

COBAR SHIRE COUNCIL



ORDINARY MEETING AGENDA

THURSDAY 27 APRIL 2017

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows:

1. Apologies
 2. Declaration of Interests
 3. Condolences
 4. Confirmation of Minutes
 - Ordinary Meeting of Council – Thursday, 23 March 2017.
 5. Matters Arising from Minutes
 6. Notice of Motions
 7. Mayoral Report
 8. General Manager's Report – Part A (Action)
 9. General Manager's Report – Part B (Information)
 10. Matters of Urgency
 11. Correspondence
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~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Louth Road
 - Tilpa Road
-

~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
- All activities are to be customer focused and provide equity for all.
- Involve the community in decision making through open government and consultative processes.
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
- Conserve and protect the natural beauty of the area.
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillor's, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

NOTICE OF MOTION – REDUCTION IN COUNCILLOR NUMBERS

FILE: C12-1

AOP REFERENCE: 3.1.4

ATTACHMENT: NO

AUTHOR: *Councillor, Peter Yench*

RECOMMENDATION

That Council Staff prepare a Report on the process to reduce the number of Councillors for Cobar Shire Council from twelve (12) to five (5) Elected Members.

Explanation:

The previous Council agreed to reduce the number of Councillors in order to not be amalgamated. However, this did not progress due to correct processes not being followed.

The need to ensure that quality of Elected Members with significant experience or knowledge will be an attraction when the required number is five (5) rather than twelve (12).

NOTICE OF MOTION – FUNDING FOR MEDICAL CENTRE EXTENSIONS

FILE: M6-5

AOP REFERENCE: 1.5.2

ATTACHMENT: NO

AUTHOR: *Councillor, Peter Yench*

RECOMMENDATION

- 1. That subject to Council receiving or not receiving grant funding for the extension, Council commit up to \$300,000 from general funds to start work immediately on the extensions to the Cobar Medical Centre.**

- 2. That the rental income not be adjusted for the extension for a period of two (2) years and that the lease be amended to include the ten (10) year commitment and the lease fee be renegotiated at the end of the two (2) year period.**

CLAUSE 1A – MAYORAL REPORT

FILE: C13-1-5

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Mayor, Councillor Lilliane Brady OAM*

Report to be tabled.

RECOMMENDATION

That Council accepts the information contained in the Mayoral Report for the month of April 2017.

CLAUSE 2A – OFFICE OF LOCAL GOVERNMENT PROMOTING BETTER PRACTICE REVIEW OF COBAR SHIRE COUNCIL – REPORT ACTION PLAN STATUS

FILE: L5-2-3 AOP REFERENCE: 3.1 ATTACHMENT: YES (PAGE 70-81)

AUTHOR: *General Manager, Peter Vlatko*

Purpose

To provide Council a status report of the Action Plan emanating from the Office of Local Government Promoting Better Practice Review of Cobar Shire Council that was undertaken in February/ March 2013 and reviewed in December 2014.

Background

The then Division (now Office) of Local Government undertook a Promoting Better Practice Review visit of Cobar Shire Council in February/ March 2013. The Report was reported to the December 2013 Council Meeting including the Action Plan for improvement.

Council subsequently resolved as follows:

1. *That Council receive and note the Final Report provided by the Division of Local Government under the Promoting Better Practice Program.*
2. *That the Division be advised that the Report as been tabled before Council and will be placed on Council's Website.*
3. *That Staff continue to work towards the completion of any work required by the recommendations contained within in the Report and detailed within the Action Plan.*

As resolved Council Staff have been actioning items on the Action Plan and attached is the new version of the Action Plan that details the status of individual items.

A further report was provided to the December 2014 Council Meeting including the Action Plan for improvement.

Council subsequently resolved as follows:

1. *That Council note the reviewed Office of Local Government Promoting Better Practice Review of Cobar Shire Council Report Action Plan status.*
2. *That Staff continue to work towards the completion of any work required by the recommendations contained within the Promoting Better Practice Review of Cobar Shire Council Report and detailed within the reviewed Action Plan.*

The Office of Local Government have verbally advised that this is now a matter for Council and Council Staff to manage to ensure that Council is undertaking better practice in accordance with the recommendations of the Report.

RECOMMENDATION

- 1. That Council note the reviewed Office of Local Government Promoting Better Practice Review of Cobar Shire Council Report Action Plan status.**
- 2. That Staff continue to work towards the completion of any work required by the recommendations contained within the Promoting Better Practice Review of Cobar Shire Council Report and detailed within the reviewed Action Plan.**

CLAUSE 3A – REPRESENTATIVE ON PROVIDER SELECTION PANEL FOR MPS

FILE: A10-14 & M6-5 AOP REFERENCE: 1.5.1.1 ATTACHMENT: NO

AUTHOR: *Director Finance and Community Services, Kym Miller*

Purpose

To appoint a representative from Cobar Shire Council to the panel which will select and negotiate which provider will be appointed for the Lilliane Brady Village when it becomes a component of the Multipurpose (Health) Service.

Background

Whilst the model of the MPS has changed since the Memorandum of Understanding was signed it is anticipated that a satisfactory solution will be reached between all parties.

It is anticipated that the development of the MPS will continue to progress along three fronts:

1. Building Design and Development;
2. Legal Terms;
3. Selection of Provider.

So as to ensure no delays it is recommended that the Shire's Member of the selection panel be appointed, it is to be noted that nothing can be finalised until the Legal Terms are agreed to and adopted by Council.

The General Manager and Director of Finance and Community Services are working together on the Legal Terms. It is recommended that flexibility be considered by appointing the General Manager to the panel with the Director of Finance and Community Services as the alternate. This should allow attendance at all discussions.

Discussions with the other party have indicated that they are accepting of a Senior Officer with good knowledge of the project.

RECOMMENDATION

That Council approve the General Managers appointment to the provider selection panel for the Lilliane Brady Village as the Cobar Shire Council representative with the Director of Finance and Community Services as the alternate.

CLAUSE 4A – COBAR SEWER UPGRADE PROJECT**FILE: S3-1****AOP REFERENCE: 4.4.4.2****ATTACHMENT: NO****AUTHOR: *Director of Engineering Services, Stephen Taylor*****Purpose**

The purpose of this report is to provide advice on options for the Cobar Sewer Upgrade project to Council.

Background

In April 2014 Council received Restart NSW funding for a \$2,200,000 upgrade and expansion of the Cobar Sewer Scheme. The approved project consisted of four parts:

- Chlorination facility;
- Lagoon upgrade work;
- Expansion of sewer system;
- Ward Oval Pump Station.

The Ward Oval Pump Station refurbishment has been completed and the Lagoon upgrade work is 75% complete and should be completed by the end of May 2017. Council resolved in October 2016 to postpone the East Cobar Sewer Expansion until further funding can be obtained as there is insufficient funds available to finance the full expansion.

To date \$442,177 of the funding has been expended with a further \$100,000 committed to complete the lagoon upgrade work and for project management.

The chlorination of the treated effluent cannot cost effectively be achieved due to the high organic loading in the current treated effluent. The volume of chlorine required to treat the effluent would make the operation of a chlorination facility unsustainable. Therefore NSW Public Works were requested to investigate other options. Their report indicated that land irrigation was the option that could be constructed within the available funding.

Land irrigation would be requiring significant increase in operational costs and unless any crops generated were able to be disposed of offsite would eventually overload the land with nutrients which would result in the operation becoming unsustainable.

Issues

The refurbishment of Ward Oval Pump Station and issues with the aerators on the aerated lagoon in December 2016 has indicated that the current reticulation and treatment system has two significant problems:

- Condition of the sewer pump stations;
- Grit and Rag in the untreated sewerage.

Sewer Pump Stations

The Ward Oval Pump Station was in significantly worse condition than initially anticipated. As the pump station could not be fully inspected until it was by-passed and dewatered Council Staff made some assumptions on the construction of the pump station based on plans that were held in the Council Office.

The pump station was actually deeper than assumed and had not been benched when it was constructed in the 1960s. As a result grit and rag had built up in the bottom of the pump station which in turn had led to the deterioration of the pumps and seating arrangements.

The final cost of the refurbishment of the Ward Oval Pump Station was approximately \$380,000 including full replacement of the three pumps, full electrical upgrade and installation of health and safety equipment.

As a result closer inspections have been carried out on Council's three other operating pump stations. All are in need of some refurbishment although not as all three are smaller than Ward Oval Pump Station the amount of work required is not as extensive. Rough order of costs for each pump station, including new pumps if required, could be \$200,000.

Grit and rag removal

Most modern sewer treatment plants have prescreening prior to the raw sewerage being discharged into any pond system. This improves the treatment process and reduces adverse effects on aerators or any pumps. The installation of a screw screen and compactor unit is estimated to cost \$450,000. The compacted screened material can be disposed of at landfills as the compacting process dewateres the waste material.



Example of screen compactor facility

RECOMMENDATION

- 1. That Council applies to Infrastructure NSW for an amendment of the project scope for the Cobar Sewer Upgrade Project to include a refurbishment of Council's three other operating pump stations and to install a screen compactor at an estimated total cost of \$1,050,000.**
- 2. That Council notes that approximately \$600,000 of the available funding will be uncommitted and Council will consider options for those remaining funds once the pump stations and screen compactor projects have been completed.**

CLAUSE 5A – PURCHASE OF SECOND HAND LEAD ROAD TRAIN TRAILER BULK WATER TANKER

FILE: P3-16-2

AOP REFERNECE: 3.3.2.9

ATTACHMENT: NO

AUTHOR: *Depot Coordinator, Brad Lennon*

Purpose

To consider the feasibility of purchasing a second hand Bulk Water Tanker Semi Trailer to suit Road Train combination lead trailer application.

Background

For the past four years Council Staff have been exploring the possibility of purchasing a new Council specification built bulk aluminium water tanker lead trailer for road train combination at a cost of up to \$120,000 (plus GST) to operate in Road Train Combination for cartage of required water quantities for road work maintenance and works to areas where water is in short supply.

Extensive searching for a quality second-hand trailer has also been investigated as an option due to the cost outlay of a new unit. The average pricing being in the vicinity of \$40,000 to \$70,000 all of which on inspection were found not to be value for money.

While Council should still continue to aim for the purchase of a new purpose built bulk aluminium water tanker of 30,000 litre capacity lead road train combination trailer in the future, an alternative steel tanker of 30,000 litre capacity has become available locally to purchase.

An inspection of this trailer has been conducted by Roads Supervisor, a Senior Council Mechanic and Depot Coordinator with a positive outcome.

While there will be some minor modification to the water delivery system to suit Council's required application and re-bushing of suspension components the current owners asking price is \$55,000 (plus GST).

Legal Situation

Council has complied with requirements of the Local Government Act 1993, Section 55 and the Local Government (General) Regulation Part 7.

Potential Issues

The unit is not new; it is approximately five years old. The tank is steel not aluminium construction, with spring suspension not airbag and steel bud style wheels. However it is suitable for use with some modifications. Approximately \$10,000 should be allowed for the modifications which will include delivery pipework at the rear of the tanker to suit Council's operations.

Positive Aspects

The cost of \$55,000.00 (plus GST) is a considerable saving to Council. The equipment shows minimal signs of major wear. The tyres are in fair condition and it is currently registered. It is ideal for the application required and would be a suitable replacement for the current tanker non-lead trailer.

Consultation

Consultation has taken place with Council's Director of Engineering Services, Roads Supervisor and Depot Coordinator.

Financial Situation

The allocated amount in the 2015/2016 Plant Replacement Budget is \$120,000 + GST for a new Road Train Lead Trailer. This budget has not been expended and was carried over to the 2016/2017 financial year.

Purchase cost \$55,000.00 (plus GST) plus \$10,000 for modifications with a saving of approximately \$55,000.00

RECOMMENDATION

- 1. That the Council purchase of the second-hand Bulk Water Tanker Lead Semi Trailer for a price of \$55,000 (plus GST).**
- 2. That \$10,000 be allocated to undertake modifications of the water tanker.**
- 3. That inclusion of the purchase of a new Bulk Water Tanker be included in the 2017/2018 Plant Replacement program to ensure the continuation of fleet upgrade.**

CLAUSE 6A – PURCHASE OF SECOND HAND WOOD CHIPPER**FILE: P3-16-2****AOP REFERNECE: 3.3.2.9****ATTACHMENT: NO****AUTHOR: *Urban Services Coordinator, Paul Sullivan*****Purpose**

To consider the feasibility of purchasing a second hand wood chipper to support tree maintenance.

Background

Council in the past has not been efficient in the area of tree maintenance and tree removal. This has been due to lack of equipment which has resulted in Council engaging external contractors, as well as taking up staff time and resources. By using a wood chipper it enables the branches to be chipped into the back of a truck instead of it being hand loaded, back hoe loaded, then tied down, tarped down and then taken to the Waste Depot with a 20km turn around.

Legal Situation

Council has complied with requirements of the Local Government Act 1993, Section 55 and the Local Government (General) Regulation Part 7.

Potential Issues

The unit is not new; however it looks to be well maintained and was subject to inspection by Council Workshop Staff.

Positive Aspects

Over the past 8 weeks Council has hired this chipper due to the tree damage caused by the storm. The saving on time and resources due to not running back to the Waste Depot was significant. The amount of chips to branch ratio is remarkably different 6 trucks to 1 or even better, also the use of a back hoe and operator in most cases is not needed. Also the chips can be used in Council's native garden eliminating the need to go to the Waste Depot at all.

Consultation

Consultation has taken place with Council's General Manager, Director of Engineering Services, Council's Depot Coordinator and the Urban Services Team.

Financial Situation

Purchasing price is \$25,000 (to purchase new is \$120,000) and the funds are available from the balance of unspent Plant Replacement Reserve (2016/2017).

RECOMMENDATION

That the Council purchase of the second-hand wood chipper for \$25,000.

**CLAUSE 7A – CHANGES TO ASSET MANAGEMENT PROCESSES AND
NEW ASSET MANAGEMENT PLANS FOR DISPLAY**

**FILE: A9-1, P5-76 & P5-77 AOP REFERENCE: 3.3.2.9 ATTACHMENT: YES
(UNDER SEPARATE COVER)**

AUTHOR: *Asset Manager, Anil De Silva*

Purpose

For Council to resolve to place the revised Recreational Asset Management Plan, the Asset Management Strategy and the Asset Management Policy on public display for 28 days.

Background

Council's Asset Management is supported by three key documents: an Asset Management Policy, an Asset Management Strategy and Asset Management Plans (AMPs).

A properly developed asset management plan provides council with a number of important benefits and outcomes such as having a basis for engagement with the community on funding levels, service levels, priorities and associated trade-offs; and producing a series of long-term financial projections on the maintenance, operations and capital expenditures associated with the infrastructure base for incorporation in long-term financial planning processes.

Council adopted a suite of asset management plans and policies in 2012. These were the first such plans Council had formally produced and were developed with the assistance of consultants who worked with staff to develop the plans based on the NAMS templates. These plans were not integrated very well into the suite of IP&R documents, but that was the next step to happen over the four years.

In November, Council appointed an Asset Manager to provide a strategic approach to asset management, elevate its importance within the organisation and to update the asset management plans. This is an important task and one that had not progressed far since the adoption of the original plans. However, Special Schedule 7 (within the Council Financial Statements) has improved greatly over this period and this improvement in data is useful in updating the asset management plans.

Council has six asset management plans: Transport, Water, Sewer, Buildings, Recreation and Stormwater. In addition, a 15 Year Plant Replacement Program is prepared. The plans should identify asset service standards and contain long term projections of asset maintenance, rehabilitation and replacement costs. These should then be reflected in the Long Term Financial Plan.

The first asset management plan selected for updating is Recreation: as staff had undertaken a great deal of work looking at condition assessments, verifying costing, maintenance and capital investment and asset life. Work is well underway in updating the Transport Asset Management Plan, however it is not yet ready for public exhibition as further data verification is required to ensure the plan is meaningful.

Issues

Council is required to have all Integrated Planning and Reporting Documents reviewed and adopted by the new Council by 30 June in the year following a Council election. As such, all asset management plans are due for renewal. However, other than the Recreational AMP, we are not in a position to effectively update the AMPs at this stage.

Previously, Council's asset management processes were not well aligned with financial processes and technical service delivery which results in inadequate planning ability. The current plans do not effectively contribute to Council's strategic planning as the data set used is unreliable. This will be the focus of asset management over the coming six months, to improve the integrity of the data used and to develop one asset register used for asset management and financial planning.

In order to have all AMPs updated and effectively integrated into Council's planning processes, an action plan has been developed.

- **Ensure /improve data quality and integrity in the Asset Register and its critical elements such as (useful life, correct segments of work):**

Current useful life of assets and other critical parameters stated in the Asset Registers need to be reviewed to verify their accuracy. This need to be done with inputs from operational, finance and asset management areas through series of discussions and/or workshops.

- **Ensure comprehensiveness of the Asset Register with details of the asset items:**

Certain assets in the asset register do not include sufficient details. For instance Drummond Park is indicated as one asset and has one valuation figure. Park assets should have been expanded to capture all the different items in them with different asset parameters. This requires processes involving desk top and physical activities.

- **Establish community expectation on service level:**

Service levels for each asset category need to be established with reliable inputs from a cross section of the community. The consultation needs to be done in a workshop environment. The compromise on service delivery based on funding availability needs to be established. This may lead to rationalisation of the asset category network.

- **Review technical levels of service**

Based on community service levels, Council must establish internal service delivery regimes with appropriate resources. This may lead to less or more delivery activities for the asset compared to current delivery regimes.

- **Improve reporting on capital expenditures as renewal or upgrade/new**

Reporting mechanisms and methods on capturing the capital work in asset management need to be established compared to current practices.

- **Develop reporting on expenditures, with separation of costs for operations as opposed to maintenance**

Internal budgetary reporting need to be re-organised to facilitate capturing operational expenditure in detail. Also, information from the annual review of the Ten Year Capital Works Program needs to be incorporated to asset management planning.

The existing asset management plans are under review. Rather than update all AMPs, the attached Addendum sets out an action plan required to update the plans to meaningful documents in an appropriate time frame.

Legal Situation

The Integrated Planning and Reporting (IP&R) framework recognises that Council plans and policies should not exist in isolation - that they are inter-connected. This framework allows NSW councils to draw their various plans together, understand how they interact and get the maximum leverage from their efforts by planning holistically and sustainably for the future.

Under the Local Government Act, all plans must be updated by 30 June 2017. OLG has agreed to our plan of action in relation to updating the AMPs.

Financial Implications

Adoption of these documents will not result in a cost to Council. Implementation of the plans will be considered through Council's budgetary processes.

Risk Implication

If asset management plans are to be prepared using currently available data as well as ignoring non availability of some critical data, the asset management plans shall provide poor information for decision making.

RECOMMENDATION

That Council agrees to place the Asset Management Plan, the Asset Management Policy, the Addendum and the Recreational Asset Management Plan on public exhibition for 28 days.

CLAUSE 8A – DISABILITY INCLUSION PLAN 2017**FILE: L5-22-1 AOP REFERENCE: 3.3****ATTACHMENT: YES****(PAGE 82-99)****AUTHOR: *Director of Corporate and Economic Development, Angela Shepherd*****Purpose**

This report recommends that the Council adopt the Disability Inclusion Action Plan 2017.

Background

The draft Disability Inclusion Action Plan (DIAP) was presented to the March 2017 Council Meeting, where Council resolved to place the plan on public exhibition for 28 days. Under the *Disability Inclusion Act 2014*, Councils must prepare a DIAP and have it adopted by 1 July 2017.

The DIAP must address four key areas:

- Attitudes and behaviours – often thought of as the biggest barrier to full participation and inclusion.
- Employment – contributes to independence and greater opportunities.
- Liveable Communities – achieved by applying principles of universal design.
- Processes and Systems – ensuring the community can access information and Council services.

Council held a workshop with service providers and another workshop with those with disability, their family and carers to gain input into the development of this plan. In addition, some people brought their ideas into Council outside of these workshops.

Council will continue to work with stakeholders and will review this plan at least annually.

Issues

Council advertised the draft Disability Inclusion Action Plan on Council's Facebook and web pages and in the Cobar Weekly, seeking feedback. In addition, all those who had attended workshops were sent a draft and asked to comment.

Feedback was received suggesting that Council also consider having a Community Inclusion Award or similar included as part of the Australia Day awards or another appropriate event to recognise changes, efforts, work or outcomes an organisation, business, individual or service has achieved or contributed to inclusiveness. This suggestion has been incorporated into the DIAP.

Financial Implications

There are no financial implications from adopting this plan. Any actions that are progressed will be funded through normal budgetary processes for Council approval.

RECOMMENDATION**That Council adopts the Disability Inclusion Action Plan 2017**

CLAUSE 9A – ADOPTION OF ECONOMIC ACTION PLAN**FILE: D2-18****AOP REFERENCE: 2.1.3****ATTACHMENT: YES****(UNDER SEPARATE COVER)****AUTHOR: *Director Corporate and Economic Development, Angela Shepherd*****Purpose**

For Council to adopt the Economic Action Plan.

Background

In May 2016 Council received funding under the Energise Enterprise Fund to undertake an Economic Action Plan. Council engaged Seed Business Solutions to prepare the report. In June a Steering Committee for the project was established and a methodology accepted.

A mixture of surveys and face to face interviews were undertaken to inform the Action Plan. Two workshops were also held.

The Action Plan considers six policy areas, outlining recommendations and actions under each. Council needs to prioritise these actions and develop activities to address them. These will then be included in the Annual Operational Plan (and budget where necessary) and Delivery Program.

The six areas are:

- Leading Success – Council supporting local businesses and facilitating their growth. This can include facilitating information and education flows, encouraging import replacement, value adding where appropriate, developing key industry sectors and developing business partnerships and cooperation.
- Community Commitment – build on the strong sense of community to move Cobar forward.
- Investment Environment – accelerate investment, including the attraction of new key industries.
- Medical Industry Development – position Cobar as a leader in outback medicine. Build on what we already have here as the demand for services increases and opportunities exist to build on what we already have. Support the sector to develop and innovate.
- Outback Destination – develop a sustainable tourism industry based on increased visitor numbers, nights and spend. Build on the Great Cobar Heritage Centre and Visitor Information Centre to develop Cobar as a stop-over destination.
- Rural Choices – Support a sustainable rural sector that adds value to the regional economy through growth and employment generation.

Issues

In February, Council resolved to place the draft Economic Action Plan on public exhibition for 28 days. The plan was on display for the month of March. No submissions were received during this time.

No substantial changes have been made, just minor editing changes and an inclusion of an acknowledgement of funding. The Economic Taskforce has also considered priority actions to progress.

Legal Situation

Council is not required to have an Economic Action Plan, however it informs our IP&R plans and sits within this framework. This framework is set out in the Local Government Act.

Policy Implications

Activities to implement this Action Plan will be developed and included in the suite of IP&R documentation to be considered by 30 June.

Financial Implications

Any cost implications of implementing the strategy will be considered during the development of the budget documents.

RECOMMENDATION

That Council adopts the Cobar Economic Action Plan.

CLAUSE 10A – 2017 CRIME PREVENTION PLAN

FILE: C8-16

AOP REFERENCE: 1.6.2.2

ATTACHMENT: YES

(UNDER SEPARATE COVER)

AUTHOR: *Director of Corporate and Economic Development, Angela Shepherd*

Purpose

This report recommends that the Council adopt the 2017 Crime Prevention Plan.

Background

The draft 2017 Crime Prevention Plan was presented to the February 2017 Council meeting, where Council resolved to place the plan on public exhibition for 28 days.

The plan was developed in consultation with the Local Area Command (LAC) in Bourke, NSW Crime Statistics and Research (BOSCAR) data was used to identify key crime categories to address and a workshop of service providers and government agency staff was held to identify the major crime categories that affect their clients.

The plan outlines the major crime categories of malicious damage to property, steal from a motor vehicle, break and enter non dwelling, assault non domestic violence, trespass and assault domestic violence. There is also a section on social crime reduction strategies.

Issues

Council advertised the release of the Crime Prevention Strategy on Council's Facebook and web pages and in the Cobar Weekly.

No feedback was received during the consultation period. As such, no changes have been made to the draft that was presented to Council in February 2017.

RECOMMENDATION

That Council adopts the Crime Prevention Plan 2017.

CLAUSE 11A – MINUTES OF THE ECONOMIC TASKFORCE APRIL MEETING

FILE: D2-17 AOP REFERENCE: 2.1 ATTACHMENT: YES (PAGE 100-102)

AUTHOR: *Director Corporate and Economic Development, Angela Shepherd*

Purpose

To summarise the outcomes of the Economic Taskforce Meeting held on 11 April 2017.

Background

The most recent meeting of the Economic Taskforce was held on Tuesday, 11 April 2017. The focus of the meeting was to discuss tourism issues, the development of a truck depot and establishing the need for a security company in Cobar.

Issues

The Taskforce made the following recommendations to Council:

- That the May Taskforce Meeting be set aside to workshop the Newey Plan of Management, input into it and to identify solutions to the issue of free camping in Cobar.
- That the idea of a freight depot for Cobar be further investigated and reported back to the Taskforce.
- That Council call for Expressions of Interest from businesses who would like to engage the services of a security company to monitor their premises and answer alarms to establish demand for such a service.
- That Council approach Mr Hausler in regards to the future of his rail track and loco for use in a public space in Cobar.

The next meeting of the taskforce is proposed to be held on Tuesday, 23 May 2017.

Legal Situation

Under the Terms of Reference, the Taskforce is an advisory group to Council. It makes recommendations to Council for consideration. It is up to Council to determine which recommendations to adopt.

RECOMMENDATION

- 1. That Council resolves to set aside the May Taskforce Meeting to workshop the Newey Plan of Management, input into it and to identify solutions to the issue of free camping in Cobar.**
- 2. That Council resolves to further investigate the idea of a freight depot for Cobar and report back to the Taskforce.**

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- 3. That a Call for Expressions of Interest from businesses who would like to engage the services of a security company to monitor their premises and answer alarms to establish demand for such a service.**
 - 4. That Council resolves to approach Mr Hausler in regards to the future of his rail track and loco for use in a public space in Cobar.**

CLAUSE 12A – THIRD QUARTERLY REVIEW OF THE ANNUAL OPERATIONAL PLAN 2016/2017

FILE: L5-22

AOP REFERENCE: 3.1

ATTACHMENT: YES

(UNDER SEPARATE COVER)

AUTHOR: *Director Corporate and Economic Development, Angela Shepherd*

Purpose

To provide Council with a detailed review of all actions outlined in the Annual Operational Plan 2016/2017 for the third quarter (ie January to March 2017).

Background

At the June 2016 Council Meeting, Council adopted the 2016/2017 Annual Operational Plan (AOP) and Budget. Council is obligated to review the AOP and budget each quarter, under the NSW Integrated Planning and Reporting Legislation and Guidelines. It should be remembered that this review is only for the period January to March 2017 and does not cover actions or activities that have occurred since then. However, this paper aims to highlight major issues that may arise in Q4 of 2016/2017.

Issues

Each responsible officer has provided the attached review of their operations. All actions outlined in the AOP have been addressed and statistics are provided where appropriate.

A summary of the major projects undertaken in Q3 and the emerging concerns for Q4 in 2016/2017 are as follows:

Governance and Economic Development

- TCorp visited Cobar in early April to speak to staff as part of their reassessment of Council. They are undertaking this reassessment of all 8 Councils involved in the FWI. It is expected that results will be available in Q4.
- Staff are currently undertaking the annual staff performance appraisal process. To reduce time demands and achieve better outcomes an electronic system is being rolled out this year. All training with staff has been completed and it is expected that reviews will be completed by 30 April 2017.
- Staff are currently implementing an electronic risk management system to improve our performance in this area. It will also allow employees to electronically record risk assessments, hazard identification, incidents/accidents and more importantly provide Council with a recording and reporting tool for all of the above.
- Staff are currently preparing to undertake the next staff survey which will be completed by the end of Q2 in 2017/2018, with questions and content to be reviewed in Q1.
- The Economic Taskforce has been meeting monthly and have been making a range of recommendations to Council. These are being followed up through

the budget process. The Taskforce has also prioritised actions under the draft Economic Action Plan.

- A draft Economic Development Action Plan was developed. The Economic Taskforce are now working on priority actions to be included in the 2017/2018 AOP. An updated Crime Prevention Plan is being developed and will be completed in Q3.
- The Disability Inclusion Action Plan draft has been placed on public exhibition, as has the Crime Prevention Plan and draft Economic Action Plan. These documents will all be finalised as part of the IP&R suite of documents. The Recreation Asset Management Plan has been reworked, with a significant improvement to the numbers that sit behind it. Initial work has been undertaken on the transport AMP, however further work is required. The draft Workforce Strategy is ready for public exhibition, as is the draft ten year financial plan. All IP&R documents must be finalised and adopted by Council prior to 30 June 2017.
- Council received \$5,000 to run a Back to Business Workshop. A business dinner was held on 1 March 2017 with all mine managers and Council providing an outlook for their operations for the year ahead and Carol Bagaric of AusVM talking about the opportunities for retail businesses to work together. 90 people attended.
- The DA for the Miners Memorial has been approved and grant applications are being made seeking funding to allow construction to commence.
- There continues to be some confusion over the new regional tourism arrangements for NSW. Whilst the government has released some infrastructure funding programs, there is still a lack of funding for promotional activities for the state. In stark contrast, Queensland, Western Australia and the Northern Territory governments have been pushing their attractions hard in recent years. The Plan of Management for the Newey will be undertaken in Q4. The issue of free camping will continue to affect all councils.
- There is still concern that Council will lose \$407,000 of funding for children's services as of 1 July 2018. There has been no commitment of the federal government to overturn this lost funding. Our children's services provide child care services to 266 families, 446 children and there are 69 educators in our services. We cover around half the state.
- A crafters art project will take place in Q4, with a series of art and craft sessions at the Youthie on the weekends. This is a funded project aimed at increasing involvement in the arts.

Community Services

- Council remains in discussions with the NSW Government regarding the future of the LBV. To date it is unclear why the state government no longer wants to take the ownership of the building and how this will affect operations eg through joint use of the kitchen, laundry facilities etc.
- Significant work has been undertaken in developing the draft ten year financial plan. This time round Council will include a range of capital projects that should be funded over the period. Whilst the source of these funds has not been set out, it does provide some direction towards future asset management needs.

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- The pool season ended on a high with the new manager that took on the pool for the second half of the season. The shade sails were replaced and Swimplex will be on site in mid-April to undertake a full assessment of the facility and a program of works will be developed.
 - The roof repairs scheduled for the Youth and Fitness Centre need to be undertaken as a matter of urgency. The stadium leaks during rain and in times of high humidity, with the wet floor becoming quite dangerous during sport competitions. Play has been called off due to the slipperiness of the floor. The squash courts continue to leak as well.

Engineering

- The Kidman Way widening project – Stage A – was completed. This 9km section was undertaken at a cost of around \$2.3m. The scope of works for Stage C has been finalised and 5.6km of widening works, including gravel winning from the existing road formation has been agreed to. Works commenced in early April.
- Council was due to commence the additional heavy patching works on the Barrier Highway, however RMS removed the funding just prior to works commencing. This happened across the state.
- Tenders for the design and construction of the new Water Treatment Plant have closed and are currently being evaluated. They will be presented to Council in Q4. The assessment panel includes representatives from Council, DPI Water and NSW Public Works.
- Staff have spent a considerable amount of time addressing water quality issues. Flushing continues when Council is alerted to issues. Council is in discussions with NSW Public Works to get a scope of works for the project to map and analyse the reticulation system so that a pipe replacement and removal of old pipes project can be undertaken over the next 18 months.
- Council completed the road repairs in Murrin Bridge, funded through a grant from the RMS.
- Work has commenced on the 4km seal extension project on Wilga Downs Road, funded through Fixing Country Roads.
- Council and RMS are still determining the extent of flood damage as a result of the Q2 storms. Assessment has been completed and costing is underway.
- Staff have had strong involvement in the maintenance repair work on the Cobar – Nyngan pipeline, as a contractor to the Cobar Water Board.
- The towns parks and gardens are in good condition, despite the heat wave and storm damage due to the hard work of the parks and gardens team. A street tree replacement program has commenced. There has been an increase in vandalism to street signs, which continue to be replaced. Stage 2 of Drummond Park upgrade will commence in Q4, with designs and costings being finalised.

Planning and Environmental Services

- The construction of a unisex accessible toilet and wheelchair storage at the Cobar Youth and Fitness Centre has commenced with works expected to be completed by the end of May. Planning for upgrading the roof drainage system is well underway in a bid to stop water leaking into the building.

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- Construction on the Library Arcade Project has commenced. This project is due to be completed by 30 June 2017.
 - Dog and other regulatory ranger issues have required much staff time.
 - Staff have been researching approval history for all mines currently operating in the Shire in preparation for the April Councillor Workshop with Warwick Giblin.
 - Food shop inspections are on target.
 - A program to implement the public swimming pool testing program has been developed and testing has begun.
 - Development applications have been increasing.
 - Staff have been busy undertaking upgrade works to vacant council houses, including Brough Street, with works to commence on Belagoy Street shortly.
 - A detailed submission was presented to the Department of Planning on their draft Far West Regional Plan. Staff have continued to work with the department to ensure that our views are adequately represented and the plan represents what we believe are the issues for the Shire.
 - Council has continued to review procedures for receiving waste in order to undertake planning activities at the Cobar Waste Depot.
 - Staff from the NBN have been in Cobar installing the NBN. Installation will be completed in Q4 and the system will be ready for use in Q1 of 2017/2018.

Legal Situation

Council must review the AOP six monthly and the budget quarterly as per the NSW Integrated Planning and Reporting guidelines. Council chooses to review the AOP in line with the budget.

Policy Implications

The report outlines what has been achieved to date, what has not been achieved and why, and highlights any concerns regarding the actions in the AOP. Councillors are encouraged to read through the report to get an understanding of where each of the actions has progressed to and to understand any possible issues that may need addressing in future quarters.

Financial Implications

Any financial implications are outlined in the budget review.

Risk Implication

Any risks to achieving outcomes are listed in the report.

RECOMMENDATION

That Council receives and endorses the third quarterly review of the 2016/2017 Annual Operational Plan, covering the period January to March 2017.

**CLAUSE 13A – INTEGRATED PLANNING AND REPORTING
FRAMEWORK – RESOURCE STRATEGY – WORKFORCE PLAN**

FILE: L5-22

AOP REFERENCE: 3.3.2.1

ATTACHMENT: YES

(PAGE 103-113)

AUTHOR: *Human Resources Manager, Summer Patterson*

Purpose

For Council to consider putting the draft Workforce Plan on public exhibition for at least 28 days to gain community input prior to receiving a final draft for adoption.

Background

Council adopted its first Workforce Plan as part of the Resourcing Strategy necessary for Council's Integrated Planning and Reporting Framework documentation in March 2012, this document has been reviewed and renewed for the next four year period.

Issues

The Workforce Plan addresses four key areas:

- Innovation and Continuous Improvement;
- A Sustainable Workforce;
- Learning and Development;
- Safe, Healthy and Productive Workforce.

Council is committed to reviewing this document annually to modify and/or update the plan as needed.

Legal Situation

Council is complying with the requirements of Office of Local Government and the Local Government Act 1993. Council is required to place this strategic plan on public exhibition to encourage community input into decision making.

Policy Implications

Nil.

Financial Implications

Any financial implications have been addressed in the budget preparation for 2017/2018 and beyond.

Options

1. That Council adopts the plan as attached;
2. That Council adopts the plan with amendment;
3. That Council not adopt the plan.

RECOMMENDATION

That Council resolves to place the new four year Workforce Plan on public exhibition for at least 28 days.

CLAUSE 1B – DEVELOPMENT APPROVALS: 16 MARCH 2017 – 18 APRIL 2017

FILE: T5-1

AOP REFERENCE: 1.6.3.1

ATTACHMENT: NO

AUTHOR: Director of Planning and Environmental Services, Garry Ryman

Complying Development Approvals

There were no Complying Development Applications approved under delegated authority for the period 16 March 2017 – 18 April 2017.

The value of Complying Development approvals for 2016/2017 to date is Nil.

The value of Complying Development approvals for the similar period in 2015/2016 was Nil.

Local Development Approvals

The following Local Development Applications have been approved under delegated authority for the period 16 March 2017 – 18 April 2017.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2017/LD-00011	12/20 Marshall St	Change of Use – Beauty Salon	\$4,000
2017/LD-00013	1 Singleton Dr	Carport	\$3,500
2017/LD-00002	57 Nyngan Rd	Miners Memorial	\$250,000
2017/LD-00014	7 Lewis St	Unisex Toilet and Storage Room	\$52,000
2017/LD-00015	55 Bradley St	Shed	\$6,000
2017/LD-00016	40 Lewis St	Adds and Alts	\$990,225
2017/LD-00017	3 Tindera St	Shed and Slab	\$15,000

The value of Local Development approvals for 2016/2017 to date is \$2,107,155.00.

The value of Local Development approvals for the similar period in 2015/2016 was **\$4,910,441.00.**

Construction Certificates

The following Construction Certificates have been approved under delegated authority for the period 16 March 2017 – 18 April 2017.

CERTIFICATE NO.	ADDRESS	DESCRIPTION
2017/CB-00009	1 Singleton Dr	Carport

CERTIFICATE NO.	ADDRESS	DESCRIPTION
2017/CB-00010	7 Lewis St	Unisex Toilet and Storage Room
2017/CB-00011	55 Bradley St	Shed
2017/CB-00013	3 Tindera St	Shed & Slab

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 16 March 2017 – 18 April 2017 be received and noted.

CLAUSE 2B – MONTHLY STATUS REPORT**FILE: C13-10****AOP REFERENCE: 3.1****ATTACHMENT: NO****AUTHOR: *General Manager, Peter Vlatko***

COUNCIL RESOLUTIONS 22 MARCH 2012					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
162	Council – Clause 16A - Liquid Trade Waste Policy – Costs and Implementation Method	14.3.2012	DES/SM/DPES	Adopts option one (1) for the upgrading of the existing trade waste outlets and purchase the required pre-treatment units and complete the installation works on all trade waste premises with all costs to be funded out of the Sewer Fund Reserves with a no-interest three (3) year loan to local proprietors of businesses, and further that repayment will be a condition of approval on their Liquid Trade Waste licence agreement as per the NSW Office of Water regulations.	Lack of staff resources has prevented implementation of resolution. Discussions were being undertaken with Dubbo City Council through the LMWUA for Dubbo Trade Waste Officer to implement a Trade Waste Program for several Councils within the LMWUA. Change in Local Government structure likely to affect progress of this proposal.
COUNCIL RESOLUTIONS 24 APRIL 2013					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
380	Committee of the Whole Closed Council – Clause 1C – Notice of	95.4.2013	DCED	That in the year 2013/2014 that Council develops a tourism management plan that details	Action plan instigated for implementation of resolution. Interim Report provided to March

	Rescission Motion – Consideration of Tourism Cost Centre			appropriate commitments and plans that aid the tourist industry in Cobar.	2014 Ordinary Council Meeting. Expect Plan to be developed in 2016/2017 as part of overall IP&R.
COUNCIL RESOLUTIONS 22 AUGUST 2013					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
435	Council – Clause 9A – Determination of Status of Mt Gap Road	187.8.2013	ESM	That Mt. Gap Road within Mt. Gap Station shall be dedicated a public road and remain on the Roads Register as a Shire Road.	Waiting on gazettal by Western Lands.
COUNCIL RESOLUTIONS 24 JULY 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
583	Works Committee Meeting – Report 3A – Road Capital Works Program 2014/2015	128.7.2014	DES/ESM/RM	That Council trials the use of chemical and cementitious stabilisation of the unsealed road network in conjunction with gravelling.	Trial undertaken in-conjunction with 2016/2016 Capital Works Program Report to be prepared for Council in Q4 2016/2017.
COUNCIL RESOLUTIONS 25 SEPTEMBER 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	DPES	That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd. That Council authorise the Mayor	Negotiating – ongoing.

				and General Manager to sign any lease or licence under the Common Seal of Council.	
COUNCIL RESOLUTIONS 11 DECEMBER 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
660	Council – Clause 7A – Office of Local Government Promoting Better Practice Review of Cobar Shire Council – Report Action plan Status	245.12.2014	GM	That Staff continue to work towards the completion of any work required by the recommendations contained within the Promoting Better Practice Review of Cobar Shire Council Report and detailed within the reviewed Action Plan.	Report provided to April 2017 Ordinary Council Meeting – No further action required.
COUNCIL RESOLUTIONS 23 APRIL 2015					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
701	Council – Clause 7A – EOI – Lease, Management and Maintenance of Cobar Regional Airport	59.04.2015	ESM/DES	That on completion of all requirements for certification of Cobar Regional Airport master planning be commenced, in conjunction with preparation of a business plan exploring potential commercial development of the Airport.	Airport Committee Meeting held in Q2. Grant application submitted for Master Plan.
702	Council – Clause 8A – Maintenance of Stock Control Structures	60.04.2015	ESM/DES	That Council recompile a comprehensive Grid Register which is expected to take approximately 6 to 12 months to complete	Staff being appointed to undertake project. Identification has commenced and

				depending on resources available and location of grids with the Register including GPS coordinates, photos of the grid, an assessment on the condition of the grid and its associated infrastructure.	register started.
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COUNCIL RESOLUTIONS 24 SEPTEMBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
793	Council – Clause 9A – O’Neill Road Water Supply	197.09.2015	SM/ DES	That Council undertakes flow and pressure testing on the existing main on Lerida Road during the summer peak demand to determine the availability of water. That a full report be provided to Council when available.	No action to date.

COUNCIL RESOLUTIONS 22 OCTOBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
799	Finance and Policy Committee – Notice of Motion – Services to O’Neill Road and Sutherland Drive	210.10.2015	DES/SM	That an investigation be undertaken into a water subsidy for the residents of O’Neill Road for the summer months similar to what we do for the Villages.	No action to date.

COUNCIL RESOLUTIONS 26 NOVEMBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
809	Works Committee – Notice of Motion – Report 2A - RMS Repair Program for 2016/2017	226.11.2015	DES	That if funding is not obtained that Council continues to nominate MR407 Mulya Road in subsequent years until funding is obtained.	No advice received from RMS to date.
817	Council – Clause 7A – Cobar Sewerage Treatment Land Being Lot 24 in DP837494, Application for Licence to Occupy Crown Land and Approval for Land Acquisition	236.11.2015	DES	<p>That Council apply for a 12 month short term licence over crown land parcel Lot 24 in DP837494.</p> <p>That the Mayor and General Manager be authorised to execute the licence documents under the Common Seal of Council.</p> <p>That the costs associated with the licence be paid from operating expenses for the Cobar Sewerage Treatment Works.</p> <p>That Council acquire by compulsory acquisition the whole of the land contained in Lot 24 DP837494 Sewerage Works Road, Cobar (hereafter called the acquisition land).</p> <p>That the acquisition of land be</p>	Action plan instigated for implementation of resolutions.

				<p>acquired pursuant to Section 187 of the Local Government Act 1993 and the Land Acquisition (Just Compensation) Act 1991 for commercial purposes for the continued operation and management of the Cobar Sewerage Treatment Works.</p> <p>That the acquisition land value be paid upon completion of the acquisition of the acquisition land, to the Department of Primary Industries on behalf of the Crown in full and final payment of all those interests including the rights of the Crown pursuant to Section 104 of the <i>Native Title (NSW) Act 1994</i> and Section 54(2) of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</p> <p>That the survey plans and other acquisition documents for the acquisition of the acquisition land be signed under the Common Seal of Council.</p> <p>That the Council authorise the Mayor and General Manager to sign all acquisition documents.</p>	
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				<p>That the acquisition land be acquired as operational land pursuant to the provisions of Section 31 of the <i>Local Government Act 1993</i>.</p> <p>That pursuant to the provisions of Section 190 of the <i>Local Government Act 1993</i> all minerals are excluded from the acquisition.</p> <p>That Council makes the necessary application to the Minister or Governor so that the acquisition can be completed.</p> <p>That the costs associated with compulsory acquiring the land be paid from the Sewer Reserve Fund.</p>	
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COUNCIL RESOLUTIONS 10 DECEMBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
821	Council – Notice of Motion – Establishment of a Cobar Community Trust	251.12.2015	GM	That Council investigates the establishment of a Cobar Community Trust with the aim of sourcing grants for the improvement of facilities, infrastructure or anything of benefit to the Cobar Community and Shire.	No action to date.
822	Council – Notice of	252.12.2015	GM	That the alternate Heavy Vehicle	Matter to be raised with the review of

	Motion – Bypass for Heavy Vehicles			Bypass through Cobar be added to the 10 Year Strategic Business Plan.	IP&R Documents in Q4.
836	Council – Committee of the Whole Closed Council – Clause 2C – Incorporation of Lilliane Brady Village into the New Cobar Multi-Purpose Service	281.12.2015	GM	<p>That subject to the proposed changes in the draft Memorandum of Understanding (MOU) and Term Sheet detailed in Councils resolution of 26 November 2015 that Council progress positively the incorporation of the Lilliane Brady Village into the proposed new Multi-Purpose Service with the 10 extra aged care beds to be attached directly to the Lilliane Brady Village.</p> <p>That the information and discussions held concerning the proposed new Cobar Multi-Purpose Service incorporating the Lilliane Brady Village remains confidential within the Committee of the Whole Closed Council.</p>	<p>Advice provided to relevant Health Authorities.</p> <p>MOU signed. Council working with Government Contractor in relation to design.</p> <p>Advice has been received from Local Health that MPS documents will be provided to us by year end.</p> <p>Meeting with Council and the Community was held on 1 & 2 December 2016.</p> <p>Workshop planned in May 2017 to discuss the services and progression of the project.</p>

COUNCIL RESOLUTIONS 25 FEBRUARY 2016

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
844	Works Committee – Report 3A – 2WEB Transmitter Investigation Report	14.2.2016	DFCS	That Council approve the installation of the 2WEB FM re-broadcast transmitter at the existing Fort Bourke Water Treatment	<p>Contact has been instigated with 2WEB and actions commenced.</p> <p>Expected that the application process</p>

				<p>Plant.</p> <p>That the installation cost and application to the Australian Communication and Media Authority for the required apparatus licence be charged against Cobar - television budget.</p> <p>That Council applies for a five year licence.</p> <p>That this is a once off payment contribution and no additional or ongoing costs will be covered by Cobar Shire Council.</p>	will take up to 8 months.
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COUNCIL RESOLUTIONS 28 APRIL 2016

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
865	Confirmation of the Minutes – Traffic Committee Meeting	53.4.2016	DES	That the works required on the Booroomugga Road and Barrier Highway intersection at Canbelego be prioritized as high and if funding is required that funding be sought.	RMS have advised they will undertake a full REF before any work is undertaken. Staff to provide design and incorporation of new Fire Tank project.
870	Committee of the Whole Closed Council – Report 1C – Analysis of Plant and Equipment Hire and	58.4.2016	GM	That any future projects within Cobar Shire that we look at supporting the local businesses (where applicable) to ensure their viability and have a review of the	Policy to be reviewed and all purchases to have quotes provided and encourage the use of locals.

	Trades and Miscellaneous Services Register			Policy.	
874	Council – Clause 1A – Mayoral Report	61.4.2016	GM	Following the Launch of the Orana Regional Bio-Hub Report that the General Manager investigate the next step to progressing this project and Report back to Council.	Council to be updated once information is confirmed on status of project.
879	Council – Clause 6A – Raw Water Supply to Dalton Park Horse Complex	68.4.2016	DFCS	That the Raw Water Supply to Dalton Park Horse Complex be listed on Councils 10 Year Long Term Financial Plan and that Council seek any available grant funding in the interim.	To be involved in the review of the IP&R documentation for 2017/2018.

COUNCIL RESOLUTIONS 26 MAY 2016

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
880	Finance & Policy Committee – Report 4B – Grant Funding	81.5.2016	DFCS	That Staff investigate and report back to Council the possibility of utilising the existing facilities at the Cobar Regional Airport for flight training.	Matter to be addressed by Taskforce.

COUNCIL RESOLUTIONS 23 JUNE 2016

905	Council – Clause 3A – Occupancy at the Community Centre for the Cobar Mobile Children’s Services	113.6.2016	DPES	That Council commence planning for a permanent toilet so that consideration of a toilet can be undertaken by Council if grant applications fail.	Planning has started for a permanent toilet. Once grant funding has been identified an application will be made.
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	Inc				
911	Council – Clause 10A – Economic Taskforce	120.6.2016	MPES	That Council prepare a Plan of Management for the Newey Reserve and review the free camping issue in Cobar.	Superseded by Action Item 1001 – No further action required.
912	Council – Clause 10A – Economic Taskforce	121.6.2016	DCED	That Council lobby the Minister for Tourism and Destination NSW to outline their vision for promoting Outback NSW.	Council did try coordinating a letter from the GMs of the Kidman Way committee. During the time this took, a number of changes have been made by the NSW Government. More announcements are expected shortly.
916	Recommendations to Council from Committee of the Whole (Closed Council)	132.6.2016	GM	That the General Manager provide a report on the cost of providing a water network that eliminates contaminated water delivery.	General Manager negotiating with Public Works to identify scope of works and budget. Further report to be provided to be provided to the May Ordinary Council Meeting.

COUNCIL RESOLUTIONS 22 SEPTEMBER 2016

951	Council – Clause 10A – Dalton Park Horse Complex – Proposed Advisory Sign	180.9.2016	DPES	That Council approve the Director of Planning and Environmental Services to install an advisory sign at the Dalton Park Horse Complex confirming that use of the complex is available for use by licence holders only.	Action incomplete.
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COUNCIL RESOLUTIONS 24 NOVEMBER 2016

971	Council – Clause 4A –	228.11.2016	DFCS	That Council receive a further Report	Further Report to be provided to the
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	Internal Audit Committee			on the (re) formation of the Internal Audit Committee by 31 March 2017.	May Ordinary Council Meeting. This is due to the unavailability of Paul Manns. Paul Manns and Michael Zannes have accepted positions on the Internal Audit Committee.
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COUNCIL RESOLUTIONS 8 DECEMBER 2016

980	Council – Clause 3A – Cobar Sound Chapel	255.12.2016	DPES	That Council authorises the transfer of Lot 287 DP914515 to Cobar Shire Council for nominal consideration. That the Mayor and General Manager be authorised to execute the transfer documents under the Common Seal of Council.	Letter sent to NSW Public Works to activate transfer. Action pending response from Public Works.
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COUNCIL RESOLUTIONS 23 FEBRUARY 2017

982	Council – Notice of Motion – Park Naming – Euabalong West	04.2.2017	DES	That Council name the park at Euabalong West the John J Burke Park and that a sign be erected in the park to signify the naming.	Signage ordered.
983	Council – Notice of Motion – Augmentation of Water Supply Euabalong/ Euabalong West	05.2.2017	DES	That Council seek funding for the establishment of a bore and associated works in the Lachlan River aquifer adjacent to Euabalong for the purpose of augmenting the raw water supply for the two villages.	Waiting for grant announcement.
984	Council – Notice of	06.2.2017	DES	That Council seek funding for the	Waiting for grant announcement.

	Motion – Augmentation of Water Supply Euabalong/ Euabalong West			establishment of a bore at Nymagee for the purpose of augmenting the raw water supply for the village.	
985	Council – Notice of Motion – Increased Revenue from Underground Investment by Mines in the Shire	07.2.2017	GM	That Council Officers present to a (Council) workshop an overview of options available for Council to generate increased revenue from investment projects undertaken by mines in the Shire and future mining prospects. That a consultant be employed to advise the Council on Voluntary Planning Agreements.	Workshop to be held prior to April Ordinary Council Meeting – No further action required.
986	Council – Notice of Motion – Social Impacts on Mining and Other Large Developments	08.2.2017	GM	That Council Officers present to a (Council) workshop on an overview of options to properly consider social impacts on mining and other large developments.	Workshop to be held prior to April Ordinary Council Meeting – No further action required.
994	Council – Clause 10A – Exhibition of Economic Action Plan	18.2.2017	DCED	That Council resolves to put the draft Cobar Economic Action Plan on public exhibition for at least 28 days.	Draft Cobar Economic Action Plan placed on public exhibition. Further Report provided to April Ordinary Council Meeting – No further action required.
995	Council – Clause 11A – Exhibition of Crime Prevention Plan	19.2.2017	DCED	That Council resolves to put the draft Cobar Crime Prevention Plan on public exhibition for at least 28 days.	Draft Cobar Crime Prevention placed on public exhibition. Further Report provided to April Ordinary Council Meeting – No further action required.
996	Council – Clause 12A – Minutes of the	20.2.2017	DCED	That Council actively pursue and encourage and support the	Ongoing.

	Economic Taskforce February Meeting and Terms of Reference			<p>development of alternative power generation industries, such as the bio hub and solar generation in Cobar Shire.</p> <p>That Council increase lobbying efforts seeking government investment in promotion of outback NSW in a similar manner to that undertaken in Queensland.</p> <p>That Council diversify the activities and expand the Festival of the Miners Ghost Festival and form a 2020 Committee to develop an even larger and exciting festival program to celebrate the 150 year anniversary of Cobar.</p> <p>That Council allocate sufficient funding to update the Cobar Shire Council webpage to increase the tourism focus to 'sell' Cobar to the tourism industry.</p> <p>That Council provide resourcing to undertake a masterplan of the CBD to create a mining theme and identity, additional town entrance works, more shade and plants.</p>	<p>Ongoing.</p> <p>Additional Meeting held to discuss options.</p> <p>Funds to be allocated in 2017/2018 Budget.</p> <p>Funds to be allocated in 2017/2018 Budget</p>
997	Committee of the	36.2.2017	DPES	That Council authorises the General	Advice provided to Council Solicitor

	Whole Closed Council – Clause 1C – Defective Building Work – Cobar Brigade Station, Lot 10 Railway Pde South, Cobar			Manager to commence with a defects claim against Castlereagh Construction Group Pty Ltd. That Council authorises the General Manager to negotiate with the NSW Rural Fire Service funding opportunities for the demolition and rebuilding of the Cobar Brigade Station building from floor level up and report back to Council.	– Matter ongoing. Negotiations ongoing.
998	Committee of the Whole Closed Council – Clause 2C – NSW Rural Fire Service Building – Cobar Brigade Station, Lot 10 Railway Parade South	36.2.2017	DPES	That the Mayor and General Manager be authorised to lodge complaints on behalf of Council to relevant individuals, companies and state authorities as deemed appropriate regarding adjudications under the <i>Building Construction Industry Security of Payment Act 1999</i> .	Authority to the Mayor and General Manager authorised – No further action required.

COUNCIL RESOLUTIONS 9 MARCH 2017

1000	Council – Notice of Motion – Donation to Warrumbungle Shire Council – Result of “Sir Ivan” Bush Fire	41.3.2017	DFCS	That Cobar Shire Council make a donation of \$10,000 to Warrumbungle Shire Council. The donation being a small measure of assistance to aid those residents involved in the devastation caused by the recent Sir Ivan bush fire.	Donation sent – No further action required.
1001	Council – Notice of Motion – Free Camping at the Newey	42.3.2017	DPES	That Council produce a Master Plan on the use of the Newey Reservoir within 3 months and that signage be	Mater Plan and signage being produced – Further Report to be provided to June Ordinary Council

	Reservoir			erected at the Newey Reservoir restricting parking in the areas of the walking track and around the barbeque area.	Meeting.
1002	Council – Clause 2A – Upgrade to Council Works Depot	44.3.2017	GM	That Council approve the Master Plan for the improvement to the Council Works Depot in Cobar. That Council approve the additional \$95,000 Capital Funds contribution towards Stages 1 to 14 of the Master Plan.	Master Plan approved – No further action required. Stages 1 to 14 of the Master Plan have commenced.
1003	Council – Clause 3A – Australian Local Government Association – Submission to the 2017-18 Federal Budget	45.3.2017	GM	That a submission be made to our Federal Government Representative in relation to the impact the freeze has had on your community and how much more you will be able to do if the freeze is ended in this year's Federal Budget.	Submission made – No further action required.
1004	Council – Clause 5A – Western Slopes Pipeline – Planning Focus Meeting 15 March 2017	47.3.2017	DPES	That Council consider a draft submission on environmental assessment requirements relevant to Cobar Shire Council that should be addressed by APA Group in its project application. That Council authorises the Director of Planning and Environmental Services to submit formal advice to the NSW Department of Planning and Environment identifying matters that should be addressed by APA Group in	Submission lodged with NSW Planning and Environment – No further action required.

				its project application. That voting on this matter be recorded on the basis of an automatic division as required by legislation.	
1005	Council – Clause 8A – Cobar Miners Memorial Committee – Development Application	50.3.2017	DPES	That Council determines Development Application 2017/LD-0002 by granting conditional consent as recommended in the Development Application Assessment Report contained in the attachment to this report. That voting on this matter be recorded on the basis of an automatic division as required by legislation.	Notice of Determination issued – No further action required.
1006	Council – Clause 9A – Exhibition of Disability Inclusion Action Plan	51.3.2017	DCES	That Council resolves to put the draft Disability Inclusion Action Plan on public exhibition for at least 28 days.	Draft Disability Inclusion Action Plan on public exhibition – Further Report to be provided to April Ordinary Council Meeting – No further action required.
1007	Council – Clause 7B – Expenditure for Roads Network	59.3.2017	DES	That a Rest Area be built along the Wool Track and that it be named after Duncan Gay.	Matter to be raised with funding request for Wool Track.
1008	Committee of the Whole Closed Council – Clause 1C – Banking Facility for Cobar Shire Council	67.3.2017	DFCS	That the National Australia Bank be appointed as banker to the Cobar Shire Council for a further four years commencing 1 July 2017 provided that they continue to have a retail presence in Cobar and offer a facility at least equal to that which is currently in place.	National Australia Bank appointed as banker for a further four years commencing 1 July 2017 – No further action required.

1009	Committee of the Whole Closed Council – Clause 2C – Lease of 53 Linsley Street	67.3.2017	DPES	That Council authorise the Director of Planning and Environmental Services to enter into a new lease with Dr Indra Karalasingham in respect of 53 Linsley Street, Cobarr being substantially consistent with the existing lease for a term of up to five (5) years.	Letter sent to Dr Indra confirming resolution. Matter referred to Council’s Solicitor to prepare and register lease.
1010	Committee of the Whole Closed Council – Clause 3C – Lease of Town Hall Cinema Building	67.3.2017	DPES	That Council authorise the Director of Planning and Environmental Services to enter into a new lease with Angela White, Western Studio of Performing Arts, in respect of the Town Hall Cinema Building being substantially consistent with the existing lease for a term of up to two (2) years with an option for a third year.	Draft lease prepared and forwarded to Lessee for signing.

RECOMMENDATION

That the information contained in the monthly status report be received and noted, with the following items to be removed: 660, 911, 985, 986, 994, 995, 998, 1000, 1002 Part 1, 1003, 1004, 1005, 1006 and 1008.

CLAUSE 3B – INVESTMENT REPORT AS AT 31 MARCH 2017**FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: Finance Manager, Neil Mitchell****Purpose**

The table below shows the balances of Council's Investments as at the report date. Term deposits have differing terms in order to spread the maturity dates throughout the year. The amount restricted in the Financial Accounts as at 30 June 2016 for Employee Leave Entitlements is \$321,156.

Investment	Opening Balance	Transfers to Investments	Transfers from Investment	Interest Earned	Closing Balance
NAB Sweep Acct	\$1,642,930	\$4,517,697	\$4,686,059	\$3,475	\$1,478,043
NAB Term Deposits					
2.60% (Nov) 4037	\$2,006,701			\$4,432	\$2,011,133
2.65%(Dec) 4038	\$1,005,732		\$6,725	\$2,084	\$1,001,091
2.65% (Mar) 4039	\$2,026,281		\$2,026,575	\$294	\$0
2.65% (May) 4041	\$1,003,562			\$2,257	\$1,005,819
2.90% (May) 4042	\$504,334			\$1,243	\$505,577
2.90% (May) 4043	\$504,334			\$1,243	\$505,577
2.90% (May) 4045	\$504,334			\$1,243	\$505,577
AMP Bank					
2.80% (Jan) 4044	\$1,003,301			\$2,386	\$1,005,687
Bank West					
2.50% (Nov) 4046	\$1,001,370			\$2,126	\$1,003,496
2.50% (Nov) 4047	\$1,001,370			\$2,126	\$1,003,496
TOTALS	\$12,204,249	\$4,517,697	\$6,719,359	\$22,909	\$10,025,496

Annualised Average return on Investment for the Month: 2.47%

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy.

**Finance Manager****RECOMMENDATION****That Council receive and note the Investment Report as at 31 March 2017.**

**CLAUSE 4B – BANK RECONCILIATION, CASH FLOW & LOAN FACILITY
SUMMARIES AS AT 31 MARCH 2017**

FILE: B2-7 AOP REFERENCE: 3.1.1.5

ATTACHMENT: NO

AUTHOR: *Finance Manager, Neil Mitchell*

Purpose

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

Bank Reconciliation

Balance as per Bank Statement	10,000
Add: Outstanding deposits	12,296
Deduct: Unpresented Cheques	(17,756)
BALANCE AS PER CASH BOOK	4,540

In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements on a daily basis, during the month of March 2017 and that the reconciliations have been recorded.



Finance Manager

Summary of Total Funds Available at Month End for the Last 12 Months

Month	Investment Balances	Operating Account	Total Available Funds
Apr-16	9,858,306	67,277	9,925,583
May-16	11,576,435	2,558	11,578,993
Jun-16	10,532,325	1,346	10,533,671
Jul-16	10,572,739	-35,035	10,537,704
Aug-16	12,473,670	23,471	12,497,141
Sep-16	12,021,822	9,621	12,031,443
Oct-16	11,613,771	22,420	11,636,191
Nov-16	11,940,671	18,370	11,959,041
Dec-16	12,536,805	8,633	12,545,438
Jan-17	11,948,235	6,467	11,954,702
Feb-17	12,204,249	23,486	12,227,735
Mar-17	10,025,496	4,540	10,030,036

The amount restricted in the Financial Accounts for Employee Leave Entitlements is \$321,156.

Cash Flow

March		Description	Forecast
Forecast	Actual		April
23,486	23,486	Bank Balance Forward	4,540
844,000	842,000	Roads to Recovery	-
-		RMS – Regional Roads Block Grant	323,500
1,260,460	1,230,463	RMS – Ordered & Routine Works	521,700
13,940	13,943	RMS Agency	13,940
670,000	400,941	Rates /Water/User Charges	587,700
150,000	134,788	Private Works/Debtors	150,000
240,000	63,411	LBV – Residents Fees & Grant	240,000
150,000	203,647	Child Care/In Home Care	150,000
(576,886)	168,363	Net Movement (Term Deposits/At Call Funds)	763,620
85,000	46,993	Sundry income	85,000
		<i>Less</i>	
(2,100,000)	(2,401,678)	Creditors	(2,100,000)
(740,000)	(721,817)	Wages / Salaries	(730,000)
10,000	4,540	Closing Reconciled Bank Balance Cr/(Dr)	10,000

Borrowing Instruments as at 31 March 2017

Swimming Pool and Street Upgrade Loan (6.22%)	(1,454,457)
2 x Tyre Rollers Lease (<i>Implicit rate of 6.87%</i>)	(114,744)
Bomag Tyre Roller Lease (<i>Implicit rate of 5.63%</i>)	(61,172)

RECOMMENDATION

That Council receive and note the Bank Reconciliation, Cash Flow and Loan Facility Report as at 31 March 2017.

CLAUSE 5B – MEETING MINUTES

**FILE: R5-36, C8-6-4, C8-17 AOP REFERENCE: 3.1 ATTACHMENT: YES
(PAGE 114-124)**

AUTHOR: *Executive Assistant General Manager/ Mayor, Janette Booth*

Background

Councillors and Council Staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes and the Status Reports of those meetings which have been held recently for the information of Councillors. They include:

- Rural Roads Advisory Committee – Tuesday, 14 February 2017 (Status Report);
- Cobar Youth Council – Friday, 31 March 2017 (no Status Report);
- Cobar Liquor Accord – Tuesday, 11 April 2017 (no Status Report).

RECOMMENDATION

That the Minutes and Status Reports of the Rural Roads Advisory, Cobar Youth Council and Cobar Liquor Accord Committees be received and noted.

CLAUSE 6B – UPDATE ON INFRASTRUCTURE PROJECT FINANCES**FILE: G4-29****AOP REFERENCE: 4.1.4.2****ATTACHMENT: NO****AUTHOR: *Director of Engineering Services, Stephen Taylor*****Purpose**

To provide Council with an update on the infrastructure projects budgets and expenditure as at 31 March 2017.

Background

Cobar Shire Council was successful in obtaining funding for three projects through the Resources for Regions Restart NSW provided by the NSW State Government. One project has been completed with two ongoing projects.

Financial Implications

	Restart NSW Funding	Cobar Shire Council Funding	Expended as at 31 March 2017	Project Status
Water Treatment Plant	\$15,550,000	\$200,000	\$886,812	- Tender for the construction of the Water Treatment Plant has closed and three tenders have been received. Analysis of the tender submissions is currently underway and will be reported to Council Q4 2016/2017.
Sewerage Scheme Refurbishments Expansion and upgrade	\$2,100,000	\$100,000	\$442,177	- The Ward Oval Pump station refurbishment has been completed. - Lagoon upgrade on ground works will be completed in April/May.

RECOMMENDATION

That Council receive and note the updated financial information for the two Restart NSW Resources for Regions infrastructure projects.

CLAUSE 7B – EXPENDITURE FOR ROADS NETWORK

FILE: R5-31

AOP REFERENCE: 4.3.2

ATTACHMENT: YES

(PAGE 125-134)

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To provide Council with financial information on the expenditure on Council's Local and Regional Roads.

Background

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue) and Regional Roads Network (green) is provided as an attachment to this agenda for Council's information.

RECOMMENDATION

That the information detailing the Expenditure for Council's Roads Network be received and noted.

CLAUSE 8B – ENGINEERING WORKS REPORT

FILE: C6-20-2

AOP REFERENCE: 4.3.2

ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To inform Council of completed and ongoing Engineering Works for the period of March 2017.

Background

Work has commenced on the reduced widening project for Part C of the Nymagee Project on the Kidman Way. The side track has been constructed and sealed.

The formation and stabilization of four kilometres of seal extension on Wilga Downs Road has been undertaken. The road is programmed to be sealed immediately after Easter.

The water reticulation system is still experiencing issues with discoloured water even though the demand has reduced. The water quality from the Bogan River has again deteriorated due to a flood in that river catchment.

State Highways

Maintenance Work

- Sign replacement works as required – **ongoing**;
- Pothole repairs – **ongoing**;
- Heavy patching for flood repair – waiting on RMS.

Urban Roads/Shire Roads/Regional Roads

Maintenance Work

- Inspections on various Shire and Regional Roads - **ongoing**;
- SR7 – Maintenance grading – **ongoing**;
- SR20 – Maintenance grading (contractor) – **ongoing** ;
- SR24 – Maintenance grading – **ongoing**;
- SR27 – Maintenance grading – **ongoing**;
- SR46 – Maintenance grading of storm damage – **completed**;
- RR7518 – Minor maintenance grading undertaken following completion of resealing preparation – **completed**;
- RR7522 – Maintenance grading – **on-going**;
- Reseals completed on Barton St/Fredrick St and MR407;
- Reseal is due to commence on 18 April 2017 on SR13A, SR18, SR46, MR416, MR423, MR461, RR7518 and RR 7521.

Construction Work

- Work has now commenced on Nymagee Project Section C – expected completion date 30 June 2017;
- Shire Road 26 – 4 kilometres of seal extension will be completed week commencing 17 April 2017.

Water and Sewer

Maintenance Work

- Pest control within sewer reticulation network being carried out where necessary - **ongoing**;
- The Cobar Water Treatment Plant and the town's reticulation network has had a large number of water quality complaints over the last month. The complaints are largely caused by solvable Iron suspended in the water from the old pipework after it has reacted with the Chlorine used by Council as a disinfection agent;
- Sluice valve and hydrant repairs on town water supply reticulation – **ongoing**;
- Clearing and control of vegetation along the Nyngan to Cobar raw water pipeline easement (CWB) – **ongoing**;
- Investigation, inspection and locating of the town water reticulation mains within the town of Cobar for the purpose of assessing the serviceability, condition and sizes- **ongoing**;
The identification of the disused mains and interconnections that are still connected into the town reticulation along with valve for future main replacement and works program – **ongoing**;
- A discussion presentation on the Grit and Rag removal as a pre-treatment process at the Cobar STP is to be presented to Council for consideration as a part of the sewer upgrade project;
- Hydrant location and inspection and testing on the town reticulation network for future main replacement and works program – **ongoing**.

Construction Work

- Stage Two of the relocation and connections on the existing raw water supply mains at Fort Bourke has been completed and the isolation of the old mine de-watering storage tank from the CWB of raw water supply has been completed removing this risk from the system.

Urban Works

Parks

- General maintenance carried out within parks and reserves within the Shire as required – **ongoing**;
- Ongoing review of intersection visibility and vegetation obstruction will be continued on a regular period through the year – **ongoing**;
- Tree planting on Drummond Park nature strip – **completed**;
- Commencement of Stage 2 of Drummond Park Playground Upgrade.

Street Cleaning and Tree Removal

- Removal of overhanging tree branches and shrubs that obstruct motorist view at intersections – **ongoing**;
- Street cleaning and maintenance – **ongoing**.

Resources for Regions

Construction of New Water Treatment Plant

- Tenders for new Water Treatment Plant have closed. Analysis of tender submissions is underway and will be reported to Council in May 2017.

Construction of New Water Pipeline – Nyngan to Cobar

- The Cobar Water Board's Twin Pipeline Replacement Project is continuing, with the sixteen kilometres of pipework installed and another four kilometres of pipe in the process of being wrapped and strung ready for installation.
- National Australian Pipelines has been undertaking clearing of the pipeline route next to the Nyngan to Cobar rail line and have reached chain 24,000 of 29,400. The works undertaken so far have not had any reportable incidents or major issues.
- Works on the two pump stations is underway with the installation of two of the four new flow meters completed. The remaining two will be installed when the operational requirements of the pipeline will allow it. Hydrologic testing of the pump stations is underway and expected to be completed by the end of the month.

Upgrade of Sewerage Facilities

- A report for Effluent Management Options has been received from NSW Public Works. This report and other issues with regards to the effluent treatment upgrade has been workshopped with Council.

RECOMMENDATION

That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways and Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.

CLAUSE 9B – STAFF CONFERENCE ATTENDANCE REPORT**FILE: Personnel****AOP REFERENCE: 3.3.2****ATTACHMENT: NO****AUTHOR: *Human Resources Manager, Summer Patterson*****Purpose**

The purpose of this Report is to advise Council of the conferences attended by Council employees in the month(s) prior.

Background

The following conferences were attended by Council Staff:

Conference Name:	Remote Area Power Supply Conference
Attendee:	Manager Planning and Environmental Services, Stephen Poulter
Date Attended:	21-22 March 2017
Total cost to Council:	Conference – \$2,964, Travel and Accommodation - \$996
Summary of conference content:	<p>Stephen was invited to attend this conference to learn about potential alternative power options for the Cobar LGA, given its remote location. The conference was hosted by Informa Australia and included speakers from Commonwealth and State Government authorities and companies that specialise in developing remote energy projects in Australia and in other remote parts of the region like Papua New Guinea and Indonesia.</p> <p><i>Content:</i> Hybrid energy systems, encouraging development and developers to remote areas, integrating renewable energy systems to existing electrical networks, application of standalone power supplies for disaster recovery, micro-grid systems and the importance of community engagement.</p>

Conference Name:	EDAP (Environmental Development and Allied Professionals) Conference 2017
Attendee:	Manager Planning and Environmental Services, Stephen Poulter
Date Attended:	29-31 March 2017
Total cost to Council:	Conference – \$Free, Travel and Accommodation - \$223.10
Summary of conference content:	<p>Stephen was invited to attend and present a conference paper at the 2017 EDAP conference. The topic subject of Stephen's paper related to the emergence of non-conforming building projects. As Stephen was requested to present at this conference, EDAP waived conference attendance costs.</p> <p><i>Content:</i> Food safety issues, planning matters, adaptive re-use of heritage buildings, public health act review, development legal issues and land and environment court</p>

	updates. This conference provides an opportunity for our professional staff to network with other professional staff.
Conference Name:	NSW Revenue Professionals Conference
Attendee:	Office Coordinator, Jo-Louise Brown Rates Officer, Emma Simmons
Date Attended:	29-31 March 2017
Total cost to Council:	Conference ,Travel and Accommodation - \$1575.33
Summary of conference content:	<p>The NSW Revenue Professionals Conference is held annually for all council revenue/rating staff to share their knowledge, skill and experiences.</p> <p><i>Purpose:</i> Information, training and networking sessions for Revenue staff of all NSW councils.</p> <p><i>Content:</i> The Conference concentrated on the new Fire and Emergency Services Property Levy this year. There were sessions from NSW Treasury, Valuer Generals Department, Office of Local Government, Office of State Revenue, IPART as well as workshops on general rating issues.</p>

RECOMMENDATION

That the information provided above in relation to the conferences attended by Council staff be received and noted.

CLAUSE 10B – MARCH OUTBACK ARTS BOARD MEETING UPDATE

FILE: A8-1

AOP REFERENCE: 1.4.5.1

ATTACHMENT: YES

(PAGE 135-145)

AUTHOR: *Director Corporate and Economic Development, Angela Shepherd*

Purpose

To provide an update to Council on the activities of Outback Arts.

Background

Cobar Shire Council is a member of Outback Arts, along with the Councils of Warren, Bourke, Walgett and Coonamble. Angela Shepherd is Council's representative on the Board as per the September Extraordinary Council Meeting resolution. Outback Arts work with individuals, organisations and government to generate, promote and advocate for the arts and creative industries in the region. The Board meets three times a year.

In a bid to promote the arts locally Council successfully applied for grant funding to undertake art and craft workshops this year. They will commence in late May and will run out of the Cobar Youth and Fitness Centre and the Library. They will be run by local artists and are designed to get people involved in creative pursuits in a relaxed and fun atmosphere.

Issues

A copy of the minutes of the March meeting of the Outback Arts Board Meeting are attached (both the AGM and the General Board Meeting). Local artist Kylie Harvey was elected as Chair of the Board for the next 12 months in her capacity as an independent community representative.

The main issues the Board is addressing are outlined below.

Outback Arts are submitting grant applications in a bid to buy the building they are currently renting in Coonamble. This will allow Outback Arts to grow the gallery they run and provide more space for creative activities and exhibitions.

Arts NSW has provided the Board with \$10,000 of funding for staff development and board training. Governance training will be undertaken by Board members prior to the next board meeting, with details currently being finalised. The Communications Officer will be travelling around the region more in coming months. This is vitally important in order to know the region better and promote the activities of Outback Arts. I think visits to Cobar are essential to community engagement and participation.

The Board is currently reviewing the constitution of the Board and I am on the small subcommittee undertaking that task.

Legal Situation

Cobar Shire is a member of Outback Arts. Outback Arts have their own constitution and follow this.

RECOMMENDATION

That Council receives and notes the report on the March Outback Arts Board meeting and AGM.

CLAUSE 11B – GRANT FUNDING**FILE: G4-17****AOP REFERENCE: G4-17****ATTACHMENT: NO****AUTHOR: *Director Corporate and Economic Development, Angela Shepherd*****Grant Update**

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Deadline for Project
Grants Applied for					
RMS Walking and Cycling Programs	Funding for a consultancy to develop an Active Transport Plan for the Shire.	\$45,000	Pending	\$15,000. It's a grant that allows us to apply for 75% of funding. Our contribution could come from the footpaths budget or the grants matching budget.	The RMS has suggested we should apply for this grant to allow us to source more construction funding in the future.
RMS Walking and Cycling Programs	Funding to construct a series of 15 pram ramps (2.5m wide) linking the Brennan Centre to the supermarkets, pharmacy, taxi rank, Council, and medical centres. They would replace the current non-compliant ramps making it easier for older people and people with prams to walk the route.	\$37,125	Pending	\$37,125 – it is a 50:50 grant with Council's contribution to come from either the footpaths budget or matching grants contribution.	
Club Grants – Cultural Infrastructure	Construction of the Miners Memorial.	\$200,000	EOI pending	\$80,000 of community funding will be used as the Council contribution	
Building Better Regions	Construction of the Miners	\$200,000	EOI pending	\$80,000 of	

Fund	Memorial.			community funding will be used as the Council contribution	
NSW Fisheries Recreational Fishing Grants	Native fingerlings for the Newey	\$500	Pending	\$500	

Current Grant Opportunities

- Social Housing Community Improvement Fund – can apply for funding for playgrounds. Looking at applying for funding for Dalton Park Playground. Closes 10 May. Projects \$2,000 to \$50,000.
- Innovation Fund – closes 9 June. Aimed at communities of less than 10,000 people to develop solutions to help address unique issues they face. Can apply for up to \$150,000. Application will be submitted.

Grant Funded Projects - Implementation

The following is a summary of works in progress for grant funded projects:

- Nymagee Tennis Courts – The synthetic surface has been installed. Last part of project is to erect a new fence. A local contractor is undertaking this part of the project which should be completed shortly.
- Youth Opportunities – This project has been completed and a project acquittal submitted.
- Environmental Education Grant – Due to the heat an extension was sought and granted to allow further rehabilitation to be undertaken in the drain between the Depot and Cobar Primary School. Project will be completed in Q4.
- Public Library Infrastructure Grant – Works have commenced, project to be completed by 30 June 2017.
- Small Business Training – a series of workshops were held, including visual merchandising and social media training. Grant in process of being acquitted.
- Energise Enterprise Funding for development of an Economic Action Plan Grant will be acquitted once Plan approved and finalised.
- CASP grant for arts workshop. Timetable of events currently being compiled, aiming for May workshops across a range of art and craft areas, to be held at the Youthie on a weekend.

RECOMMENDATION

That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

CLAUSE 12B – RATES RECONCILIATION REPORT AS AT 31 MARCH 2017**FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: YES (PAGE 146-147)****AUTHOR: Office Coordinator, Jo-Louise Brown****Purpose**

To provide Council details of the Rate Reconciliation as at 31 March 2017.

FUND	LEVY 2016-2017	Pensioner Rebates	Abandoned Levy	Additional Levies	Sub Total 2016-2017	Arrears 30th Jun 16	Payments	Total Outstanding	Total Outstanding Previous Year	% Outstanding of Sub Total Plus Arrears
Business	387,669.46		-	-	387,669.46	44,815.83	324,464.32	108,020.97	98,911.22	24.98%
Farmland	646,880.51		-	-	646,880.51	28,580.76	542,874.64	132,586.63	134,826.43	19.63%
Mining	1,593,798.63		-	-	1,593,798.63	80,895.62	1,277,061.90	397,632.35	298,110.61	23.74%
Residential	1,142,650.80	51,146.37	-	-	1,091,504.43	198,967.82	864,748.06	425,724.19	389,821.34	32.99%
Overpayments					-	-134,701.52	- 50,379.16	-84,322.36	-90,904.32	62.60%
Legal Costs			-	20,557.98	20,557.98	29,730.56	11,522.28	38,766.26	29,428.58	77.09%
Interest			-	10,980.95	10,980.95	91,093.80	9,294.88	92,779.87	70,307.72	90.89%
General Rates	3,770,999.40	51,146.37	-	31,538.93	3,751,391.96	339,382.87	2,979,586.92	1,111,187.91	930,501.58	27.16%
Domestic Waste	584,040.00	18,657.73	220.00	515.00	565,677.27	37,738.61	465,624.02	137,791.86	129,566.29	22.84%
Sewerage	587,440.00	19,655.08	1,948.10	184,753.39	750,590.21	101,765.42	629,081.02	223,274.61	155,728.63	26.20%
Cobar Water	641,210.00	21,328.14	360.00	-	619,521.86	33,490.53	520,411.82	132,600.57	123,807.13	20.31%
Nymagee Water	27,000.00	437.50	900.00	-	25,662.50	6,839.05	17,823.27	14,678.28	11,962.93	45.16%
Euabalong Water	43,200.00	1,137.50	600.00	-	41,462.50	9,674.44	34,195.28	16,941.66	14,443.49	33.13%
Euab West Water	26,400.00	481.25	-	-	25,918.75	3,928.18	21,369.89	8,477.04	8,777.58	28.40%
Mt Hope Water	6,300.00	-	-	-	6,300.00	154.58	4,503.60	1,950.98	592.85	30.23%
Water Access	744,110.00	23,384.39	1,860.00	-	718,865.61	54,086.78	598,303.86	174,648.53	159,583.98	22.59%
Water Usage			22,771.65	1,635,352.45	1,612,580.80	446,807.89	1,237,470.51	821,918.18	638,155.40	39.91%
TOTAL	5,686,589.40	112,843.57	26,799.75	1,852,159.77	7,399,105.85	979,781.57	5,910,066.33	2,468,821.09	2,013,535.88	29.46%

RECOMMENDATION**That the Rates Reconciliation Report as at the 31 March 2017 be received and noted.**

ATTACHMENTS



ORDINARY MEETING AGENDA

THURSDAY 27 APRIL 2017

~ REFERENCE TO ATTACHMENTS ~

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