

COBAR SHIRE COUNCIL



ORDINARY MEETING AGENDA

THURSDAY, 13 DECEMBER 2018

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows:

1. Apologies
 - Cllr Peter Yench – Leave of Absence granted.
 2. Declaration of Interests
 3. Condolences
 4. Public Access Session:
 - Audit Office of NSW.
 5. Confirmation of Minutes
 - Ordinary Meeting of Council – Thursday, 22 November 2018.
 6. Matters Arising from Minutes
 7. Mayoral Report
 8. General Manager's Report – Part A (Action)
 9. General Manager's Report – Part B (Information)
 10. General Manager's Report – Part C (Confidential)
 11. Matters of Urgency
 12. Correspondence
-

~ TABLE OF CONTENTS ~

<u>PART A – ACTION</u>	<i>Page Number</i>
Clause 1A – Mayoral Report	6
Clause 2A – General Manager’s Employment Contract.....	7
Clause 3A – Council Committees/Delegates	8
Clause 4A – Consideration of Nymagee Airstrip Runway Crossing into Neighbouring Property.....	10
Clause 5A – Pool Efficiency and Usage.....	11
Clause 6A – Sale of Land for Unpaid Rates.....	13
Clause 7A – Public Exhibition of the Draft Cobar Shire Active Transport Plan	16
Clause 8A – Annual Rubbish Collection Day	17
Clause 9A – Regional Inspection Policy for Weeds (Western Region)	19
<u>PART B – INFORMATION</u>	<i>Page Number</i>
Clause 1B – Development Approvals: 14 November 2018 – 4 December 2018	20
Clause 2B – Monthly Status Report	21
Clause 3B – Investment Report as at 30 November 2018	37
Clause 4B – Bank Reconciliation, Cash Flow & Loan Facility Summaries as at 31 October 2018	38
Clause 5B – Update on Infrastructure Project Finances.....	40
Clause 6B – Expenditure for Roads Network	41
Clause 7B – Engineering Works Report.....	42
Clause 8B – Meeting Minutes.....	45
Clause 9B – Analysis of Dry and Wet Plant and Equipment Contract	46
Clause 10B – Estimate Cost of Bores.....	47
Clause 11B – Grants Report.....	48
Clause 12B – Rates Reconciliation Report as at 30 November 2018.....	52

PART C – CONFIDENTIAL

Page Number

Clause 1C – General Manager’s Employment ContractUnder Separate Cover

Clause 2C – Consideration of Nymagee Airstrip Runway Crossing into Neighbouring Property.....Under Separate Cover

(These reports are confidential in accordance with Section 10A (2)(d)(i) of the Local Government Act 1993 as it contains commercial information of a confidential nature that would if disclosed in open Council would prejudice the commercial position of the person who supplied it and Section 10A (2) (a) of the Local Government Act 1993 as the matter and information relates to personnel matters concerning particular individuals (not Councillors).

Reference to Attachments..... 53

~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Louth Road
 - Tilpa Road
-

~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
- All activities are to be customer focused and provide equity for all.
- Involve the community in decision making through open government and consultative processes.
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
- Conserve and protect the natural beauty of the area.
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillors, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

CLAUSE 1A – MAYORAL REPORT

FILE: C13-1-5

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Mayor, Councillor Lilliane Brady OAM*

Report to be tabled.

RECOMMENDATION

That Council accepts the information contained in the Mayoral Report for the month of December 2018.

CLAUSE 2A – GENERAL MANAGER’S EMPLOYMENT CONTRACT

FILE: C6-11 & Personnel AOP REFERENCE: 3.3.2 ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

Purpose

The purpose of this report is to consider the renewal of the General Manager’s Employment Contract.

Background

A further detailed report will be provided in Committee of the Whole Closed Council.

RECOMMENDATION

That the General Manager’s Employment Contract be considered in the Committee of the Whole Closed Council with the press and the public excluded in accordance with Section 10A (2) (a) of the *Local Government Act 1993* as the matter and information relates to personnel matters concerning particular individuals (not Councillors).

CLAUSE 3A – COUNCIL COMMITTEES/DELEGATES

FILE: C6-15

AOP REFERENCE: 3.2.2.2

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

Background

Due to the recent resignation of Councillor Greg Martin there are now a number of vacancies on Council's Committees that need to be filled.

The Local Government (General) Regulations 2005 provides for the establishment of committees:

1. A council may, by resolution, establish such committees as it considers necessary (Standing Committees).
2. A Standing Committee is to consist of the Mayor and such other councillors as elected by the councillors or appointed by the council.
3. The quorum for a meeting of a Standing Committee is to be:
 - (a) such number of members as the council decides, or
 - (b) if the Council had not decided a number - a majority of the members of the committee.

Delegates to other Committees/Organisations

Council currently is involved in the following Committees/Organisations but Councillors may wish to consider if they wish to retain involvement in all of them.

A summary of the vacant Committees/Organisations that Council participates in and provides a delegate for are detailed in the following table. The Committee Membership is up to the Council and does not have to be as previously adopted.

Committee/Organisation	No. of Delegates	Current Delegates
Local Traffic	1 Councillor	Clr Vacant
Wool Track Development Advisory	Mayor + 4 Councillors	Mayor, Clrs Vacant , Maxwell, Sinclair, Yench,
Kidman Way Promotion	4 Councillors	Clrs Abbott, Martin, Toomey, Vacant
Tourism Advisory	4 Councillors	Clrs Lehmann, Vacant , Toomey, Yench
Airport Advisory	4 Councillors	Clrs Abbott, Kings, Marsden, Vacant
General Manager's Review	Mayor, Deputy Mayor, 1 Councillor, 1 General Manager appointed Councillor	Mayor, Deputy Mayor, Clrs Vacant , Maxwell

Committee/Organisation	No. of Delegates	Current Delegates
Cobar Shire Rural Fire District Service Agreement Liaison	Mayor, 1 Councillor, General Manager or his nominee	Mayor, Clr Vacant , Director of Engineering Services
Western Slopes Pipeline Committee	1 Councillor	Clr Vacant

The General Manager's Review Committee in accordance with the General Manager's Contract of Employment consists of the Mayor, Deputy Mayor, a Councillor appointed by Council (which was Clr Martin, due to his resignation this position is now vacant) and a Councillor nominated by the General Manager (currently Clr Maxwell). It is no longer a Standing Committee of Council.

RECOMMENDATION

That Council determine its delegates for each of the listed Committees/Organisations and where an election is required it be by open voting by show of hands.

CLAUSE 4A – CONSIDERATION OF NYMAGEE AIRSTRIP RUNWAY CROSSING INTO NEIGHBOURING PROPERTY

FILE: A5-1 AOP REFERENCE: 4.3.2 ATTACHMENT: YES (PAGE 55)

AUTHOR: *Director of Finance and Community Services, Kym Miller*

Purpose

The purpose of this report is to recommend how to overcome the air strip at Nymagee using a neighbouring property, Lot 2 DP 127362.

Background

The attached map shows that the northwest runway at Nymagee extends by 181 metres into a neighbouring property. Two hangars are also built on this property, apparently without the owner's permission. Aircraft stored in these hangars enter the runway from this property. The origin of the usage and the buildings appears to be unknown.

The owner of the property is Timbarra Estates Pty Ltd which also has a number of speculative holdings in the area. Timbarra has advised that it now wishes to sell this and a number of other properties on their books as part of a retirement process of the principals.

For the debate to be properly considered confidential information must be advised to Council and it is therefore appropriate to consider it in the Committee of a Whole Closed Council.

RECOMMENDATION

That a further report on the Nymagee Airstrip Runway Crossing into a Neighbouring Property be considered in Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as discussions of this matter in open Council would prejudice the commercial position of the person who supplied it.

CLAUSE 5A – POOL EFFICIENCY AND USAGE

FILE: T3 18 6

AOP REFERENCE: 1.5

ATTACHMENT: NO

AUTHOR: *Director of Finance and Community Services, Kym Miller*

Purpose

The purpose of this report is to respond to Council resolution 81.4.2018.

Background

Council resolution 81.4.2018:

“That a report be brought to Council on options to improve the efficiency and usage of the pool including a profit and loss analysis from other Councils in the area”.

It is to be noted that Councils do not generally report detailed ‘profit and loss’ in the public space and it would be inappropriate for Cobar to seek and then publish such information.

Research does however indicate that the subsidy cost per swim across Victoria and New South Wales is between \$2.00 and \$78.00. It is also to be noted that many pools offering all year round opening using heating are reconsidering this position because of increasing fuel costs.

Efficiency of the pool can be either obtained from cutting cost or increasing revenue by price or attendance. The latter has proven to be price sensitive in recent years and may become more so if the key employers cease providing the pool as a benefit. Increased attendance has the potential to be only marginal.

When looking at cost cutting there are a number of costs that are virtually fixed including depreciation. Many other costs fall into the category of being unable to be avoided such as water, chemicals and maintenance. It has to be accepted that an asset worth 5 million dollars will need to have maintenance to some order. Council has already paid the penalty with this and other assets for not undertaking preventative maintenance in a timely fashion.

In order to cap the chemical costs the current contract has now provided for that cost to be included in the contract sum.

It therefore leaves the options of generating efficiencies by either cutting the service level – something that was promised to ratepayers would not happen if the SRV were granted – or changing the management model.

There are numerous options across civic pools in Australia. They include:

- Completely run by Council employees;
- Contactor funds everything including water and keeps entrance fees;
- Combinations of above with Shire taking on various components such as canteen, grounds cost etc.

It is to be further noted that the management contract for the Shire pool has been let for a three + two year term and that this is the first season of that contract.

The Councils contacted in the area included: Bogan, Parkes and Narromine – each of these had a contractor based system in place.

To prepare a more definitive response will require outsourced resources with an estimated cost of \$20,000. It is suggested that if Council wishes to do further research it is more appropriate to do it in the final year of the existing contract as a precursor to calling that contract.

RECOMMENDATION

That no further action be taken until the matter is reconsidered prior to the expiration of the existing management contract.

CLAUSE 6A – SALE OF LAND FOR UNPAID RATES

FILE: R2-10

AOP REFERENCE: 3.1.1.2

ATTACHMENT: NO

AUTHOR: *Rates Officer, Jo-Louise Brown*

Purpose

The purpose of this report is to update Council on progress made in organising a sale of land for unpaid rates in accordance with Section 713 of the *Local Government Act 1993*.

Background

Councillors will be aware that in order to recover long-term outstanding rates and charges debt and thereby improve Council's cash position and debt ratio, a sale of land for unpaid rates is to be held. The sale is the prescribed legislative mechanism for writing off outstanding, overdue and uncollectible rate debts and is required to be conducted periodically under circumstances outlined in the legislation.

Collection of future rates and charges may be one favourable outcome resulting from the sale process and transfer of ownership.

Unless such sales are held on a regular basis, periodical and year-end accounts receivable balances may be overstated and unrealistic and may not assist in the accurate projection of cash flows.

Issues

The sale process, that involves conducting searches, obtaining current valuations, preparing General Managers Certificates, catalogues and advertising is time consuming and expensive and is estimated to take approximately six (6) months from the date that action is commenced to the sale date.

There are around one hundred parcels of land Council have identified as being eligible to be sold. As the majority are small land parcels identified as having unknown owners and are situated in remote locations and have low property valuations, it is not expected that Council will recover the total amount of rates and charges outstanding or the legal costs associated with the sale.

Council will be required to make a decision in consultation with the Director of Planning and Environmental Services on auctioning individual parcels of land separately or combining them in areas such as Canbelego due to the zoning no longer being "village".

Legal Situation

Council may sell land under Section 713 of the *Local Government Act 1993* when a ratepayer fails to pay under certain circumstances.

Section 713 Sale of land for unpaid rates and charges (excerpt only)

- (1) *For the purposes of this Division, a rate or charge is overdue if:*
- (a) *in the case of vacant land, it has remained unpaid for more than one year, or*
 - (b) *in the case of any other land, it has remained unpaid for more than 5 years, from the date on which it became payable.*

(2) A council may, in accordance with this Division:

- (a) sell any land (including vacant land) on which any rate or charge has remained unpaid for more than 5 years from the date on which it became payable, and
- (b) sell any vacant land on which any rate or charge has remained unpaid for more than one year but not more than 5 years from the date on which it became payable, but only if:

- (i) the council obtains a valuation of the land from the Valuer-General, and
- (ii) the total amount of unpaid rates or charges on the land exceeds the valuation, and
- (iii) the council sells the land within 6 months after the date when the council received the valuation.

This section further outlines the stringent and complex procedures required to be undertaken prior to properties being listed and advertised for sale under Section 715 of the Local Government Act 1993.

Section 715 Notice of proposal to sell land

(1) Before selling land under this Division, the council must:

- (a) fix a time and place for the sale, and
- (b) give notice of the proposed sale by means of an advertisement published in the Gazette and in:
 - (i) a newspaper circulating in the area or part of the area in which the land is situated that is published in print form at intervals not exceeding 26 days, or
 - (ii) a manner that the council is satisfied is likely to bring the notice to the attention of persons who may be interested in purchasing the land, and
- (c) take reasonable steps to ascertain the identity of any person who has an interest in the land, and
- (d) take reasonable steps to notify each such person (and the Crown, if the land concerned is owned by the Crown) of the council's intention to sell the land under this Division.

(2) If, before the time fixed for the sale:

- (a) all rates and charges payable (including overdue rates and charges) are paid to the council, or
- (b) an arrangement satisfactory to the council for payment of all such rates and charges is entered into by the ratable person, the council must not proceed with the sale.

Financial Implications

The financial sale outcome for Council is likely to be negative, with losses on sale exceeding any profits, bearing in mind that in the event that proceeds from any individual property sale exceeds the rates, charges, interest, fees and share of legal costs due by that property, any excess must be repaid to the owner.

RECOMMENDATION

- 1. That the General Manager be given authority to commence sale of land proceedings under Section 713 of the NSW *Local Government Act 1993* in respect of those properties for which either full settlement has not been received or satisfactory payment arrangements have not been made.**
- 2. That the sale be conducted during June 2019 with a full list of properties being presented to Council in February 2019 for approval and advertising commencing in March 2019.**
- 3. That the General Manager be given the authority to call for expressions of interest to appoint an auctioneer to conduct the sale.**

**CLAUSE 7A – PUBLIC EXHIBITION OF THE DRAFT COBAR SHIRE
ACTIVE TRANSPORT PLAN**

FILE: G4-27

AOP REFERENCE: 4.3.2

**ATTACHMENT: YES
(UNDER SEPARATE COVER)**

AUTHOR: *Roads Works Manager, Adrienne Pierini*

Purpose

For Council to resolve to publicly exhibit the draft Cobar Shire Active Transport Plan for a period of 28 days.

Background

Cobar Shire Council staff have been working with consultants GHD to develop an Active Transport Plan for the Cobar Shire, aimed at improving the bicycle and pedestrian network. A major focus of the Active Transport Plan is to encourage greater participation in walking and cycling activities throughout the Shire, which can also lead to benefits in community health and wellbeing.

Members of the community were invited to contribute their ideas to aid in the formation of the new Active Transport Plan via the completion of an online survey, with three (3) community workshop sessions also held in September 2018.

The new Active Transport Plan will aid Council in applying for grants and funding in the future as there will be a clear program of projects to implement.

Financial Implications

This Plan does not require any additional funding to implement.

RECOMMENDATION

That Council resolve to exhibit the draft Active Transport Plan for a period of 28 days.

CLAUSE 8A – ANNUAL RUBBISH COLLECTION DAY

FILE: W1-1

AOP REFERENCE: 5.1.2.1

ATTACHMENT: NO

AUTHOR: *Manager of Planning and Environmental Services, Stephen Poulter*

Purpose

To provide Council with information relating to a possible future bulky waste collection day.

Background

Council resolved at its May Ordinary Council meeting to “*Investigate the cost/feasibility of providing an annual rubbish collection day to residents in Cobar, with a report to be provided back to Council and consideration of future budget allocations*”.

Bulky waste kerbside collection services are a common service provided by larger Councils, where high waste disposal costs discourage ordinary disposal of bulky waste products like white goods, furniture, excess building materials and car parts.

These collections are either provided on a customer request basis or at scheduled dates during the year. The service requires at least three to four workers per collection team to facilitate the collection process depending on the type of mechanical plant equipment used.

Due to the bulky and heavy nature of some of the waste, these Councils have dedicated plant and equipment to facilitate the safe and efficient collection of the waste products.

These services are funded by either direct customer payment (customer request basis) or in the case of scheduled collections, from the general waste budget.

Cobar Shire Council offered an annual kerbside rubbish pick-up in the past (last provided in 2006), which was provided free of charge to residents. This service was provided using a backhoe and three to four workers and funded by the general waste budget.

There is no record of any requests for a bulky waste collection service since this service ceased in 2006.

Discussion

In response to Council’s resolution an assessment of a future service was undertaken.

Firstly, with regards to cost, one scheduled service would cost around \$2,500 per collection day in Cobar. The current 2017/2018 financial year waste services budget has not factored in this type of service.

To appropriately prepare a budget for this service, an understanding of the expected demand for the service must be achieved. Whilst it was found that some residents took advantage of the service in 2006, the volumes of waste collected is understood to be minimal.

Council's records do not clarify why the service ceased, nor is there any specific data that confirmed the volumes of waste collected. Additionally, there is no record of any community demand for this service since it ceased. This inevitably limits an ability to gauge the potential uptake of a future service and preparation of a budget for this service.

As there is an inability to understand the probable uptake of this service, there is a potential risk that the cost of the service could be considerably large if there is an incredible demand. Furthermore, a potential high demand for the service also presents a resourcing issue where staff, plant and equipment would need to be organised for a possible longer collection period meaning that they would be removed from other scheduled projects to facilitate this service.

It is considered that the absence of customer requests for a bulky waste collection service is a reflection of the availability of the free disposal option at Cobar Waste Facility and the availability of private collection operators that can assist customers who do not have the capability of disposing of bulky waste.

RECOMMENDATION

That Council note the information contained in this report and take no further action regarding the provision of a bulky waste collection service.

CLAUSE 9A – REGIONAL INSPECTION POLICY FOR WEEDS (WESTERN REGION)

FILE: G4-10 AOP REFERENCE: 5.2.4 ATTACHMENT: YES (PAGE 56-75)

AUTHOR: *Environmental Supervisor, Melissa Gunn*

Background

Western Local Land Services has responsibilities for administrating the Weed Action Plan (WAP) funded through the Department of Primary Industries with Local Controlling Authorities such as Cobar Shire Council responsible for implementing the WAP. A Western Regional Weed Committee has been formed which Cobar Shire Council are committee members. The committee has responsibilities of developing mandatory documents under the Western Regional Strategic Weed Management Plan 2017-2022 (Plan) under the *Biosecurity Act 2015*. The Committee has developed the ‘Regional Inspection Policy for Weeds’ and ‘Rapid Response Plan for new incursions of high risk and other new weeds (Western Region)’ to comply.

Issues

Council representation has been present and commented on the two draft plans at the Western Regional Weed Committee meetings. The Western Regional Weed Committee has developed a ‘Regional Inspection Policy for Weeds (Western Region) and ‘Rapid Response Plan for new incursions of high risk and other new weeds (Western Region)’ which requires formal adoption by Council.

RECOMMENDATION

That Council adopts the Western Regional Weed Committee ‘Regional Inspection Policy for Weeds (Western Region)’ and ‘Rapid Response Plan for new incursions of high risk and other new weeds (Western Region)’.

CLAUSE 1B – DEVELOPMENT APPROVALS: 14 NOVEMBER 2018 – 4 DECEMBER 2018

FILE: T5-1 AOP REFERENCE: 1.6.3.1 ATTACHMENT: NO
AUTHOR: Director of Planning & Environmental Services, Garry Ryman

Complying Development Approvals

There were no Complying Development Applications issued for the period 14 November 2018 - 4 December 2018.

The value of Complying Development approvals for 2018/2019 to date is Nil.

The value of Complying Development approvals for the similar period in 2017/2018 was Nil.

Local Development Approvals

The following Local Development Applications have been approved under delegated authority for the period 14 November 2018 - 4 December 2018.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2018/LD-00040	4 Mulga Place, Cobar	Above-ground pool & fence	\$1,295
2018/LD-00045	10 Lewis St, Cobar	Pergola, shed, & alterations to house	\$9,000

The value of Local Development approvals for 2018/2019 to date is \$25,494,345.

The value of Local Development approvals for the similar period in 2017/2018 was \$2,330,212.

Construction Certificates

The following Construction Certificates have been issued for the period 14 November 2018 - 4 December 2018.

CERTIFICATE NO.	ADDRESS	DESCRIPTION
2018/CB-00030	4 Mulga Place, Cobar	Above-ground pool & fence
2018/CB-00031	65 Marshall St, Cobar	Commercial kitchen

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 14 November 2018 - 4 December 2018 be received and noted.

CLAUSE 2B – MONTHLY STATUS REPORT**FILE: C13-10****AOP REFERENCE: 3.1****ATTACHMENT: NO****AUTHOR: *General Manager, Peter Vlatko***

COUNCIL RESOLUTIONS 25 SEPTEMBER 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	DPES	<p>That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd.</p> <p>That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.</p>	<p>A further review is currently being undertaken.</p> <p>Timeframe to be reviewed.</p> <p>Staff working on this subject to resources available.</p>

COUNCIL RESOLUTIONS 10 DECEMBER 2015					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
821	Council – Notice of Motion – Establishment of a Cobar Community Trust	251.12.2015	GM	That Council investigates the establishment of a Cobar Community Trust with the aim of sourcing grants for the improvement of facilities, infrastructure or anything of benefit to the Cobar Community and Shire.	This will be scheduled for a Workshop.

COUNCIL RESOLUTIONS 28 APRIL 2016

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
870	Committee of the Whole Closed Council – Report 1C – Analysis of Plant and Equipment Hire and Trades and Miscellaneous Services Register	58.4.2016	GM	That any future projects within Cobar Shire that we look at supporting the local businesses (where applicable) to ensure their viability and have a review of the Policy.	Policy to be reviewed and all purchases to have quotes provided and encourage the use of locals.
879	Council – Clause 6A – Raw Water Supply to Dalton Park Horse Complex	68.4.2016	DES	That the Raw Water Supply to Dalton Park Horse Complex be listed on Councils 10 Year Long Term Financial Plan and that Council seek any available grant funding in the interim.	In draft budget. Business Case to be considered. A detailed Estimated Cost will be provided to Council at the August Ordinary Meeting. Cost estimates were presented to Council Workshop in August 2018. A further report will be provided to a future Council Meeting. Further information to be provided to a Council workshop in early 2019.

COUNCIL RESOLUTIONS 23 FEBRUARY 2017

983	Council – Notice of Motion – Augmentation of	05.2.2017	DES	That Council seek funding for the establishment of a bore and associated works in the Lachlan River aquifer	Expression of Interest application has been assessed as eligible for submission of detailed application
-----	--	-----------	------------	---	---

	Water Supply Euabalong/ Euabalong West			adjacent to Euabalong for the purpose of augmenting the raw water supply for the two villages.	within 12 months from 17 November 2017. Consultant engaged to prepare application for funding for Business Case. Submission being prepared to be submitted by 17 November 2018 – Application has been submitted.
--	--	--	--	--	--

COUNCIL RESOLUTIONS 9 MARCH 2017

1007	Council – Clause 7B – Expenditure for Roads Network	59.3.2017	DES	That a Rest Area be built along the Wool Track and that it be named after Duncan Gay.	Matter to be raised with funding request for Wool Track. An updated funding application for sealing of the Wool Track is being prepared.
------	---	-----------	------------	---	--

COUNCIL RESOLUTIONS 27 APRIL 2017

1021	Council – Clause 11A – Minutes of the Economic Taskforce April Meeting	81.4.2017	MTPR	That Council resolves to further investigate the idea of a freight depot for Cobar and report back to the Taskforce. That a Call for Expressions of Interest from businesses who would like to engage the services of a security company to monitor their premises and answer alarms to establish demand for such a service.	Initial positive discussions held with Livestock and Bulk Carriers Association who will provide further information. Matter on hold due to grant application seeking funding to develop a new industrial estate. One on one visits to potential businesses commenced to determine interest in such a venture. Strong interest so far.
------	---	-----------	-------------	---	---

				That Council resolves to approach Mr Hausler in regards to the future of his rail track and loco for use in a public space in Cobar.	No action to date.
1025	Council – Clause 7B – Expenditure for Roads Network	92.4.2017	DES	That RMS be contacted in relation to a turning lane being installed at the Meadow Glen Rest Area as a matter of urgency.	Letter has been sent to RMS to request improvements to entrance to Meadow Glen Rest Area. Letter has been acknowledged by RMS and they are programming work subject to available funding. At this stage RMS has not allocated funds to the project.

COUNCIL RESOLUTIONS 22 JUNE 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1048	Clause 3B – Unsealed Road Stabilisation Trials Report	146.6.2017	DES	That an investigation be reported to Council in relation to bore costs on rural roads.	Report is being prepared and reported to December 2018 Ordinary Council Meeting.

COUNCIL RESOLUTIONS 24 AUGUST 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1066	Council Meeting – Clause 2A – Review of Current Water Restrictions	200.8.2017	GM	That Council staff prepare a report in relation to water catchment damming in the Cobar area to increase water security for Cobar	Currently seeking contractors to undertake the investigation through Department of Water.

				residents.	Public Works preparing a Desktop Study to be completed by July 2019.
1071	Council Meeting – Clause 6A – Sale of Land at Duffy Drive	205.8.2017	DFCS	That the two blocks of land which are the subject of this report be auctioned with the reserve to be determined by Council at the meeting preceding the advertised auction date.	These blocks will be offered in 2019 with other unpaid rate properties. Initial report to Council in December. April 2019 auction expected.
1081	Council Meeting – Clause 5B – Meeting Minutes	220.8.2017	DES	That Council look into acquiring Public Stock Watering Points as a method of guaranteeing access to water for Council use.	Investigation to be undertaken. Lack of staff resources has restricted progress.

COUNCIL RESOLUTIONS 28 SEPTEMBER 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1092	Council Meeting – Clause 12A – Minutes of Economic Taskforce Meeting	248.9.2017	MTPR	<p>That Council resolves to accept the recommendations of the Economic Taskforce:</p> <p>That Council identify the Pulpulla Road as a high priority for its ability to contribute to tourism and economic development and that Council work with National Parks and Wildlife Service to establish a plan of action and budgets to maintain it to a standard suitable for all vehicle access.</p> <p>That Council investigate options of</p>	<p>Recommendations accepted.</p> <p>Initial discussions held with NPWS with positive feedback. Discussion held with Destination NSW - there are possible funding options, success more likely if more developments undertaken at Mt Grenfell. Council awaiting to see what developments the Mt Grenfell Board progress prior to seeking this funding.</p> <p>Ongoing and for budget</p>

				<p>providing street signage to locate key facilities, such as the pool, sports facilities and water recreation areas.</p> <p>That the celebrations to mark Cobar's 150th Anniversary be an item on Council's agenda and that projects be scoped and indicative budgets developed.</p> <p>That Council convene a meeting of major contractors to identify a list of ideas that could be undertaken to improve the efficiency of working across mine sites and reduce the costs of doing business in Cobar. Discuss options for implementing the ideas with the mines in Cobar Shire.</p>	<p>consideration 2018/2019.</p> <p>Next meeting of the team is scheduled for early 2019, with an updated to be provided to the March Council meeting.</p>
--	--	--	--	--	---

COUNCIL RESOLUTIONS 14 DECEMBER 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1116	Council Meeting – Clause 3A – RMS Repair Program for 2018/2019	325.12.2017	DES	<p>That Council nominate RR7518 Fifty Two Mile Road for funding for \$400,000 from the 2018/2019 REPAIR Program for seal extension.</p> <p>That if funding is not obtained that council continues to nominate</p>	<p>Funding application has been submitted for 2018/2019.</p> <p>Advice on outcome of application has not been received to date.</p>

				RR7518 Fifty Two Mile Road in subsequent years until funding is obtained.	
--	--	--	--	---	--

COUNCIL RESOLUTIONS 22 FEBRUARY 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1124	Council Meeting – Notice of Motion – Re-Location of Western Division Office	05.2.2018	GM	That Cobar Shire Council request the NSW Government to re-locate the Western Division Office from Dubbo to Cobar.	No action to date.
1131	Council Meeting – Clause 5A – Development Application 2018/LD-00004	13.2.2018	DPES	That Council establishes a Policy for Fencing in Urban Areas in Cobar.	Resources are not available for this at this time.

COUNCIL RESOLUTIONS 22 MARCH 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1141	Council Meeting – Notice of Motion – Government Incentive Programs for Attracting Health Care Professionals to the Region	46.3.2018	GM	That Council seek an urgent meeting with the Deputy Premier and the Minister for Health to seek a commitment from the NSW Government to establish and provide incentives and programs for the attraction and delivering Doctors, Specialists and other staff to rural communities such as Cobar and in particular the Western Area	Letter's sent seeking support. Awaiting response in order to organise the meeting. Letters of support received and forwarded to Ministers Office. Mayor to meet with Minister Brad Hazzard in Albury on 21 October 2018.

				of NSW.	Minister was an apology. Mayor supported the Gwydir Council in providing representation to Canberra to raise the issue.
1142	Council Meeting – Notice of Motion – Installation of an Independent Pedestrian Crossing	47.3.2018	GM	That Council write to John Holland Rail, being the entity that maintains the RailCorp assets for Rural NSW, to increase the width to accommodate two vehicles crossing at same time on the level crossing on Bourke Road between Railway Parade South and Railway Parade North and install an independent pedestrian crossing.	Negotiations between John Holland Rail, RMS and Council has commenced. Awaiting RMS funding allocation.
COUNCIL RESOLUTIONS 26 APRIL 2018					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1152	Council Meeting – Notice of Motion – Investigations into Water Cost Reduction Options	75.4.2018	GM	That Council investigate options and ways of reducing the cost of water to the households and to include such things as: i. Desalination of water; ii. Additional bore water; iii. Reduce the number of parks, gardens and ovals; iv. Increase water storages. That Council seek grant funding to engage a consultant to undertake	Investigations to be undertaken once grant funding is found.

				the investigations.	
1153	Council Meeting – Notice of Motion – Policy Development for Development Applications for Mining Operations	76.4.2018	GM	That Council develops a Policy to assist in the determination of Development Approvals (DA's) for Mining Operations in order to reduce the impact of Fly-in, Fly-out (FIFO) and Drive-in, Drive-out (DIDO) on our community.	Meeting has been requested with Department of Planning Staff in Sydney to discuss policy issues and report to be provided back to Council.
1157	Council Meeting – Clause 4A – Report on Promotional Packages During Summer 2017/2018 at the Cobar Memorial Swimming Pool and Cobar Youth and Fitness Centre	81.4.2018	DFCS	That a report be brought to Council on options to improve the efficiency and usage of the pool including a profit and loss analysis from other Council's in the region.	Report provided to December 2018 Council Meeting.

COUNCIL RESOLUTIONS 24 MAY 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1166	Council Meeting – Notice of Motion – Annual Rubbish Collection Day	105.5.2018	DPES	That Council investigate the cost/feasibility of providing an annual rubbish collection day to residents in Cobar, with a report to be provided back to Council and consideration of future budget allocations.	Report presented to December 2018 Council Meeting – No further action required.
1169	Council Meeting – Notice of Motion – Community Consultative Committee – Inland Rail	108.5.2018	GM	That discussions be held in relation to the Inland Rail proposal and the impact on Cobar be put to a Councillor Workshop.	Workshop planned for December 2018.

1176	Council Meeting – Clause 12B – Grant Funding	131.5.2018	DES	That Council lobby the Government to amend the formula for Fixing Country Roads grants applications to include value of freight.	Submission being prepared.
------	--	------------	------------	--	----------------------------

COUNCIL RESOLUTIONS 28 JUNE 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1179	Council Meeting – Notice of Motion – Ward Oval Free Camping	139.6.2018	GM	That as a matter of urgency Council investigate the opportunity to open Ward Oval to temporary free camping in order to remove the current situation of a lack of organised and appropriate free camping sites within Cobar.	Investigation being undertaken and will be provided to the December Workshop.
1180	Council Meeting – Notice of Motion – Arid Research Centre	140.6.2018	GM	That a submission be made to the Prime Minister of Australia and the Premier of NSW seeking their support and consideration of establishing an Arid Research Centre in Cobar for the Far Western NSW. That a letter and submission be made to the National Farmers Association that a letter of support be sought.	Submission being prepared.
1191	Council Meeting – Clause 9A – Planning Proposal Submissions	150.6.2018	DPES	That Council authorises the Director of Planning and Environmental Services on behalf	Gateway Determination issued and placed on public exhibition.

	for Newey Reserve to Allow Free Camping – Lot 25 DP837494			of the Council to request a gateway determination from the NSW Department of Planning and Environment in respect of the Gateway Planning Proposal Report prepared by Rebecca Ben-Haim, Eco Logical Australia Pty Ltd and dated June 2018.	Exhibition closed 19 September 2018 and submissions being collated for assessment and report to be provided to November Council Meeting. Completed – No further action required.
--	---	--	--	---	---

COUNCIL RESOLUTIONS 24 AUGUST 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1211	Council Meeting – Clause 5A – Medical Community Committee	210.8.2018	DFCS	That Council support in principle the formation of the entity outlined in this report. That subject to individual choice Council supports the membership of this entity of the Mayor and Director of Finance and Community Services.	Principle support provided. Awaiting communication from Dr Heyns. Note: Dr Heyns is leaving Cobar. Matter to lay on table until someone else takes over – No further action at this stage.

COUNCIL RESOLUTIONS 24 SEPTEMBER 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1217	Council Meeting – Clause 7A – Bathurst Street Reserve Licence Agreement	240.9.2018	ES	That Council acting as Crown Land Manager for the Bathurst Street Reserve (R64199), resolve to renew 12 month short term license agreements to Cobar Tennis Club to cover the period 1 July 2018 to	License agreement to be issued.

				30 June 2019.	
1218	Council Meeting – Clause 8A – Dalton Park Horse Complex Licence Agreements	241.9.2018	ES	That Council acting as Crown Land Manager for the Dalton Park Racecourse (R630019) Reserve, resolve to renew 12 month short term license agreements for the following organisations and individuals to cover the period 1 July 2018 to 30 June 2019: <ul style="list-style-type: none"> • Mr S Griffiths & Mrs C Griffiths; • Ms Sharon Whitehurst; • Cobar Pony Club; • Cobar Miners Race Club; • Cobar Rodeo Committee; • QS Outback; • Mulchara Partnership; • Wayne Prisk. 	License agreements issued – No further action required.
1219	Council Meeting – Clause 9A – Minutes of the Economic Taskforce Meeting – Tuesday, 14 August 2018	242.9.2018	MTPR	That Council resolve to accept the recommendation of the Economic Taskforce that: <p>Council investigate the possibility of the local mining companies setting up a buy local scheme for their employees.</p>	No investigation to date.

COUNCIL RESOLUTIONS 22 NOVEMBER 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1231	Council Meeting – Clause 2A – General Purpose Financial Statements, Special Schedules and Auditors Report for 2017/2018	282.11.2018	FM	That the Audited Financial Statements and Auditor’s Reports for the year ended 30 June 2018 be received and noted. That copies of Council’s Annual Audited Financial Statements be provided to such persons and bodies as the regulations require.	Audited Financial Statements and Auditor’s Reports for the year ended 30 June 2018 received and noted – No further action required.
1232	Council Meeting – Clause 3A – Quarter 1 2018/2019 Budget Review	283.11.2018	DFCS	That no changes be made to the 2018/2019 Operating Budget as per quarter 1 2018/2019 Budget Review. That the 2018/2019 Capital Expenditure Budget be increased by \$85,000 to accommodate the increased outlay forecast for the truck wash.	2018/2019 Capital Expenditure Budget increased – No further action required.
1233	Council Meeting – Clause 4A – Community Membership of the Airport Advisory Committee	284.11.2018	DFCS	That Council seeks expressions from interested persons to join the Airport Advisory Committee. That the existing members are authorised to appoint up to three members from those expressions for the duration of the current Airport Advisory Committee.	Airport Advisory Committee expression of interest advert placed.
1234	Council Meeting – Clause 5A – Accommodation Bond/	285.11.2018	DFCS	That Council receives and notes the Accommodation Bond/Liquidity Strategy for Lilliane Brady Village	Accommodation Bond/Liquidity Strategy for Lilliane Brady Village and the Liquidity Management

	Liquidity Strategy for Lilliane Brady Village			Report and approves the Liquidity Management Strategy.	Strategy approved – No further action required.
1235	Council Meeting – Clause 6A – Town Water Supply to O’Neill Road	286.11.2018	DES	That no further action be taken on extending the town water supply to the O’Neill Road subdivision.	No further action required.
1236	Council Meeting – Clause 8A – Newey Planning Proposal	288.11.2018	DPES	That Council authorises the Director of Planning and Environmental Services on behalf of the Council to request the NSW Department of Planning and Environment that a draft Local Environmental Plan be prepared to amend the Cobar Local Environmental Plan 2012 in accordance with the Planning Proposal Report prepared by Rebecca Ben-Haim, Eco Logical Australia Pty Ltd and dated June 2018. That voting on this matter to be recorded on the basis of an automatic division as required by legislation.	Request sent to Department of Planning.
1237	Council Meeting – Clause 9A – Native Title Managers – Crown Land Management Act 2016	289.11.2018	ES	That Council nominate the Director of Planning and Environmental Services, Garry Ryman and the Environmental Supervisor, Melissa Gunn as Native Title Managers. That Council gives notice to the Minister for Lands and Forestry of	Director of Planning and Environmental Services, Garry Ryman and the Environmental Supervisor, Melissa Gunn as Native Title Managers have been nominated. Notice sent to Minister – No further action required.

				its nominated Native Title Managers in accordance with Section 8.8 of the <i>Crown Land Management Act 2016</i> .	
1238	Council Meeting – Clause 10A – Initial Categorisation of Crown Reserves under Crown Land Management Act 2016	290.11.2018	ES	That Council assigns an initial categorisation for Crown Reserve 630023 as a Park as referred in Section 36 of the <i>Local Government Act 1993</i> . That Council provides notice to the Minister of Lands in the approved form of its categorisation of Reserve 630023 as a park.	Notice sent to Minister – No further action required.
1239	Council Meeting – Clause 11A – Revision of Community Enhancement Program	291.11.2018	SPO	That Council adopts the draft 2018 Community Enhancement Program. That the desilting of the Newey be a short term project, not a long term project.	Community Enhancement Program adopted – No further action required.
1240	Council Meeting – Committee of the Whole Closed Council – Clause 1C – RFQ – Supply and Delivery of One (1) New Road Street Sweeper	305.11.2018	DES	That Council approve the purchase of one (1) Scarab Mistral Road /Street Sweeper from Rosmech Pty. Ltd. Pty at a cost of \$350,699.80 including GST (ex RMS Registration costs). That the information contained within this report remains confidential within the Committee of the Whole Closed Council.	Scarab Mistral Road /Street Sweeper ordered – No further action required.
1241	Council Meeting – Matter of Urgency - \$1	306.11.2018	SPO	That the projects listed in the tabled resolution be submitted for under	Projects submitted awaiting response/ approval.

	Million Community Drought Funds Projects			the Drought Communities Fund.	
--	---	--	--	-------------------------------	--

RECOMMENDATION

That the information contained in the monthly status report be received and noted, with the following items to be removed: 1166, 1191, 1218, 1231, 1232, 1234, 1235, 1237, 1238 and 1239.

CLAUSE 3B – INVESTMENT REPORT AS AT 30 NOVEMBER 2018**FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: Director of Finance and Community Services, Kym Miller****Purpose**

Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy require Council's investments to be reported to the Council on a monthly basis.

Issues

The table below shows the balances of Council's Investments as at the end of the month. Term deposits have differing terms to spread the maturity dates throughout the year. The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$342,042.

Investment	Opening Balance	Transfers to Investment	Transfers from Investment	Month interest	Closing Balance
NAB					
Sweep account	\$2,974,537	\$2,781,450	\$2,547,335	\$2,925	\$3,211,577
2.54% - Sept	\$2,006,685			\$4,189	\$2,010,874
AMP Bank					
2.85% - Feb	\$2,017,862			\$4,725	\$2,022,587
2.65% - Jan	\$1,015,715			\$2,212	\$1,017,927
2.60% - Aug	\$1,005,379			\$2,149	\$1,007,528
2.65%- JAN	\$1,015,715			\$2,212	\$1,017,927
ME Bank					
2.85% - Jan	\$2,016,613			\$4,723	\$2,021,336
G & C Mutual					
2.865 - Sept	\$1,003,372			\$2,359	\$1,005,731
Auswide					
2.75% - Oct	\$2,003,107			\$4,527	\$2,007,634
2.915 Jan	\$3,030,009			\$7,247	\$3,037,256
Totals	\$18,088,994	\$2,781,450	\$2,547,335	\$37,268	\$18,360,377

Annualised Average return on Investment for the Month: 2.67%

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's Investment Policy.



Director of Finance & Community Services**RECOMMENDATION****That Council receive and note the Investment Report as at 30 November 2018.**

**CLAUSE 4B - BANK RECONCILIATION, CASH FLOW & LOAN FACILITY
SUMMARIES AS AT 31 OCTOBER 2018**

FILE: B2-7

AOP REFERENCE: 3.1.1.5

ATTACHMENT: NO

AUTHOR: Director Finance and Community Services, Kym Miller

Purpose

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

Issues

Bank Reconciliation

Balance as per Bank Statement 10,000

Add Outstanding Deposits & Receipting

Less Unreceipted Cheques

Reconciled Balance	10,000
--------------------	--------

In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements on a daily basis during the month and that the reconciliations have been recorded.



Director of Finance and Community Services

Summary of Total Funds Available at Month End for the Last 12 Months

Month	Investment Balances	Operating Account	Total Available Funds
Dec 17	15,490,298	16,060	15,506,358
Jan 18	15,595,463	18,693	15,614,156
Feb 18	16,480,346	18,784	16,499,130
Mar 18	16,068,503	(7,720)	16,060,783
April 18	15,482,686	5,976	15,488,662
May 18	15,818,138	3,172	15,821,310
Jun 18	18,959,272	6,905	18,966,177
Jul 18	19,692,731	9,114	19,701,845
Aug 18	19,851,551	24,356	19,875,877
Sept 18	17,397,785	9,887	17,407,672
Nov 18	18,088,990	18,099	18,107,089
Dec 18	18,360,317	10,000	18,370,377

The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$342,042

Cash Flow

November			December
Forecast	Actual		Forecast
18,099	10,000	Bank Balance Forward	10,000
2,137,961	1,385,268	FAG / R2R / RMCC/ CMS	500,000
14,336	14,336	RMS Agency	14,336
630,000	806,993	Rates /Water/User Charges	250,000
150,000	92,381	Private Works/Debtors	150,000
180,000	228,927	LBV – Residents Fees & Grant	180,000
170,000	248,965	Child Care/In Home Care	200,000
(1,180,336)	(234,115)	Net Movement of Investments	2,485,664
1,000,000	994,000	Sundry Income & Grants	500,000
		<i>Less</i>	
(2,500,000)	(2,734,755)	Creditors*	(3,500,000)
(790,000)	(802,000)	Wages / Salaries	(800,000)
10,000	10,000	Bank Reconciliation Cr/(Dr)	10,000

**Includes payment for graders*

Borrowing Instruments as at 30 November 2018	
Swimming Pool and Street Upgrade Loan (6.22%)	(1,129,415)
2 x Tyre Rollers Leaseback (6.87%, Quarterly Payments)	(28,013)
Bomag Tyre Roller Lease (Implicit rate of 5.63%)	(3,230)

RECOMMENDATION

That Council receive and note the Bank Reconciliation, Cash Flow and Loan Facility Report as at 30 November 2018.

CLAUSE 5B – UPDATE ON INFRASTRUCTURE PROJECT FINANCES
FILE: G4-29 AOP REFERENCE: 4.1.3.3 and 4.4.4.2 ATTACHMENT: NO
AUTHOR: Director of Engineering Services, Stephen Taylor

Purpose

To provide Council with an update on the infrastructure projects budgets and expenditure as at 30 November 2018.

Background

Cobar Shire Council was successful in obtaining funding for three projects through the Resources for Regions Restart NSW provided by the NSW State Government. One project has been completed with two ongoing projects.

Financial Implications

	Restart NSW Funding	Cobar Shire Council Funding	Expended as at 30 November 2018	Project Status
Water Treatment Plant	\$15,750,000	\$200,000	\$7,164,408	<ul style="list-style-type: none"> - Commencement of chemical dosing equipment installation. - Mechanical items, including structural steelwork.
Sewerage Scheme Refurbishments Expansion and upgrade	\$2,100,000	\$100,000	\$473,153	<ul style="list-style-type: none"> - The Ward Oval Pump station refurbishment and Lagoon upgrade have been completed. - Application to change scope of works to include upgrade of all sewer pump stations and pre-treatment screening for sewer influent has been approved. - Contract documents are currently being prepared.



RECOMMENDATION

That Council receive and note the updated financial information for the two Restart NSW Resources for Regions infrastructure projects.

CLAUSE 6B – EXPENDITURE FOR ROADS NETWORK

FILE: R5-31

AOP REFERENCE: 4.3.2

ATTACHMENT: YES

(PAGE 76-79)

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To provide Council with financial information on the expenditure on Council's Local and Regional Roads.

Background

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue) and Regional Roads Network (green) is provided as an attachment to this agenda for Council's information.

RECOMMENDATION

That the information detailing the Expenditure for Council's Roads Network be received and noted.

CLAUSE 7B – ENGINEERING WORKS REPORT

FILE: C6-20-2

AOP REFERENCE: 4.3.2

ATTACHMENT: YES

(PAGE 80-85)

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To inform Council of completed and ongoing Engineering Works for the period of November 2018.

Background

Rain during November has enabled much needed maintenance grading to be undertaken on Shire Roads. This grading will continue up to Christmas.

State Highways

Maintenance Work

- Sign replacement works as required – **ongoing**;
- Pothole repairs – **ongoing**.

Construction Work

The Musheroo Project is continuing. A trial to stabilise the formed side track was undertaken at the request of RMS. This trial indicated that the side track would not provide a suitable alternative route for heavy vehicles during the overlay and reformation of the road. As a result the method of construction will be changed from full road width to half road width with vehicles controlled by traffic signals through the construction site. A price for the variation of construction method is currently being prepared for submitting to RMS.

Urban Roads/Shire Roads/Regional Roads

Maintenance Work

- Maintenance grading – SR12, 19, 20, 21, 30, 36 and 46;
- Water table maintenance – SR13A;
- Grid Inspection – SR35;
- Signs – MR228;
- Washout – MR407;
- Reseal Preparation – MR411 and RR7521;
- Pothole repairs – SR42 and MR461.

Construction Work

- MR7518 – Windara Bend – Culverts extend and a new culvert installed;
- Resealing – MR228 (1.7km), MR407 (5.4km), MR7518 (5.0km) and SR19 (2.2km)
- Urban streets – line marking.

Water and Sewer

Maintenance Work

- Pest control within sewer reticulation network being carried out where necessary - **ongoing**;
- Clearing and control of vegetation along the Nyngan to Cobar raw water pipeline easement (CWB) – **ongoing**;
- Five water faults were reported during the month and all were resolved;
- Repairs are being undertaken to the Sewer Treatment Plant embankment – **ongoing**;
- A chlorine installation audit and identified remedial works is being undertaken – **ongoing**.

Water Operations

Consumption of potable water is at similar levels to last year with the water treatment plant producing approx. 2.6 ML per day down from the summer peak of approx. 7 ML per day. However water usage is starting to rise and the warmer weather continues. Odds and Evens water restrictions have been introduced for Cobar to ensure demand is controlled as Burrendong Dam continues to drop and future restrictions on High Security Town Water are a possibility.

Information provided by DPI Water indicate that the inflow into the dam over the last fifteen months is approx. 38GL. This is only 26% of the previous record low inflow of about 143GL for the 15 months ending in October. Although there appears to be adequate water for this summer, unless there is significant rain next year, we may see more significant restrictions.

Parks and Gardens

- General maintenance carried out within parks and reserves within the Shire as required – **ongoing**;
- Dalton Park Upgrade – completed;
- Great Cobar Heritage Centre/ Museum garden – completed;
- Tree planting program complete for 2018.

Resources for Regions

Construction of New Water Treatment Plant (WTP)

- The contract was let to Laurie Curran Water (LWC) on 23 June 2017.

Work completed to date:

- Site and road reserve clearing;
- Security fence erected around main treatment plant site;
- PAC Contact Tank and Clear Water Tank;
- Clarifier and filter tank;
- Pipelines from new WTP to Fort Bourke Hill reservoirs;
- Sludge Lagoons.

Work in progress:

- Construction of the blockwork walls and structural steelwork for the main treatment building is continuing.

Expenditure to end of November on the contract by LWC is \$6,374,752 (57.7% of the contract). Commissioning of the WTP is still programmed for April 2019.

RECOMMENDATION

That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways and Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.

CLAUSE 8B – MEETING MINUTES

**FILE: C8-6-4, L5-26 & R5-36 AOP REFERENCE: 3.1 ATTACHMENT: YES
(PAGE 86-101)**

AUTHOR: *Executive Assistant General Manager/ Mayor, Janette Booth*

Background

Councillors and Council Staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes and the Status Reports of those meetings which have been held recently for the information of Councillors. They include:

- Cobar Youth Council – Monday, 22 October 2018 (no Status Report);
- Far North West Joint Organisation – Wednesday, 21 November 2018 (no Status Report);
- Rural Roads Advisory Committee – Thursday, 22 November 2018 (plus Status Report);
- Cobar Youth Council – Monday, 27 November 2018 (no Status Report).

RECOMMENDATION

That the Minutes and Status Report of the Cobar Youth Council, Far North West Joint Organisation and Rural Roads Advisory Committees be received and noted.

CLAUSE 9B – ANALYSIS OF DRY AND WET PLANT AND EQUIPMENT CONTRACT

**FILE: T3-15-6 & P3-19-4 AOP REFERENCE: 3.3.4 ATTACHMENT: NO
AUTHOR: *Director of Engineering Services, Stephen Taylor***

Purpose

The purpose of this report is to provide information on the analysis and result of the engagement of Contractors under the Dry and Wet Plant and Equipment Contract for works let over \$80,000 inclusive of GST.

Background

Throughout the year Council uses various contractors for the supply of plant and equipment and trades and miscellaneous services for many of Council's activities.

These Contractors are usually engaged on a daily basis for small projects or by quotations for larger projects.

Council has requested that a report be provided for works let over \$80,000 inclusive of GST.

The table below indicates the contractors that were engaged for services over \$80,000 inclusive of GST for the period 1 July 2018 – 30 November 2018.

Contractor	Description of Works	November 2018	2018/2019
Bruces Contracting	Water Cart Hire	\$8,910	\$80,284

RECOMMENDATION

That the information contained in this report be received and noted.

CLAUSE 10B – ESTIMATE COST OF BORES

FILE: R5-1

AOP REFERENCE: 4.3.1.1

ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

The purpose of this report is to advise the Council on estimated cost of bores for future road work.

Background

Council resolved on 22 June 2017 as follows:

146.6.2017 *“That an investigation be reported to Council in relation to bore costs on rural roads.”*

Council resolved at the November Ordinary Council meeting to include \$250,000 for up to five bores on shire roads as part of the Community Drought Funds Projects. An estimate for cost of bores has been prepared to submit with the funding application for this project.

Discussion

Based on information prepared for the Musheroo Project on the Barrier Highway the estimate cost of bores is shown below:

▪ Sinking bore up to 150 metres deep and case	\$30,000
▪ 215,000 litre steel tank for water storage	\$16,000
▪ Fencing of bore site	\$16,000
▪ Total	\$62,000

This estimate is calculated on the basis that Council will use mobile bore pumps when the bore is needed for road works.

RECOMMENDATION

That Council receives and notes the report of the estimate cost of bores for road work.

CLAUSE 11B – GRANTS REPORT**FILE: G4-17****AOP REFERENCE: 3.1.1.4****ATTACHMENT: NO****AUTHOR: Director Corporate and Economic Development, Angela Shepherd****Grant Update**

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Deadline for Project
Grants Applied for					
Safe and Secure Water	Nymagee Water Security scoping study to look at alternative water sources and options	\$43,500	EOI successful – full application submitted	\$14,500 – 25% must be contributed by Council	
Safe and Secure Water	Euabalong Water Security scoping study study	\$29,250	EOI successful – full application submitted	Council must put in 25% – \$9,750	
Youth Opportunities	Series of workshops with year 11 students – job undertaken in conjunction with CHS and NGOs	\$31,090	Pending	Staff support	
Incubator Grants – Destination NSW	Grey Mardi Gras	\$20,000	Pending		
Regional Cultural Fund	Exhibition Upgrade / major overhaul at the GCHC	\$370,000	Pending	\$100,000 from matching grants	Due for announcement by 31 December 2018
Regional Cultural Fund	Extension incorporating 350m2 temporary exhibition space, 110m2 storage area and new VIC, amenities etc	\$7,750,000	Pending	\$750,000	Due for announcement by 31 December 2018

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Comment
NSW Women's Week	A Girls Night In dinner with guest speakers	\$2,100	Pending	In-kind project management	Developed in conjunction with CHS
North West JO Tourism Fund	Upgrade exhibitions at GCHCC, construction of the sound chapel and extension to the GCHC are the options put forward	\$1.5m	Pending	Nil	
Drought Communities Fund – Extension	Fencing projects at Mount Hope tip, Ward Oval, Depot and Euabalong Sports Ground	\$150,000	Pending	Nil	
Drought Communities Fund – Extension	Village Signage Projects	\$35,000	Pending	Nil	
Drought Communities Fund – Extension	Sinking 5 water bores on the Shire Road network	\$250,000	Pending	Nil	
Drought Communities Fund – Extension	Business Initiatives	\$30,000	Pending	Nil	To be undertaken in conjunction with the Cobar Business Association
Drought Communities Fund – Extension	Community Infrastructure improvements in Cobar, Nymagee and Euabalong	\$465,000	Pending	Nil	
Drought Communities Fund – Extension	Community Events in Nymagee, Euabalong and Cobar	\$70,000	Pending	Nil	

The Far North West JO has applied for an Environment Officer under the Contaminated Land Management grants. This officer would be shared between the 3 Councils. Councils will contribute \$20k each to the project per year over three years. Cobar is the lead Council in the grant application.

Council continues to work on the business case for our application under the Local Economies Fund for a new industrial estate and this application should be submitted prior to Christmas.

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Comment
Grants Announced					
Country Arts Support Program	Copper smithing workshops during the Grey Mardi Gras	\$3,800	Successful		This will form part of the Grey Mardi Gras Festival
Regional Growth Environment and Tourism Fund	Extension incorporating 350m2 temporary exhibition space, 110m2 storage area and new VIC, amenities etc	\$7,750,000	Unsuccessful	\$750,000	

Council committed \$200,000 in the 2018/2019 Budget to put towards grant proposals as a co-contribution. This money has been allocated as follows:

- \$10,000 for the GCHC accessible ramp;
- \$8,000 Dalton Park playground upgrade;
- \$8,250 to the Grey Mardi Gras.

Current Grant Opportunities

- Growing Local Economies – projects over \$1m, open found, allocations to be made on a sub-regional level, projects to features in new regional plans. Major infrastructure projects. Currently working with DPC on our regional plan. No closing date until funds allocated. Preparing a business case for a new industrial park as per above. Have received enough expressions of interest to progress this project and continue with the Business Case.
- Playspaces Grants – due 21 December. Will apply for playground funding.
- Incubator and Festivals Flagship funding – due 13 Jan. Unlikely to submit.
- TTTT Grants through the RRR fund – will assist Nymagee Progress Association to apply in Feb 2019 for a community event grant.
- Climate Change Resilience Fund (state) – \$30-120,000 for individual council or more for a JO. Due 1 March 2019. Looking at a Water Board project to reduce evaporation on the water storages.
- Safe and Secure Water – ongoing. Several projects being progressed.
- Fixing Country Roads – ongoing round – no projects being developed at this stage. Investigating options for the Wool Track again.
- Infrastructure grants (Clubs Grants Category 3) – close February 2019.
- Drug Action Team Grants – due December.

Grant Funded Projects – Implementation

The following is a summary of works in progress for grant funded projects:

- CASP grants – Yarn Bombing project – workshops almost completed and displays now being planned for installation, of concern is potential vandalism and how to reduce this risk.
- Anzac grant – signage at the cinema and railway station – signs completed, at the signwriters. Acquittal prepared.
- Armistice Day grant – Bus booked of the shire tour undertaken. Grant now to be acquitted.
- Reconciliation Week grant to produce a series of story boards in progress.
- Extension of Medical Centre grant works completed – opening to be planned.
- Service Reviews – 3 Service statements finalised by consultant – currently undertaking review of parks and gardens. Grant being acquitted.
- Social Housing grant for Dalton Park upgrade – Work completed, awaiting cameras prior to opening BBQ and toilet. Need to acquit grant.
- Social Housing grant for Rankin St – Completed – strong usage reported. Need to acquit grant.
- SCCF Drummond Park – equipment ordered, park plan being prepared. Plan to incorporate new toilet block and links to Youthie.
- SCCF Pool project – Works nearing completion. Grant to be acquitted.
- Stronger Communities Program grant for optometrists arcade project – Design work completed. Materials ordered. To be completed by 31 December 2018.
- RCF Museum project – Reviewing works required. Developing milestones and schedule based on this.
- Miners Memorial – BBRF – funding agreement signed. Architect engaged to finalise planning. Project team working on finer design details, aiming to put out to tender early in the New Year. Final design to be agreed to at the meeting on 7 December 2018.
- Heritage Near Me access ramp to Museum – funding agreement signed. Project to be completed by April 2019.
- SCCF – Toilet project – working on funding agreement.
- SCCF – Miners Memorial – working on funding agreement.
- SCCF – Girl Guides Hall – working on funding agreement.
- SCCF – Youthie upgrade – working on funding agreement.
- Public Reserves – Boxthorn Removal Euabalong common – no funding agreement provided.
- Public Reserves Fencing at Euabalong cemetery – no funding agreement provided.
- Safe and Secure Water Fund – pipe replacement and Tank refurbishment – no funding agreement received to date.

RECOMMENDATION

That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

CLAUSE 12B – RATES RECONCILIATION REPORT AS AT 30 NOVEMBER 2018**FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: YES (PAGE 102-103)****AUTHOR: *Office Coordinator, Jo-Louise Brown*****Purpose**

To provide Council details of the Rate Reconciliation as at 30 November 2018.

FUND	LEVY 2016-2017	Pensioner Rebates	Abandoned Levy	Additional Levies	Sub Total 2018-2019	Arrears 30th Jun 18	Payments	Total Outstanding	Total Outstanding Previous Year	% Outstanding of Sub Total Plus Arrears
Business	409,307.61		530.00	530.00	409,307.61	78,431.59	257,856.23	229,882.97	191,316.04	47.13%
Farmland	694,965.98		-	1,406.20	696,372.18	31,215.47	387,443.83	340,143.82	296,868.81	46.75%
Mining	1,728,262.37		-	-	1,728,262.37	225,987.30	559,799.47	1,394,450.20	1,039,698.73	71.35%
Residential	1,177,062.40	47,470.59	4,073.67	-	1,125,518.14	233,293.62	605,030.89	753,780.87	706,221.13	55.47%
Overpayments					-	-134,695.26	- 87,245.58	-47,449.68	-52,590.85	35.23%
Legal Costs			-	12,281.48	12,281.48	50,747.28	12,958.73	50,070.03	53,669.16	79.44%
Interest			-	4,449.00	4,449.00	135,920.90	8,606.74	131,763.16	108,252.19	93.87%
General Rates	4,009,598.36	47,470.59	4,603.67	18,666.68	3,976,190.78	620,900.90	1,744,450.31	2,852,641.37	2,343,435.21	62.05%
Domestic Waste	615,210.00	17,615.80	1,234.36	536.67	596,896.51	43,136.57	353,765.03	286,268.05	269,636.18	44.73%
Sewerage	606,975.00	18,790.63	2,660.81	61,169.42	646,692.98	102,726.72	421,838.51	327,581.19	301,066.56	43.71%
Cobar Water	670,280.00	20,278.13	909.28	260.00	649,352.59	39,458.68	387,535.78	301,275.49	278,257.33	43.74%
Nymagee Water	27,937.00	350.00	-	-	27,587.00	10,198.21	13,548.00	24,237.21	20,491.87	64.14%
Euabalong Water	45,129.00	962.50	-	-	44,166.50	10,434.18	26,282.99	28,317.69	30,025.59	51.86%
Euab West Water	27,323.00	437.50	-	-	26,885.50	5,775.18	15,505.26	17,155.42	15,092.55	52.53%
Mt Hope Water	6,444.00	-	-	-	6,444.00	1,013.14	4,156.26	3,300.88	3,463.76	44.26%
Water Access	777,113.00	22,028.13	909.28	260.00	754,435.59	66,879.39	447,028.29	374,286.69	347,331.10	45.57%
Water Usage			27,755.06	411,916.56	384,161.50	680,566.13	932,902.42	131,825.21	82,434.03	12.38%
TOTAL	6,008,896.36	105,905.15	37,163.18	492,549.33	6,358,377.36	1,514,209.71	3,899,984.56	3,972,602.51	3,343,903.08	50.46%

RECOMMENDATION**That the Rates Reconciliation Report as at the 30 November 2018 be received and noted.**

ATTACHMENTS



ORDINARY MEETING AGENDA

THURSDAY 13 DECEMBER 2018

~ REFERENCE TO ATTACHMENTS ~

PART A – ACTION

Page Number

Clause 4A – Consideration of Nymagee Airstrip Runway Crossing into Neighbouring Property..... 55

Clause 7A – Public Exhibition of the Draft Cobar Shire Active Transport Plan
.....Under Separate Cover

Clause 9A – Regional Inspection Policy for Weeds (Western Region)56-75

PART B – INFORMATION

Page Number

Clause 6B – Expenditure for Roads Network..... 76-79

Clause 7B – Engineering Works Report..... 80-85

Clause 8B – Meeting Minutes..... 86-101

Clause 12B – Rates Reconciliation Report as at 30 November 2018..... 102-103