

COBAR SHIRE COUNCIL



ORDINARY MEETING AGENDA

THURSDAY, 27 SEPTEMBER 2018

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows:

1. Apologies
 2. Declaration of Interests
 3. Condolences
 4. Public Access Forum
 - Mount Hope Progress Association.
 5. Confirmation of Minutes
 - Ordinary Meeting of Council – Thursday, 23 August 2018;
 - Extraordinary Council Meeting – Thursday, 13 September 2018.
 6. Matters Arising from Minutes
 7. Notice of Motions
 8. Mayoral Report
 9. General Manager's Report – Part A (Action)
 10. General Manager's Report – Part B (Information)
 11. General Manager's Report – Part C (Confidential)
 12. Matters of Urgency
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(These reports are confidential in accordance with Section 10A (2)(d)(i) of the Local Government Act 1993, as discussions of this matter in Open Council would prejudice the commercial position of the person who supplied it).

Reference to Attachments..... 50

~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Louth Road
 - Tilpa Road
-

~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
- All activities are to be customer focused and provide equity for all.
- Involve the community in decision making through open government and consultative processes.
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
- Conserve and protect the natural beauty of the area.
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillors, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

NOTICE OF MOTION – DROUGHT COMMUNITIES PROGRAMME (DCP)
FILE: D6-1, G4-19, C12-1 & A9-16 AOP REFERENCE: 1.5.2.2 ATTACHMENT:
YES (PAGE 52-59)

AUTHOR: *Councillor, Peter Yench*

RECOMMENDATION

- 1. That Council investigate redeveloping the Cobar Memorial Swimming Pool facility.**
- 2. That Council investigate the establishment of a rehabilitation, health and training centre.**
- 3. That 1 and 2 above be referred to a Council workshop for discussion and consideration.**

Background

The concept:

Council should look into investigating the establishment of a rehabilitation and health centre to provide a number of major facilities for the region including:

1. Twin hydrotherapy pools and specialised housing room, 50m pool and 25m heated pool;
2. Consulting rooms and aerobics/health classes room;
3. Gymnasium, indoor spa and sauna;
4. Kiosk/café facility with promenade café seating/waiting area;
5. Learners pool/splash pool/wading pool and water slide;
6. Meeting/conference/training room facilities;
7. BBQ picnic and leisure amenities.

The centre will foster new services for the region including:

1. Rehabilitation services including occupation therapy and rehabilitation, accident recuperation, post-surgical procedure recovery, disabilities and frail aged rehabilitative and mobility services
2. Ancillary health services such as physiotherapy, chiropractic, dieticians, podiatry, occupational therapy, psychology, speech pathology
3. Health and fitness courses, professional advice and planning
4. Recreational pursuits for all age groups
5. Swimming services – swim clubs, school carnivals, regional carnivals (seniors and youth), learn to swim classes, aqua therapy, etc
6. Relaxation and stress relief, services using sauna, spa and/or heated facilities
7. Education and training facilities to assist in Bridging the Gap.

A centre such as this could alleviate:

1. Insufficient provision of rehabilitation services for all major areas of demand;
2. Absence of specialist health service providers;
3. Inequality in the provision of services to the region;
4. Childhood and adult obesity;

-
5. Absence of disabled facilities and services;
 6. Absence of social facilities for ageing population;
 7. Lack of sporting and recreation facilities for remote residents;
 8. Lack of personal interaction for children of more remote areas;
 9. Drain of professionals from rural and remote areas due to lack of community resources;
 10. Increases in childhood diabetes and youth inactivity;
 11. Rising prevalence of stress, anxiety and other elements arising from longer work hours and societal changes;
 12. Lack of recreational facilities that cater for the entire 'family' group;
 13. Unemployment and health disadvantages currently being experienced by remote and Indigenous communities.

Benefits to the region:

1. Increased tourism;
2. Increased revenue for business in the region;
3. Major savings for local residents who would no longer have to travel away for these types of services;
4. Diversification of the local industry base;
5. A sense of pride in 'state of the art' facilities that give a positive outlook for residents of the area.

The Market:

1. Cobar, Bourke Nyngan, Broken Hill, Brewarrina, Ivanhoe, white Cliffs, Wilcannia, Nymagee, Louth, Tilpa, Hermidale, Byrock, Euabalong, Mt Hope, Gilgunnia, Girilambone, Coolabah, Enngonia, Wanaaring, Emmdale and Gongolgon residents;
2. The travelling grey nomads. A facility such as this would encourage these people to stay an extra night in Cobar;
3. Other tourists.

Other considerations:

1. A feasibility study including full costings need to be undertaken. This could be funded from grant funding. While current interest rates are at a record low, Council should be taking advantage of borrowing funds while this situation exists.
2. There are many funding opportunities available. There is \$74m available through the Drought Communities Programme for upgrading or building new community facilities in 2018-2019. Funding from this programme must be for projects in addition to the normal planned activities. There is also \$642m available through the Building Better Regions Fund to support strong regional and remote communities.
3. At this stage, all we need is an investigation into the feasibility of this proposal. The cost of an investigation should not deter a decision to look into this proposal. For a relatively low outlay, Cobar could finish up with a superb facility.
4. Cobar is very fortunate to have high levels of employment. It is a clean, safe town with reasonably good facilities. We can assist our neighbouring towns

and their young people in the areas of health, education, training and employment. The more help we can give our younger generation, the better the future for us all.

5. Combining youth activities and the Cobar Shire and TAFE Library at this facility would reduce costs for the Council. Economies of scale would apply when considering salaries and other costs. Currently the costs of operating the Cobar Memorial Swimming Pool is way too high. It is open for just six months of the year. These costs could be reduced by upgrading the facility and combining other Council facilities. This would mean the facility would be open for twelve months of the year.
6. The Cobar Memorial Children's Hostel was established in the 1950's to provide accommodation for school children in remote communities and on rural properties. The students were provided with board at the hostel while they attended the local schools. The hostel could again be used to accommodate outback children seeking an education and/or training in Cobar with the possibility of further on-the-job training and apprenticeships offered by the local mining industry. Offering work experience to youth while they are attending high school would provide opportunities for these students to broaden their outlook in relation to possible jobs and careers.
7. The Cobar Youth & Fitness Centre could be used by adults on a user-pays basis in a similar manner in which Ward Oval is currently being used. This would be a saving to Council. There is a possibility about \$10m could be saved over a ten-year period, however this would need to be part of a business plan for the facility. By investing \$10m into a rehabilitation/health/training facility, Cobar would have a magnificent facility which would continue well into the future.
8. A decision needs to be made immediately. Council needs to take advantage of the opportunity to access the drought grant funding while it's available and create a positive outlook for residents in the area. Cobar is at a standstill. We must look outside the square to bring it back to the town it once was which was the envy of other towns in the area.

CLAUSE 1A – MAYORAL REPORT

FILE: C13-1-5

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Mayor, Councillor Lilliane Brady OAM*

Report to be tabled.

RECOMMENDATION

That Council accepts the information contained in the Mayoral Report for the month of September 2018.

**CLAUSE 2A – RECORDING AND WEBCASTING OF PUBLIC MEETINGS
POLICY**

FILE: P5-107 AOP REFERENCE: 3.2.1.2 ATTACHMENT: YES (PAGE 60-74)

AUTHOR: *General Manager, Peter Vlatko*

Purpose

For Council to adopt the draft Recording and Webcasting of Public Meetings Policy.

Background

The Recording and Streaming of Council Meetings Policy provides the policy direction and guidelines for Councillors, Staff and the community and is attached to this agenda for your reference.

This policy applies to a range of public meetings and forums that are open to the public and are held in the Council Chambers at 36 Linsley Street, Cobarr.

This policy applies to all people in attendance at public meetings or forums which may include Council Officials, the media and members of the public.

Increased community awareness can promote confidence in the integrity and accountability of decision making processes of Council and live streaming will improve accessibility of Council Meetings to a broader audience.

Live streaming or viewing a recording of a meeting allows viewers to choose to watch and listen to a meeting in real time or at a later time, giving greater access to Council decision making and debate and encouraging openness and transparency.

Confidential Council Meetings and confidential items of business in a Council meeting that are closed to the public under Section 10a of the *Local Government Act 1993* will not be streamed live and will not be recorded or made available later as a recording.

Please note: That Rural Council Meetings will **not** be streamed.

Issues

There may be situations where, due to technical difficulties beyond Council's control a live stream or recording may not be available. Every reasonable effort will be made to ensure the availability of live streaming and recordings of meetings, and of Council's website.

However, Council takes no responsibility for and accepts no liability in the event that live streaming of a meeting, a recording of a meeting, or Council's website is unavailable.

Technical issues may include, but are not limited to: the availability of the internet, network or device failure or malfunction, unavailability of social media platforms or power outages.

Legal Situation

The action undertaken in respect of recording and streaming Council Meetings pertaining to elected members and employees is referenced in legislation in several areas. These areas are listed as follows as well as an extract from Council's Code of Conduct Policy and Council's Code of Meeting Practice:

- Local Government Act 1993;
- Privacy and Data Protection Act 2014;
- Freedom of Information Act 1982.

Policy Implications

- Cobar Shire Council's Code of Conduct;
- Cobar Shire Council's Code of Meeting Practice Policy.

Financial Implications

There is a monthly servicing fee of \$1,260.00 + GST.

Risk Implication

Consideration has been given to the risks identified with implementing live streaming, recording and publishing at Council. By live streaming, recording and publishing meetings, the potential audience to Council Meetings is significantly increased, which as a result increases the likelihood of a legal matter arising and/or severity of potential liability. The potential additional risk is not considered greater than the benefit associated with increased visibility and transparency in Council decision making associated with live streaming.

Legal exposure relating to inappropriate behaviours of those in attendance

Councillors and Officers need to take care, especially in the heat of a council debate, not to make defamatory statements which could give rise to a civil action.

Councillors and Council Staff are guided by the Cobar Shire Council Code of Conduct and Code of Meeting Practice. Members of the Public are guided by the Cobar Shire Council Code of Meeting Practice.

As outlined previously, the Chair and/or the General Manager have the discretion and authority at any time to direct the termination or interruption of live streaming.

Attendees are advised that they may be subject to legal action as a result of their inappropriate and/or unacceptable behaviour and/or comments.

Legal exposure relating to breach of privacy and defamation

The video recording equipment will be configured, as far as practicable, to minimise coverage of the gallery area, however attendees need to be aware that as this is a public meeting their image, voice or comments may be captured and published in the live stream.

Copyright

Video and audio recordings captured at public meetings and forums remain the property of Cobar Shire Council and are protected by copyright. No part may be copied, recorded, reproduced, or transmitted without the prior written consent of the General Manager.

Webcasting, Live-Streaming and Recording by Third Parties

Any webcasting, video or audio recording undertaken by third parties at public meetings or forums are strictly prohibited without the prior written permission of the General Manager or their delegate. Where approval is granted, these activities by third parties must be conducted in accordance with the Cobar Shire Council Code of Meeting Practice.

RECOMMENDATION

- 1. That Council adopt the draft Recording and Webcasting of Public Meetings Policy.**
- 2. That the following statement be included in the agenda for Council and Committee Meetings and will be read by the Mayor/ Chairperson before the commencement of live streamed meetings:**

In the spirit of open, accessible and transparent government, Cobar Shire Council Ordinary and Committee Meetings are video recorded and webcast. By speaking at a Council or Committee Meeting, members of the public agree to being recorded and webcast. Cobar Shire Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council or Committee Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Cobar Shire Council.

CLAUSE 3A – COBAR TRUCK WASH TENDERS

FILE: T3-18-9

AOP REFERENCE: 1.2.1

ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To consider the tenders received for the construction of a truck wash in Cobar.

Background

Tenders were called on Thursday, 22 February 2018 through advertising in the Sydney Morning Herald, local paper and through Tenderlink.

The deadline for the lodgment of tenders was 10:00am Thursday, 16 August 2018. On Wednesday, 15 August 2018 the tender was extended to close at 10:00am on Thursday, 23 August 2018.

Two companies submitted tenders and are listed below:

- Enviro H2O Pty Ltd;
- Solve Combined T/A: Washbay Specialists.

Given the sensitive nature of the information to be provided by the tenderers it is recommended that Council considers a further report in Committee of the Whole Closed Council with the press and public excluded.

Legal Situation

Council has complied with the requirements of the Local Government Act 1993, Section 55 of the Local Government (General) Regulation 2005 Part 7.

RECOMMENDATION

That the tenders received for the Cobar Truck Wash be considered in Closed Council in the Committee of a Whole with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the Local Government Act 1993, as discussions of this matter in open Council would prejudice the commercial position of the person who supplied it.

**CLAUSE 4A – TENDERS FOR SUPPLY OF 1X MOTOR GRADER WITH
OPTION FOR PURCHASE OF SECOND MOTOR GRADER (NO TRADE)**

FILE: T3-18-4 AOP REFERENCE: 3.3.2.4 ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

The purpose of this report is to consider quotes for the purchase of two motor graders.

Background

Quotes were requested on Wednesday, 8 August 2018 through Vendor Panel using Local Government Procurement's approved contractor panel.

The deadline for the lodgment of quotes was Thursday, 31 August 2018 at 5:00pm.

Two companies submitted tenders and are listed below:

- Komatsu Australia Pty Ltd;
- Westrac Pty Ltd.

Given the sensitive nature of the information to be provided by the tenderers it is recommended that Council considers a further report in Closed Council in the Committee of the Whole with the press and public excluded.

Legal Situation

Council has complied with the requirements of the Local Government Act 1993, Section 55 of the Local Government (General) Regulation 2005 Part 7.

RECOMMENDATION

That the quotes received for the Supply of Two Motor Graders be considered in Committee of a Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as discussions of this matter in open Council would prejudice the commercial position of the person who supplied it.

CLAUSE 5A – SURVEYING SERVICES TENDER – MUSHEROO PROJECT

FILE: T3-18-12 AOP REFERENCE: 4.3.1.1 ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To consider the tenders received for the Surveying Services required for the Musheroo Project.

Background

Tenders were called on Thursday, 23 August 2018 through advertising in the Sydney Morning Herald, local paper and through Tenderlink.

The deadline for the lodgment of tenders was Tuesday, 18 September 2018 at 10.00am.

One company submitted a tender and is listed below:

- Macquarie Survey Pty Ltd.

Given the sensitive nature of the information to be provided by the tenderers it is recommended that Council considers a further report in Closed Council in the Committee of the Whole with the press and public excluded.

Legal Situation

Council has complied with the requirements of the Local Government Act 1993, Section 55 of the Local Government (General) Regulation 2005 Part 7.

RECOMMENDATION

That the tender received for the Surveying Services Musheroo Project be considered in Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as discussions of this matter in open Council would prejudice the commercial position of the person who supplied it.

CLAUSE 6A – APPOINTMENT OF COUNCIL INVESTIGATION OFFICERS

FILE: D7-8

AOP REFERENCE: 1.6.3.1

ATTACHMENT: NO

AUTHOR: *Manager of Planning and Environmental Services, Stephen Poulter*

Purpose

To seek the appointment of two council investigation officers as provided by Division 9.2 of the *Environmental Planning and Assessment Act 1979 (the Act)*.

Relevant Legislation

Environmental Planning and Assessment Act 1979.

Background

Council officers will at times need to conduct various regulatory activities, such as enter premises, apply for search warrants, obtain evidence, require the production of records and seize items.

The undertaking of these activities can only be undertaken by Council employees that are appointed as Council Investigation Officers.

Legal Situation

Division 9.2 of the Act details the relevant legislative requirements relating to Investigative powers of Council Officers. Specifically, Section 9.14 of the Act details the requirements for the appointment of investigation officers.

Specifically, Section 9.14 in summary legislates:

- A Council may appoint persons as investigation officers;
- This appointment may be made generally, be made conditional or for limited purposes;
- The appointment is to be made by written instrument;
- The investigation officer is to be provided by Council with an identification card as an investigation officers.

By appointing a person to be a Council Investigation Officer, the following powers under the Act may be exercised:

- Enables the Council to exercise its functions under the Act;
- At the request of the Commissioner of Fire and Rescue NSW, determining whether to not adequate provision for fire safety has been made in in connection with a building;
- Enter an industrial, commercial or agriculturally used premises at any time when those activities are being carried out;
- Enter a residential premises with either consent of the occupier, with a search warrant, if it is necessary to do so to inspect work being carried out under an approvals or inspecting the work subject of a building certificate application
- Use reasonable force to enter a premises;

-
- Do anything that the officer think necessary to be done for an inspection purpose; such as examining specific works, take/removal samples, undertake tests, make inquiries, obtain recordings, pen any ground, require records to be produced, remove flooring or require the removal or opening of work of the officer has belief that it conceals contravening elements.

Persons to be Appointed as Council Investigation Officers

The persons sought to be appointed as Council Investigation Officers are:

- Director of Planning and Environmental Services;
- Manager of Planning and Environmental Services.

Both of these positions currently undertake functions under the Act that are commensurate with the functions of an investigation officer's role.

RECOMMENDATION

That Council resolve to appoint the Director of Planning and Environmental Services and the Manager of Planning and Environmental Services as Council Investigations Officers under Division 9.2 of the Environmental Planning and Assessment Act 1979.

CLAUSE 7A – BATHURST STREET RESERVE LICENCE AGREEMENT

FILE: P1-2-2

AOP REFERENCE: 3.3.4.2

ATTACHMENT: NO

AUTHOR: *Environmental Supervisor, Melissa Gunn*

Purpose

The purpose of this report is for Council to renew short-term licences until the end of the financial year, 30 June 2019. A Plan of Management needs to be developed and to then proceed to establish long term licences (5 years) for users of Bathurst Street Reserve.

Background

With the introduction of the 1 July 2018 of the *Crown Land Management Act 2016*, Cobar Shire Council are now Crown Land Managers and manages Crown Reserves under the *Local Government Act 1993*. The new requirements for this Act requires Council to develop Plans of Management for the reserves it manages and to continue to issue user licences.

The current 12 month temporary licences expired on the 30 June 2018 and may be renewed under the transitional arrangements under Section 2.20 of the *Crown Land Management Act 2016* until a plan of management is finalised.

Issues

Under the new Act Council must develop a Plan of Management to continue to issue licences for the Bathurst Street Reserve.

Once a Plan of Management has been adopted, longer term licences can be issued under the *Local Government Act 1993*. For example, issuing 5 year licences, but users will still have to pay an annual fee, hold \$20 million in public liability and give copies to Cobar Shire Council to continue to be a licenced user for the facility.

RECOMMENDATION

That Council acting as Crown Land Manager for the Bathurst Street Reserve (R64199), resolve to renew 12 month short term license agreements to Cobar Tennis Club to cover the period 1 July 2018 to 30 June 2019.

CLAUSE 8A – DALTON PARK HORSE COMPLEX LICENCE AGREEMENTS

FILE: P1-4-3

AOP REFERENCE: 3.3.4.2

ATTACHMENT: NO

AUTHOR: *Environmental Supervisor, Melissa Gunn*

Purpose

The purpose of this report is for Council to renew short-term licences until the end of the financial year, 30 June 2019. A Plan of Management needs to be developed and to then proceed to establish long term licences (5 years) for users of Dalton Park Horse Complex.

Background

With the introduction of the 1 July 2018 of the *Crown Land Management Act 2016*, Cobar Shire Council are now Crown Land Managers and manages Crown Reserves under the *Local Government Act 1993*. The new requirements for this Act requires Council to develop Plans of Management for the reserves it manages and to continue to issue user licences.

The current 12 month temporary licences expired on the 30 June 2018 and may be renewed under the transitional arrangements under Section 2.20 of the *Crown Land Management Act 2016* until a plan of management is finalised.

Issues

Under the new Act Council must develop a Plan of Management to continue to issue licences for the Dalton Park Racecourse Reserve.

Once a Plan of Management has been adopted, longer term licences can be issued under the *Local Government Act 1993*. For example, issuing 5 year licences, but users will still have to pay an annual fee, hold \$20 million in public liability and give copies to Cobar Shire Council to continue to be a licenced user for the facility.

RECOMMENDATION

That Council acting as Crown Land Manager for the Dalton Park Racecourse (R630019) Reserve, resolve to renew 12 month short term license agreements for the following organisations and individuals to cover the period 1 July 2018 to 30 June 2019:

- **Mr S Griffiths & Mrs C Griffiths;**
- **Ms Sharon Whitehurst;**
- **Cobar Pony Club;**
- **Cobar Miners Race Club;**
- **Cobar Rodeo Committee;**
- **QS Outback;**
- **Mulchara Partnership;**
- **Wayne Prisk.**

**CLAUSE 9A – MINUTES OF THE ECONOMIC TASKFORCE MEETING –
TUESDAY, 14 AUGUST 2018**

FILE: D2-17 AOP REFERENCE: 2.1 ATTACHMENT: YES (PAGE 75-77)

AUTHOR: *Manager Tourism and Public Relations, John Martin*

Purpose

To summarise the outcomes of the Economic Taskforce Meeting held on Tuesday, 14 August 2018.

Background

The most recent meeting of the Economic Taskforce was Tuesday 14 August 2018. Participants discussed the Festival of the Miner's Ghost and the Running on Empty event, the Regional Platters project, the Newey Reserve Plan of Management and desilting option, the Community Enhancement Program, the Regional Economic Strategy, the Local Economic Action Plan, Cobar's Visitor Economy, the Ward Oval Masterplan, Red Tank Government Tank, The Bio-Hub project, The lack of a local hardware shop, the potential of using local fossil discoveries to promote tourism and the paleontology history of Cobar.

Issues

The Taskforce discussed ways to promote local shopping and programs that were promoted in the past discussed. In the past, local mining companies would support a scheme where they held accounts with some of the local businesses and their employees could purchase goods and then the mining company garnished an amount from each pay. This type of scheme was operated by the CSA Mine when it commenced operation in the 1960s. It was thought that a similar scheme would help to drive economic growth in Cobar today.

RECOMMENDATION

That Council investigate if the local mining companies would consider operating a buy local scheme for their employees.

Financial Implications

There are no financial implications of the above actions.

RECOMMENDATION

- 1. That Council receive and note the Minutes of the Economic Taskforce Meeting held on Tuesday, 14 August 2018.**
- 2. That Council resolve to accept the recommendation of the Economic Taskforce that:**

Council investigate the possibility of the local mining companies setting up a buy local scheme for their employees.

CLAUSE 1B – DEVELOPMENT APPROVALS: 15 AUGUST 2018 - 18 SEPTEMBER 2018

FILE: T5-1 AOP REFERENCE: 1.6.3.1 ATTACHMENT: NO
AUTHOR: Director of Planning & Environmental Services, Garry Ryman

Complying Development Approvals

There were no Complying Development Applications issued for the period 15 August 2018 – 18 September 2018.

The value of Complying Development approvals for 2018/2019 to date is Nil.

The value of Complying Development approvals for the similar period in 2017/2018 was Nil.

Local Development Approvals

The following Local Development Applications have been approved under delegated authority for the period 15 August 2018 – 18 September 2018.

| CERTIFICATE NO. | ADDRESS | DESCRIPTION | VALUE (\$) |
|------------------------|----------------------------|---|-------------------|
| 2017/LD-00032REVO1 | 56 Louth Rd, Cobar | Shed | \$NA |
| 2018/LD-00031 | Shop 14 Marshall St, Cobar | Shop (Change of Use) | \$NA |
| 2018/LD-00022 | 1 Gibbes St, Cobar | Shed, offices, septic tanks, fence | \$378,000 |
| 2017/LD-00042REVO1 | 26 Harcourt St, Cobar | Additions and Alterations to Medical Centre | \$NA |

The value of Local Development approvals for 2018/2019 to date is \$24,825,690.00.

The value of Local Development approvals for the similar period in 2017/2018 was \$1,228,277.00.

Construction Certificates

The following Construction Certificates have been issued for the period 15 August 2018 – 18 September 2018.

| CERTIFICATE NO. | ADDRESS | DESCRIPTION |
|------------------------|--------------------|------------------------------------|
| 2018/CB-00015 | 1 Gibbes St, Cobar | Shed, offices, septic tanks, fence |

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 15 August 2018 – 18 September 2018 be received and noted.

CLAUSE 2B – MONTHLY STATUS REPORT**FILE: C13-10****AOP REFERENCE: 3.1****ATTACHMENT: NO****AUTHOR: *General Manager, Peter Vlatko***

| COUNCIL RESOLUTIONS 25 SEPTEMBER 2014 | | | | | |
|--|--|--------------------------|------------------|---|---|
| NUMBER | ITEM | RESOLUTION NUMBER | ACTION BY | ACTION REQUIRED | OUTCOME |
| 627 | Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415 | 188.9.2014 | DPES | <p>That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd.</p> <p>That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.</p> | <p>December 2017 target will not be met.</p> <p>Timeframe to be reviewed.</p> <p>Staff working on this subject to resources available.</p> |
| COUNCIL RESOLUTIONS 24 SEPTEMBER 2015 | | | | | |
| NUMBER | ITEM | RESOLUTION NUMBER | ACTION BY | ACTION REQUIRED | OUTCOME |
| 793 | Council – Clause 9A – O’Neill Road Water Supply | 197.09.2015 | SM/ DES | <p>That Council undertakes flow and pressure testing on the existing main on Lerida Road during the summer peak demand to determine the availability of water.</p> <p>That a full report be provided to Council when available.</p> | <p>NSW Public Works have been engaged to undertake a network analysis of the Cobar water supply reticulation to determine the pressure and availability of water in the entire network.</p> <p>The model has been developed and</p> |

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| | | | | | <p>awaiting draft Report for Councils consideration.</p> <p>Project to be completed by August 2018.</p> <p>Estimates are being prepared to extend the water main to O'Neill Road. A report will be provided to November 2018 Ordinary Council Meeting.</p> |
|--|--|--|--|--|--|

COUNCIL RESOLUTIONS 10 DECEMBER 2015

| NUMBER | ITEM | RESOLUTION NUMBER | ACTION BY | ACTION REQUIRED | OUTCOME |
|---------------|---|--------------------------|------------------|---|--|
| 821 | Council – Notice of Motion – Establishment of a Cobar Community Trust | 251.12.2015 | GM | That Council investigates the establishment of a Cobar Community Trust with the aim of sourcing grants for the improvement of facilities, infrastructure or anything of benefit to the Cobar Community and Shire. | This will be scheduled for a Workshop. |

COUNCIL RESOLUTIONS 28 APRIL 2016

| NUMBER | ITEM | RESOLUTION NUMBER | ACTION BY | ACTION REQUIRED | OUTCOME |
|---------------|---|--------------------------|------------------|--|--|
| 870 | Committee of the Whole Closed Council – Report 1C – Analysis of Plant and | 58.4.2016 | GM | That any future projects within Cobar Shire that we look at supporting the local businesses (where applicable) to ensure their | Policy to be reviewed and all purchases to have quotes provided and encourage the use of locals. |

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|-----|---|-----------|------------|---|---|
| | Equipment Hire and Trades and Miscellaneous Services Register | | | viability and have a review of the Policy. | |
| 879 | Council – Clause 6A – Raw Water Supply to Dalton Park Horse Complex | 68.4.2016 | DES | That the Raw Water Supply to Dalton Park Horse Complex be listed on Councils 10 Year Long Term Financial Plan and that Council seek any available grant funding in the interim. | In draft budget. Business Case to be considered. A detailed Estimated Cost will be provided to Council at the August Ordinary Meeting. Cost estimates were presented to Council Workshop in August 2018. A further report will be provided to October 2018 Council Meeting. |

COUNCIL RESOLUTIONS 23 FEBRUARY 2017

| | | | | | |
|-----|---|-----------|------------|--|---|
| 983 | Council – Notice of Motion – Augmentation of Water Supply Euabalong/ Euabalong West | 05.2.2017 | DES | That Council seek funding for the establishment of a bore and associated works in the Lachlan River aquifer adjacent to Euabalong for the purpose of augmenting the raw water supply for the two villages. | Expression of Interest application has been assessed as eligible for submission of detailed application within 12 months from 17 November 2017. Consultant engaged to prepare application for funding for Business Case. |
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COUNCIL RESOLUTIONS 9 MARCH 2017

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|------|---|-----------|------------|---|---|
| 1007 | Council – Clause 7B – Expenditure for Roads | 59.3.2017 | DES | That a Rest Area be built along the Wool Track and that it be named after | Matter to be raised with funding request for Wool Track. An updated |
|------|---|-----------|------------|---|---|

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|--|---------|--|--|-------------|--|
| | Network | | | Duncan Gay. | funding application for sealing of the Wool Track is being prepared. |
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COUNCIL RESOLUTIONS 27 APRIL 2017

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|------|--|-----------|-------------|--|---|
| 1014 | Council – Clause 4A – Cobar Sewer Upgrade Project | 74.4.2017 | DES | <p>That Council applies to Infrastructure NSW for an amendment of the project scope for the Cobar Sewer Upgrade Project to include a refurbishment of Council’s three other operating pump stations and to install a screen compactor at an estimated total cost of \$1,050,000.</p> <p>That Council notes that approximately \$600,000 of the available funding will be uncommitted and Council will consider options for those remaining funds once the pump stations and screen compactor projects have been completed.</p> | <p>Report on Sewage Pumping Stations and Sewage Treatment Plant Inlet Works has been received from NSW Public Works. Application for change of scope of works has been submitted to Infrastructure NSW for approval. Response has been received from Infrastructure NSW that the matter is now progressing and Council will receive a reply soon.</p> <p>Approval of change of scope of works has been verbally received by Public Works. Once written confirmation is received Public Works will supply a proposal to manage the project – No further action required.</p> |
| 1021 | Council – Clause 11A – Minutes of the Economic Taskforce April Meeting | 81.4.2017 | DCED | <p>That Council resolves to further investigate the idea of a freight depot for Cobar and report back to the Taskforce.</p> <p>That a Call for Expressions of Interest from businesses who would like to engage the services of a security</p> | <p>Initial positive discussions held with Livestock and Bulk Carriers Association who will provide further information.</p> <p>Matter on hold due to investigation for industrial land.</p> |

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| | | | | <p>company to monitor their premises and answer alarms to establish demand for such a service.</p> <p>That Council resolves to approach Mr Hausler in regards to the future of his rail track and loco for use in a public space in Cobar.</p> | <p>One on one visits to potential businesses have commenced to determine interest in such a venture. Strong interest so far.</p> <p>No action to date.</p> |
| 1025 | Council – Clause 7B – Expenditure for Roads Network | 92.4.2017 | DES | That RMS be contacted in relation to a turning lane being installed at the Meadow Glen Rest Area as a matter of urgency. | <p>Letter has been sent to RMS to request improvements to entrance to Meadow Glen Rest Area.</p> <p>Letter has been acknowledged by RMS and they are programming work subject to available funding.</p> <p>At this stage RMS has not allocated funds to the project.</p> |

COUNCIL RESOLUTIONS 22 JUNE 2017

| NUMBER | ITEM | RESOLUTION NUMBER | ACTION BY | ACTION REQUIRED | OUTCOME |
|--------|---|-------------------|------------|--|--|
| 1048 | Clause 3B – Unsealed Road Stabilisation Trials Report | 146.6.2017 | DES | That an investigation be reported to Council in relation to bore costs on rural roads. | Report is being prepared and will be reported to October 2018 Council Meeting. |

COUNCIL RESOLUTIONS 24 AUGUST 2017

| NUMBER | ITEM | RESOLUTION NUMBER | ACTION BY | ACTION REQUIRED | OUTCOME |
|--------|------|-------------------|-----------|-----------------|---------|
|--------|------|-------------------|-----------|-----------------|---------|

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|------|---|------------|-------------|---|---|
| 1066 | Council Meeting – Clause 2A – Review of Current Water Restrictions | 200.8.2017 | GM | That Council staff prepare a report in relation to water catchment damming in the Cobar area to increase water security for Cobar residents. | Currently seeking contractors to undertake the investigation through Department of Water. Public Works preparing a Desktop Study to be completed by December 2018. |
| 1071 | Council Meeting – Clause 6A – Sale of Land at Duffy Drive | 205.8.2017 | DFCS | That the two blocks of land which are the subject of this report be auctioned with the reserve to be determined by Council at the meeting preceding the advertised auction date. | These blocks will be offered in 2018 with other unpaid rate properties. |
| 1081 | Council Meeting – Clause 5B – Meeting Minutes | 220.8.2017 | DES | That Council look into acquiring Public Stock Watering Points as a method of guaranteeing access to water for Council use. | Investigation to be undertaken. Lack of staff resources has restricted progress. |

COUNCIL RESOLUTIONS 28 SEPTEMBER 2017

| NUMBER | ITEM | RESOLUTION NUMBER | ACTION BY | ACTION REQUIRED | OUTCOME |
|---------------|---|------------------------------|------------------|---|---|
| 1092 | Council Meeting – Clause 12A – Minutes of Economic Taskforce Meeting | 248.9.2017 | DCED | That Council resolves to accept the recommendations of the Economic Taskforce: That Council identify the Pulpulla Road as a high priority for its ability to contribute to tourism and economic development and that Council work with National Parks and Wildlife Service to establish a | Recommendations accepted. Initial discussions held with NPWS with positive feedback. Discussion held with Destination NSW - there are possible funding options, success more likely if more developments undertaken at Mt Grenfell. Council |

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| | | | | <p>plan of action and budgets to maintain it to a standard suitable for all vehicle access.</p> <p>That Council investigate options of providing street signage to locate key facilities, such as the pool, sports facilities and water recreation areas.</p> <p>That the celebrations to mark Cobar's 150th Anniversary be an item on Council's agenda and that projects be scoped and indicative budgets developed.</p> <p>That Council convene a meeting of major contractors to identify a list of ideas that could be undertaken to improve the efficiency of working across mine sites and reduce the costs of doing business in Cobar. Discuss options for implementing the ideas with the mines in Cobar Shire.</p> | <p>awaiting to see what developments the Mt Grenfell Board progress prior to seeking this funding.</p> <p>Ongoing and for budget consideration.</p> |
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COUNCIL RESOLUTIONS 14 DECEMBER 2017

| NUMBER | ITEM | RESOLUTION NUMBER | ACTION BY | ACTION REQUIRED | OUTCOME |
|---------------|--|--------------------------|------------------|---|---|
| 1116 | Council Meeting – Clause 3A – RMS Repair Program for | 325.12.2017 | DES | That Council nominate RR7518 Fifty Two Mile Road for funding for \$400,000 from the 2018/2019 | Funding application has been submitted for 2018/2019. |

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| | 2018/2019 | | | REPAIR Program for seal extension. That if funding is not obtained that council continues to nominate RR7518 Fifty Two Mile Road in subsequent years until funding is obtained. | Advice on outcome of application has not been received to date. |
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COUNCIL RESOLUTIONS 22 FEBRUARY 2018

| NUMBER | ITEM | RESOLUTION NUMBER | ACTION BY | ACTION REQUIRED | OUTCOME |
|--------|---|-------------------|-----------|---|--|
| 1124 | Council Meeting – Notice of Motion – Re-Location of Western Division Office | 05.2.2018 | GM | That Cobar Shire Council request the NSW Government to re-locate the Western Division Office from Dubbo to Cobar. | No action to date. |
| 1131 | Council Meeting – Clause 5A – Development Application 2018/LD-00004 | 13.2.2018 | DPES | That Council establishes a Policy for Fencing in Urban Areas in Cobar. | Resources are not available for this at this time. |

COUNCIL RESOLUTIONS 22 MARCH 2018

| NUMBER | ITEM | RESOLUTION NUMBER | ACTION BY | ACTION REQUIRED | OUTCOME |
|--------|---|-------------------|-----------|---|--|
| 1141 | Council Meeting – Notice of Motion – Government Incentive Programs for Attracting | 46.3.2018 | GM | That Council seek an urgent meeting with the Deputy Premier and the Minister for Health to seek a commitment from the NSW | Letter's sent seeking support. Awaiting response in order to organise the meeting. |

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|------|---|-----------|-----------|---|---|
| | Health Care Professionals to the Region | | | <p>Government to establish and provide incentives and programs for the attraction and delivering Doctors, Specialists and other staff to rural communities such as Cobar and in particular the Western Area of NSW.</p> <p>That Council seek a Letter of Support from our neighbouring Councils representatives of OROC, RDA, the President of the LGA to support our representation to the Government on the matter.</p> <p>That Council approach the Western Area Health with the number of statistics of people being sent from Cobar for treatment and the nature of treatment and whether the numbers equate to having the service out here.</p> | <p>Letters of support received and forwarded to Ministers Office.</p> <p>Meeting with Minister Brad Hazzard being arranged.</p> <p>Completed – No further action required.</p> <p>The total of transfers from Cobar Hospital YTD (period 1 July 2017 to 26 April 2018), the total being 142. This is 20.6 % of overall admissions to Cobar Hospital – No further action required.</p> |
| 1142 | Council Meeting – Notice of Motion – Installation of an Independent Pedestrian Crossing | 47.3.2018 | GM | <p>That Council write to John Holland Rail, being the entity that maintains the RailCorp assets for Rural NSW, to increase the width to accommodate two vehicles crossing at same time on the level crossing on Bourke Road between Railway Parade South and Railway Parade North and install an independent pedestrian crossing.</p> | <p>Negotiations between John Holland Rail, RMS and Council has commenced.</p> <p>Awaiting RMS funding allocation.</p> |

COUNCIL RESOLUTIONS 26 APRIL 2018

| NUMBER | ITEM | RESOLUTION NUMBER | ACTION BY | ACTION REQUIRED | OUTCOME |
|---------------|--|--------------------------|------------------|---|--|
| 1152 | Council Meeting – Notice of Motion – Investigations into Water Cost Reduction Options | 75.4.2018 | GM | That Council investigate options and ways of reducing the cost of water to the households and to include such things as: <ul style="list-style-type: none"> - Desalination of water; - Additional bore water; - Reduce the number of parks, gardens and ovals; - Increase water storages. That Council seek grant funding to engage a consultant to undertake the investigations. | Investigations to be undertaken once grant funding is found. |
| 1153 | Council Meeting – Notice of Motion – Policy Development for Development Applications for Mining Operations | 76.4.2018 | GM | That Council develops a Policy to assist in the determination of Development Approvals (DA's) for Mining Operations in order to reduce the impact of Fly-in, Fly-out (FIFO) and Drive-in, Drive-out (DIDO) on our community. | Meeting has been requested with Department of Planning Staff in Sydney to discuss policy issues and report to be provided back to Council. |
| 1157 | Council Meeting – Clause 4A – Report on Promotional Packages During Summer 2017/2018 at the Cobar Memorial Swimming Pool and Cobar Youth | 81.4.2018 | DFCS | That a report be brought to Council on options to improve the efficiency and usage of the pool including a profit and loss analysis from other Council's in the region. | Report to be provided to October 2018 Council Meeting. |

and Fitness Centre

COUNCIL RESOLUTIONS 24 MAY 2018

| NUMBER | ITEM | RESOLUTION NUMBER | ACTION BY | ACTION REQUIRED | OUTCOME |
|---------------|---|--------------------------|------------------|--|---|
| 1166 | Council Meeting – Notice of Motion – Annual Rubbish Collection Day | 105.5.2018 | DPES | That Council investigate the cost/ feasibility of providing an annual rubbish collection day to residents in Cobar, with a report to be provided back to Council and consideration of future budget allocations. | Report to be presented to December 2018 Council Meeting. |
| 1167 | Council Meeting – Notice of Motion – Regional Telecommunications Review | 106.5.2018 | GM | That Council submit an application as part of the Regional Telecommunications Review into Black Spot phone coverage in the Cobar district. That Council invite the six (6) Committee Members to have a Meeting with Cobar Shire Council to further discuss the review. | Matter being progressed and subject to resources available. Request sent. |
| 1169 | Council Meeting – Notice of Motion – Community Consultative Committee – Inland Rail | 108.5.2018 | GM | That discussions be held in relation to the Inland Rail proposal and the impact on Cobar be put to a Councillor Workshop. | Workshop planned for November 2018. |
| 1170 | Council Meeting – Notice of Motion – Community Consultative Committee – Inland Rail | 109.5.2018 | GM | That Council contact the Inland Rail Authority to defer a decision on membership of the NSW Committee due to lack of time to consult with the community. | Request sent and awaiting response. |

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| 1176 | Council Meeting – Clause 12B – Grant Funding | 131.5.2018 | DES | That Council lobby the Government to amend the formula for Fixing Country Roads grants applications to include value of freight. | Submission being prepared. |
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COUNCIL RESOLUTIONS 28 JUNE 2018

| NUMBER | ITEM | RESOLUTION NUMBER | ACTION BY | ACTION REQUIRED | OUTCOME |
|---------------|---|--------------------------|------------------|---|--|
| 1179 | Council Meeting – Notice of Motion – Ward Oval Free Camping | 139.6.2018 | GM | That as a matter of urgency Council investigate the opportunity to open Ward Oval to temporary free camping in order to remove the current situation of a lack of organised and appropriate free camping sites within Cobar. | Investigation being undertaken and will be provided to the October Workshop. |
| 1180 | Council Meeting – Notice of Motion – Arid Research Centre | 140.6.2018 | GM | That a submission be made to the Prime Minister of Australia and the Premier of NSW seeking their support and consideration of establishing an Arid Research Centre in Cobar for the Far Western NSW. That a letter and submission be made to the National Farmers Association that a letter of support be sought. | Submission being prepared. |
| 1190 | Council Meeting – Clause 8A – Report on the Findings of the | 149.6.2018 | GM | That a final report on the matter be brought to Council at the conclusion of Cr P Yench’s training | Training completed – No further action required. |

| | Code of Conduct Complaint by Cr L Brady OAM Against Cr P Yench | | | as per the resolution. | |
|---|--|------------------------------|------------------|---|--|
| 1191 | Council Meeting – Clause 9A – Planning Proposal Submissions for Newey Reserve to Allow Free Camping – Lot 25 DP837494 | 150.6.2018 | DPES | That Council authorises the Director of Planning and Environmental Services on behalf of the Council to request a gateway determination from the NSW Department of Planning and Environment in respect of the Gateway Planning Proposal Report prepared by Rebecca Ben-Haim, Eco Logical Australia Pty Ltd and dated June 2018. | Gateway Determination issued and placed on public exhibition. Exhibition closed 19 September 2018 and submissions being collated for assessment and report to be provided to October Council Meeting. |
| COUNCIL RESOLUTIONS 27 JULY 2018 | | | | | |
| NUMBER | ITEM | RESOLUTION NUMBER | ACTION BY | ACTION REQUIRED | OUTCOME |
| 1197 | Council Meeting – Clause 4A – Request from Coonamble Shire Council to Join the Far North West Joint Organisation | 175.7.2018 | GM | That Cobar Shire Council seek clarification from the Office of Local Government in relation to the request from Coonamble Shire Council to join the Far North West Joint Organisation and any ramifications or conditions. | Awaiting response. |
| COUNCIL RESOLUTIONS 24 AUGUST 2018 | | | | | |
| NUMBER | ITEM | RESOLUTION NUMBER | ACTION BY | ACTION REQUIRED | OUTCOME |
| 1208 | Council Meeting – | 207.8.2018 | GM | That Cobar Shire Council accept | Letter sent – No further action |

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|------|--|------------|-------------|--|--|
| | Clause 1A – Mayoral Report | | | Wollongong City Council's invitation to be our Sister City Council. | required. |
| 1209 | Council Meeting – Clause 2A – Far North West Joint Organisation Draft Policies and Inaugural Board Meeting Minutes | 208.8.2018 | GM | That Council advise the Far North West Joint Organisation that it supports the Draft Charter, Draft Payment of Expenses and Provision of Facilities Policy and the Draft Code of Meeting Practice as presented. | Far North West Joint Organisation advised of Council support – No further action required. |
| 1210 | Council Meeting – Clause 3A – 2018 Local Government NSW Annual Conference | 209.8.2018 | GM | That the Mayor, Deputy Mayor and General Manager be authorised to attend the 2018 Annual Conference of the Local Government NSW to be held in Albury from 21-23 October 2018 and that all costs associated with attendance be met from within the relevant budget allocation. That Councillors detail appropriate advice to the General Manager at the August 2018 Council Meeting on 3-5 issues of importance and appropriate solutions that can be forwarded to the Local Government NSW for inclusion in the business sessions of the 2018 Local Government NSW Annual Conference. | Attendance arranged – No further action required. |
| 1211 | Council Meeting – Clause 5A – Medical | 210.8.2018 | DFCS | That Council support in principle the formation of the entity outlined | Principle support provided. |

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| | Community Committee | | | in this report. That subject to individual choice Council supports the membership of this entity of the Mayor and Director of Finance and Community Services. | |
| 1212 | Council Meeting – Clause 6A – Road Capital Maintenance Works Program 2018/2019 | 211.8.2018 | DES | That the following Road Capital Works Program, including all carry-over items, be adopted for 2018/2019: As presented. | Projects have been added to 2018/2019 Roads Capital Works Program – No further action required. |
| 1213 | Council Meeting – Clause 7A – Deed of Licence to Allow Commencement of Multi-Purpose Facility | 212.8.2018 | DFCS | That the Mayor and General Manager be authorised to sign the Deed of Licence. | Deed of Licence signed – No further action required. |
| 1214 | Council Meeting – Clause 9A – | 214.8.2018 | DFCS | That Mr Geoffrey Langford be appointed to the casual vacancy on the Internal Audit and Risk Committee. That Council acknowledge and thank Mr Michael Zannes for his contribution to the Internal Audit and Risk Committee. | Appointment approved – No further action required. Mr Michael Zannes verbally thanked at the meeting – No further action required. |

RECOMMENDATION

That the information contained in the monthly status report be received and noted, with the following items to be removed: 1014, 1141 Part 1 and Part 2, 1190, 1208, 1209, 1210, 1212, 1213 and 1214.

CLAUSE 3B – INVESTMENT REPORT AS AT 31 AUGUST 2018**FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: Finance Manager, Neil Mitchell****Purpose**

Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy require Council's investments to be reported to the Council on a monthly basis.

Issues

The table below shows the balances of Council's Investments as at the end of the month. Term deposits have differing terms in order to spread the maturity dates throughout the year. The amount restricted in the Unaudited Financial Report for Employee Leave Entitlements is \$342,042.

| Investment | Opening Balance | Transfers to Investments | Transfers from Investment | Interest Earned | Closing Balance |
|-------------------|------------------------|---------------------------------|----------------------------------|------------------------|------------------------|
| NAB Sweep Acct | \$2,638,105 | \$3,057,954 | \$1,923,691 | \$3,417 | \$3,775,785 |
| NAB Term Deposits | | | | | |
| 2.75% (Oct) 4038 | \$2,002,863 | | \$2,002,863 | | \$0 |
| 2.54% (Sep) 4039 | \$2,003,062 | | | \$3,067 | \$2,006,129 |
| AMP Bank | | | | | |
| 2.85% (Jul) 4036 | \$2,003,279 | | \$2,003,279 | | \$0 |
| 2.85% (Feb) 4037 | \$2,003,436 | | | \$4,849 | \$2,008,285 |
| 2.85% Apr) 4044 | \$1,001,249 | | \$1,001,249 | | \$0 |
| 2.65% (Jan) 4047 | \$1,008,960 | | | \$2,271 | \$1,011,231 |
| 2.60% (Aug) 4048 | \$1,011,306 | \$1,000,000 | \$1,012,822 | \$2,206 | \$1,000,690 |
| 2.65% (Jan) 4049 | \$1,008,960 | | | \$2,271 | \$1,011,231 |
| ME Bank | | | | | |
| 2.85% (Jan) 4036 | \$2,002,186 | | | \$4,849 | \$2,007,036 |
| Bank of Qld | | | | | |
| 2.75% (Oct) 4046 | \$2,003,616 | | | \$4,680 | \$2,008,296 |
| Auswide Bank | | | | | |
| 2.75% (Oct) 4038 | | \$2,002,863 | | \$4,678 | \$2,007,541 |
| 2.91% (Jan) 4040 | \$3,007,894 | | | \$7,434 | \$3,015,328 |
| TOTALS | \$21,694,917 | \$6,060,817 | \$7,943,903 | \$39,721 | \$19,851,551 |

Annualised Average return on Investment for the Month: 2.29%

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's Investment Policy.



Finance Manager**RECOMMENDATION****That Council receive and note the Investment Report as at 31 August 2018.**

CLAUSE 4B - BANK RECONCILIATION, CASH FLOW & LOAN FACILITY SUMMARIES AS AT 31 AUGUST 2018

FILE: B2-7

AOP REFERENCE: 3.1.1.5

ATTACHMENT: NO

AUTHOR: *Finance Manager, Neil Mitchell*

Purpose

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

Issues

Bank Reconciliation

| | |
|-------------------------------|---------------|
| Balance as per Bank Statement | 10,000 |
| Add Outstanding Deposits | 16,792 |
| Less Unreceipted Cheques | (2,436) |
| Reconciled Balance | 24,356 |

In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements on a daily basis during the month and that the reconciliations have been recorded.



Finance Manager

Summary of Total Funds Available at Month End for the Last 12 Months

| Month | Investment Balances | Operating Account | Total Available Funds |
|----------|---------------------|-------------------|-----------------------|
| Sep 17 | 14,531,587 | (5,470) | 14,526,117 |
| Oct 17 | 13,877,566 | 11,347 | 13,888,913 |
| Nov 17 | 14,767,506 | 14,665 | 14,782,171 |
| Dec 17 | 15,490,298 | 16,060 | 15,506,358 |
| Jan 18 | 15,595,463 | 18,693 | 15,614,156 |
| Feb 18 | 16,480,346 | 18,784 | 16,499,130 |
| Mar 18 | 16,068,503 | (7,720) | 16,060,783 |
| April 18 | 15,482,686 | 5,976 | 15,488,662 |
| May 18 | 15,818,138 | 3,172 | 15,821,310 |
| Jun 18 | 18,959,272 | 6,905 | 18,966,177 |
| Jul 18 | 19,692,731 | 9,114 | 19,701,845 |
| Aug 18 | 19,851,551 | 24,356 | 19,875,877 |

The recalculated amount restricted, due to changes in the future of the LBV, in the Unaudited Financial Report for Employee Leave Entitlements is \$342,042

Cash Flow

| August | | Description | Forecast |
|-------------|-------------|--|-------------|
| Forecast | Actual | | September |
| 9,114 | 9,114 | Bank Balance Forward | 24,114 |
| 1,196,300 | 718,458 | FAG / R2R / RMCC (<i>Ordered Works Claim</i>) | 220,000 |
| 14,586 | 15,769 | RMS Agency | 15,769 |
| 690,000 | 1,214,742 | Rates /Water/User Charges | 420,000 |
| 150,000 | 217,520 | Private Works/Debtors | 150,000 |
| 280,000 | 186,432 | LBV – Residents Fees & Grant | 280,000 |
| 170,000 | 274,751 | Child Care/In Home Care | 170,000 |
| 290,000 | (395,698) | Net Movement of Investments (<i>paid out loan</i>) | 1,250,117 |
| 1,000,000 | 432,858 | Sundry Income & Grants (<i>incl. R4R</i>) | 600,000 |
| | | <i>Less</i> | |
| (3,000,000) | (1,903,386) | Creditors | (2,000,000) |
| (790,000) | (746,204) | Wages / Salaries | (1,120,000) |
| 10,000 | 24,356 | Closing Reconciled Bank Balance Cr/(Dr) | 10,000 |

| Borrowing Instruments as at 31 August 2018 | |
|--|-------------|
| Swimming Pool and Street Upgrade Loan (6.22%) | (1,193,752) |
| 2 x Tyre Rollers Leaseback (6.87%, <i>Quarterly Payments</i>) | (27,672) |
| Bomgar Tyre Roller Lease (<i>Implicit rate of 5.63%</i>) | (6,461) |

RECOMMENDATION

That Council receive and note the Bank Reconciliation, Cash Flow and Loan Facility Report as at 31 August 2018.

CLAUSE 5B – UPDATE ON INFRASTRUCTURE PROJECT FINANCES**FILE: G4-29 AOP REFERENCE: 4.1.3.3 and 4.4.4.2****ATTACHMENT: NO****AUTHOR: Director of Engineering Services, Stephen Taylor****Purpose**

To provide Council with an update on the infrastructure projects budgets and expenditure as at 31 August 2018.

Background

Cobar Shire Council was successful in obtaining funding for three projects through the Resources for Regions Restart NSW provided by the NSW State Government. One project has been completed with two ongoing projects.

Financial Implications

| | Restart NSW Funding | Cobar Shire Council Funding | Expended as at 31 August 2018 | Project Status |
|--|------------------------------------|--|--|--|
| Water Treatment Plant | \$15,750,000 | \$200,000 | \$5,368,058 | <ul style="list-style-type: none">- Work on foundation of chemical dosing building underway.- Sludge lagoons construction continuing. |
| Sewerage Scheme Refurbishments Expansion and upgrade | \$2,100,000 | \$100,000 | \$468,153 | <ul style="list-style-type: none">- The Ward Oval Pump station refurbishment and Lagoon upgrade have been completed.- Application to Infrastructure NSW has been made to change scope of works to include upgrade of all sewer pump stations and pre-treatment screening for sewer influent has been approved.- Contract documents are currently being prepared. |

RECOMMENDATION

That Council receive and note the updated financial information for the two Restart NSW Resources for Regions infrastructure projects.

CLAUSE 6B – EXPENDITURE FOR ROADS NETWORK

FILE: R5-31

AOP REFERENCE: 4.3.2

ATTACHMENT: YES

(PAGE 78-82)

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To provide Council with financial information on the expenditure on Council's Local and Regional Roads.

Background

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue) and Regional Roads Network (green) is provided as an attachment to this agenda for Council's information.

RECOMMENDATION

That the information detailing the Expenditure for Council's Roads Network be received and noted.

CLAUSE 7B – ENGINEERING WORKS REPORT

FILE: C6-20-2 AOP REFERENCE: 4.3.2 ATTACHMENT: YES (PAGE 83-89)

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To inform Council of completed and ongoing Engineering Works for the period of August 2018.

Background

Resealing work on Regional and Shire roads has commenced and further resealing will be undertaken in September.

State Highways

Maintenance Work

- Sign replacement works as required – **ongoing**;
- Pothole repairs – **ongoing**.

Ordered Works

- Musheroo Project – Work is continuing on the extension of culverts headwalls. Preparation work has commenced on compound and bore sites in anticipation of the main construction work starting in early October.

Urban Roads/Shire Roads/Regional Roads

Maintenance Work

- Maintenance grading – SR4, SR33, MR407, MR419 & MR461;
- Pothole repairs – SR22 & SR42;
- Heavy patch repairs – MR423;
- Vegetation control – MR411, RR7518 & RR7521;
- Guide posts and signs – SR19, SR20, SR21, SR23, MR228, MR416 & MR419.

Construction Work

- Work on Acres Billabong culvert (contractor) and Windara Bend realignment and seal extension is continuing;
- Resealing on Fifty Two Mile Road and Belarabon Road;
- Reformation and sealing of Blakey Street.

Water and Sewer

Maintenance Work

- Pest control within sewer reticulation network being carried out where necessary – **ongoing**;
- Clearing and control of vegetation along the Nyngan to Cobar raw water pipeline easement (CWB) – **ongoing**;

-
- Nine water faults were reported during the month, two were resolved;
 - Repairs are being undertaken to the Sewer Treatment Plant embankment – **ongoing**;
 - A chlorine installation audit and identified remedial works is being undertaken – **ongoing**.

Water Operations

Consumption of potable water is at similar levels to last year with the water treatment plant producing approx. 2.2 ML per day down from the summer peak of approx. 7 ML per day. However water usage is starting to rise and the warmer weather continues.

Parks and Gardens

- General maintenance carried out within parks and reserves within the Shire as required – **ongoing**;
- Apex Park playground installation has been completed;
- Dalton Park upgrade is underway.

Resources for Regions

Construction of New Water Treatment Plant

- The contract was let to Laurie Curran Water (LWC) on 23 June 2017.

Work completed to date:

- Site and road reserve clearing;
- Security fence erected around main treatment plant site;
- PAC Contact Tank and Clear Water Tank;
- Clarifier and filter tank;
- Pipelines from new WTP to Fort Bourke Hill reservoirs;
- Sludge Lagoons.

Work in progress:

- Work on foundations and floor for the main treatment buildings has been completed. Availability of subcontractors is delaying work.

Expenditure to end of August on the contract by LWC is \$4,456,287.87 (41.4% of the contract). Delay is supply of the electrical transformer and Essential Energy's Christmas shutdown has delayed the programming of the installation of electricity supply to the new WTP. This work will now commence in January. The later start on this part of the project will delay commissioning of the WTP till March 2019.

RECOMMENDATION

That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways and Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.

CLAUSE 8B – GRANT FUNDING

FILE: G4-17

AOP REFERENCE: 3.1.1.4

ATTACHMENT: NO

AUTHOR: *Senior Projects Officer, Angela Shepherd***Grant Update**

| Grant and Department | Activity | Amount Applied For | Successful? | Council Funding Required | Deadline for Project |
|------------------------------|---|--|---|--------------------------------------|---|
| Grants Applied for | | | | | |
| Safe and Secure Water | Reroofing water reservoirs | \$1.2m | Full application submitted after EOI successful | \$400,000 from the Water Fund budget | |
| Safe and Secure Water | Nymagee Water Security | | EOI successful – preparing full application | | |
| Safe and Secure Water | Euabalong Water Security study | | EOI successful – preparing full application | | |
| Youth Opportunities | Series of workshops with year 11 students – job undertaken in conjunction with CHS and NGOs | \$31,090 | Pending | Staff support | |
| Country Arts Support Program | Copper smithing workshops during the Grey Mardi Gras | \$3,800 | Pending | | Announced around November. |
| Resources for Regions | Ward Oval multipurpose building – as per the masterplan | \$2,495,218 Total project cost \$3,326,957 | EOI submitted | \$831,739 | Council had to provide 25% of the total project cost. |
| Regional Cultural Fund | Exhibition Upgrade / major overhaul at the GCHC | \$370,000 | Pending | \$100,000 from matching grants | Due for announcement by 31 December 2018. |

| Grant and Department | Activity | Amount Applied For | Successful? | Council Funding Required | Comment |
|-----------------------------|---|---------------------------|--------------------|---------------------------------|--|
| Regional Cultural Fund | Extension incorporating 350m2 temporary exhibition space, 110m2 storage area and new VIC, amenities etc | \$7,750,000 | Pending | \$750,000 | Due for announcement by 31 December 2018 |

The Far North West Joint Organisation has applied for an Environment Officer under the Contaminated Land Management grants. This officer would be shared between the 3 Councils. Councils will contribute \$20k each to the project per year over three years. Cobar is the lead Council in the grant application.

| Grant and Department | Activity | Amount Applied For | Successful? | Council Funding Required | Comment |
|-----------------------------------|---|---------------------------|--------------------|---|----------------------------|
| Grants Announced | | | | | |
| RMS Active Transport Grants | Install 15 pram ramps in the CBD | \$48,750 | Unsuccessful | 75:25 requirement \$16,250 | |
| Public Reserves Management Fund | Euabalong Cemetery – replace fence with a rabbit proof/stock proof fence | \$8,825 | Successful | Nil | |
| Public Reserves Management Fund | Repair of fences and gates on the Wrightville Common | \$11,399 | Unsuccessful | Nil | |
| Public Reserves Management Fund | Fencing Euabalong West tip and grading fence line and installing double gates | \$8,799 | Unsuccessful | Nil | |
| Public Reserves Management Fund | On behalf of the Euabalong Common Trust – Boxthorn Control | \$18,480 | Successful | Management trust will contribute \$2,000 | |
| Stronger Country Communities Fund | Upgrades to the Youth and Fitness Centre | \$907,574 | Successful | \$160,000 S94 funds \$82,519 budget funds | Awaiting funding agreement |

| Grant and Department | Activity | Amount Applied For | Successful? | Council Funding Required | Comment |
|-----------------------------------|---|--------------------|-------------|---|----------------------------|
| Grants Announced | | | | | |
| Stronger Country Communities Fund | Construction of the Miners Memorial | \$360,028 | Successful | \$89,959 Council \$100,000 community | Awaiting funding agreement |
| Stronger Country Communities Fund | Modifications to Maidens Av house for use as a Girl Guides and meeting hall | \$225,709 | Successful | \$30,628 | Awaiting funding agreement |
| Stronger Country Communities Fund | Toilet upgrades across the Shire | \$359,963 | Successful | \$44,984 | Awaiting funding agreement |

Council committed \$200,000 in the 2018/2019 Budget to put towards grant proposals as a co-contribution. This money has been allocated as follows:

- \$10,000 for the GCHC accessible ramp;
- \$8,000 Dalton Park playground upgrade.

In addition, the Youth Council has been successful in receiving funding for eskies, water bottles and gazebo for the Colour Run and funding to hold a movie night at the Pool, the Youthie has also received funding for a new table tennis table. The Youth Council is currently seeking \$2,500 to hold a Little Big Day Out.

Current Grant Opportunities:

- Growing Local Economies – projects over \$1m, open found, allocations to be made on a sub-regional level, projects to features in new regional plans. Major infrastructure projects. Currently working with DPC on our regional plan. No closing date until funds allocated. Preparing a business case for a new industrial area as per above. Have received enough expressions of interest to progress this project and continue with the Business Case. Expected to be completed by 30 October 2018.
- Safe and Secure Water – ongoing. Several projects being progressed through EOI stage.
- Fixing Country Roads – ongoing round – no projects being developed at this stage. Investigating options for the Wool Track again.
- Regional Cultural Fund – Round 2 open. Currently developing up proposals to redo the exhibition areas and another for a new exhibition area.
- Regional Growth Environment and Tourism Fund. Closes 21 September. Projects to be over \$5m. Hoping to submit Museum extension grant under this fund as well.
- Infrastructure grants – close 24 September. Been working with the Sound Chapel proponents to submit their project.

-
- Stronger Communities Fund – closes 11 October. Encouraging progress associations to prepare and submit a grant.
 - Office of Veterans Affairs – grants close 11 November 2018. Considering an application.

Grant Funded Projects - Implementation

The following is a summary of works in progress for grant funded projects:

- CASP grants – Yarn Bombing project underway with workshops continuing.
- Anzac grant – signage at the cinema and railway station – signs completed, at the signwriters.
- Armistice Day grant – planning stage.
- Reconciliation Week grant – produce a series of story boards in progress.
- Extension of Medical Centre – nearing completion. Expected issue of Occupation Certificate by 30 September 2018.
- Service Reviews – 3 Service statements finalised by consultant – staff prepared 1, workshop being scoped, have until October 2018 to acquit the grant. Currently scoping a Roads review with consultants assistance.
- Social Housing grant for Dalton Park upgrade – Work well underway. Equipment received. Concreting completed. Toilet to be installed this week.
- Social Housing grant for Rankin St – Completed – strong usage reported.
- SCCF Drummond Park – equipment ordered, park plan being prepared.
- SCCF Pool project – Contractor engaged, works well under way. Delays have occurred and works are expected to be completed mid-season.
- Stronger Communities Program grant for optometrists arcade project – Design work completed. Materials ordered. To be completed by 31 December 2018.
- RCF Museum project – Heritage architect advice being provided. Developing milestones and schedule based on this.
- Miners Memorial BBRF – funding agreement signed. Project to commence within 12 weeks of signature. Architect being engaged to finalise planning. This represents project starting.
- Heritage Near Me Access ramp to museum – no funding agreement provided to date. Heritage architect providing advice on options to provide access at the GCHC.
- SCCF – Toilet project – no funding agreement provide to date.
- SCCF – Miners Memorial – no funding agreement provided to date.
- SCCF – Girl Guides Hall – no funding agreement provided.
- SCCF – Youthie upgrade – no funding agreement provided.
- Public Reserves – Boxthorn Removal Euabalong Common – no funding agreement provided.
- Public Reserves Fencing at Euabalong cemetery – no funding agreement provided.

RECOMMENDATION

That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

CLAUSE 9B – RATES RECONCILIATION REPORT AS AT 31 AUGUST 2018**FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: YES (PAGE 90-91)****AUTHOR: Office Coordinator, Jo-Louise Brown****Purpose**

To provide Council details of the Rate Reconciliation as at 31 August 2018.

| FUND | LEVY 2018-2019 | Pensioner Rebates | Abandoned Levy | Additional Levies | Sub Total 2018-2019 | Arrears 30th Jun 18 | Payments | Total Outstanding | Total Outstanding Previous Year | % Outstanding of Sub Total Plus Arrears |
|-----------------------|---------------------|----------------------|-------------------|----------------------|------------------------|------------------------|---------------------|----------------------|---------------------------------------|--|
| Business | 409,307.61 | | - | - | 409,307.61 | 78,431.59 | 170,856.74 | 316,882.46 | 266,764.52 | 64.97% |
| Farmland | 694,965.98 | | - | - | 694,965.98 | 31,215.47 | 221,388.95 | 504,792.50 | 432,490.48 | 69.51% |
| Mining | 1,728,262.37 | | - | - | 1,728,262.37 | 225,987.30 | 76,895.20 | 1,877,354.47 | 1,520,151.07 | 96.07% |
| Residential | 1,177,062.40 | 46,269.86 | - | - | 1,130,792.54 | 233,293.62 | 301,684.51 | 1,062,401.65 | 1,008,870.54 | 77.88% |
| Overpayments | | | | | - | -134,695.26 | - 90,439.65 | -44,255.61 | -152,781.47 | 32.86% |
| Legal Costs | | | - | 6,970.36 | 6,970.36 | 50,747.28 | 9,963.11 | 47,754.53 | 30,166.65 | 82.74% |
| Interest | | | - | 1,287.96 | 1,287.96 | 135,920.90 | 5,862.20 | 131,346.66 | 106,434.98 | 95.73% |
| General Rates | 4,009,598.36 | 46,269.86 | - | 8,258.32 | 3,971,586.82 | 620,900.90 | 696,211.06 | 3,896,276.66 | 3,212,096.77 | 84.84% |
| Domestic Waste | 615,210.00 | 17,129.04 | 460.00 | - | 597,620.96 | 43,136.57 | 204,175.85 | 436,581.68 | 414,596.72 | 68.14% |
| Sewerage | 606,975.00 | 18,287.50 | - | - | 588,687.50 | 102,726.72 | 192,027.93 | 499,386.29 | 467,047.44 | 72.23% |
| Cobar Water | 670,280.00 | 19,775.00 | - | 260.00 | 650,765.00 | 39,458.68 | 218,808.63 | 471,415.05 | 430,843.10 | 68.30% |
| Nymagee Water | 27,937.00 | 350.00 | - | - | 27,587.00 | 10,198.21 | 6,782.78 | 31,002.43 | 27,577.13 | 82.05% |
| Euabalong Water | 45,129.00 | 875.00 | - | - | 44,254.00 | 10,434.18 | 17,984.64 | 36,703.54 | 41,480.98 | 67.11% |
| Euab West Water | 27,323.00 | 437.50 | - | - | 26,885.50 | 5,775.18 | 10,268.86 | 22,391.82 | 22,186.67 | 68.56% |
| Mt Hope Water | 6,444.00 | - | - | - | 6,444.00 | 1,013.14 | 2,328.07 | 5,129.07 | 4,676.75 | 68.78% |
| Water Access | 777,113.00 | 21,437.50 | - | 260.00 | 755,935.50 | 66,879.39 | 256,172.98 | 566,641.91 | 526,764.63 | 68.87% |
| Water Usage | | | 13,665.64 | - | - 13,665.64 | 680,566.13 | 469,867.64 | 197,032.85 | 93,916.90 | 29.54% |
| TOTAL | 6,008,896.36 | 103,123.90 | 14,125.64 | 8,518.32 | 5,900,165.14 | 1,514,209.71 | 1,818,455.46 | 5,595,919.39 | 4,714,422.46 | 75.47% |

RECOMMENDATION**That the Rates Reconciliation Report as at the 31 August 2018 be received and noted.**

ATTACHMENTS



ORDINARY MEETING AGENDA

THURSDAY 27 SEPTEMBER 2018

~ REFERENCE TO ATTACHMENTS ~

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PART A – ACTION

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