
**MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE
SHIRE OF COBAR HELD IN THE COBAR SHIRE COUNCIL
CHAMBERS ON THURSDAY 22 MAY 2014 COMMENCING AT 5:00PM**

PRESENT (FILE C13-2)

Councillors Lilliane Brady OAM (Mayor), Marsha Isbester (Deputy Mayor), John Harrison (arrived at 5:30pm), Tracey Kings, Jarrod Marsden, Greg Martin, Peter Maxwell, Bob Sinclair, Pam Smith, Harley Toomey, Ray Wilson and Peter Yench, Messrs Gary Woodman (General Manager), Kym Miller (Director Corporate and Community Services), Peter Graf (Director of Engineering Services), Garry Ryman (Director of Planning & Environmental Services) and Msdmes Angela Shepherd (Special Projects Officer) and Janette Booth (Executive Assistant to the General Manager and Mayor).

APOLOGIES (C13-2)

- Nil.
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DECLARATIONS OF INTEREST (FILE C12-3)

- Councillor Tracey Kings declared a Pecuniary Interest in Clause 5A – Dental Surgery and Residence at 45 Barton Street, Cobar.
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CONDOLENCES (FILE M2-3)

- Christine Milne.
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CONFIRMATION OF MINUTES

ORDINARY MEETING OF COUNCIL (FILE C13-11)

86.5.2014 **RESOLVED:** That the minutes of the Ordinary Meeting of Council held on Thursday 24 April 2014 be confirmed as a true and correct record of the proceedings of that meeting.
Clr Sinclair/ Clr Isbester **CARRIED**

CONFIRMATION OF MINUTES

WORKS COMMITTEE MEETING (FILE C6-20)

87.5.2014 **RESOLVED:** That the minutes, and the following recommendations contained therein, of the Works Committee Meeting held on Thursday 8 May 2014 be adopted by Council.
Clr Sinclair/ Clr Toomey **CARRIED**

THIS IS PAGE 1 OF THE MINUTES OF THE ORDINARY MEETING OF THE
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 22 MAY 2014

.....
GENERAL MANAGER

.....
MAYOR

APOLOGIES (C16-15-6)

- 11WC.5.2014** **RECOMMENDATION:** *That the apologies received from Councillors Jarrod Marsden, Pam Smith and Ray Wilson be accepted and a leave of absence granted.*
Clr Sinclair/ Clr Isbester **CARRIED**
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DECLARATIONS OF INTEREST (FILE C6-15-7)

Nil.

REPORT 1B – ENGINEERING WORKS REPORT

FILE: C6-20-2 **AOP REFERENCE: 4.3.2**
AUTHOR: Director of Engineering Services, Peter Graf

- 12WC.5.2014** **RECOMMENDATION:** *That the information contained in the Engineering Works Report detailing maintenance on shire and regional roads, state highways and water and sewers mains be received and noted.*
Clr Harrison/ Clr Sinclair **CARRIED**
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REPORT 2B – EXPENDITURE FOR ROADS NETWORK

FILE: R5-31 **AOP REFERENCE: 4.3.2**
AUTHOR: Director of Engineering Services, Peter Graf

- 13WC.5.2014** **RECOMMENDATION:** *That the information detailing the Expenditure for Council's Roads Network be received and noted.*
Clr Sinclair/ Clr Harrison **CARRIED**
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REPORT 3B – TRAFFIC COUNTS ON SHIRE ROADS AND CLASSIFIED ROADS (RR7518)

FILE: R5-34 **AOP REFERENCE: 4.3.2**
AUTHOR: Construction Supervisor, Brett Hallcroft

- 14WC.5.2014** **RECOMMENDATION:** *That the information in relation to traffic counts on Shire Roads and Classified Roads (RR7518) be received and noted.*
Clr Sinclair/ Clr Harrison **CARRIED**
Nil.
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CONFIRMATION OF MINUTES

FINANCE AND POLICY COMMITTEE MEETING (FILE C6-19)

- 88.5.2014** **RESOLVED:** That the minutes, and the following recommendations contained therein, of the Finance and Policy Committee Meeting held on Thursday 8 May 2014 be adopted by Council.
Clr Isbester/ Clr Toomey **CARRIED**

APOLOGIES (C16-15-6)

- 23FP.5.2014** **RECOMMENDATION:** *That the apologies received from Councillors Jarrod Marsden, Pam Smith and Ray Wilson be accepted and a leave of absence granted.*
Clr Sinclair/ Clr Martin **CARRIED**

DECLARATIONS OF INTEREST (FILE C6-15-7)

Nil.

REPORT 1B – BANK RECONCILIATION, CASH FLOW & LOAN FACILITY SUMMARIES AS AT 25 APRIL 2014

FILE: B2-7

AOP REFERENCE: 3.1.1.7

AUTHOR: *Manager Finance & Administration, Neil Mitchell*

- 24FP.5.2014** **RECOMMENDATION:** *That Council receive and note the Bank Reconciliation, Cash Flow and Loan Facility Report as at 25 April 2014.*
Clr Isbester/ Clr Sinclair **CARRIED**

REPORT 2B – INVESTMENT REPORT AS AT 25 APRIL 2014

FILE: B2-7

AOP REFERENCE: 3.1.1.7

AUTHOR: *Manager Finance & Administration, Neil Mitchell*

- 25FP.4.2014** **RECOMMENDATION:** *That Council receive and note the Investment Report as at 25 April 2014.*
Clr Sinclair/ Clr Isbester **CARRIED**

REPORT 3B – RATES RECONCILIATION REPORT AS AT 30 APRIL 2014

FILE: R2-1

AOP REFERENCE: 3.1.1.6

AUTHOR: *Rates Officer, Jo-Louise Brown*

26FP.5.2014 **RECOMMENDATION:** *That the Rates Reconciliation Report as at the 30 April 2014 be received and noted.*
Clr Isbester/ Clr Sinclair **CARRIED**

REPORT 4B – GRANT FUNDING

FILE: G4-17 **AOP REFERENCE:** 3.1.1.4

AUTHOR: *Special Projects Officer, Angela Shepherd*

27FP.5.2014 **RECOMMENDATION:** *That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.*
Clr Martin/ Clr Toomey **CARRIED**

CLAUSE 1A – MAYORAL REPORT

FILE: C13-1-5 **AOP REFERENCE:** 3.1

AUTHOR: *Mayor, Councillor Lilliane Brady OAM*

89.5.2014 **RESOLVED:**

1. That Council accepts the information contained in the Mayoral Report for the month of May 2014.
2. That Council where practical engage Local Government NSW to facilitate the General Manager's 2013/2014 Annual Performance Review with Council and the Review Committee.

Clr Wilson/ Clr Yench

CARRIED

CLAUSE 2A – ENGAGEMENT OF PROJECT CONTRACT ADMINISTRATION TEAM

FILE: G4- 29, A10-4-1, A10-41, A10-43 **AOP REFERENCE:** 4.1.4

AUTHOR: *Director of Engineering Services, Peter Graf*

90.5.2014 **RESOLVED:** That the General Manager be authorised to engage a Project Contract Administration team consisting of a Procurement/ Clerical Officer and a part time Administration Officer with a salary negotiated in the range of existing similar positions (Band 2 Level 2 Grade 1 to 4), for the duration of employment being for the life of the Resources for Regions projects for a period of three years.

Clr Marsden/ Clr Martin

CARRIED

CLAUSE 3A – LGNSW PERSONAL AND EXECUTIVE ASSISTANTS ANNUAL CONFERENCE

FILE: S5-1 **AOP REFERENCE:** 3.3.2.3

AUTHOR: *Executive Assistant to the General Manager and Mayor, Janette Booth*

THIS IS PAGE 4 OF THE MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 22 MAY 2014

91.5.2014 RESOLVED: That approval be given to Council's Executive Assistant to the General Manager and Mayor to attend the 2014 LGNSW Personal and Executive Assistants Annual Conference in Sydney.
Clr Martin/ Clr Marsden **CARRIED**

**CLAUSE 4A – COBAR SHIRE COUNCIL POLICY DIRECTION
CONCERNING COAL SEAM GAS EXPLORATION AND
PRODUCTION**

FILE: M4-1

AOP REFERENCE: 5.3.1, 5.1.1.1

AUTHOR: *General Manager, Gary Woodman*

92.5.2014 RESOLVED:

That Cobar Shire Council supports in principle the Association of Mining Related Council's Draft Policy on Coal Seam Gas including the relevant Position Statement and additional information and that Council's direction is as follows in relation to Coal Seam Gas Exploration and Production:

- That impacts on Local Government Council Infrastructure are adequately compensated for in the immediate and future life of those assets;
- In regard to the communities environmental assets, that the appropriate oversight body, whether government or private, is engaging effectively and is communicating with Council and the processes are put in place to independently obtain baseline data on air and water quality;
- Council's position as far as practicable is a "nil" effect position in regard to the quality of surface water, domestic, stock and irrigation aquifers used by our community and a "nil" net effect on above ground environmental assets in relation to coal seam gas activities;
- That health and environmental impact assessments are conducted for all significant mining and extractive industries during the approval process;
- That individual property rights in regard to unwelcome drilling, exploration and/or extraction activities are supported;
- That the ten (10) International Council of Mining and Metals (ICMM) principles are supported by Council;
- That Cobar Shire Council recommends to the State Government that the pre-gateway determination process be modified to enable a refusal where appropriate, and;
- That Council promotes the dissemination of information to landholders that is independent and informs them of their rights and obligations prior to entering into any agreements relating to coal seam gas exploration or production.

Clr Sinclair/ Clr Marsden

CARRIED

**CLAUSE 5A – DENTAL SURGERY AND RESIDENCE AT 45
BARTON STREET, COBAR**

FILE: A10-11

AOP REFERENCE: 3.3.4.2

AUTHOR: *Director of Planning & Environmental Services, Garry Ryman*

93.5.2014 RESOLVED:

1. That Council take no action at this time to facilitate the establishment of a dental practice at 45 Barton Street, Cobar.
2. That the residence at 45 Barton Street, Cobar in the immediate term be managed as non-permanent accommodation related to Council business.

Clr Sinclair/ Clr Toomey

CARRIED

Councillor Tracey Kings declared a Pecuniary Interest and left the meeting at 5:25pm and returned to the meeting at 5:29pm.

CLAUSE 6A– REVIEW OF INVESTMENT POLICY

FILE: P5-54

AOP REFERENCE: 3.1.1.7

AUTHOR: *Director of Corporate and Community Services, Kym Miller*

94.5.2014 RESOLVED: That the Investment Policy be amended to read as per the attachment to this report.

Clr Isbester/ Clr Sinclair

CARRIED

**CLAUSE 7A – COMPARISION OF WATER RESTRICTIONS
BETWEEN 2013 AND 2014**

FILE: W2-21

AOP REFERENCE: 5.1.2.3

AUTHOR: *Services Manager, Wayne D. Mills*

95.5.2014 RESOLVED: That Council collect additional data to allow further analysis to be carried out on the effected changes in water restrictions are having on consumption within the towns and within the whole of the Shire.

Clr Yench/ Clr Marsden

CARRIED

**CLAUSE 8A – MOBILE PHONE COVERAGE ACROSS COBAR
SHIRE**

FILE: T2-1

AOP REFERENCE: 4.2

AUTHOR: *Special Projects Officer, Angela Shepherd*

THIS IS PAGE 6 OF THE MINUTES OF THE ORDINARY MEETING OF THE
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 22 MAY 2014

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GENERAL MANAGER

.....
MAYOR

96.5.2014 **RESOLVED:** That Council resolves to write to the Department of Communications further highlighting the need for a mobile phone base station at Mount Hope and Gilgunnia, however noting that due to Council's financial position, we are unable to allocate any resources (cash or in-kind) to the project.
Clr Sinclair/ Clr Yench **CARRIED**

CLAUSE 1B – DEVELOPMENT APPROVALS

FILE: T5-1 **AOP REFERENCE: 1.6.3.1**
AUTHOR: *Director of Planning & Environmental Services, Garry Ryman*

97.5.2014 **RESOLVED:** That the information detailing the Local Development and Construction Certificate approvals for the period 16 April 2014 – 13 May 2014 be received and noted.
Clr Wilson/ Clr Kings **CARRIED**

CLAUSE 2B – MONTHLY STATUS REPORT

FILE: C13-10 **AOP REFERENCE: 3.1**
AUTHOR: *General Manager, Gary Woodman*

98.5.2014 **RESOLVED:** That the information contained in the monthly status report be received and noted and that items 30, 457, 517, 540, 541, 545, 546, 547, 548, 549, 550, 552, 553, 555 and 556 Part 2 be removed.
Clr Toomey/ Clr Kings **CARRIED**

CLAUSE 3B – MEETING MINUTES

FILE: L5-4-3 **AOP REFERENCE: 3.1**
AUTHOR: *General Manager, Gary Woodman*

99.5.2014 **RESOLVED:** That the minutes of the meetings of Economic Taskforce, Cobar Youth Council and Cobar Water Board Committees be received and noted.
Clr Sinclair/ Clr Marsden **CARRIED**

**CLAUSE 4B - DISCLOSURE OF INTEREST RETURNS –
COUNCILLORS AND DESIGNATED PERSONS**

FILE: C12-3-1 **AOP REFERENCE: 3.1**
AUTHOR: *General Manager, Gary Woodman*

100.5.2014 **RESOLVED:** That Council note the Annual Disclosure of Interest Returns for the following new staff who are Designated Persons:

▪ Services Manager, Wayne Mills.
Clr Marsden/ Clr Kings

CARRIED

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6:01PM

CONFIRMED.....

MINUTE NO.....

MAYOR.....