL



WORKS COMMITTEE MEETING AGENDA

THURSDAY 8 OCTOBER 2015

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows:

1. Apologies
 2. Declaration of Interests
 3. General Manager's Report – Part A (Action)
 4. General Manager's Report – Part B (Information)
 5. Matters of Urgency
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REPORT 1A – QUOTATION FOR THE SUPPLY OF PLANT AND EQUIPMENT HIRE RATES 2015/2018

FILE: P3-19-4 AOP REFERENCE: 3.3.4 ATTACHMENT: NO
AUTHOR: *Executive Assistant Engineering Services, Sandra Davey*

Purpose

To consider quotations from Contractors for Councils Plant and Equipment Hire Register for 2015/2018.

Background

Throughout the year Council uses various contractors for the supply of plant and equipment for many of Council's activities.

These Contractors are usually engaged on a daily basis for small projects or by quotations for larger projects.

The administration of this approach can be haphazard as the appropriate paperwork to cover the individual business WH&S compliance and insurances has not necessarily been provided prior to works commencing.

To ensure that Council complies with all regulatory requirements of WH&S, Workcover, Local Government Act 1993, etc. Council needs to adopt a formal approach to regulatory requirements through the quotation process.

Issues

The Companies listed below have provided sufficient documentation to be included on Council's Register of approved Contractors.

Company	Service Provided
Tank Contracting	Plant Hire

This does not mean other Contractors cannot be engaged, once all regulatory requirements are received from the Contractors yet to submit then they will also be added to the current Register.

Therefore the financial information needs to remain completely Confidential. These quotations received will be available for perusal at the Council meeting.

Financial Implications

There are no additional financial implications for Council as acceptance of these quotations does not commit Council to comply with Contractors rather just provides a pool of registered Contractors.

RECOMMENDATION

That the following Contractors be included in the Council's Register of approved Contractors for the Supply of Plant and Equipment 2015/2018:

Company
Tank Contracting

**REPORT 2A – RENEWAL OF LICENCE TO OCCUPY CROWN LAND –
BEING LOT 35 IN DP755649, PART OF COBAR SHIRE COUNCILS WATER
SUPPLY FILTRATION PLANT**

FILE: A10-1-6 AOP REFERENCE: 3.3.4.2 ATTACHMENT: NO
AUTHOR: *Land Management Officer, Heather Holder*

Purpose

For Council to resolve to enter into a licence agreement with the Minister Administering the Crown Lands Act 1989 for a period of four years for land identified as Lot 35 in DP755649 and used by Cobar Shire Council for the sludge ponds of the current water treatment plant operations and to inform Council about the future requirements for this land.

Background

Cobar Shire Council have entered into licence agreements with the Minister Administering the Crown Lands Act 1989 for the use of Lot 35 DP755649 since 2008.

The land is a parcel of crown land which Cobar Shire Council have used for the sludge drying ponds of the current water treatment plant.

This land has underground pipes which are used to bring the water from Nyngan to Cobar and will require more pipework to be constructed to connect the new water treatment plant with current tanks, in particular the raw water tank.

Issues

This licence continues from the expiry of the last licence and will commence on 13 May 2014 for a period of four (4) years. The licence has the following requirements:

- Payment of annual licence fee of \$150 per year, which increases with CPI each year;
- Payment of any Council rates levied;
- Public liability of \$20 million is required to be held by Council and proof of such is to be provided if requested;
- Development consent is required before undertaking any works on the land;
- Council must give to the Minister prompt notice in writing of any serious accident to or serious defect or want of repair in any of the improvement facilities devices contrivances services to or fittings in the Premises or other things or of some or any of them having become seriously defective unsafe weakened out of repair in any way or likely to cause any serious danger risk or hazard to the Premises or any person therein unless defect unsafeness weakness or want of repair is capable of being and is promptly remedied;
- At the end of this licence, Council must remove the sludge and rehabilitate this land to the satisfaction of the Minister or his/her delegated Officer. It would also be good practice to involve the Environmental Protection Agency (EPA) in the rehabilitation process.

During this four (4) year period, Council will need to consider the future use and requirements for this land.

There will be a requirement to construct pipework connecting the new water treatment plant with current tanks, in particular the raw water tank. As a condition of the licence, Council will be required to seek the permission of the Minister Administering the Crown Lands Act 1989 to construct these pipes.

There are two options that Council will need to consider before the 12 May 2018:

1. Purchase of the land:
 - a. no requirement to create easements for pipes and access of those pipes;
 - b. best practice would still require the rehabilitation of the site.
2. At the end of the licence period, the land will return back to Crown Lands:
 - a. Council will need to create easements for the pipes and access to those pipes over the land, this may require compensation to be paid to the land owner (Crown Lands)
 - b. Rehabilitation of the land will be required to the satisfaction of the Minister or his/her delegated Officer.

Legal Situation

Council needs legal tenure over this land as it is required for the current operations of the water treatment plant.

Financial Implications

The licence agreement requires an annual payment of one hundred and fifty dollars (\$150) which will continue to be paid from a Water Treatment Plant operational budget

Risk Implication

Council needs legal tenure over this land as it is required for the current operations of the Water Treatment Plant.

RECOMMENDATION

1. **That Council authorise the Mayor and General Manager to sign and execute under the common seal of Cobar Shire Council the licence agreement for Lot 35 in DP755649.**
2. **That Council note that further information will be provided in regards to the future requirements for Lot 35 in DP755649.**

REPORT 1B – ENGINEERING WORKS REPORT

FILE: C6-20-2

AOP REFERENCE: 4.3.2

ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To inform Council of completed and ongoing Engineering Works for the period of September 2015.

Background

September 2015 Engineering Works have mainly consisted of:

- The completion of the Cobar Regional Airport boundary fence modifications;
- Liaison with the designers for the Cobar Water Board Pipeline Replacement and Pumping System, New Water Treatment Plant and Waste Water Projects;
- Roads to Recovery and SRV road works on Shire roads;
- Maintenance of State and Regional Roads.

State Highways

Maintenance Work

- Sign Replacement Works as required – **ongoing**;
- Shoulder grading for reseals – **ongoing**.

Urban Roads/Shire Roads/Regional Roads

Maintenance Work

- Inspections on various shire/regional roads;
- SR2 – Emergency grading;
- SR16 – Maintenance grading and gravel repair;
- SR19 – Maintenance grading;
- SR21 – Spot gravelling and maintenance grading;
- SR24 – Maintenance patching;
- MR407 – Maintenance gravelling and grading;
- MR419 – Maintenance gravelling and grading;
- MR423 – Slashing;
- RR7518 – Emergency grading;
- RR7521 – Vegetation.

Construction Work

- MR416 – Gravel crushing.

Private Works

Nil.

Water and Sewer

Maintenance Work

- Pest control within sewer reticulation network being carried out where necessary - **ongoing**;
- Sluice valve and hydrant repairs on town water supply reticulation – **ongoing**;
- Clearing and control of vegetation along the Nyngan to Cobar raw water pipeline easement (CWB) –**ongoing**;
- Reading of the water meters for the major and minor users (CWB) – **ongoing**;
- Reading of the water meters for Cobar – **completed**.

Construction Work

- The valve replacement program for 2015/2016 is underway with the installation of new and replacement of faulty valves. Second stage of the valve replacement program has commenced includes the area bounded by Louth Road, Bathurst, Brough and Marshall Street's – **ongoing**.

Resources for Regions

Construction of New Water Treatment Plant

- Negotiations are being finalised by legal representatives for purchase of the property for the proposed Cobar Water Treatment Plant. Council is waiting on the all parties to sign;
- The current state of the new Cobar Water Treatment Plant; only the essential works to be undertaken for the project to move forward to a shovel ready status.

Construction of New Water Pipeline – Nyngan to Cobar

- The completed tender documents have been received and are currently under review by the Cobar Water Board's legal representatives.

Airport Pavement Works

- The aircraft tie down points have been marked out and the required works to install the tie downs will be performed by the Cobar Shire Council staff.
- **Ongoing**.

Airport Fencing and Access Road

- The modifications to the Cobar Airport Fence have been completed.

Upgrade of Sewerage Facilities

- Scoping for the rehabilitation of the pumping station at Tom Ward Oval is completed and a draft copy of the tender documents are under construction;
- Investigation is still underway for the reticulation layout at the Industrial Estate. Following this, community consultation will be undertaken to decide on project delivery;
- With the clearing of vegetation and regrowth around the embankments of the Sewerage Oxidisation Ponds nearing completion, the works have started on the establishment of erosion control grass and irrigation system on the banks of lagoons with this work to be carried out by Council staff;
- Chlorination of effluent for reuse - test results of the effluent that have been received back at this time have displayed a requirement for a level of pre-treatment, a number of options are being considered to obtain the best level of long term treatment and low level running costs. The option that has been accessed as the most cost effective is the construction of a sub-surface wet land (reed bed).

Construction of RFS Shed

- Construction of the RFS Shed has commenced with foundation, sub-soil drainage and slab nearing completion.

RECOMMENDATION

That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways and Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.

REPORT 2B – EXPENDITURE FOR ROADS NETWORK

FILE: R5-31 AOP REFERENCE: 4.3.2 ATTACHMENT: YES (PAGE 12-17)

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To provide Council with financial information on the expenditure on Council's Local and Regional Roads.

Background

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue) and Regional Roads Network (green) is provided as an attachment to this agenda for Council's information.

RECOMMENDATION

That the information detailing the Expenditure for Council's Roads Network be received and noted.

ATTACHMENTS



WORKS COMMITTEE MEETING AGENDA

THURSDAY 8 OCTOBER 2015

~ REFERENCE TO ATTACHMENTS ~

PART B - INFORMATION

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