

# **COBAR SHIRE COUNCIL**



## **ORDINARY MEETING AGENDA**

**THURSDAY, 25 MAY 2017**

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## ~ ORDER OF BUSINESS ~

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Business for the meeting will be as follows:

1. Apologies
  2. Declaration of Interests
  3. Condolences
  4. Confirmation of Minutes
    - Ordinary Meeting of Council – Thursday, 27 April 2017;
    - Extraordinary Meeting of Council – Tuesday, 9 May 2017.
  5. Matters Arising from Minutes
  6. Mayoral Report
  7. General Manager's Report – Part A (Action)
  8. General Manager's Report – Part B (Information)
  9. General Manager's Report – Part C (Confidential)
  10. Matters of Urgency
  11. Correspondence
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## ~ COUNCIL'S VISION ~

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Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

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## ~ COUNCIL'S MISSION ~

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Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
  - Louth Road
  - Tilpa Road
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## ~ COUNCIL'S VALUES ~

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Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
- All activities are to be customer focused and provide equity for all.
- Involve the community in decision making through open government and consultative processes.
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
- Conserve and protect the natural beauty of the area.
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

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## ~ COUNCIL'S CHARTER ~

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A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillors, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

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**CLAUSE 1A – MAYORAL REPORT**

**FILE: C13-1-5**

**AOP REFERENCE: 3.1**

**ATTACHMENT: NO**

**AUTHOR: *Mayor, Councillor Lilliane Brady OAM***

Report to be tabled.

**RECOMMENDATION**

**That Council accepts the information contained in the Mayoral Report for the month of May 2017.**

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**CLAUSE 2A – DETERMINATION OF FEES PAID TO MAYOR AND COUNCILLORS**

**FILE: C12-2 & L5-1 AOP REFERENCE: 3.1.5**

**ATTACHMENT: YES**

**(PAGE 50-74)**

**AUTHOR: *General Manager, Peter Vlatko***

**Purpose**

To set the fees payable to the Mayor and Councillors for 2017/2018 in line with the Local Government Remuneration Tribunal's Determination.

**Background**

Section 248 of the Local Government Act 1993 requires that:

- 1) *A council must pay each councillor an annual fee.*
- 2) *A council may fix the annual fee and, if it does so, it must fix the annual fee in accordance with the appropriate determination of the Remuneration Tribunal.*
- 3) *The annual fee so fixed must be the same for each councillor.*
- 4) *A council that does not fix the annual fee must pay the appropriate minimum fee determined by the Remuneration Tribunal.*

Cobar Shire Council currently pays the following annual fee as adopted in June 2016:

Mayor - \$24,030.00 p.a. monthly in arrears;  
Councillor - \$11,004.00 p.a. monthly in arrears.

The Tribunal has determined that an increase of 2.5% effective 1 July 2017 is appropriate.

The attachment to this report details the determination for all category Councils. Since the 2016 determination a number of Councils have amalgamated resulting in the creation of 20 new Councils. The impact of those structural changes is an overall reduction in the number of Councils in NSW from 152 to 128. This significant change has prompted a review of the existing categories and the allocation of Councils into these categories.

In undertaking the review the Tribunal examined the existing categories, a range of statistical and demographic data and considered the views of Councils and Local Government NSW. Having regard to that information the Tribunal has determined a categorisation model which differentiate Councils for the purpose of categorisation include population the sphere of Councils economic influence and the degree of regional servicing.

Cobar Shire Council remains a Rural Council, the fee determination levels are as follows:

	<b>Councillor Annual Fee</b>		<b>Mayor (Additional)</b>		<b>Total Mayor Fee</b>	
	Min \$	Max \$	Min \$	Max \$	Min \$	Max \$
Category: Rural	8,750	11,570	9,310	25,250	18,060	36,820

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Applying a 2.5% increase to the current amount paid results in the following amounts.

Mayor - \$25,250 p.a.

Councillor - \$11,570 p.a.

**Financial Implications**

The recommended changes are contained within the draft budgets for 2017/2018 which are currently on public exhibition.

**RECOMMENDATION**

- 1. That Councillors fees are set at \$11,570.00 per annum paid monthly in arrears for the twelve months commencing 1 July 2017.**
- 2. That the Mayor's fee is set at \$25,250.00 per annum, paid monthly in arrears for the twelve months commencing 1 July 2017.**



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**CLAUSE 3A – QUARTER 3 2016/2017 BUDGET REVIEW****FILE: L5-22****AOP REFERENCE: 3.3****ATTACHMENT: YES****(UNDER SEPARATE COVER)****AUTHOR: *Director of Finance and Community Services, Kym Miller*****Purpose**

To present to Council the budget review for the third quarter of the 2016/2017 financial year and to recommend changes to the 2016/2017 Budget.

**Background**

Council is required to receive a budget review statement that shows the estimate of income and expenditure as set out in its Annual Operational Plan and a revised estimate of the income and expenditure for that year at the end of each quarter except the fourth quarter.

Appearing as attachments to this report are:

1. Section 94 Contribution Details;
2. A report from the Director of Finance and Community Services indicating that he believes the financial position is satisfactory having regard to the adopted estimates for the 2016/2017 year;
3. A revised capital expenditure forecast.

**Executive Summary – Capital**

A number of small projects that will not get done this year are recommended for removal from the forecast. In prior years these have generally been retained in the schedule and carried forward. These will be re assessed and re introduced when they become a priority rather than retained and in effect block money out for higher priority projects.

Capital expenditure on The Wool Track has been reduced by \$80k but this has been offset by increased expenditure in the operating budget on the same road.

The key projects which are being funded by external grants have also been adjusted in line with current expectations – the details appear in the attachments.

The latest assessment of plant purchases also appears in the attachments.

**Executive Summary – Operating****General Fund:**

**Methodology notes:** Significant items only are recommended for amendment. Council officers have however reviewed all line items in the general ledger.

No adjustments are recommended for the Water Fund, Sewer fund or the Domestic waste Fund. The General Fund is forecast to have a downward revision of \$70.5k. However, of this \$80k is simply a reclassification of roads expenditure from capital to operating and \$70k will be received next year under the Roads to Recovery plan as it is simply a timing issue.

An investigation into the possible reduction in roads depreciation is currently being undertaken and this will be reported on when finalised and consent has been received from the Auditor General. It could see a reduction in recurrent operating expenditure to the order of \$400k.

Revised Operating Surplus/ Deficit by fund after deducting Capital grants and Contributions

	<b>General Fund</b>	<b>Water Fund</b>	<b>Sewer Fund</b>	<b>Total</b>
Q2 BR	518,930	-2,429	-80,201	436,300
Q3 adjustments	-70,500			-70,500
Revised forecast	448,430			
		-2,429	-80,201	365,000

Items which increase the operating surplus totaling \$139.5k are:

- Inclusion of Grant Income (\$48k) as revenue. This amount will be received this financial year towards a consultancy for the Airport Master Plan and its resilience to the impact of climate change.
- Reduction of finance charges (\$16k) on the suite of printing and copying equipment due to the retiring of the package which was acquired seven years ago.
- Reduction in the rent line (\$8k) following renegotiation of employee rent assistance.
- Reduction (\$45k) in IT operating line as the operating allowance for a project is no longer required and the system has been stable and not incurring call out costs.
- Reduction in consultancy expenses (\$22.5k) as the flood study will not be completed this year.

*Increased capital grants and contributions may also occur depending on the status of progress claims on the major projects but they do not impact Council's operating surplus on a day to day basis.*

Items which decrease the operating surplus totaling \$210k are:

- Transfer \$80k of expenditure on The Wool Track from capital classification to operating i.e. there is no reduction in expenditure on that item.
- Timing adjustment on receipts under Roads to Recovery program of \$70k – this amount will be received next financial year.
- Reduction in DA income of \$70k due to low activity in Cobar. Councillors are aware however of discussions taking place with key mines as to improving this source of income.

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**RECOMMENDATION**

1. That the capital budget for 2016/2017 is revised by the amount detailed in the attachment to this report.
2. That the operating forecast surplus for 2016/2017 be reduced by \$70,500 as per the lines detailed in this report.

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**CLAUSE 4A – SCRAP METAL COLLECTION AND RECYCLING TENDER**

**FILE: W1-7-1**

**AOP REFERENCE: 5.1.2.2**

**ATTACHMENT: NO**

**AUTHOR: *Manager Planning and Environmental Services, Stephen Poulter***

**Purpose**

The purpose of this report is to consider tenders for the provision of collection and recycling of scrap metal from all waste facilities in the Cobarr Local Government Area.

**Background**

On 28 February 2017, tenders were called for the collection and recycling of scrap metal.

Three companies submitted tender's before the tender closing date and are listed below:

- Matthews Metal Management;
- OneSteel;
- Sims Metal Management.

Given the sensitive nature of the information provided by the tenders it is recommended that Council considers a further report in Committee of the Whole Closed Council with the press and public excluded.

**RECOMMENDATIONS**

**That the tenders received for the collection and recycling of scrap metal be considered in Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the Local Government Act 1993, as discussions of this matter in open Council would prejudice the commercial position of the persons who supplied it.**

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**CLAUSE 5A – LGNSW’S GOOD GOVERNANCE IN ACTION FORUM****FILE: C12-2 & C12-7 AOP REFERENCE: 3.1.4 ATTACHMENT: YES****(PAGE 75-79 )****AUTHOR: *Executive Assistant – General Manager/ Mayor, Janette Booth*****Purpose**

The purpose of this report is to provide information to the Council about the LGNSW’s Good Governance in Action Forum which is to be held on 28 June 2017 – 29 June 2017 at the Amora Hotel Jamison, Sydney and to seek expressions of interest from (a maximum of three (3)) Councillors on who would like to attend alongside Council Management Executives.

**Background**

This report is to provide the relevant information on LGNSW’s second good governance forum, building on last year’s highly successful inaugural event. LGNSW has since adopted a governance action plan with new initiatives to support the development of governance capability for NSW Councils. This year’s forum focuses on the ‘Who, What and How’ of putting fresh thinking into practice to strengthen good governance skills and practices across the board - meeting the standards expected by our communities and strengthening the sector’s reputation.

Local Government in NSW is subject to ever increasing levels of scrutiny. The package of changes to the *Local Government Act 1993* adopted last year again focused to a large extent on improving performance and enhancing accountability – in other words, raising the quality of governance.

The amendments included, for example, new guiding principles for local government (including continuous improvement and fair and ethical behaviour); re-defining the roles of mayors and councillors; requiring the governing body to ensure the council acts ‘honestly, efficiently and appropriately’; better community engagement; oversight of external audit by the Auditor General; expanded internal audit; a new code of meeting practice; and changes to the Code of Conduct.

Valuable lessons can be learned by looking inter-state and overseas. We also need to consider the major changes occurring in local government’s operating environment, notably the implications of the digital revolution. This year’s program will highlight the practical steps involved in achieving better results.

**Issues**

This Conference is important as it provides the opportunity to keep up to date to promote the highest standard of governance across NSW local government.

The Conference Program includes such topics as:

- Critical issues and lessons to be drawn from inter-state and overseas experience;
- Case studies of successful efforts to improve the quality of governance;

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- The implications of the digital revolution and how technologies can advance good governance;
  - Implementation of last year's amendments to the *Local Government Act 1993*;
  - Specific areas of change and improvement, including roles, responsibilities and ethics; financial management; audit; and community engagement;
  - Action planning for councils and Local Government NSW.

### **Financial Implications**

Registration costs are \$990.00 (incl. GST) per delegate (for LGNSW members) and \$1,980 (incl. GST) per delegate (for non-members) inclusive of Conference dinner. Accommodation costs would be approximately \$550.00 (per delegate) for the entire conference. Travel costs will be approximately \$500.00 i.e. the total expenses will be approximately \$2,090.00 (per delegate – based on LGNSW membership).

Costs are provided for in Council's 2016/2017 Governance and Councillor Training Budget.

### **RECOMMENDATION**

**That approval be given to the nominated Councillors to attend the LGNSW's Good Governance in Action Forum - 28 June 2017 – 29 June 2017 in Sydney.**

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**CLAUSE 1B – DEVELOPMENT APPROVALS: 19 APRIL 2017 – 16 MAY 2017**

**FILE: T5-1**

**AOP REFERENCE: 1.6.3.1**

**ATTACHMENT: NO**

**AUTHOR: *Director of Planning & Environmental Services, Garry Ryman***

**Complying Development Approvals**

There were no Complying Development Applications approved under delegated authority for the period 19 April 2017 – 16 May 2017.

**The value of Complying Development approvals for 2016/2017 to date is Nil.**

The value of Complying Development approvals for the similar period in 2015/2016 was Nil.

**Local Development Approvals**

There were no Local Development Applications approved under delegated authority for the period 19 April 2017 – 16 May 2017.

**The value of Local Development approvals for 2016/2017 to date is \$1,116,930.00.**

The value of Local Development approvals for the similar period in 2015/2016 was \$1,852,178.00.

**Construction Certificates**

There were no Construction Certificates approved under delegated authority for the period 19 April 2017 – 16 May 2017.

**RECOMMENDATION**

**That the information detailing the Local Development and Construction Certificate approvals for the period 19 April 2017 – 16 May 2017 be received and noted.**

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**CLAUSE 2B – MONTHLY STATUS REPORT****FILE: C13-10****AOP REFERENCE: 3.1****ATTACHMENT: NO****AUTHOR: *General Manager, Peter Vlatko***

<b>COUNCIL RESOLUTIONS 22 MARCH 2012</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
162	Council – Clause 16A - Liquid Trade Waste Policy – Costs and Implementation Method	14.3.2012	<b>DES/SM/DPES</b>	Adopts option one (1) for the upgrading of the existing trade waste outlets and purchase the required pre-treatment units and complete the installation works on all trade waste premises with all costs to be funded out of the Sewer Fund Reserves with a no-interest three (3) year loan to local proprietors of businesses, and further that repayment will be a condition of approval on their Liquid Trade Waste licence agreement as per the NSW Office of Water regulations.	Lack of staff resources has prevented implementation of resolution. Discussions were being undertaken with Dubbo City Council through the LMWUA for Dubbo Trade Waste Officer to implement a Trade Waste Program for several Councils within the LMWUA.  Change in Local Government structure likely to affect progress of this proposal.  Matter to be reviewed when resources are available.
<b>COUNCIL RESOLUTIONS 24 APRIL 2013</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
380	Committee of the Whole Closed Council – Clause 1C – Notice of Rescission Motion –	95.4.2013	<b>DCED</b>	That in the year 2013/2014 that Council develops a tourism management plan that details appropriate commitments and plans	Action plan instigated for implementation of resolution. Interim Report provided to March 2014 Ordinary Council Meeting.



	Consideration of Tourism Cost Centre			that aid the tourist industry in Cobar.	Expect Plan to be developed in 2016/2017 as part of overall IP&R.
<b>COUNCIL RESOLUTIONS 22 AUGUST 2013</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
435	Council – Clause 9A – Determination of Status of Mt Gap Road	187.8.2013	AM	That Mt. Gap Road within Mt. Gap Station shall be dedicated a public road and remain on the Roads Register as a Shire Road.	Waiting on gazettal by Western Lands.
<b>COUNCIL RESOLUTIONS 24 JULY 2014</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
583	Works Committee Meeting – Report 3A – Road Capital Works Program 2014/2015	128.7.2014	DES/ RDM	That Council trials the use of chemical and cementitious stabilisation of the unsealed road network in conjunction with gravelling.	Trial undertaken in-conjunction with 2016/2017 Capital Works Program Report to be provided to the June Ordinary Council Meeting.
<b>COUNCIL RESOLUTIONS 25 SEPTEMBER 2014</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	DPES	That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd.  That Council authorise the Mayor and General Manager to sign any	Matter to be finalized by December 2017.  Agreement to be prepared for negotiations commencing July 2017.

				lease or licence under the Common Seal of Council.	
<b>COUNCIL RESOLUTIONS 23 APRIL 2015</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
701	Council – Clause 7A – EOI – Lease, Management and Maintenance of Cobar Regional Airport	59.04.2015	<b>AM</b>	That on completion of all requirements for certification of Cobar Regional Airport master planning be commenced, in conjunction with preparation of a business plan exploring potential commercial development of the Airport.	Airport Committee Meeting held in Q2.  Grant application submitted for Master Plan.  Workout for Tender.
702	Council – Clause 8A – Maintenance of Stock Control Structures	60.04.2015	<b>DES</b>	That Council recompile a comprehensive Grid Register which is expected to take approximately 6 to 12 months to complete depending on resources available and location of grids with the Register including GPS coordinates, photos of the grid, an assessment on the condition of the grid and its associated infrastructure.	Staff being appointed to undertake project.  Identification has commenced and register started.  Anticipated work to be completed by December 2017.
<b>COUNCIL RESOLUTIONS 24 SEPTEMBER 2015</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
793	Council – Clause 9A – O’Neill Road Water	197.09.2015	<b>SM/ DES</b>	That Council undertakes flow and pressure testing on the existing	NSW Public Works have been engaged to undertake a network

	Supply			main on Lerida Road during the summer peak demand to determine the availability of water.  That a full report be provided to Council when available.	analysis of the Cobar water supply reticulation to determine the pressure and availability of water in the entire network.
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#### COUNCIL RESOLUTIONS 22 OCTOBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
799	Finance and Policy Committee – Notice of Motion – Services to O’Neill Road and Sutherland Drive	210.10.2015	DES/SM	That an investigation be undertaken into a water subsidy for the residents of O’Neill Road for the summer months similar to what we do for the Villages.	No action to date.  Matter to be included in Network Analysis.

#### COUNCIL RESOLUTIONS 26 NOVEMBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
809	Works Committee – Notice of Motion – Report 2A - RMS Repair Program for 2016/2017	226.11.2015	DES	That if funding is not obtained that Council continues to nominate MR407 Mulya Road in subsequent years until funding is obtained.	Funding was not received for the 2016/2017 financial year. A new application will be submitted for the 2017/2018 program.
817	Council – Clause 7A – Cobar Sewerage Treatment Land Being Lot 24 in DP837494, Application for	236.11.2015	DES	That Council apply for a 12 month short term licence over crown land parcel Lot 24 in DP837494.  That the Mayor and General	Matter being reviewed given no action to date.

	Licence to Occupy Crown Land and Approval for Land Acquisition			<p>Manager be authorised to execute the licence documents under the Common Seal of Council.</p> <p>That the costs associated with the licence be paid from operating expenses for the Cobar Sewerage Treatment Works.</p> <p>That Council acquire by compulsory acquisition the whole of the land contained in Lot 24 DP837494 Sewerage Works Road, Cobar (hereafter called the acquisition land).</p> <p>That the acquisition of land be acquired pursuant to Section 187 of the Local Government Act 1993 and the Land Acquisition (Just Compensation) Act 1991 for commercial purposes for the continued operation and management of the Cobar Sewerage Treatment Works.</p> <p>That the acquisition land value be paid upon completion of the acquisition of the acquisition land, to the Department of Primary Industries on behalf of the Crown in full and final payment of all</p>	
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			<p>those interests including the rights of the Crown pursuant to Section 104 of the <i>Native Title (NSW) Act 1994</i> and Section 54(2) of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</p> <p>That the survey plans and other acquisition documents for the acquisition of the acquisition land be signed under the Common Seal of Council.</p> <p>That the Council authorise the Mayor and General Manager to sign all acquisition documents.</p> <p>That the acquisition land be acquired as operational land pursuant to the provisions of Section 31 of the <i>Local Government Act 1993</i>.</p> <p>That pursuant to the provisions of Section 190 of the <i>Local Government Act 1993</i> all minerals are excluded from the acquisition.</p> <p>That Council makes the necessary application to the Minister or Governor so that the acquisition can be completed.</p>	
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				That the costs associated with compulsory acquiring the land be paid from the Sewer Reserve Fund.	
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**COUNCIL RESOLUTIONS 10 DECEMBER 2015**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
821	Council – Notice of Motion – Establishment of a Cobar Community Trust	251.12.2015	GM	That Council investigates the establishment of a Cobar Community Trust with the aim of sourcing grants for the improvement of facilities, infrastructure or anything of benefit to the Cobar Community and Shire.	No action to date.
822	Council – Notice of Motion – Bypass for Heavy Vehicles	252.12.2015	GM	That the alternate Heavy Vehicle Bypass through Cobar be added to the 10 Year Strategic Business Plan.	Included in the IP&R Documents for year 10 – No further action required.
836	Council – Committee of the Whole Closed Council – Clause 2C – Incorporation of Lilliane Brady Village into the New Cobar Multi-Purpose Service	281.12.2015	GM	That subject to the proposed changes in the draft Memorandum of Understanding (MOU) and Term Sheet detailed in Councils resolution of 26 November 2015 that Council progress positively the incorporation of the Lilliane Brady Village into the proposed new Multi-Purpose Service with the 10 extra aged care beds to be attached directly to the Lilliane Brady Village.	Advice provided to relevant Health Authorities.  MOU signed. Council working with Government Contractor in relation to design.  Advice has been received from Local Health that MPS documents will be provided to us by year end.  Meeting with Council and the

				That the information and discussions held concerning the proposed new Cobar Multi-Purpose Service incorporating the Lilliane Brady Village remains confidential within the Committee of the Whole Closed Council.	Community was held on 1 & 2 December 2016.
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**COUNCIL RESOLUTIONS 25 FEBRUARY 2016**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
844	Works Committee – Report 3A – 2WEB Transmitter Investigation Report	14.2.2016	<b>DFCS</b>	<p>That Council approve the installation of the 2WEB FM re-broadcast transmitter at the existing Fort Bourke Water Treatment Plant.</p> <p>That the installation cost and application to the Australian Communication and Media Authority for the required apparatus licence be charged against Cobar - television budget.</p> <p>That Council applies for a five year licence.</p> <p>That this is a once off payment contribution and no additional or ongoing costs will be covered by</p>	<p>Contact has been instigated with 2WEB and actions commenced.</p> <p>Expected that the application process will take up to 8 months.</p>

## COUNCIL RESOLUTIONS 28 APRIL 2016

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
865	Confirmation of the Minutes – Traffic Committee Meeting	53.4.2016	<b>DES</b>	That the works required on the Booroomugga Road and Barrier Highway intersection at Canbelego be prioritized as high and if funding is required that funding be sought.	RMS have advised they will undertake a full REF before any work is undertaken.  Works are proposed to be funded by RMS in 2017/2018.  A design for the removal of material required to improve visibility has been provided to RMS.
870	Committee of the Whole Closed Council – Report 1C – Analysis of Plant and Equipment Hire and Trades and Miscellaneous Services Register	58.4.2016	<b>GM</b>	That any future projects within Cobar Shire that we look at supporting the local businesses (where applicable) to ensure their viability and have a review of the Policy.	Policy to be reviewed and all purchases to have quotes provided and encourage the use of locals.
874	Council – Clause 1A – Mayoral Report	61.4.2016	<b>GM</b>	Following the Launch of the Orana Regional Bio-Hub Report that the General Manager investigate the next step to progressing this project and Report back to Council.	Mr Glover provided a verbal report to Councillors – No further action required.
879	Council – Clause 6A – Raw Water Supply to Dalton Park Horse Complex	68.4.2016	<b>DFCS</b>	That the Raw Water Supply to Dalton Park Horse Complex be listed on Councils 10 Year Long Term Financial Plan and that	In draft budget. Business Case to be considered.



				Council seek any available grant funding in the interim.	
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**COUNCIL RESOLUTIONS 26 MAY 2016**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
880	Finance & Policy Committee – Report 4B – Grant Funding	81.5.2016	<b>DFCS</b>	That Staff investigate and report back to Council the possibility of utilising the existing facilities at the Cobar Regional Airport for flight training.	Matter to be addressed by Taskforce.

**COUNCIL RESOLUTIONS 23 JUNE 2016**

905	Council – Clause 3A – Occupancy at the Community Centre for the Cobar Mobile Children’s Services Inc	113.6.2016	<b>DPES</b>	That Council commence planning for a permanent toilet so that consideration of a toilet can be undertaken by Council if grant applications fail.	Planning has started for a permanent toilet. Once grant funding has been identified an application will be made.
912	Council – Clause 10A – Economic Taskforce	121.6.2016	<b>DCED</b>	That Council lobby the Minister for Tourism and Destination NSW to outline their vision for promoting Outback NSW.	A letter has been sent to the tourism Minister and the Chair of the tourism zone on behalf of the Kidman Way group outlining the benefits of increasing tourism funding to this region and the need to do so.
916	Recommendations to Council from Committee of the Whole (Closed Council)	132.6.2016	<b>GM</b>	That the General Manager provide a report on the cost of providing a water network that eliminates contaminated water delivery.	Report provided to be provided to the May Ordinary Council Meeting – No further action required.

**COUNCIL RESOLUTIONS 22 SEPTEMBER 2016**

951	Council – Clause 10A – Dalton Park Horse Complex – Proposed Advisory Sign	180.9.2016	<b>DPES</b>	That Council approve the Director of Planning and Environmental Services to install an advisory sign at the Dalton Park Horse Complex confirming that use of the complex is available for use by licence holders only.	Action incomplete.
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**COUNCIL RESOLUTIONS 24 NOVEMBER 2016**

971	Council – Clause 4A – Internal Audit Committee	228.11.2016	<b>DFCS</b>	That Council receive a further Report on the (re) formation of the Internal Audit Committee by 31 March 2017.	Further Report to be provided to the June Ordinary Council Meeting. This is due to the unavailability of Paul Manns. Initial Meeting to be held in June 2017.  Paul Manns and Michael Zannes have accepted positions on the Internal Audit Committee.
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**COUNCIL RESOLUTIONS 8 DECEMBER 2016**

980	Council – Clause 3A – Cobar Sound Chapel	255.12.2016	<b>DPES</b>	That Council authorises the transfer of Lot 287 DP914515 to Cobar Shire Council for nominal consideration.  That the Mayor and General Manager be authorised to execute the transfer documents under the Common Seal of Council.	Letter sent to NSW Public Works to activate transfer.  Action pending response from Public Works.
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**COUNCIL RESOLUTIONS 23 FEBRUARY 2017**

982	Council – Notice of Motion – Park Naming – Euabalong West	04.2.2017	<b>DES</b>	That Council name the park at Euabalong West the John J Burke Park and that a sign be erected in the park to signify the naming.	Signs have been ordered.
983	Council – Notice of Motion – Augmentation of Water Supply Euabalong/ Euabalong West	05.2.2017	<b>DES</b>	That Council seek funding for the establishment of a bore and associated works in the Lachlan River aquifer adjacent to Euabalong for the purpose of augmenting the raw water supply for the two villages.	Grant funds being investigated.
984	Council – Notice of Motion – Augmentation of Water Supply Euabalong/ Euabalong West	06.2.2017	<b>DES</b>	That Council seek funding for the establishment of a bore at Nymagee for the purpose of augmenting the raw water supply for the village.	No action to date.
996	Council – Clause 12A – Minutes of the Economic Taskforce February Meeting and Terms of Reference	20.2.2017	<b>DCED</b>	That Council actively pursue and encourage and support the development of alternative power generation industries, such as the bio hub and solar generation in Cobar Shire.  That Council increase lobbying efforts seeking government investment in promotion of outback NSW in a similar manner to that undertaken in Queensland.	Mark Glover gave a presentation following the May Extraordinary Council Meeting with an update on the BioHub and proposed solarthermal power plant for Cobar. He expects a DA to be submitted within around 8 week's time for this project – No further action required.  Ongoing.

				<p>That Council diversify the activities and expand the Festival of the Miners Ghost and form a 2020 Committee to develop an even larger and exciting festival program to celebrate the 150 year anniversary of Cobar.</p> <p>That Council allocate sufficient funding to update the Cobar Shire Council webpage to increase the tourism focus to 'sell' Cobar to the tourism industry.</p> <p>That Council provide resourcing to undertake a masterplan of the CBD to create a mining theme and identity, additional town entrance works, more shade and plants.</p>	<p>Additional Meeting held to discuss options. First Festival of the Miners Ghost Meeting was held on 18 May 2017.</p> <p>Funds being used from 2016/2017 budget to progress.</p> <p>Funds allocated in draft 2017/2018 Budget – No further action required.</p>
997	Committee of the Whole Closed Council – Clause 1C – Defective Building Work – Cobar Brigade Station, Lot 10 Railway Pde South, Cobar	36.2.2017	<b>DPES</b>	<p>That Council authorises the General Manager to commence with a defects claim against Castlereagh Construction Group Pty Ltd.</p> <p>That Council authorises the General Manager to negotiate with the NSW Rural Fire Service funding opportunities for the demolition and rebuilding of the Cobar Brigade Station building from floor level up and report back to Council.</p>	<p>Advice provided to Council Solicitor – Matter ongoing.</p> <p>Letter sent to NSW Rural Fire Service seeking assistance.</p> <p>Negotiations ongoing.</p>

**COUNCIL RESOLUTIONS 9 MARCH 2017**

1001	Council – Notice of Motion – Free Camping at the Newey Reservoir	42.3.2017	<b>DPES</b>	That Council produce a Master Plan on the use of the Newey Reservoir within 3 months and that signage be erected at the Newey Reservoir restricting parking in the areas of the walking track and around the barbeque area.	Mater Plan and signage being produced – Further Report to be provided to June Ordinary Council Meeting.
1002	Council – Clause 2A – Upgrade to Council Works Depot	44.3.2017	<b>GM</b>	That Council approve the additional \$95,000 Capital Funds contribution towards Stages 1 to 14 of the Master Plan.	Stages 1 to 14 of the Master Plan have commenced – No further action required.
1007	Council – Clause 7B – Expenditure for Roads Network	59.3.2017	<b>DES</b>	That a Rest Area be built along the Wool Track and that it be named after Duncan Gay.	Matter to be raised with funding request for Wool Track.
1009	Committee of the Whole Closed Council – Clause 2C – Lease of 53 Linsley Street	67.3.2017	<b>DPES</b>	That Council authorise the Director of Planning and Environmental Services to enter into a new lease with Dr Indra Karalasingham in respect of 53 Linsley Street, Cobarr being substantially consistent with the existing lease for a term of up to five (5) years.	Letter sent to Dr Indra confirming resolution.  Matter referred to Council’s Solicitor to prepare and register lease.
1010	Committee of the Whole Closed Council – Clause 3C – Lease of Town Hall Cinema Building	67.3.2017	<b>DPES</b>	That Council authorise the Director of Planning and Environmental Services to enter into a new lease with Angela White, Western Studio of Performing Arts, in respect of the Town Hall Cinema Building being substantially consistent with the existing lease for a term of up to two (2) years with an	Draft lease prepared and forwarded to Lessee for signing.

				option for a third year.	
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<b>COUNCIL RESOLUTIONS 27 APRIL 2017</b>					
1011	Council – Notice of Motion – Funding for Medical Centre Extensions	69.4.2017	<b>DCED</b>	That Council support the current endeavours of Council and the Outback Division to secure funding to proceed with the Medical Centre application.	Outback Division of GPs, in partnership with CSC, has submitted a grant application seeking funding for an extension and fit out to the total value of \$415,000. The outcome of this grant application is expected in June 2017.
1012	Council – Clause 2A – Office of Local Government Promoting Better Practice Review of Cobar Shire Council – Report Action Plan Status	71.4.2017	<b>GM</b>	That Council note the reviewed Office of Local Government Promoting Better Practice Review of Cobar Shire Council Report Action Plan status.  That Staff continue to work towards the completion of any work required by the recommendations contained within the Promoting Better Practice Review of Cobar Shire Council Report and detailed within the reviewed Action Plan.	Noted – No further action required.
1013	Council – Clause 3A – Representative on Provider Selection Panel for MPS	72.4.2017	<b>DFCS</b>	That Council approve the General Managers appointment to the provider selection panel for the Lilliane Brady Village as the Cobar Shire Council representative with the Director of Finance and Community Services as the alternate.	Appointment approved – No further action required.
1014	Council – Clause 4A – Cobar Sewer Upgrade	74.4.2017	<b>DES</b>	That Council applies to Infrastructure NSW for an amendment of the project	Council report has been provided to NSW Public Works for assessment

	Project			<p>scope for the Cobar Sewer Upgrade Project to include a refurbishment of Council's three other operating pump stations and to install a screen compactor at an estimated total cost of \$1,050,000.</p> <p>That Council notes that approximately \$600,000 of the available funding will be uncommitted and Council will consider options for those remaining funds once the pump stations and screen compactor projects have been completed.</p>	and preparation of a request for change of scope to Infrastructure NSW.
1015	Council – Clause 5A – Purchase of Second Hand Lead Road Train Trailer Bulk Water Tanker	75.4.2017	DC	<p>That the Council purchase of the second-hand Bulk Water Tanker Lead Semi Trailer for a price of \$55,000 (plus GST).</p> <p>That \$10,000 be allocated to undertake modifications of the water tanker.</p> <p>That inclusion of the purchase of a new Bulk Water Tanker be included in the 2017/2018 Plant Replacement Program to ensure the continuation of fleet upgrade.</p>	<p>Bulk Water Tanker has been purchased – No further action required.</p> <p>Budget allocations made – No further action required.</p> <p>Bulk Water Tanker included in the 2017/2018 Plant Replacement Program – No further action required.</p>
1016	Council – Clause 6A – Purchase of Second Hand Wood Chipper	76.4.2017	US	That the Council purchase of the second-hand wood chipper for \$25,000.	Second-hand wood chipper has been purchased – No further action required.
1017	Council – Clause 7A – Changes to Asset	77.4.2017	AM	That Council agrees to place the Recreational Asset Management Plan,	Recreational Asset Management Plan, the Asset Management Strategy

	Management Processes and New Asset Management Plans for Display			the Asset Management Strategy and the Asset Management Policy on public exhibition for 28 days.	and the Asset Management Policy are on public exhibition for 28 days – No further action required.
1018	Council – Clause 8A – Disability Inclusion Plan	78.4.2017	<b>DCED</b>	That Council adopts the Disability Inclusion Action Plan 2017.	Disability Inclusion Action Plan adopted – No further action required.
1019	Council – Clause 9A – Adoption of Economic Action Plan	79.4.2017	<b>DCED</b>	That Council adopts the Cobar Economic Action Plan.	Cobar Economic Action Plan adopted – No further action required.
1020	Council – Clause 10A – 2017 Crime Prevention Plan	80.4.2017	<b>DCED</b>	That Council adopts the Crime Prevention Plan 2017.	Crime Prevention Plan 2017 adopted – No further action required.
1021	Council – Clause 11A – Minutes of the Economic Taskforce April Meeting	81.4.2017	<b>DCED</b>	<p>That Council resolves to set aside the May Taskforce Meeting to workshop the Newey Plan of Management, input into it and to identify solutions to the issue of free camping in Cobar.</p> <p>That Council resolves to further investigate the idea of a freight depot for Cobar and report back to the Taskforce.</p> <p>That a Call for Expressions of Interest from businesses who would like to engage the services of a security company to monitor their premises and answer alarms to establish demand for such a service.</p> <p>That Council resolves to approach Mr</p>	<p>The May Taskforce Meeting will be used to undertake consultation to inform the development of the Newey Plan of Management and options associated with that.</p> <p>Meeting being arranged with Peak Industry Body to discuss proposal and issues.</p> <p>Resources being allocated to provide one on one contact with local businesses who may require the service to gauge support and interest.</p> <p>No action to date.</p>



				Hausler in regards to the future of his rail track and loco for use in a public space in Cobar.	
1022	Council – Clause 11A – Minutes of the Economic Taskforce April Meeting	82.4.2017	DCED	That an investigation be undertaken in relation to triple road trailers routing from Bourke to Cobar in support of a freight depot/ interchange in Cobar.	Investigations to be undertaken - No action to date.
1023	Council – Clause 12A – Third Quarterly Review of the Annual Operational Plan 2016/2017	83.4.2017	DCED	That Council receives and endorses the third quarterly review of the 2016/2017 Annual Operational Plan, covering the period January to March 2017.	Adopted – No further action required.
1024	Council – Clause 13A – Integrated Planning and Reporting Framework – Resource Strategy – Workforce Plan	84.4.2017	HRM	That Council resolves to place the new four year Workforce Plan on public exhibition for at least 28 days.	Workforce Plan on public exhibition – No further action required.
1025	Council – Clause 7B – Expenditure for Roads Network	92.4.2017	DES	That RMS be contacted in relation to a turning lane being installed at the Meadow Glen Rest Area as a matter of urgency.	Letter has been sent to RMS to request improvements to entrance to Meadow Glen Rest Area.

#### COUNCIL RESOLUTIONS 9 MAY 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1026	Extraordinary Council Meeting – Clause 1A – Four Year Delivery Program – Public Exhibition	98.5.2017	DCED	That Council resolves to put the draft Delivery Program 2016/2017 to 2020/2021, including the budget on public exhibition for a minimum of 28 days.	Delivery Program 2016/2017 to 2020/2021, including the budget on public exhibition – No further action required.

1027	Extraordinary Council Meeting – Clause 2A – Cobars Community Strategic Plan – <i>Cobar Shire 2030</i> – Public Exhibition	99.5.2017	<b>DCED</b>	That Council resolves to put the draft Community Strategic Plan – <i>Cobar Shire 2030</i> – on public exhibition for a minimum of 28 days.	Community Strategic Plan – <i>Cobar Shire 2030</i> on public exhibition – No further action required.
1028	Extraordinary Council Meeting – Clause 3A – Council’s Integrated Planning and Reporting (IP&R) Draft Budget for Public Exhibition	100.5.2017	<b>DFCS</b>	That Council place the draft 2017/2018 Annual Operational Plan, Budget and Ten Year Financial Plan (together with) other Integrated Planning documents on public exhibition for a minimum of 28 days to seek community feedback prior to adoption.  That Council apply to the next round of the “Innovation Fund” for up to \$150,000 to have a Service Delivery Report prepared; noting that Council will be required to contribute 30% in cash and in-kind.	2017/2018 Annual Operational Plan, Budget and Ten Year Financial Plan (together with) other Integrated Planning documents on public exhibition – No further action required.  Application to be submitted to the next round of the “Innovation Fund” for up to \$150,000.

**RECOMMENDATION**

That the information contained in the monthly status report be received and noted, with the following items to be removed: 822, 874, 916, 996 Part 1 & 5, 1002, 1012, 1013, 1015, 1016, 1017, 1018, 1019, 1020, 1022, 1023, 1024, 1026, 1027 and 1028 Part 1.

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**CLAUSE 3B – COBAR WATER NETWORK ANALYSIS UPDATE**

**FILE: W2-5, W2-7 & W2-9    AOP REFERENCE: 4.1    ATTACHMENT: YES  
(UNDER SEPARATE COVER)**

**AUTHOR: *General Manager, Peter Vlatko***

**Purpose**

To provide Council with an update on the analysis of the Cobar Water Network.

**Background**

At the Ordinary Council Meeting held on Thursday, 23 June 2016, it was resolved:

**132.6.2016 RESOLVED:**

*“That the General Manager provide a report on the cost of providing a water network that eliminates contaminated water delivery”.*

***Clr Yench/Clr Abbott***

**CARRIED**

Council wishes to advise that Stage 1 – Data Collection has commenced.

A copy of the Confidential Report from NSW Government Public Works Advisory – Cobar Water Quality Issue – Stage 1 – Data Collection for Cobar Shire Council which details the Scope of Works is provided under separate cover.

**Financial Implications**

The project fee for Stage 1 – Data Collection is \$25,400.

A detailed breakdown of the fees can be found in Table 4.1: Project Fee: Stage 1 – Data Collection on page four of the Public Works Advisory Report.

**RECOMMENDATION**

**That the Cobar Water Network Analysis Update information be received and noted.**

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**CLAUSE 4B – INVESTMENT REPORT AS AT 30 APRIL 2017****FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: Finance Manager, Neil Mitchell****Purpose**

The table below shows the balances of Council's Investments as at the report date. Term deposits have differing terms in order to spread the maturity dates throughout the year. The amount restricted in the Financial Accounts as at 30 June 2016 for Employee Leave Entitlements is \$321,156.

<b>Investment</b>	<b>Opening Balance</b>	<b>Transfers to Investments</b>	<b>Transfers from Investment</b>	<b>Interest Earned</b>	<b>Closing Balance</b>
NAB Sweep Acct	\$1,478,043	\$2,198,465	\$1,159,342	\$2,256	\$2,519,422
NAB Term Deposits					
2.53% (Jun) 4036		\$2,003,050		\$4,165	\$2,007,215
2.60% (Jun) 4037	\$2,011,133	\$2,012,822	\$2,012,822	\$4,126	\$2,015,259
2.65%(May) 4038	\$1,001,091			\$1,895	\$1,002,986
2.65% (Apr) 4041	\$1,005,819		\$1,006,534	\$715	\$0
2.90% (May) 4042	\$505,577			\$1,205	\$506,782
2.90% (May) 4043	\$505,577			\$1,205	\$506,782
2.90% (May) 4045	\$505,577			\$1,205	\$506,782
AMP Bank					
2.80% (Jul) 4044	\$1,005,687			\$2,314	\$1,008,001
Bank West					
2.50% (May) 4046	\$1,003,496				\$1,003,496
2.50% (May) 4047	\$1,003,496				\$1,003,496
<b>TOTALS</b>	<b>\$10,025,496</b>	<b>\$6,214,337</b>	<b>\$4,178,698</b>	<b>\$19,086</b>	<b>\$12,080,221</b>

*Annualised Average return on Investment for the Month: 2.07%*

*I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy.*



Manager Finance & Administration

**RECOMMENDATION**

**That Council receive and note the Investment Report as at 30 April 2017.**

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**CLAUSE 5B – BANK RECONCILIATION, CASH FLOW & LOAN FACILITY  
SUMMARIES AS AT 30 APRIL 2017**

**FILE: B2-7      AOP REFERENCE: 3.1.1.5**

**ATTACHMENT: NO**

**AUTHOR: *Finance Manager, Neil Mitchell***

**Purpose**

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

**Bank Reconciliation**

Balance as per Bank Statement	10,000
Add: Outstanding deposits	2,851
Deduct: Unpresented Cheques	(7,031)
<b>BALANCE AS PER CASH BOOK</b>	<b>5,820</b>

*In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements on a daily basis, during the month of April 2017 and that the reconciliations have been recorded.*



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Manager Finance & Administration

**Summary of Total Funds Available at Month End for the Last 12 Months:**

Month	Investment Balances	Operating Account	Total Available Funds
May-16	11,576,435	2,558	11,578,993
Jun-16	10,532,325	1,346	10,533,671
Jul-16	10,572,739	-35,035	10,537,704
Aug-16	12,473,670	23,471	12,497,141
Sep-16	12,021,822	9,621	12,031,443
Oct-16	11,613,771	22,420	11,636,191
Nov-16	11,940,671	18,370	11,959,041
Dec-16	12,536,805	8,633	12,545,438
Jan-17	11,948,235	6,467	11,954,702
Feb-17	12,204,249	23,486	12,227,735
Mar 17	10,025,496	4,540	10,030,036
Apr-17	12,080,221	5,820	12,086,041

*The amount restricted in the Financial Accounts for Employee Leave Entitlements is \$321,156.*

## Cash Flow

April		Description	Forecast
Forecast	Actual		May
4,540	4,540	Bank Balance Forward	5,820
		Roads to Recovery	544,000
323,500	408,100	RMS – Regional Roads Block Grant	-
-	-	Financial Assistance Grant	1,314,827
521,700	-	RMS Ordered/Routine Works - <i>Claim late from RMS &amp; Routine</i>	1,371,623
13,940	13,943	RMS Agency	13,940
587,700	619,847	Rates /Water/User Charges	920,000
150,000	148,113	Private Works/Debtors	150,000
240,000	278,922	LBV – Residents Fees & Grant	240,000
150,000	115,317	Child Care/In Home Care	150,000
763,620	284,937	Net Movement (Term Deposits/At Call Funds)	(155,210)
85,000	48,398	Sundry Income & Grants	85,000
		<i>Less</i>	
(2,100,000)	(1,161,585)	Creditors	(3,500,000)
(730,000)	(754,712)	Wages / Salaries	(1,130,000)
10,000	5,820	Closing Reconciled Bank Balance Cr/(Dr)	10,000

### **Borrowing Instruments as at 30 April 2017**

Swimming Pool and Street Upgrade Loan (6.22%)	(1,440,372)
2 x Tyre Rollers Lease ( <i>Implicit rate of 6.87%</i> )	(115,349)
Bomag Tyre Roller Lease ( <i>Implicit rate of 5.63%</i> )	(58,385)

## **RECOMMENDATION**

**That Council receive and note the Bank Reconciliation, Cash Flow and Loan Facility Report as at 30 April 2017.**

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**CLAUSE 6B – MEETING MINUTES**

**FILE: C8-6-4 & R5-36    AOP REFERENCE: 3.1    ATTACHMENT: YES  
(PAGE 80-88)**

**AUTHOR: *Executive Assistant General Manager/ Mayor, Janette Booth***

**Background**

Councillors and Council Staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes and the Status Reports of those meetings which have been held recently for the information of Councillors. They include:

- Cobar Youth Council – Friday, 28 April 2017 (no Status Report);
- Rural Roads Advisory Committee – Tuesday, 3 May 2017 (Status Report).

**RECOMMENDATION**

**That the Minutes and Status Reports of the Cobar Youth Council and Rural Roads Advisory Committees be received and noted.**

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**CLAUSE 7B – UPDATE ON INFRASTRUCTURE PROJECT FINANCES****FILE: G4-29****AOP REFERENCE: 4.1.4.2****ATTACHMENT: NO****AUTHOR: *Director of Engineering Services, Stephen Taylor*****Purpose**

To provide Council with an update on the infrastructure projects budgets and expenditure as at 30 April 2017.

**Background**

Cobar Shire Council was successful in obtaining funding for three projects through the Resources for Regions Restart NSW provided by the NSW State Government. One project has been completed with two ongoing projects.

**Financial Implications**

	<b>Restart NSW Funding</b>	<b>Cobar Shire Council Funding</b>	<b>Expended as at 30 April 2017</b>	<b>Project Status</b>
Water Treatment Plant	\$15,550,000	\$200,000	\$906,792	- Tender for the construction of the Water Treatment Plant has closed and three tenders have been received. Analysis of the tender submissions is currently underway and will be reported to Council in June.
Sewerage Scheme Refurbishments Expansion and upgrade	\$2,100,000	\$100,000	\$442,177	- The Ward Oval Pump Station refurbishment has been completed. - Lagoon upgrade on ground works will be completed in May. - Public Works preparing report for Infrastructure NSW on grit and rag removal and pump station upgrades.

**RECOMMENDATION**

**That Council receive and note the updated financial information for the two Restart NSW Resources for Regions infrastructure projects.**



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**CLAUSE 8B – EXPENDITURE FOR ROADS NETWORK**

**FILE: R5-31**

**AOP REFERENCE: 4.3.2**

**ATTACHMENT: YES**

**(PAGE 89-99)**

**AUTHOR: *Director of Engineering Services, Stephen Taylor***

**Purpose**

To provide Council with financial information on the expenditure on Council's Local and Regional Roads.

**Background**

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue) and Regional Roads Network (green) is provided as an attachment to this agenda for Council's information.

**RECOMMENDATION**

**That the information detailing the Expenditure for Council's Roads Network be received and noted.**

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## **CLAUSE 9B – ENGINEERING WORKS REPORT**

**FILE: C6-20-2**

**AOP REFERENCE: 4.3.2**

**ATTACHMENT: NO**

**AUTHOR: *Director of Engineering Services, Stephen Taylor***

### **Purpose**

To inform Council of completed and ongoing Engineering Works for the period of April 2017.

### **Background**

Part C of the Nymagee Project on the Kidman Way is continuing. Material has been excavated from the cutting and crushing of this material will commence on week ending 19 May 2017.

The sealing of four kilometres of seal extension on Wilga Downs Road has been completed. As the programmed work has been completed under budget additional sealing will be undertaken.

### **State Highways**

#### **Maintenance Work**

- Sign replacement works as required – **ongoing**;
- Pothole repairs – **ongoing**;
- Heavy patching for flood repair – waiting on RMS.

### **Urban Roads/Shire Roads/Regional Roads**

#### **Maintenance Work**

- Inspections on various Shire and Regional Roads – **ongoing**;
- SR7 – Maintenance grading – **completed**;
- SR20 – Maintenance grading – **completed**;
- SR23 – Maintenance grading – **ongoing**;
- SR27 – Maintenance grading – **completed**.

#### **Construction Work**

- Work is continuing on the Nymagee Project Section C – expected completion date 30 June 2017;
- Heavy patching as a result of flood damage has been completed on Barrier Highway West.
- Waterway reshaping at Lilyvale culvert on the Barrier Highway has been completed.

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## Water and Sewer

### **Maintenance Work**

- Pest control within sewer reticulation network being carried out where necessary - **ongoing**;
- Sluice valve and hydrant repairs on town water supply reticulation – **ongoing**;
- Clearing and control of vegetation along the Nyngan to Cobar raw water pipeline easement (CWB) – **ongoing**;
- Investigation, inspection and locating of the town water reticulation mains within the town of Cobar for the purpose of assessing the serviceability, condition and sizes - **ongoing**;
- The identification of the disused mains and interconnections that are still connected into the town reticulation along with valve for future main replacement and works program – **ongoing**;
- Hydrant location, inspection and testing on the town reticulation network for future main replacement and creation of works programs – **ongoing**.

### **Construction Work**

- Replacement of a cast iron main in Hartman and Campbell Street, Cobar has commenced.

## Urban Works

### Parks

- General maintenance carried out within parks and reserves within the Shire as required – **ongoing**;
- Ongoing review of intersection visibility and vegetation obstruction will be continued on a regular period through the year – **ongoing**;
- Preparation of Ward Oval for the Cobar Show – **completed**;
- Commencement of Stage 2 of Drummond Park Playground upgrade – **ongoing**.

### Street Cleaning and Tree Removal

- Work will commence on the removal and replacement of street trees on Marshall Street from Bourke Street to Bathurst Street in May – **ongoing**;
- Street cleaning and maintenance – **ongoing**.

## Resources for Regions

### **Construction of New Water Treatment Plant**

- Tenders for new Water Treatment Plant have closed. Analysis of tender submissions is underway and will be reported to Council at an Extraordinary Council Meeting on Thursday, 8 June 2017.

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### **Construction of New Water Pipeline – Nyngan to Cobar**

- The Cobar Water Board's Twin Pipeline Replacement Project is continuing, with the twenty kilometres of pipework installed.
- National Australian Pipelines has been undertaking clearing of the pipeline route next on the Nyngan to Cobar rail line and have reached chain 24,000 of 29,400. The works undertaken so far have not had any reportable incidents or major issues.

### **RECOMMENDATION**

**That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways and Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.**

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**CLAUSE 10B – GRANT FUNDING****FILE: G4-17****AOP REFERENCE: 3.1.1.4****ATTACHMENT: NO****AUTHOR: *Director Corporate and Economic Development, Angela Shepherd*****Grant Update**

<b>Grant and Department</b>	<b>Activity</b>	<b>Amount Applied For</b>	<b>Successful?</b>	<b>Council Funding Required</b>	<b>Deadline for Project</b>
<b>Grants Applied for</b>					
RMS Walking and Cycling Programs	Funding for a consultancy to develop an Active Transport Plan for the Shire.	\$45,000	Pending	\$15,000. It's a grant that allows us to apply for 75% of funding. Our contribution could come from the footpaths budget or the grants matching budget.	The RMS has suggested we should apply for this grant to allow us to source more construction funding in the future.
RMS Walking and Cycling Programs	Funding to construct a series of 15 pram ramps (2.5m wide) linking the Brennan Centre to the supermarkets, pharmacy, taxi rank, Council and medical centres. They would replace the current non-compliant ramps making it easier for older people and people with prams to walk the route.	\$37,125	Pending	\$37,125 – it is a 50:50 grant with Council's contribution to come from either the footpaths budget or matching grants contribution.	
Club Grants – Cultural Infrastructure	Construction of the Miners Memorial.	\$200,000	EOI pending	\$80,000 of community funding will be used as the Council contribution.	

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Deadline for Project
<b>Grants Applied for</b>					
Building Better Regions Fund	Construction of the Miners Memorial.	\$200,000	EOI pending	\$80,000 of community funding will be used as the Council contribution.	
NSW Fisheries Recreational Fishing Grants	Native fingerlings for the Newey	\$500	Pending	\$500	
Social Housing Community Improvement Fund	Upgrade works at Dalton Park, including new playground equipment, a toilet, bbq and tables and chairs	\$50,000	Pending	\$50,000 from Other Playgrounds budget and up to \$24,200 from Grants Contributions.	Outcome notified by 31 August, works to be completed by Feb 2019.
National Reconciliation Week	Design, construction and erection of memorial to commemorate local culture and national reconciliation.	\$5,000	Pending	Nil	

#### **Current Grant Opportunities:**

- Innovation Fund – closes 9 June. Aimed at communities of less than 10,000 people to develop solutions to help address unique issues they face. Can apply for up to \$150,000. Application will be submitted to undertake service level reviews.
- Regional Marketing and Promotion Fund – closes 31 May, activities must be completed by 31 December 2017, awarded by 30 June. Can apply for up to \$50,000 to attract new businesses, investment or skilled workers to a regional NSW location. Some cash co-funding required.

#### **Grant Funded Projects – Implementation:**

The following is a summary of works in progress for grant funded projects:

- Nymagee Tennis Courts – The synthetic surface has been installed. Last part of project is to erect a new fence. A local contractor is undertaking this part of the project which should be completed shortly.
- Environmental Education Grant – Water quality workshops were held in May with CPS and CHS students at the Newey. Grant to be acquitted over the next month.

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- Public Library Infrastructure Grant – Works have commenced, project to be completed by 30 June 2017.
  - CASP grant for arts workshop. Timetable of events currently being compiled, aiming for June workshops across a range of art and craft areas, to be held at the Youthie on a weekend.

### **RECOMMENDATION**

**That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.**

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**CLAUSE 11B – RATES RECONCILIATION REPORT AS AT 30 APRIL 2017****FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: YES (PAGE 100-101)****AUTHOR: Office Coordinator, Jo-Louise Brown****Purpose**

To provide Council details of the Rate Reconciliation as at 30 April 2017.

FUND	LEVY 2016-2017	Pensioner Rebates	Abandone d Levy	Additional Levies	Sub Total 2016-2017	Arrears 30th Jun 16	Payments	Total Outstanding	Total Outstanding Previous Year	% Outstanding of Sub Total Plus Arrears
Business	387,669.46		1,620.00	-	386,049.46	44,815.83	326,473.46	104,391.83	89,654.24	24.23%
Farmland	646,880.51		-	-	646,880.51	28,580.76	547,075.52	128,385.75	130,278.71	19.01%
Mining	1,593,798.63		-	-	1,593,798.63	80,895.62	1,277,061.90	397,632.35	298,110.61	23.74%
Residential	1,142,650.80	51,146.37	-	-	1,091,504.43	198,967.82	881,864.57	408,607.68	368,931.07	31.66%
Overpayments					-	-134,701.52	- 35,905.63	-98,795.89	-103,449.95	73.34%
Legal Costs			-	20,932.62	20,932.62	29,730.56	13,496.84	37,166.34	28,241.34	73.36%
Interest			-	12,075.58	<b>12,075.58</b>	91,093.80	10,437.91	92,731.47	71,087.17	89.88%
<b>General Rates</b>	<b>3,770,999.40</b>	<b>51,146.37</b>	<b>1,620.00</b>	<b>33,008.20</b>	<b>3,751,241.23</b>	<b>339,382.87</b>	<b>3,020,504.57</b>	<b>1,070,119.53</b>	<b>882,853.19</b>	<b>26.16%</b>
<b>Domestic Waste</b>	<b>584,040.00</b>	<b>18,657.73</b>	<b>220.00</b>	<b>515.00</b>	<b>565,677.27</b>	<b>37,738.61</b>	<b>473,563.42</b>	<b>129,852.46</b>	<b>119,041.36</b>	<b>21.52%</b>
<b>Sewerage</b>	<b>587,440.00</b>	<b>19,655.08</b>	<b>1,948.10</b>	<b>184,753.39</b>	<b>750,590.21</b>	<b>101,765.42</b>	<b>680,608.39</b>	<b>171,747.24</b>	<b>143,417.27</b>	<b>20.15%</b>
Cobar Water	641,210.00	21,328.14	360.00	-	619,521.86	33,490.53	526,427.26	126,585.13	114,848.67	19.38%
Nymagee Water	27,000.00	437.50	900.00	-	25,662.50	6,839.05	18,736.29	13,765.26	9,778.88	42.35%
Euabalong Water	43,200.00	1,137.50	600.00	-	41,462.50	9,674.44	36,441.81	14,695.13	13,481.24	28.74%
Euab West Water	26,400.00	481.25	-	-	25,918.75	3,928.18	21,875.73	7,971.20	7,893.09	26.71%
Mt Hope Water	6,300.00	-	-	-	6,300.00	154.58	5,123.31	1,331.27	480.86	20.63%
<b>Water Access</b>	<b>744,110.00</b>	<b>23,384.39</b>	<b>1,860.00</b>	<b>-</b>	<b>718,865.61</b>	<b>54,086.78</b>	<b>608,604.40</b>	<b>164,347.99</b>	<b>146,482.74</b>	<b>21.26%</b>
<b>Water Usage</b>			29,012.35	1,635,352.45	<b>1,606,340.10</b>	<b>446,807.89</b>	<b>1,746,632.45</b>	<b>306,515.54</b>	<b>252,928.54</b>	<b>14.93%</b>
<b>TOTAL</b>	<b>5,686,589.40</b>	<b>112,843.57</b>	<b>34,660.45</b>	<b>1,853,629.04</b>	<b>7,392,714.42</b>	<b>979,781.57</b>	<b>6,529,913.23</b>	<b>1,842,582.76</b>	<b>1,544,723.10</b>	<b>22.01%</b>

**RECOMMENDATION****That the Rates Reconciliation Report as at the 30 April 2017 be received and noted.**



# **ATTACHMENTS**



## **ORDINARY MEETING AGENDA**

**THURSDAY 25 MAY 2017**

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## ~ REFERENCE TO ATTACHMENTS ~

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### **PART A – ACTION**

*Page Number*

Clause 2A – Determination of Fees Paid to Mayor and Councillors.....50-74

Clause 3A – Q3 Budget Review – 2016/2017 .....Under Separate Cover

Clause 5A – LGNSW’s Good Governance in Action Forum..... 75-79

### **PART B – INFORMATION**

*Page Number*

Clause 3B – Cobar Water Network Analysis Update .....Under Separate Cover

Clause 6B – Meeting Minutes..... 80-88

Clause 8B – Expenditure for Roads Network..... 89-99

Clause 11B – Rates Reconciliation Report as at 30 April 2017 ..... 100-101