

# ATTACHMENTS



## ORDINARY MEETING AGENDA

**THURSDAY 24 APRIL 2014**

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## ~ REFERENCE TO ATTACHMENTS ~

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- 5 FEB 2014

To the General Manager & Councillors of the Cobar Shire.

Dear Councillors,

On the 22<sup>nd</sup> December a meeting of adjacent land holders & rate payers along Shire RD 20 in the Euabalong district was held at "Penshurst Station".

Concerns were expressed regarding the state of the gravel section of this road and that some sections had not been graded for almost two years, many people are becoming despondent after having been hit with huge rate rises yet dealing with worsening road access to our properties.

In the past it has been suggested that Cobar Shire consider the use of contractors to maintain some roads in the Cobar shire. The meeting supported the use of local contractors and believes it could lead to efficiencies, especially grading when conditions are optimal eg. after rain events. The meeting felt that shire RD 20 would be ideal to carry out a trial using contractors because of the availability of local well maintained machinery and experienced operators.

We encourage Council to give this serious consideration as this road is not only a school bus route but a vital link for a vibrant farming community.

This letter has been signed by all land holders adjacent to the gravel section of Shire RD 20.

Thank you for your time and looking forward to your response.

Regards

*Phillip Hague*

Phillip Hague "Pine Ridge"

Danni & Mark Ward "~~Brothang~~" "BURTHONG"

*Mark Ward*

Dean Hague "Tara"

*Dean Hague*

Stuart Arnold "Currawalla"

*Stuart Arnold*

Rod Fyfe "Redloun"

*Rod Fyfe*

Donald Fyfe "Bogolo",

*Donald Fyfe*

Glen Turner "Penshurst"

*John W Turner*

David Worsnop "Urambie"

*Yarambie*

*D. Worsnop*

Dennis Breen "Donahill"

*D Breen*

Don Brett School Bus Run Operator

SRI-20

82098

GM *[Signature]*

# NSW PUBLIC LIBRARY FUNDING (information from NSW Public Library Associations)

## Report

The NSW public library funding situation is an historic issue that has been ignored by successive NSW governments. The funding level has now reached a crisis point. The key issues are:

- NSW receives the lowest per-capita funding for public libraries from the State Government of all states in Australia;
- State Government expenditure on public libraries has decreased as a proportion of total public library expenditure from 23% in 1980 to 7% in 2013.
- NSW Local Government councils are currently paying 93% of the costs to operate public libraries in NSW (which are governed by state legislation);
- The current NSW Public Library Funding Strategy includes three components:
  - Per capita subsidy (legislated at \$1.85 per NSW resident) - \$13,503,243 in 2012-13,
  - Disability & Geographic Adjustment (DGA) - includes a component of population-based payments and a proportion of payments based on five disability factors developed by the NSW Local Government Grants Commission (pre-school children; people over 65; people from a NESB; population distribution; isolation) - \$6,551,966;
  - Library Development Grants - \$549,996 (this amount has reduced from \$3.3m in 2005-06)
- The NSW Public Library Funding Strategy is not indexed to population growth or the consumer price index (CPI). This means that:
  - Funds have been taken from the Library Development Grant pool over a number of years to meet the increased per capita subsidy costs (and the per-capita component of the Disability and Geographic Adjustment fund) as the NSW population increases each year. If the government had not provided an "additional" \$2m to maintain the Country Public Libraries fund contribution in 2013-14, there would be no funding left for Library Development Grants; and
  - If the current funding situation is not addressed urgently, NSW councils will suffer a reduction in their Disability and Geographic Adjustment payments to meet the increase in legislated per-capita subsidy costs for additional NSW population.

## Action to date

During the 2011 election campaign, the current NSW State Government made a pre-election commitment to undertake a comprehensive review of the quantum and allocation of funding for NSW public libraries. To date there has been no significant action by the government to meet this commitment.

In the absence of any government action the Library Council of NSW used the government's pre-election commitment as a trigger to convene a committee of representatives from the Public Libraries NSW Association (representing regional and rural councils and libraries), the NSW Metropolitan Public Libraries Association (representing metropolitan councils and libraries), and the State Library of NSW, to develop an evidence-based submission about public library funding.

The Library Council of NSW then provided a submission to the State Government called *Reforming Public Library Funding* in October 2012. The evidence-based submission recommended a fairer, simplified and more transparent method for the distribution of funds.

The following principles for a new approach were recommended:

- Establish a base level of funding for councils with populations below 20,000 people (a safety net for small councils);
- Grant a modest increase in per capita allocations for all councils to recognise cost movements since 1994;
- Address disadvantage transparently through the application of appropriate disability factors;
- Phase out anomalies in current allocations due to former council amalgamations;

- Ensure sustainability by providing that no council receives less recurrent funding than 2012/13; and
- Build and maintain infrastructure via a substantial capital fund, entitled the *Building Library Infrastructure Program*.

The Library Council recommended that recurrent public library funding to councils be adjusted from the current \$26.5M to \$30M per annum from 2013/14 and indexed from the following year. This would be allocated as follows: 68% (\$20.4M in 2013/14) to councils by population with a base level of funding for councils with fewer than 20,000 residents, 17% (\$5.1M) to councils by NSW Local Government Grants Commission (LGGC) disability factors to explicitly address disadvantage and 15% (\$4.5M) applied to Statewide Programs.

In addition, a *Building Library Infrastructure Program* of \$30M per annum for building and maintaining infrastructure was recommended to replace the now defunct provision of grants from operating funds. This program would enable councils to renew library buildings, systems, collections and equipment in regional, urban and growth areas. It was proposed that this be phased in, rising to \$30M over the 4 years from 2013/14 and indexed thereafter.

Many NSW councils wrote to Hon. George Souris, Minister for the Arts during 2012, urging the State Government to adopt *the Reforming Public Library Funding* strategy. Despite a high level of expectation that the State Government would fulfil its pre-election undertaking to review and increase its funding allocation to NSW public libraries, this did not eventuate in the 2013 state budget.

## Conclusion

There is currently a high degree of uncertainty as to the level of ongoing funding for public libraries in NSW from the State Government. The intent of the NSW Library Act in 1939 was for equal funding from state and local governments to provide library services. Since that time local government has increasingly carried the funding burden and the situation has deteriorated significantly over the past few decades. Without urgent action from local government and NSW Public Library Associations, this situation will continue and local councils will once again be forced to pick up the funding shortfall.

# NSW Public Library Associations



**Cr Graham Smith, Chairman Public Libraries NSW with Cr Veronique Marchandean, President NSW Metropolitan Public Libraries Association**

## Fair Deal for NSW Public Libraries

Welcome to the first issue of the NSWPLA Newsletter. This issue is dedicated to our campaign for a more sustainable funding model for NSW public libraries. As we are all aware, the current funding crisis is the result of many years of neglect from successive state governments. Urgent action is required to seek to influence the 2014-2015 budget discussions as well as the 2015-2016 budget leading up to the 2015 election.

LGNSW and ALIA are partners in this campaign and local supporters of public libraries and Friends groups have also been engaged. Many councils have already resolved to support the campaign. Thank you to those library managers, councillors and general managers who have taken prompt action. If you have not already progressed your report seeking council support, we urge you to do so as soon as possible. No matter the size of your budget or whether your library is large or small we need to work together to get a better deal for public libraries across the state.

**SUPPORT AT THE LOCAL LEVEL IS CRITICAL**

The success of our funding campaign will depend on how much momentum can be generated at the local level. Library Managers in NSW will play a critical part in the campaign. We need your help to get support from your council to:

- Collect signatures on the petition in your library
- Assist your council to send a letter to the Hon. George Souris MP and your local state member
- Harness energy of library supporters at the local level
- Make representation to local members
- Contact local media to maximize coverage of the campaign
- Make sure your staff are well-informed about the campaign

Currently, there is no certainty about our funding into the future. If we do not take action now, the funding situation will continue to deteriorate. We need to work together with a united voice to seek to influence budget outcomes and raise an understanding among state members of Parliament that the current funding model is not sustainable.

Over the next month we will see quite a bit of media coverage about the campaign, particularly after our launch on 7<sup>th</sup> April. We encourage you to generate activity at the local level by getting as many signatures as possible on the petitions, assisting your council to write to the Hon. George Souris and your local member, and maximizing local media coverage. Thank you all for your support.

Councillor Graham Smith

Councillor Veronique Marchandean

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If you would like any help to progress action at the local level please contact one of the Funding Campaign steering



Robert Knight, Michelle Simon and Paul Scully developing the campaign strategy

## REPORTS TO COUNCIL

Many Library Managers have already submitted their reports to their council and have been able to progress the campaign at the local level.

The council report template can be found in the Library Managers' Campaign Resources portal at <http://nswpla.org.au/nswpia-campaignmaterials.html>.

The following councils have reports in the pipeline, under consideration or have voted to support the campaign:

### CAMPAIGN STEERING COMMITTEE

Cr Graham Smith	Chairman Public Libraries NSW Cllr – Cessnock City Council
Cr Veronique Marchandean	President NSW Metro Public Libraries Association Cllr - North Sydney Council
Robert Knight	Executive Director Riverina Regional Library
Michelle Simon	Manager, Library Services Canterbury City Library
Paul Scully	Manager Library Services Fairfield City Library

- Albury City
- Ballina Shire
- Bellingen Shire
- Berrigan Shire
- Blacktown City
- Bland Shire
- Blue Mountains City
- Boorowa
- Byron Shire
- Camden
- Canterbury
- Cessnock City
- Coffs Harbour City
- Corowa Shire
- Deniliquin
- Fairfield City
- Great Lakes
- Harden Shire
- Port Macquarie – Hastings
- Hawkesbury
- Holroyd
- Inverell Shire
- Kiama
- Lake Macquarie City
- Leeton Shire
- Lismore City
- Marrickville
- Newcastle City
- North Sydney
- Narrandera Shire
- Penrith
- Pittwater
- Port Stephens
- Queanbeyan City
- Shellharbour City
- Sutherland
- Tumut Shire
- Tweed Shire
- Wagga Wagga
- Shire of Wakool
- Waverley
- Young Shire

*The campaign is being co-ordinated by  
Veronica Lunn, AECgroup*

*A government lobbyist has also been working with the  
committee and speaking with State Members and Ministers  
about the funding issue.*

*Many reports are still being compiled and will go through in the next few weeks*

**Remember to let us know when your council has considered the report and any news about media coverage and your representation with local state members.**

***All General Managers are also being contacted to ensure they understand the key issues around the public library funding crisis and to urge them to support the reports from library managers.***

**NSW PUBLIC LIBRARIES WORKING TOGETHER**

**UNITED OUR VOICE CAN BE HEARD**



## **THANK YOU WAGGA WAGGA**

The Wagga Wagga City Council unanimously endorsed a report recommending Council's support for the NSW Public Library Associations Community Funding Campaign at its meeting on Monday 28 March.

A number of Councillors spoke passionately at the meeting in recognition of the critical contribution that the Riverina Regional Library (RRL) and its network of 20 libraries, including the Wagga Wagga City Library, make to the communities that they serve. In moving the motion, Councillor Yvonne Braid, Chairperson of the RRL Advisory Committee, spoke of the ongoing attrition of State Government contributions to NSW libraries over many years, to the extent that it now provides the lowest per-person contribution of all states in Australia. Mayor, Councillor Rod Kendall, discussed the broad reach of contemporary libraries into social and recreational service areas, as well as the role of contemporary libraries as electronic content providers.

A number of other Councillors expressed their strong support for the longterm viability of libraries across the state, and of their intention to contribute to the success of the funding campaign, however possible.

Councillor Kevin Poynter, member of the RRL Advisory Committee, has already contacted Executive Director, Robert Knight, about establishing a local committee to maximise the potential of the campaign at the grassroots level. Advocacy like this from Councils across the state will be very persuasive.

## **Why libraries matter**

***Feature story this issue from Paul Scully – Library Manager at Fairfield City Library***

### **Finding MY Place**

Amy is now a Year 12 student at a local high school. By the time she got to Year 9 she was considered an "at risk" student due to serious behavioural and truanting issues. The welfare teacher, however, saw her potential and encouraged her to join the group of students attending the Finding MY Place program at Cabramatta Library.

Finding MY Place is a library based program originally developed by Belmont Library Service WA which targets young people at risk of leaving school early. The library partners with local schools and non-Government agencies to provide a series of motivational workshops on topics such as self-esteem, bullying, relationships, choices, life skills etc.

Speakers such as the dynamic Tony Hoang (ex-gang member, drug dealer, addict and prisoner, now youth worker and pastor) share their life stories with the students. Amy saw that she needed to make some changes in her life and that one of them was to get serious about a future career as a child care worker.

Amy's changed attitude has meant that she is now focusing on her studies and was even willing to come and talk to the next Finding MY Place program about how it had positively impacted her life.

## **Public Libraries Change Lives.**

***We cannot continue to do what we do with less.  
And what we do is important.***

***We would like to hear your story about the great things your library is doing and how you make a difference.***

**TELL US WHAT YOUR COUNCIL IS DOING TO SUPPORT THE CAMPAIGN. CONTACT US AND LET US KNOW WHAT IS HAPPENING AND WE WILL FEATURE YOUR LIBRARY IN OUR NEWSLETTER.**

***"I really didn't realize the librarians were, you know, such a dangerous group. They are subversive. You think they're just sitting there at the desk, all quiet and everything. They're like plotting the revolution, man. I wouldn't mess with them.***

*Michael Moore*





## *Let the Force be With Us*

We urgently need to get more activity on our **Facebook** and **Twitter** presence.

*Like and Share on Facebook* and get your friends and family to do the same.



Get those tweets out there.



## **Complete our online survey**

**Go to the NSWPLA website and complete our survey.**

**Encourage staff, friends, colleagues and your library supporters to do the same**

Visits us at [www.nswpla.org.au](http://www.nswpla.org.au)

**CONSIDER USING THE CAMPAIGN HOME PAGE AS YOUR HOME PAGE OR PROVIDE A LINK FROM YOUR HOME PAGE TO THE NSWPLA CAMPAIGN PAGE**

### **WE NEED 10,000 SIGNATURES**

Many libraries now have the petitions up in their libraries and are actively collecting signatures. It is critical that we get at least 10,000 signatures as soon as possible, so get those petitions out when you can and get as many signatures as you can. When we reach this target it can be tabled and the issue discussed in the Lower House.

The petitions need to be bundled up and sent in an express post envelope to Lynne Makin (PO Box 172, Albury NSW. 2640) at the end of each month so that we can keep tabs on numbers. Make sure your staff and their friends and families sign the petition as well.

We do not have an online survey because online surveys are not recognised by the government.

### **LIBRARY LOVER CHAMPIONS**

Committee members have been working very hard to identify some champions to advocate our cause. We may have squeezed a tweet or two out of Hugh Jackman (who has 7 million followers on Twitter).

We are also delighted that Kathy Lette, Nadia Wheatley, Tom Ballard, and Susanne Gervay have agreed to be identified as Library Lovers and will assist the campaign with some media coverage and supporting us through their own channels.

Find your own local Library Lover Champions who would be prepared to advocate for you. Look to your Friends groups, volunteers and your avid users for support. Friends of Libraries Australia are supporting us as well and will distribute information through their channels.

## **LIBRARIES ARE VERY GOOD AT SUPPORTING EACH OTHER**

*Special thanks to the Gold Coast City Library and to the Public Libraries Network in Victoria for making video footage available to us for use in our campaign. Regardless of our circumstances we need to do our bit towards a more sustainable funding model for public libraries in NSW.*

## **Attachment 1.**

### **LOCAL GOVERNMENT STATE AWARD (2010)**

#### **Section: 27. TRAINING AND DEVELOPMENT**

(i) The parties to this Award recognise that increasing the efficiency and productivity of the industry requires an ongoing commitment to education, training and skill maintenance, development and enhancement. Accordingly, the parties commit themselves to:

- (a) developing a more highly skilled and flexible workforce
- (b) providing employees with opportunities through appropriate education and training to acquire additional skills and
- (c) removing barriers to the utilisation of skills in accordance with councils' training plans.

(ii) All employees shall have reasonable and equitable access to education and training, such education and training shall:

- (a) be consistent with the council's training plan
- (b) enable employees to acquire the range of skills they are required to apply in their positions
- (c) enhance employees' opportunities for mobility through councils' organization structures, through participation in councils' training plans.

(iii) Training Plan and Budget

- (a) Council shall develop a training plan and budget consistent with:
  - (1) the current and future skill requirements of the council.
  - (2) the size, structure and nature of the operations of the council.
  - (3) the need to develop vocational skills relevant to council and the Local Government industry.
- (b) In developing the training plan, the council shall have regard to corporate, departmental and individual training needs.
- (c) The training plan shall be designed in consultation with the consultative committee.
- (d) The training plan shall, where appropriate, provide for training that is consistent with the National Local Government Competency Standards.
- (e) The training plan, shall provide for the assessment and recognition of employee's current competencies where possible.
- (f) Selection of participants to receive council required training in accordance with council's training plan is to be based on merit and the needs of the employee as identified in the employee's performance appraisal.

(iv) If an employee is required by council to undertake training in accordance with the council's training plan:

(a) the council shall grant the employee paid leave to attend course requirements, including examinations, where the training is undertaken during ordinary working hours;

(b) where the course requirements contain more than a 15% off-the-job component calculated over any 12 month period the extent to which council will grant paid leave to attend such course requirements shall be specified in the training plan;

(c) council shall pay course fees at the commencement of each stage but shall not pay course fees if the employee is repeating;

(d) council shall either provide transport or pay reasonable travelling expenses to enable employees to attend course requirements;

(e) reasonable travel arrangements shall be agreed; and

(f) where an employee is required to complete major assignment(s) council and the employee shall agree upon appropriate flexible work and study arrangements as are practicable.

(v) Council may grant an employee undertaking a course consistent with council's training plan, although not at council's requirement, leave with pay or leave without pay to attend course requirements provided that the employee gives reasonable notice of such requirements. Where the employee is not granted such leave council shall give preference in granting annual leave or other accrued leave to attend course requirements provided that the employee gives reasonable notice of such requirements. Council may pay course fees at its discretion.

(vi) Development of a Competency Based Training System.

(a) The parties to the Award are committed to the development of a competency based system of vocational education and training for local government. Such a system involves the delivery, assessment and certification of training being related to the identification and demonstrated attainment of the knowledge, skills and their application required for effective performance in work at the required level, as defined in industry endorsed competency standards.

(b) The parties shall continue to participate in the development of a competency training system to ensure that the following are achieved:

(1) that competency standards developed provide the specification of the knowledge and skill and the application of that knowledge and skill to the standards of performance required in employment;

(2) that competency standards are reviewed in a systematic manner to that they remain relevant to the actual needs of the industry;

(3) that accredited courses and training programs deliver the required and to ensure that assessment processes measure an employee's competency against prescribed standards of performance. These processes involve recognition of prior learning and assessment mechanisms;

(4) that certification provides employees with formal recognition of the competencies they have achieved and demonstrated.

# Accommodation Pricing Assumptions and Methodology



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# Accommodation Pricing Assumptions and Methodology

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## Accommodation Pricing Assumptions and Methodology

### Overview

In 2012, the Federal government announced several key reforms to the aged care sector, which were entitled “Living Longer, Living Better” (LLL). These reforms were driven by the outcomes of the Productivity Commission Inquiry Report entitled “Caring for Older Australians”.

The LLL legislation was brought about to promote and build a *better, fairer and more nationally consistent Aged Care system*. With the foundation of this nation-building project to promote sustainability whilst at the same time respecting and providing individualised customer-centred care.

A key component of these reforms is in providing older Australians entering aged care homes with more flexibility and choice in how they pay for the accommodation costs. From 1 July 2014, all residents who can afford to will have the choice of paying for their accommodation through a daily accommodation payment or a refundable accommodation deposit or a combination of the both. Aged care providers will not be able to choose between aged care recipients on the basis of how they elect to pay for their accommodation.

### Project Scope

Lilliane Brady Villiage engaged Tempus Management Resources, a specialist Aged Care consulting organisation, to develop an Accommodation Pricing Policy for the organisation with consideration of the following:

1. Recommendation of Refundable Accommodation Deposit (RAD) and related Daily Accommodation Deposit (DAP) for the organisation that commences from the 1<sup>st</sup> of July 2014. This recommendation will be developed by comparing competitor accommodation bonds and current real estate sales prices and will be developed based on individual rooms group of rooms or the whole facility.
2. The impact on profitability of the changes (such as removal of retention and accommodation charges) and the impact on cash flows due to the consumer driven choices of RADs and DAPs.
3. Recommendation relating to “target” supported ratios and occupancy targets.
4. Analysis of changes to liquidity standard requirements per prudential compliance requirements.

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## Accommodation Pricing Assumptions and Methodology

### Lilliane Brady Villiage Overview:

Lilliane Brady Villiage is located in Cobar. Lilliane Brady Villiage has 33 Aged Care beds. Lilliane Brady Villiage is operated by the Cobar Shire Council, and is committed to caring for individuals through the provision of quality services, and individualised care. Census data from 2011 identifies the median age of people in Cobar is 35 years with people aged 65 years and over representing 11.9% of the population.

### Background: Refundable Accommodation Deposit (RAD) and Daily Accommodation Payment (DAP)

The LLLB reforms provide long-term sustainability for the Aged Care sector and each new resident will be treated the same financially, regardless of their ACAT score; requiring all consumers to provide funding to the Aged Care Facility at which they are located, dependent upon their means.

The reforms aim to promote flexibility, options and ultimately competition between facilities for new residents and their representatives. Residents (or their representative) can select a mixture of RAD and DAP that meets their individual financial needs. Aged Care providers are obligated to present their prices and respective features on the [myagedcare.gov.au](http://myagedcare.gov.au) website from the 19<sup>th</sup> of May 2014, on their website and in written documentation that is provided to prospective residents or their representatives.

RADs are defined as a '*refundable accommodation deposit*', which was previously called an accommodation bond. The RAD is payable by the resident within 6 months of entering the facility. The consumer can choose how to pay for their accommodation, as either a lump sum (RAD), daily accommodation payment (DAP) or combination of the both, within 28 days of entering the Aged Care Facility. Aged Care providers seeking to charge a RAD higher than \$550,000 will need to seek approval from the Aged Care Pricing Commissioner (ACPC).

DAPs are defined as '*daily accommodation payment*', which was previously known as a periodic payment (which included a value for retention in the pre 30<sup>th</sup> June 2014 system). The resident would pay this daily accommodation payment.

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## Accommodation Pricing Assumptions and Methodology

The consumer can also choose a combination of both payments, which they can elect to deduct the DAP from any RAD balance held. The organisation needs to consider if there is a minimum requirement for the lump sum balance that the care recipient must maintain with the organisation. The organisation must also publish two combinations of RAD/DAPs for consumers to consider. If a resident has not chosen a payment method within 28 days then the default payment options will be a DAP.

Retentions become obsolete under the *Living Longer, Living Better* reforms, meaning that Aged Care providers no longer have the capacity to deduct a retention from the bond, or RAD that is held by the provider. This change is meant to simplify the payment options and requirements for both providers and residents.

The *Aged Care Act 1997* currently distinguishes between low care residents who are required to pay a bond and high care residents who are not required to pay a bond, but pay a specified daily charge called an "accommodation charge". From the 1<sup>st</sup> of July 2014, all beds will be defined as an "Aged Care bed". This change will allow providers to charge a RAD or DAP for high care beds. The impact of these changes on providers is as follows:

1. Low care facilities will typically have a reduction in the amount of RAD's (bonds) held. This is due to a percentage of RAD's (bonds) being received as DAPs (or combinations) rather than a lump sum (RAD/Bond). This will cause cash flow pressure for some providers.
2. High care facilities will receive additional cash flow due to the payment of RAD's. However a RAD equivalent to \$306,150 needs to be received from care recipients to be equivalent to the loss in accommodation charge of \$33.55 per day (assuming bank interest of 4%).
3. The removal of retentions from bond payments equates to an increase in bonds (RADs) that are being charged of \$60,182 (at maximum permissible interest rate (MPIR)).
4. Providers need to clearly define their supported ratio targets.
5. Assumptions around the financial models were built largely based upon currently performance of the organisation. The financial modelling will be impacted by such factors as resident turnover, resident asset and income values, facility occupancy rate and government legislative changes.

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## Accommodation Pricing Assumptions and Methodology

### *LL, LB Reform Fee Structures*

Fee - High Care	Current	Future
Daily Care	BDCF	BDCF
Income	ITF	MTF
Assets	AC	
Care Facilities		

Fee - Low Care	Current	Future
Daily Care	BDCF	BDCF
Income	ITF	MTF
Assets	AB	
Care Facilities		

Key	Description
BDCF	Basic Daily Care Fee
ITF	Income Tested Fee
AC	Accommodation Charge
AB	Accommodation Bond
MTF	Means Tested Fee
RAD	Refundable Accommodation Deposit

### RAD/DAP Assumptions:

In determining the recommended RAD for Lilliane Brady Villiage, the following data has been used:

1. Current bond holdings:

Lilliane Brady Villiage currently holds \$362,179 in bonds. The average bond value is \$72,436.

2. Competitor bond holdings:

Tempus Management Resources conducted research into potential bonds of competitors and found no relevant competitors.

The maximum bond is currently ascertained using the care recipient's Asset Assessment.

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## Accommodation Pricing Assumptions and Methodology

### 3. Real Estate Pricing:

Tempus Management Resources utilised publicly available data in relation to real estate prices to provide comparative pricing for the setting of RADs/bonds. The research conducted identified a median price for Cobar for houses and units \$204,000, however this was compared with recent sale prices, it was decided that a conservative value needed to be applied to the Accommodation Pricing assumptions for the organisation. Considering this, the value of recent sale prices was considered more reflective of current market conditions, this was \$171,000.



Historically, providers have used the price of a 2-bedroom unit as a guide for setting their bonds.

### 4. Financial Analysis – EBITDA per bed per annum and Return on Investment

As part of developing the Accommodation Pricing methodology, we have modelled the future trends of two core accounting principles of operating an aged care facility. The Return on Investment (ROI) and EBITDA per bed per annum, have been modelled using historical data from the facility. These numbers have been developed with the recommended level of RADs/DAPs per this proposal.

Item	Category	FY 2012/13	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19
EBITDA per Bed	Forecast Performance	4,080	3,507	3,785	4,071	4,366	4,669	4,981
Return on Investment	Forecast Performance	2.63%	5.67%	9.19%	12.89%	16.55%	20.39%	24.18%

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## Accommodation Pricing Assumptions and Methodology

### 5. Impact on Profitability and Cash Flow of Reforms:

Tempus Management Resources has developed a profit and loss statement using historical data to develop a projection of financial modelling based on the key assumptions described in the “Recommended – RADs/DAPs” section of this document:

Item	Category	Forecast Financial Performance						
		FY 2012/13	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19
Operating Revenue	Forecast Performance	2,419,592	2,478,270	2,522,879	2,568,291	2,614,520	2,661,581	2,709,490
Operating Expenses	Forecast Performance	-2,284,947	-2,362,525	-2,397,963	-2,433,933	-2,470,442	-2,507,498	-2,545,111
Non-Operating Revenue	Forecast Performance	71,323	105,914	107,502	109,115	110,751	112,413	114,099
Retention	Existing Bonds	7,857	10,736	15,354	15,354	8,484	7,202	662
Interest	On Cash at Bank	0	0	0	0	0	0	0
Interest	New RADs	0	0	13,466	13,958	7,225	7,471	0
Interest	Existing Bonds	0	0	0	0	0	0	0
Non-Operating Expenses	Forecast Performance	-57,294	-51,231	-51,615	-52,002	-52,392	-52,785	-53,181
Interest	New RADs	0	0	0	0	0	0	0
Interest	Existing Bonds	0	0	0	0	0	0	0
Net Result	Forecast Performance	156,531	181,163	209,623	220,783	218,147	228,384	225,959

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## Accommodation Pricing Assumptions and Methodology

Tempus Management Resources has developed a cash flow forecast for Lilliane Brady Villiage based on the assumptions detailed in this document:

**Cash Flows after Living Longer, Living Better Industry Reforms**

Item	FY 12/2013	FY 13/2014	FY 14/2015	FY 15/2016	FY 16/2017	FY 17/2018	FY 18/2019
Cash Opening Balance	681,888	547,300	813,714	1,563,520	2,290,816	2,855,787	3,418,801
Cash Flow from Operating Results	186,658	205,227	247,772	258,827	263,314	273,698	279,140
less Non-Cash Items	-7,857	-10,736	-15,354	-15,354	-8,484	-7,202	-662
add Inflow from DAP			12,211	35,665	69,161	90,274	97,280
Net Cash Flows from Operating	178,801	194,491	244,629	279,138	323,991	356,770	375,758
Cash Inflow from New Bonds	108,854	200,724					
Cash Inflow from New RADs			539,589	539,589	385,421	308,337	154,168
Total Cash Inflows	108,854	200,724	539,589	539,589	385,421	308,337	154,168
Cash Outflow from Bonds	-400,502	-121,739	-20,011	-80,700	-131,874	-90,443	-162,873
Cash Outflow from RADs			0	0	0	0	0
Total Cash Outflows	-400,502	-121,739	-20,011	-80,700	-131,874	-90,443	-162,873
Cash Flow for Loans	0	0	0	0	0	0	0
Net Cash Flows from Financing	-291,648	78,985	519,578	458,889	253,547	217,894	-8,705
Net Cash Flows from Investing	-21,741	-7,062	-14,402	-10,732	-12,567	-11,649	-12,108
Net Cash Movement	-134,588	266,414	749,806	727,296	564,971	563,014	354,945
<b>Cash Closing Balance</b>	<b>547,300</b>	<b>813,714</b>	<b>1,563,520</b>	<b>2,290,816</b>	<b>2,855,787</b>	<b>3,418,801</b>	<b>3,773,746</b>

Recommendations for setting RAD/DAPS:

The following recommendations are made in relation to the setting of the RAD/DAP for Lilliane Brady Villiage:

1. It is recommended that rooms be grouped on the following basis:
  - a. Single Room with Ensuite
  - b. Single Room with Shared Ensuite
  - c. Two Bed Shared Room with Shared Ensuite
  - d. Four Bed Shared Room with Shared Ensuite
  
2. The following rooms has been categorised to minimise the administration of pricing each room individually and to provide a competitive price structure for the provider:

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## Accommodation Pricing Assumptions and Methodology

### **Group 1 - Single Room with Ensuite**

Bed/Room Rate	\$ 199,059	Refundable Accommodation Deposit	All RAD Agreement.
Bed/Room Rate	\$ 35.94	Daily Accommodation Payment	All DAP Agreement.
Bed/Room Rate	\$ 99,530	Refundable Accommodation Deposit	RAD Payment - 50% of full RAD.
Bed/Room Rate	\$ 17.97	Daily Accommodation Payment	DAP Payment

### **Group 2 - Single Room with Shared Ensuite**

Bed/Room Rate	\$ 194,059	Refundable Accommodation Deposit	All RAD Agreement.
Bed/Room Rate	\$ 35.04	Daily Accommodation Payment	All DAP Agreement.
Bed/Room Rate	\$ 97,030	Refundable Accommodation Deposit	RAD Payment - 50% of full RAD.
Bed/Room Rate	\$ 17.52	Daily Accommodation Payment	DAP Payment

### **Group 3 - Two Bed Shared Room with Shared Ensuite**

Bed/Room Rate	\$ 169,156	Refundable Accommodation Deposit	All RAD Agreement.
Bed/Room Rate	\$ 30.54	Daily Accommodation Payment	All DAP Agreement.
Bed/Room Rate	\$ 84,578	Refundable Accommodation Deposit	RAD Payment - 50% of full RAD.
Bed/Room Rate	\$ 15.27	Daily Accommodation Payment	DAP Payment

### **Group 4 - Four Bed Shared Room with Shared Ensuite**

Bed/Room Rate	\$ 159,156	Refundable Accommodation Deposit	All RAD Agreement.
Bed/Room Rate	\$ 28.74	Daily Accommodation Payment	All DAP Agreement.
Bed/Room Rate	\$ 79,578	Refundable Accommodation Deposit	RAD Payment - 50% of full RAD.
Bed/Room Rate	\$ 14.37	Daily Accommodation Payment	DAP Payment

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## Accommodation Pricing Assumptions and Methodology

3. It is recommended that the organisation does not reduce, or negotiate a RAD below \$150,000.
4. It is recommended that for a combination payment of RAD/DAP that a minimum balance of \$100,000 as a lump sum is maintained by all residents.
5. The following assumptions have been used to develop the profit and loss and cash flow for this exercise:
  - a. Percentage of residents who pay:
    - i. RAD (Cash lump sum): 50%
    - ii. Daily Accommodation Payments: 35%
    - iii. Combination RAD/DAP: 15%(It is assumed that there will be a greater uptake in DAPs in metropolitan areas than regional areas).
  - b. The current MPIR has been used which is 6.63%. CPI Revenue increase of 1.8% per annum (assuming static ACFI rates) and CPI expense increase of 1.5% per annum.

### Resident Supported Ratio:

Supported resident ratios are the minimum number of residents required to meet the supported ratio deemed for each geographic region. The supported resident ratio is 21% (Orana Far West). Sanctions can be applied to those who do not meet the required ratio. Currently the average support ratio for Lilliane Brady Villiage is 35%.

Aged Care providers receive a reduced Accommodation Supplement payment if they do not admit 40% or more of their residents as supported. The reduction is set by the Commonwealth in Ministerial Determination and is currently 25%. Supported, concessional and assisted residents all contribute towards the 40% ratio. The accommodation supplement is only paid for residents who are supported.

### Significant Refurbishment and the Accommodation Supplement:

Significant refurbishment payments aim to bridge the gap between supply and demand within the Australian Aged Care sector. The Commonwealth Government has come to the conclusion that by providing incentives to Aged Care providers, current supply can be increased organically through growth and investment by existing care providers.

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## Accommodation Pricing Assumptions and Methodology

### Significant Refurbishment Application Criteria:

- Project must have been completed on or after 20<sup>th</sup> April 2012.
- Secretary has determined that the service has been Significantly Refurbished.
- The pre or post-end-July 1999 building requirements (as applicable) have been met.
- A significant proportion of the areas of the facility or service that have been or are refurbished are accessible to, and for the use of, residents of the service.
- Increased facilities or upgraded facilities deriving a defined benefit applying to the majority of residents (i.e. upgrading a staff lunch room or staff kitchen does not qualify).
- Benefits through significant refurbishments are provided to supported residents, concessional residents and assisted residents who are supported through the residential care in the facility.

### The refurbishment itself has:

- Resulted in at least 40% of the care recipients being provided with residential care through the service having a care recipient's room that has been significantly refurbished; or
- Provides benefits to at least 40% of the care recipients being provided with residential care through the service; or
- Consisted of an extension to the service involving an increase of at least 25% of the number of care recipient's rooms in the service; and
- The proportion of the total number of care recipient's rooms in the service that are available after the refurbishment for any supported residents concessional residents and assisted residents is equivalent to, or high than, the proportion of the total number of care recipient's rooms in the service that was available before the refurbishment for any supported residents, concessional residents and assisted residents; and
- The monetary value of the refurbished service is at least the amount worked out by multiplying 40% of the total number of care recipient's rooms in the service (as provided by subsection (5) by \$25,000

### Accommodation Supplement:

- Facilities that meet all requirements of significant refurbishment as detailed by the Secretary, which include building requirements in Schedule 1 of the Residential Care Subsidy Principles, which cover fire and safety requirements, privacy and space requirements for either pre-July 1999 buildings or post-end-July 1999 buildings to receive a

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## Accommodation Pricing Assumptions and Methodology

\$52.26 Accommodation Supplement. This equates to an additional \$18.20 per day per supported resident.

- Facilities that do not meet the requirements of being significantly refurbished as detailed by the Secretary, but do meet the building requirements in Schedule 1 to the Residential Care Subsidy Principles, including fire and safety requirements, and privacy and space requirements for either pre-end-July 1999 buildings or post-end-July 1999 buildings receive a \$34.06 Accommodation Supplement per day.
- Facilities that do not meet the requirements of being significantly refurbished by the Secretary, and do not meet the building requirements in Schedule 1 to the Residential Care Subsidy Principles, including fire and safety requirements, and privacy and space
- Requirements for either pre-end-July 1999 buildings or post-end-July 1999 buildings receive a \$28.63 Accommodation Supplement per day.

### Applying for the Accommodation Supplement:

- On the basis that they have undertaken a 'Significant Refurbishment', Aged Care Providers will be required to apply to the Department of Social Services for the additional funding.
- Applications can be completed from 1<sup>st</sup> January 2014
- Approved providers must determine they have met all criteria in the definition prior to applying – including the minimum monetary threshold.

### Occupancy Assumptions:

The assumed occupancy for the facility is 99.2%. This has been based on historical occupancy trends and the facility has advised Tempus Management Resources that there is no reasons why they believe this occupancy will change in the future. Tempus Management Resources has taken a view that the average length of stay (ALOS) will shorten in the upcoming years.

### Additional Services:

Facilities are able to provide additional services for consumers, which are charged, separately to RADs and DAPs for a fee, which must be opt-in/opt-out at any time. These include but are not limited to Personal Services such as:

- Manicures and pedicures
- Facials
- Hairdressing & grooming

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## Accommodation Pricing Assumptions and Methodology

- Massages
- Physiotherapy & Aromatherapy
- Make up classes
- Provision of escort to outside appointments
- Dry cleaning
- Valet parking
- Relaxation Music Therapy
- Smart TV
- Wi-Fi Access

### Prudential Compliance and Liquidity Management:

Approved providers of residential aged care that hold accommodation bonds are required to comply with the prudential requirements set out in Division 57 of the *Aged Care Act 1997* and *Division 3 of Part 4 of the User Rights Principles 1997*.

A key element of the prudential requirements is that every provider that has held an accommodation bond is required to lodge an Annual Prudential Compliance Statement with the Department of Social Services within four months of the end of the provider's financial year.

There are four standards that providers are required to comply with:

1. Governance Standard
2. Disclosure Standard
3. Reporting Standard
4. Liquidity Standard

The key standard that needs to be considered in this process is examining whether the provider has to change their liquidity management requirements due to a change in the quantity of bonds held.

The impact of the reforms on liquidity management will be different for each provider. Tempus has modelled the impact on liquidity due to the reforms using historical data.

In general terms, low care providers will see a reduction in the amount of bonds (RADs) held due to the accessibility of the DAP option. High care providers will see an increase in bonds (RADs) held due to bonds (RADs) being paid for previous high care beds.

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## Accommodation Pricing Assumptions and Methodology

The current Liquidity Management Strategy (LMS) is calculated at \$550,048 (22% of bond liability). Using industry benchmarks this appears to be slightly lower than the average of 25%. In light of the recommended changes, the LMS should be reviewed to 25-30% of the accommodation bond (RAD) liability, once expense factors with coming year have passed

### Importance of Debtors Considering the *Living Longer, Living Better* Legislative reforms:

The introduction of the *LL, LB* reforms mean that consumers of Residential Aged Care Facilities have the ability to pay RADs, DAPs or a combination of the two. This flexibility may provide a new or an increased challenge and disadvantage to facilities and organisations that do not have a prudent accounts receivable process, whereby accounts are settled in a timely manner. A lack of a stringent receivables policy may appear to benefit consumers whilst allowing considerable flexibility. This can create a governance impediment to an organisation's ongoing long-term cash flow management. Managing this process can often be done by in-house staff, or outsourced for a fee.

### Identify Multi Purpose Service Providers as Competitors:

Australia wide, an Australian Federal Government and State initiative has produced a new model for combining Aged Care and similar services such as Women's Health, Hospital Services, Social Work Services and Physiotherapy to name a few. This service is called a Multi Purpose Service (MPS). MPS's are most likely to work in regional areas where there is not a sustained need and consumer base for stand-alone facilities.

An MPS combines a variety of facilities and services into one centralised location, funded both by the Federal Government and the respective State Government in question. MPS's are a threat to an Aged Care facility, as the funding model is different and are almost entirely funded through government support, with often lower resident contribution. This centralisation of services, which include at a base, Aged Care services, provides an ongoing challenge for organisations operating in regional areas where direct competition with an MPS is in place. Consumers may choose an MPS, as the facility has the flexibility, through its daily payments, to largely cover the requirements of consumers, in contrast with the directly correlated funding model of an Aged Care provider.

### Means Tested Fees:

From the 1<sup>st</sup> of July 2014, the co-contribution by care recipients will change from an income-assessed payment to an asset and income assessed payment, known as Means Tested Fees (MTF). The payments in residential aged care will be to a maximum threshold of \$25,000 (indexed

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## Accommodation Pricing Assumptions and Methodology

annually) per annum. A lifetime limit of \$60,000 (indexed annually) will also be in place. It is recommended that providers complete the following:

1. Have a mechanism in place to record the running total of means tested fees billed to residents, this may involve sourcing a new software solution or manual process.
2. Reconcile the claims statement with the amounts billed to residents to ensure there are no funding variances between the reductions in ACFI funding by the means tested fee amount and the amounts rebilled to residents.

### Aged Care Funding Instrument:

The impact of the reforms on ACFI is minimal. There is a misconception by some providers that there is a link between ACFI and the RAD/DAP. This is not the case. The only impact that the RAD/DAP will have on ACFI is in the selection of a supported resident over a non-supported resident (i.e. a resident paying a RAD/DAP). It is recommended that ALL residents be pre assessed for an ACFI level before they enter the aged care facility.

### Next steps:

1. Agree the assumptions and methodology with Lodge management.
2. Prepare written Accommodation Pricing Policy based on the agreed assumptions/ methodology in this document.
3. Preparation of written Features Statement per agreed assumptions.
4. Marketing Material brief.

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# COBAR SHIRE COUNCIL



## SWIMMING POOL BARRIER INSPECTION PROGRAM

---

## BACKGROUND

A comprehensive review of swimming pool Legislation has been undertaken by the NSW Department of Local Government. The change in Legislation has been brought about because of the rate of preventable drownings and near drownings in privately owned swimming pools and the high rate of non-compliance of swimming pool barriers in NSW.

The resulting amendments to the Swimming Pools Act require, in part, that NSW councils develop and implement a locally appropriate swimming pool barrier inspection program in consultation with the community, for privately owned swimming pools.

## PURPOSE

The program has been developed to ensure Cobar Shire Council meets its obligations under the Swimming Pools Act and Regulation, increases pool awareness and reduces infant drowning and near drowning events.

## DEFINITIONS

*Certificate of Compliance*- in respect of swimming pools means a certificate issued under Section 22D of the *Swimming Pools Act 1992*.

*Multi-Occupancy Development*- a building, or buildings that is, or are, situated on premises that consist of two or more dwellings.

*Occupation Certificate*- in respect of a swimming pool, which means an occupation certificate issued under the Environmental Planning and Assessment Act 1979 that is less than 3 years old and that authorises the use of the swimming pool.

*Swimming Pool*- means an excavation, structure or vessel:

- (a) That is capable of being filled with water to a depth greater than 300mm, and
- (b) That is solely or principally used, or that is designed, manufactured or adapted to be solely or principally used, for the purpose of swimming, wading paddling or any other human aquatic activity, and includes a spa pool, but does not include a spa bath, anything that is situated within a bathroom or anything declared by the Regulations not to be a swimming pool for the purposes of this Act.

*Tourist and Visitor Accommodation*- means a building or place that provides temporary or short term accommodation on a commercial basis and includes back packers accommodation, bed and breakfast accommodation, farm stay accommodation, hotel or motel accommodation and serviced apartments.

## POOL INSPECTION PROGRAM

- (a) As of **29 April 2014**, Council shall inspect all swimming pools associated with **tourist and visitor accommodation and multi-occupancy developments** at a maximum of **3 yearly intervals**.

- 
- (b) As of **29 April 2015**, where requested by the property owner or on behalf of the property owner, Council shall inspect within a reasonable period of time, **all properties** which have a swimming pool **prior to their sale or lease**.
- (c) Council shall inspect **any swimming pool** within a reasonable period of time that is **subject of a customer, staff, or owner request**, to ensure that the pool barrier is installed in accordance with the Swimming Pools Act requirements.
- (d) Council shall **inspect and take appropriate regulatory action** in respect of swimming **pools** that have been **constructed without development consent**, or that are installed or are being used **otherwise in compliance with their respective development consent** conditions or other Legislative requirements.
- (e) Council shall inspect **other non-mandatory residential properties** that contain swimming pools as part of a proactive program to **improve the level of compliance of pool safety barriers** and reduce the incidence of infant drownings or near drownings.

The proactive inspection program will incorporate a **risk based approach** whereby unauthorised pools and authorised pools with outstanding final inspections will have high priority.

- (f) The program is not to require the inspection of a swimming pool in respect of which there is in force a valid certificate of compliance or a relevant occupation certificate which are generally considered valid for a period of 3 years.

## **INSPECTION FEES**

The Swimming Pools Act provides that Council may charge a fee for inspection conducted by an authorised officer, being a fee that is not greater than the maximum fee prescribed by the Swimming Pools Regulation. In such cases Council may not charge a separate fee for issuing a certificate of compliance.

In addition, the Swimming Pools Act provides that Council may charge a fee for one reinspection.

Council will charge inspection fees as prescribed in the *Swimming Regulation 2008* which are currently \$150 for an initial inspection (which includes the issue of a certificate of compliance for complying pool fences) and \$100 for one follow up inspection.

## **RESOURCING**

Council will engage appropriate staff to implement the inspection program and associated responsibilities including, but not necessarily limited to:

- Community education and awareness;
- Inspection of swimming pools in accordance with the adopted inspection program and its requirements
- The identification of unregistered and unauthorised swimming pools;
- The enforcement of the requirements of the Swimming Pools Act where appropriate;

- 
- The issue of certificates of compliance; and
  - Program reporting.

## **ENFORCEMENT**

Council aims to achieve compliance through effective education and engagement of pool owners and the community. Council acknowledges the ultimate effectiveness of any pool safety barrier relies upon the awareness of the property owner and their willingness to ensure compliance and ongoing maintenance.

The Swimming Pool Act does provide mechanisms, such as Notices, Directions and penalty provisions which are to actively encourage compliance where deemed necessary and appropriate.

## **EDUCATION AND AWARENESS**

Pool owner education and awareness is essential in contributing to the success of the inspection program.

An ongoing and complementary community education and awareness program will be delivered through community publications, media releases, website information, owner self-assessment pool fence checklists and pool safety officer interaction with the public.

The importance of pool barrier maintenance and adult supervision are key messages to be delivered with the program.

The rates of pool barrier compliance are expected to progressively increase as a result of the inspection program and the gradual improvement of the level of community education and awareness.

**VERSION CONTROL**

No.	Date Adopted	Responsible	Date Commenced
1		Manager of Planning & Environmental Services, Stephen Poulter	

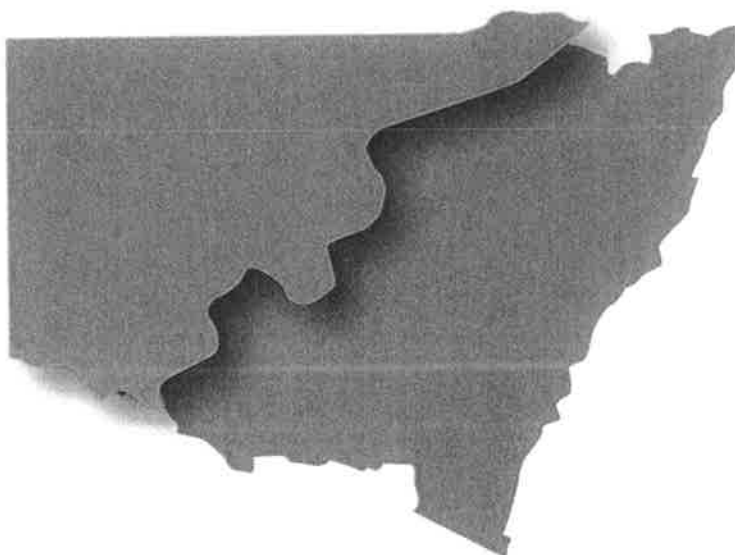
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WESTERN DIVISION COUNCILS OF NSW

# 2014 ANNUAL CONFERENCE Minutes



**March 2- 4, 2014**  
Hosted by Carrathool Shire Council



*Leading the Change*

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## **EXECUTIVE 2012/2013**

President – Councillor Peter Laird  
Mayor Carrathool Shire Council

Vice President- Councillor Ray Longfellow  
Mayor Central Darling Shire Council

Executive - Councillor Darriea Turley  
Deputy Mayor Broken Hill City Council

Councillor Bill Murray  
Mayor Walgett Shire Council

Ruth Fagan -Executive Officer

---

## **Apologies**

### **Parliamentarians:**

Kevin Humphries, Minister for Western NSW, Member for Barwon, Prue Goward, NSW Minister for Community Services, John Williams, MP Member for Murray Darling, Minister for Primary Industries, Katrina Hodgkinson, Adrian Piccoli, MP Minister for Education, Sussan Ley, MP Federal Member for Farrer, Assistant Minister for Education, Senator Fiona Nash, Assistant Minister for Health, Michael McCormack MP, Member for Riverina

### **OTHERS**

Steve Toms, Cross Border Commissioner, Craig Knowles, Chair Murray Darling Basin Authority, Geoff McKechnie, Assistant Commission NSW Police Force, Scott McLachlan Chief Executive Western Local Health District, Michael Kneipp, Director, Catchment and Lands, NSW Trade and Investment, Mr Ivor Frischknecht, Australian Renewable Energy Agency, Ross O'Shea District Director Far West Department of Family and Community Services, Mark Peacock – Director Western Branch NPWS, Cr Bill Murray, Mayor Walgett Shire Council, Cr Don McKinnon, Mayor Wentworth Council, Cr Steve O'Halloran, Mayor Balranald Council, Cr Ray Donald, Mayor Bogan Council, Cr Marsha Isbister, Cobar Council, Cr Bill Wheelan, Ms Liz Collyer, GM Lachlan Council

### **Attendees**

#### **MEMBER COUNCILS:**

**Balranald Shire Council:** Cr Leigh Byron Cr Trevor Jolliffe, Cr Jeff Mannic Robert Rayner, Acting General Manager,

**Bogan Shire Council:** Cr Hazel Griffiths, Mr Derek Francis General Manager,

**Bourke Shire Council:** Cr Andrew Lewis, Mayor, Cr Barry Hollman, Ross Earl General Manager

**Brewarrina Shire Council:** Cr Matthew Slack-Smith, Mayor, Cr Wulf Reichler, Cr Robert Wasson, Dan Simmons General Manager

**Broken Hill City Council:** Cr Wincen Cuy, Mayor, Cr Darriea Turley, Cr David Gallagher, Cr Marion Browne

**Carrathool Shire Council:** Cr Peter Laird, Mayor, Cr Russell Campbell, Cr Vince Cashmere, Cr Jim Caughey, Cr Dave Fensom, Cr Daryl Jardine, Cr Margaret Merrylees, Cr Geoff Peters, Ken Croskell General Manager

**Central Darling Shire Council:** Mr Greg Wright, Administrator

**Cobar Shire Council:** Cr Lilliane Brady OAM, Mayor, Cr Bob Sinclair, Gary Woodman GM

**Hay Shire Council:** Cr Bill Sheaffe, Mayor, Cr Michael Ireson, Cr Michael Rutledge, Allen Dwyer, General Manager

**Lachlan Shire Council:** Cr Des Manwaring –Mayor, Cr John Medcalf,

**Walgett Shire Council:** Mr Don Ramsland- General Manager,

**Wentworth Shire Council:** Cr Bill Wheeldon, Cr Peter Nunan, Cr Paul Cohrs, Mr Peter Kozlowski, General Manager

#### **MEMBERS of Parliament:**

- Mr Don Page, Minister for Local Government
- Mr Duncan Gay, MLC, Minister for Roads and Maritime Services

**LOCAL GOVERNMENT NSW** President LGA Keith Rhoades, Alex Power, Peter Coulton

**OTHERS:** Andrew Bell, Sharon Hawke, Lands and Property Management, Geoff Wise Chairman Western Lands Advisory Council, Mrs Rowena Spink, Office of Communities NSW Dept of Education, Peter Dearden, Roads and Maritime Services, Ray Longfellow, Clive Linnett OAM, AFSM, Gavin Priestley, Regional Manager NSW Public Works, Brad Polak. Director Business Capability TAFE Western NSW, Alison Morgan, Department of Premier and Cabinet Western Regional Manager, John Macarthur-Stanham, Chairman NSW Local Land Services, Tom Hynes Chairman Western Local Land Services, Peter Christie NSW Office of Environment and Heritage, Scott Curtin, Chris Taylor Telstra Countrywide Western NSW. Graeme Enders NSW Office of Environment and Heritage, Mark Horton Western Office of Communities Sport and Recreation, Trevor Hazell, Centre for Rural and Remote Mental Health, Tim Fischer.

#### **Welcome**

President Peter Laird Welcomed the Delegates

**NSW Minister for Roads and Maritime Services Duncan Gay MLC** addressed the Conference and said he had been in the job nearly three years and although he could not fix all of the problems he had acquired some funds to tackle the most urgent regional infrastructure problems and spent a record \$11.4 billion dollars over those three years in regional NSW, an increase of 58 percent on the Labor Governments funding. The government had also increased grants and payments to Councils and roads in the Western Division will receive 528 million dollars this year.

The Fixing Country Roads Program was targeted at Council roads to improve transport and freight links to intermodal sites such as rail sidings, fuel depots, abattoirs, saleyards etc. These projects had also been supported with funds from the Councils. One of these projects was the extension to the sealing of the Cobb highway, north of Ivanhoe, but there was still 120 kilometres of dirt remaining between Ivanhoe and the Barrier Highway, \$60 million in road works. The Silver City Highway was slowly being sealed and he was working with members John Williams and Kevin Humphries to find more money for upgrading of all of these important network roads.

The Kamilaroi Highway, the Mitchell and the Newell were all undergoing major reconstruction work as well as a number of replacement timber truss bridges.

He highlighted the work on the Country Rail Network as he was the NSW Minister for Freight and said the Government had invested \$277 million on maintenance and upgrade of the state's 996 kilometres of grain lines. This allows more than 90 percent of export grain to be moved by rail over most of NSW.

He congratulated the Councils who had signed up to the Government's Grain Harvest Management Scheme which allows a five percent increase in mass on grain trucks, legalising an industry convention.

As Maritime Minister he had provided funding for a number of improved boating access and waterways across Western NSW so residents could enjoy safe boating activities on inland creeks, rivers and dams.

He said the O'Farrell-Stoner government had been very busy getting things done but was also prepared to listen to communities and had many plans for the future.

**NSW Minister for Local Government Don Page** said the Final Report into Local Government had been generally well received and there was a lot of positive comment about many of the recommendations. He said he was very keen to hear from the Western Division Councils about what they would like to look like in the future, keeping in mind the Government remained committed to the policy of no forced amalgamations. Local Government had changed in the past and it was important to keep looking at the sector to provide the best possible services to ratepayers.

The government was committed to reviewing the distribution of the Financial Assistance Grants. The present formula provided a 30 percent base grant for all councils, including those which had millions of dollars in savings and a large healthy rate base, while smaller councils with fewer ratepayers and huge infrastructure costs received a smaller share. He said he had spoken to Deputy Prime Minister Warren Truss about the problem and the Federal Government was keen to review the program.

The NSW Government also supported the establishment of a financial agency to fund local government in NSW. It made sense to provide a fund to borrow money at 2% less than the commercial rate and the same as the State Government. This was similar to the Governments Low interest loan scheme but at the moment all of the government's subsidy was going to the banks it made sense that this should be going back to support more Local Government infrastructure.

He said the Reports suggested Far West Regional Authority needed to engage at the very least in regional planning and ensuring a voice for the whole of western NSW. There was concern that both the Federal and State governments were wasting money across the region, Government needed to partner with councils to provide more efficient and effective services.

The Minister said the Final Report into Local Government was the culmination of two years of discussion and debate and he thanked everyone involved and appreciate the positive approach. If some Councils want to merge then that would be supported. There was lots of important decision to be made and the Government would carefully consider all the responses.

Minister Page then read out a message from Minister for Western NSW Kevin Humphries apologising for not attending as it was logistically impossible to make it. He congratulated Western Division for holding the Conference and wished them well in their deliberations.

In answering a question Minister Page said he personally saw the Western Authority as combining the Federal and State government agencies, aboriginal communities, local government, community boards and the unincorporated area. He recognised the Western Division was a special case as it covered 40 percent of the land area with one percent of the

state's population. The Government was keen to support the Division to work out the best option. He said he thought the authority would be placed under a Senior Government Minister, maybe the Deputy Premier and would involve any agency which had a role in the Western Division.

**Mayor of Bourke Andrew Lewis thanked the Ministers for attending and addressing the Conference.**

**President of Local Government NSW Keith Rhoades** thanked the Minister for his open door policy as it was important for LG to be included in the decision making.

He said there were plenty of changes in the space including NSW Planning, the Local Government review panel and the Local Land Services reform.

The collection of LLS rates by Local Government was not supported by LGNSW.

LGNSW had played a big part in the Destination 2036 conference and amalgamation was not the biggest outcome. Other factors were more important as the Review had shown there were a lot of challenges facing Local Government. These were not new, as the Percy Allen report in 2006 had already identified many of them. He said there were a multitude of recommendations, resource sharing, rate exemptions and many more things to do and it was important to work together to move forward.

President Rhoades said there should not be a preoccupation with council size, bigger was not necessarily better.

Other factors including the economy, geography, environment and the communities Local Government represents were important to consider.

Some large Councils which were amalgamated in Queensland are separating again. LGNSW supports the reconstituted Boundaries Commission which serves as a facilitator for regional and sub regional planning and the boundaries need to be agreed by those Councils.

Water alliances are already working across boundaries and we advocate for stronger regional collaborations in consultation with communities. LGNSW did not support Joint Organisations of Councils.

The Report offered some solutions to economic funding but these need to be followed through. LGNSW was holding Leaders Forums across the state in the next month in order to provide an accurate reflection of the views of LG to the NSW Government.

#### **CALL TO ORDER:**

President, Councillor Peter Laird called the proceedings to order for the commencement of the 2014 Annual Conference.

#### **FORMAL CONFERENCE BUSINESS:**

#### **STANDING ORDERS:**

<b>MOTION:</b> That the standing orders as printed in the business paper be adopted. <b>Moved Wentworth, Seconded Broken Hill</b>	<b>CARRIED</b>
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#### **APOLOGIES:**

<b>MOTION:</b> That the apologies be accepted. <b>Moved Bourke, Seconded Balranald</b>	<b>CARRIED</b>
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Nominations for the Executive Positions of the Western Division Councils of NSW opened.

## CONFIRMATION OF MINUTES:

### 2013 Annual Conference

**MOTION:** That the minutes of the 2013 Annual Conference held in Nyngan February 27-28, as distributed, be adopted.

**Moved Lachlan, Seconded Wentworth**

**CARRIED**

### Business Arising

Wentworth Council said they would like to see the Division advocate expanding the Royalties to Regions program to provide funding to all Councils similar to the Western Australian model. A motion was being tabled.

### Minutes Cobar Meeting

**Motion:** That the minutes from the meeting in held in Cobar February 12, 2014 to provide a submission on the Independent Local Government Review Panel's Report be adopted

**Moved: Cobar, Seconded Broken Hill**

**Carried**

## PRESIDENT'S REPORT

**MOTION:** That the President's Report be adopted as presented.

**Moved Carrathool, Seconded Cobar**

**CARRIED**

### Chairman of the NSW Local Land Services John Macarthur Stanham

The Chairman said there were four function areas for the new Local Land Services which were bio security, emergency response, agricultural advice and Natural Resource Management.

The organisation was going to act to make NSW a better place to be in sustainable agriculture. Weeds, feral animals, bio diversity were all projects which would make NSW more sustainable for agriculture to prosper.

LLS are a service organization about people and it was important to have good people in the right place to provide the right advice.

Each of the 11 regions were having a summit to bring everyone together for a cultural change, to make a new direction which was customer focused and had stakeholder values. In the past LLS had not been good at measuring the value to the customer, such as why projects were chosen and many done to justify funding from the Office of Environment and Heritage and Federal Government bodies.

LLS will be focused on product and service delivery for farmers to realize the potential and clarity as to why we do something. Advisers will provide independent advice and where needed will direct research.

### Regionalism and localism

LLS are very much driven locally, by boards and local management but it was one entity and there was a lot of room to move resources around and across boundaries to share services when specifically required. There were local Boards with stakeholder and advisory bodies for direct input into the role of LLS.

It was important to improve governance and maintain a higher threshold of transparency and accountability. The new organisation would try not to make mistakes twice.

Mr Macarthur Stanham said there would be some hiccups to turn 25 orgs into one but there were plenty of good people trying to do good things.

Mr Macarthur Stanham then responded to questions from the floor on the following topics.

### **Elections**

He said the elections had been conducted and there were 261 outstanding candidates across all regions. Enrolments to vote were disappointing with only 8% of landholders enrolling to vote, 20 % across the western region.

Local boards were responsible for employment of the Executive officer and their own budgets.

LLS were a delivery mechanism for research and bio security and he hoped it would be a proactive organisation not reactive as it had been in the past.

### **Drought declaration**

Communication would play a major role for the organisation especially as the drought coordinator and it would be vital to work out a common language to express the conditions across all the state at all times so that LLS could advise the government if and when drought takes hold.

It would be important to involve staff to give timely, on the spot advice, to landholders as to what's available to help. It would not be the role of LLS to advocate government for declarations

### **LLS relations with Land Care**

Mr MacArthur Stanham said LLS was still talking to Land Care about their ongoing role. In the past if they worked they were a fantastic vehicle to provide community help. They had been inconsistent across the state and LLS was working to partner with them for the best delivery method of services. He said they were poised to be great partners.

### **Rate collection**

He said LLS had asked IPART to provide advice on the best way to collect the rates as it had previously been an inefficient tax. He said LLS didn't see rates as a great revenue source but they wanted it to be seen as resulting in a more educational, sensible and pragmatic approach to land management. A weeds review released last week would be the mainstay for future projects. There were also huge gaps in the rating and some landholders were exempt although they had biosecurity risks. Poultry farms and some horticultural enterprises were not rated and these matters needed to be further examined

He introduced the new Local Land Services Western Chairman Tom Hynes and General Manager Rob Gregory, who were attending the Conference.

### **Gavin Priestley, Western Regional Manager NSW Public Works**

Mr Priestley said there were opportunities across the Western Division for employment particularly on state owned assets, treasury allocated two per cent for maintenance of government infrastructure and this money should be spent locally but contractors were missing out and maintenance was not being done.

For example there were 50 police houses in Brewarrina and very few local trade people did the work on them. A large number of trade people were travelling to do government work and this needed to be addressed.

He said he had held an information night in Bourke and 20 local tradesmen turned up and only two understood how to access government work which was now on line. They had also

targeted the wives and finance managers for contractors so they could educate them about the e-tendering system and get them onboard. Once a contractor was registered they received emails alerting them to opportunities in their region. The Government did have a list of principle suppliers to do larger jobs but this system allows smaller firms to access the tender and provide services.

Government contract work not only employed locals but gave young people opportunities. Bourke GM Ross Earl endorsed the program and said it had been very successful and they were keen to hold a follow up meeting on WH and S. Mr Priestley offered other councils the opportunity to hold similar forums

Mr Priestley provided folders with specific information on looking after war memorials, which was targeted at next years' Anzac Centenary celebrations. There was information on how to repair, provide stone and advice on restoration also information on funding opportunities.

**Ian Maggs  
Director Water Loss Manager  
Water Group Pty Ltd**

Mr Maggs said it was important Councils kept a close eye on their water management as small leaks were not always visible but could result in great water loss. He suggested a number of things which could be done to avoid water loss including continual improvement to assets looking for leaks, PVC pipes weakened when left out in the sun and water theft. All these could be monitored with the latest technology including electronic listening sticks, leak noise correlates, advanced leakage monitors, pressure management, monitoring minimum night flow. Both the Federal and State Governments believe water loss is a large issue. The Federal Water Loss management program from 2008-2012 delivered to 76 regional water utilities and funded 65 water saving projects. There was no funding available presently but it was important Councils to continue to monitor their water to save millions of dollars.

**BUSINESS AGENDA continued**

**Executive Officers Report:**

<b>MOTION:</b> That the Executive Officer's Report, be adopted. <b>Moved: Moved Carrathool, Seconded Cobar</b>	<b>CARRIED</b>
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**Matters arising**

**ILGRP Submission**

<b>Motion:</b> That a facilitated meeting be held in Broken Hill to finalise some of the outstanding responses to issues raised at the February Cobar meeting.  Moved Broken Hill, seconded Wentworth  <b>Amendment</b>  That the meeting be held in Cobar  <b>Moved Cobar, seconded Brewarrina</b>	<b>Carried</b>
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### Mid Term Meeting

**Motion:** That a Mid Term meeting be held in Hillston in June

**Moved Cobar, Seconded Wentworth**

**Carried**

### Seminar

**Motion:** That the Western Division Executive decide on the venue and time for a Seminar which is normally held prior to the LGNSW Conference in October, which this year is being held in Coffs Harbour from October 19 to 21 in 2014.

**Moved: Cobar, Seconded Brewarrina**

**Carried**

### Conference 2015

**Motion:** That Central Darling is offered the opportunity to hold the 2015 Conference and if unable to provide the facilities then Lachlan Shire be approached.

**Moved: Wentworth, Seconded Bourke**

**Carried**

### TCorp Meeting

**Motion:** That Western Division request Local Government NSW to organise a meeting for Western Division Member Councils with the NSW Treasury Corporation (TCorp) to discuss the methodology used in the "*Financial Sustainability of the NSW Local Government Sector – Findings, Recommendations and Analysis Report.*" This meeting will be held in Sydney and coordinated with Local Government NSW at a date to be set.

**Moved Wentworth, Seconded Cobar**

**Carried**

### Western Lands Advisory Council

A letter from the Western Lands Commission was tabled asking for nominations for the Lands Advisory Council.

Chairman Geoff Wise said the Commission was trying to align appointment of the positions so it was easier to manage and asked that Western Division provide four nominations for the two positions which were prescribed in the Western Lands Act as coming from the Western Division Councils although they didn't need to be Councillors. The 15 Member Advisory Council was responsible to the Deputy Premier and advised on land administration, social and environmental matters including the incorporated area.

Nominations were received from Andrew Lewis, Bourke, Clive Linnett, Central Darling, Lillian Brady Cobar and Paul Cohrs from Wentworth Council.

**Motion:** That the nominations from Andrew Lewis, Clive Linnett, Lillian Brady and Paul Cohrs with CVs be forwarded to the Western Lands Advisory Council

**Moved: Carrathool, Seconded Wentworth**

**Carried**

## FINANCIAL REPORT for 2013 was tabled as at 31/12/13

Balance B/forward	\$ 25, 481.71
Income	\$ 24,825
Expenditure	\$11,090.45
<b>Balance</b>	<b>\$39,216.26</b>

**MOTION:** That the Financial Report be adopted

**Moved: Carrathool, Seconded Cobar**

**CARRIED**

### General Business

#### Election of Office Bearers

Two nominations for President were received being Cr Darriea Turley Broken Hill City Council and Cr John Medcalf - Lachlan Shire Council.

Nominated Returning Officers Ken Croskell and Peter Kozlowski and an election was held

#### Announcement of Executive

President Cr John Medcalf - Lachlan, Vice President Cr Peter Laird, Executive Members Cr Darriea Turley and Cr Peter Nunan

Motion: That the new Western Division Executive be endorsed and financial records and administration be transferred to Lachlan Shire Council

**Moved Carrathool, seconded Cobar**

**Carried**

### MOTIONS were put to the meeting (attached)

#### During the afternoon session the following guests presented

##### Tafe NSW Western Director of corporate services Brad Polak

TAFE Western had 24 campuses and over 2,000 staff which included Riverina and New England campuses eight of these were in the Western Division Council areas.

Of the 40,000 students enrolled in 2013, half were over 30, 18% were aboriginal, about 7,000 students.

Brad Polak said TAFE needed to tell people what they did. "We are local, do a lot of distance education broadcast to 15 aboriginal communities, the "I Proud" program which is getting local indigenous people involved in literacy and numeracy program, to train up aboriginal people to attend Goulburn Police Academy,

TAFE western connect is the third biggest virtual college and provides, mobile welding, shearing platforms and children's services which bring resources to towns for a period of time to deliver the training.

Provide partnerships with mining, construction, power generation, manufacturing and JCB civil and providing training for their equipment. They have 3,000 students from 96 schools finishing their schooling through TAFE.

They have a lot of MOUs with universities to provide pathways for students to eventually attend uni and complete degrees and a large number of training modules for training for Councils.

A free service for major clients is a dedicated Manager who can talk about programs, training readiness check, consultation and provide a training plan for your workforce.

He said he was concerned about the introduction of Smart and skilled – a NSW government initiative to bring more competitiveness into VET. From January 2015, training will demand driven as the student will have the money and be able to choose the provider.

Other organizations who do not live in the area, will offer, lower cost programs. It was important to consider what and who is being provided as TAFE Western wants to continue to be a vital part of the western NSW communities. TAFE could do and design any customize course to meet your training needs. Sandra Gray will be the Local government contact person.

### **Trevor Hazell**

Executive Manager, Programs and Services  
Centre for Rural and Remote Mental Health  
The University of Newcastle

A new project to promote mental health in the Murdi Paaki region combining with Local health districts and Medicare locals in west and far west to educate the community to keep mentally healthy.

The Promotion involved

**Act** to do some things physically such as sports

**Belonging**, encourage people to get involved or start something in their community

**Commit-** do something that is good for community

The program aims to use the rugby league clubs to encourage people to take up sport, join a club and help people to get involved and increase volunteering and help residents in western NSW where mental problems are the highest.

The program will involve a media campaign, liaising with communities, a pre-season gathering, a meeting the star event and a sign up event. Mission Australia will provide the food, the Black Dog Institute will work in schools, doctors and nurses in community, one of the home league games will be a community festival. At all events health services will be available and people will be encouraged to join in, be more active and mentally healthy.

**Tuesday, March 4, 2014**

### **General Business Continued**

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#### **Late Motions**

#### **17/14 LGIRP Workshop**

**Motion:** That the executive in consultation with the DLG facilitator prepare an Agenda for the workshop in Cobar to discuss the proposed Western Regional Authority recommended in the final report from the Independent Local Government Review Panel.

**Moved Carrathool, seconded Cobar**

**Amendment** Delete last paragraph

*That only the eight councils involved in the recommendation be invited to attend.*

**Moved Bourke second Broken Hill**

**Carried**

## Resignation Bogan

President Peter Laird tabled a letter received from Bogan Shire Council which said the Council had decided to withdraw from the Western Division Councils of NSW and concentrate its energies on the Orana Region of Councils (OROC) as a collaborative body to advance their regional interests. The Council thanked Western Division for their support and input.

**18/14 Motion:** That the letter from Bogan Shire Council remains on the table until further information is received via letter on their reason for leaving stressing that it was important for small Councils, especially at this time to be cohesive and provide a strong voice for remote and rural councils.

**Moved Bourke, Seconded Lachlan**

**Carried**

Pointing out at this critical time it is important that Western Division has strong numbers to deal with the proposed changes and that Western Division is an excellent advocate for small rural and remote councils

## Constitution

**19/14 Motion:** That the Western Division Councils of NSW Constitution be reviewed and presented at the 2015 Conference

**Moved Broken Hill, seconded Brewarrina**

**Carried**

## Office of Environment and Heritage

Regional Operations Group

**Peter Christie**

Regional Manager North West

**Graeme Enders**

Regional Manager South West

The Office of Environment and Heritage had been remodeled as part of the whole of government review and it was responsible for a large number of programs, plans and projects across the Western Division.

The Water Management Act and the Murray Darling Basin Plan implementation, National Parks, Native Vegetation – new act on display soon, Heritage – Regional Heritage Officers were in place, Aboriginal heritage reforms, Science Division, assessment of wetlands conditions, measuring vegetation condition, Bio diversity plan, Statewide programs accessible through environmental trust, Energy use on farm, Grants, Flood plains, the Environmental Trust, Recycling, Waste levy \$300 million in grant funds, Heritage grants, Resource efficiency, Environment water and floodplains, Ecosystems, Compliance and regulation, Community engagement, Planning and the 20% renewable generation target.

This was across 62 local government areas.

At the moment there were a few major projects being run by the Office including the \$4 million dollar Nyngan solar plant \$35 million input from OEH, flood risk on the Gwydir wetlands in Macquarie Marshes, Bogan River Floodplain study, Moree Plains house raising project, threatened species survey using corner land and remnant vegetation to Save Our Species a \$4 million project.

Other projects underway in the Western Division were the Mallee Fowl project to control predators and map the species, private land projects and the commercial kangaroo harvesting program - regular inspection of chillers and field checks for compliance.

The Regional Managers said they were keen to receive feedback from the Community about any of the projects covered. They wanted to know if they are successful or not.

**Geoff Wise Chairman Western Lands Advisory Council, a member of the Northern Murray Darling Basin Advisory Committee and the Western NSW Mining and Development Taskforce**

The Northern Basin advisory committee provided feedback to MD Basin Authority and included Queensland and NSW. The Committee wanted feedback from the community on where they could acquire the water needed to meet the environmental flow requirements in the Plan. There was disconnection between the amount of water wanted to buy back and needed for the plan and the communities which needed the water. The Lachlan River catchment had met all its targets.

Western NSW mining and Development Taskforce involved local government, mining industry and community to provide reports every six months to Kevin Humphries through to the government's resource committee about the Mining Industry in the State.

**Tim Fischer, AC**

The former Deputy Prime Minister then gave an inspirational presentation on a number of topics, including the Seed Diversity Vault in Norway, which he had just visited. It was a climatically controlled underground room where a massive variety of seeds from throughout the world were stored as a bank for diversity and development of crops for the future. There were 147 wheat varieties from Australia as well as thousands of other seeds. He said it was important to retain the right varieties to maintain bio diversity

Mr Fischer had a strong message about small Communities and the need for three things

1. Unity of purpose
2. Good local leadership
3. Lateral thinking

Mr Fischer is presently writing a book on John Monash and advocating that he be posthumously promoted to field marshal to coincide with the centenary of Anzac. He urged local government to think about the events they were holding next year and recognise the enormous contribution regional Australia made to World War 1 and the dreadful loss of young healthy Australians at that time.

Country Australia on a per capita basis made a huge contribution which also left some communities struggling after the war.

He said there was a travelling exhibition available from the Australian War Memorial which local government could access by writing to the War Memorial.

**CLOSE OF CONFERENCE – 12 pm**

## Minutes of the OROC Meeting

held at  
Nyngan RSL Club  
on  
Tuesday 25<sup>th</sup> March 2014  
at 2.50 pm

### 1. Meeting Open and apologies

The meeting was opened at 2.50 pm by OROC Chair Clr Bill McAnally.

Mayor of Bogan Shire Council, Clr Ray Donald warmly welcomed the OROC Board to Nyngan.

**Apologies:** Clr Lilliane Brady, Mayor Cobar Shire; Clr Rod Buhr, Mayor Wellington Shire; Clr Bill Murray, Mayor Walgett Shire; Don Ramsland, Walgett Shire; Clr Peter Shinton, Mayor Warrumbungle Shire and Alison Morgan, NSW Dept Premier and Cabinet.

**Present:** Clr Matthew Slack-Smith, Mayor Brewarrina Shire; Dan Simmons, Brewarrina Shire; Clr Bill McAnally, Mayor Narromine Shire; Greg Lamont General Manager, Narromine Shire; Clr Mathew Dickerson, Mayor Dubbo City; Mark Riley, Dubbo City; Gary Woodman, General Manager Cobar Shire; Steve Loane, Warrumbungle Shire; Derek Francis, General Manager Bogan Shire Council; Clr Doug Batten, Mayor Gilgandra Shire; Paul Mann, Gilgandra Shire; Ross Earl, General Manager Bourke Shire; Clr Andrew Lewis, Mayor Bourke Shire; Michael Tolhurst, Wellington Shire; Clr Ray Donald, Mayor Bogan Shire; Clr Allan Karanouh, Mayor Coonamble Shire; Rick Warren, Coonamble Shire; Clr Tom Cullen, Coonamble Shire; Clr Rex Wilson, Mayor Warren Shire; Ashley Wielinga, Warren Shire and Belinda Barlow OROC Executive Officer.

**Motion:** *That the apologies be accepted by the OROC Board.*

**Moved:** Steve Loane

**Seconded:** Michael Tolhurst

**CARRIED**

### 2. Confirmation of previous OROC Minutes - meeting held 6<sup>th</sup> December 2013 Gilgandra

**Motion:** *That the Minutes of the OROC meeting held in Gilgandra on Friday 6<sup>th</sup> December 2013 be accepted as a true and accurate record of that meeting.*

**Moved:** Clr Doug Batten

**Seconded:** Clr Allan Karanouh

**CARRIED**

### Business arising from previous Minutes

#### 2.1. Drought

The OROC Board discussed the recent visit by the Prime Minister and Minister for Agriculture and Member for Parkes to Bourke, to see and hear firsthand the ongoing dry conditions experienced by western NSW communities.

It was discussed that the financial measures that have been made available by the Federal Government will not offer any 'flow on benefits' to the wider rural community. It is also unclear how the financial institutions will behave towards landholders that access the Federal Government loans, as well as concerns being raised about the eligibility criteria to apply for such financial measures. It was also acknowledged that the Federal Government initially acknowledged this drought as a 'natural disaster' and has now moved away from using such terminology.

**Motion:** *That OROC writes to both the Minister for Agriculture and Member for Parkes outlining OROC's concerns regarding the current financial assistance measures available to landholders and the lack of flow on benefits to the wider rural business community, the eligibility criteria for landholders to receive loans and the lack of recognition that the Federal Government has in declaring this current drought a 'natural disaster'.*

**Moved:** *Clr Ray Donald*

**Seconded:** *Clr Matthew Slack-Smith*

**CARRIED**

**Confirmation of Minutes – OROC Workshop/Meeting held 3<sup>rd</sup> February 2014 Warren**

**Motion:** *That the Minutes of the OROC meeting held in Warren on Monday 3<sup>rd</sup> February 2014 be accepted as a true and accurate record of that meeting.*

**Moved:** *Mark Riley*

**Seconded:** *Michael Tolhurst*

**CARRIED**

**2.2 OROC Submission to 'Revitalising Local Government' report**

**Motion:** *That the OROC submission to the 'Revitalising Local Government', be accepted with alterations noted.*

**Moved:** *Clr Ray Donald*

**Seconded:** *Clr Rex Wilson*

**CARRIED**

Mayor of Dubbo City Council, Clr Mathew Dickerson informed the OROC Board that at its council meeting held on Monday 24<sup>th</sup> March 2014, Dubbo City resolved not to support any amalgamation or merger of Dubbo City with Narromine and Wellington Shire Councils. Further to this Dubbo City Council is not supportive of the recommended 'joint organisations' or 'rural council' models. Dubbo City preferring that the council of each local government area continues to be the determining body for its area.

It was also reported by Brewarrina Shire council that the Outback Shires Alliance has recently been established between Bourke, Brewarrina and Walgett Shire Councils. It is envisaged that the alliance savings can equate to \$500,000 per year between the three councils. A copy of the notes held from the initial workshop held on 18<sup>th</sup> February 2014 will be sent to GMAC.

**Confirmation of Minutes – GMAC Meeting held 12<sup>th</sup> February 2014 Dubbo**

**Motion:** *That the Minutes of the GMAC held on 12<sup>th</sup> February 2014, be accepted as a true and accurate record of that meeting.*

**Moved:** *Mark Riley*

**Seconded:** *Paul Mann*

**CARRIED**

**Motion:** *That the 3 recommendations contained therein be adopted by the OROC Board.*

**Moved:** *Greg Lamont*

**Seconded:** *Clr Matthew Slack-Smith*

**CARRIED**

- 1: That Mr Peter Halyburton of EM&S be invited to address and present his findings emanating from the street lighting study to the next meeting of GMAC (along with appropriate council staff) with a view to a recommendation being presented to the OROC Board.

- 2: That the cost to undertake the OROC Shared Services study will be split equally amongst the twelve (12) OROC members.
- 3: That OROC's Draft submission in respect of the 'Revitalising Local Government' report be considered for endorsement at the OROC Board meeting to be held on 25<sup>th</sup> March 2014 in Nyngan.

**Motion:** *That the 18 determinations contained therein be endorsed by the OROC Board.*

**Moved:** *Greg Lamont*

**Seconded:** *Clr Matthew Slack-Smith*

**CARRIED**

- 1: That the apologies be accepted.
- 2: That the information provided by Stephanie Hall, Land and Property Information be noted.
- 3: That the Minutes of previous GMAC Meeting held 22<sup>nd</sup> November 2013 in Dubbo be adopted.
- 4: That GMAC notes the advice and information received from LGNSW in relation to Conduct Review Committee Panel Membership Committee and Contractor Insurance Management System (CIMS).
- 5: That GMAC notes CENTROC Chair, Clr Ken Keith, has invited the OROC Chair Clr Bill McAnally to further discuss this matter.
- 6: That GMAC note the report of Energy and Management Services (EM&S) in respect of street lighting and that each General Manager be requested to share this information with their appropriate staff.
- 7: That GMAC acknowledge and thank Ashley Wielinga for his work in respect of this street lighting issue and further that queries on this matter be referred to Ashley in the first instance.
- 8: That GMAC note that IPWEA Road Directorate, following a lengthy negotiating period, has advised all councils that John Holland Rail have amended their agreement and in this regard it is recommended that councils proceed to sign this new version of the Agreement.
- 9: That it be noted that the submission from Dubbo City Council regarding Local Government Acts Taskforce will be forthcoming to OROC members by late March.
- 10: That it be noted a submission from OROC has been forwarded to the Federal Government's Mobile Coverage Programme.
- 11: That OROC proceed to prepare a submission to the inquiry into regional aviation services.
- 12: That GMAC note the current review of weeds management in NSW.
- 13: That the report in respect of OROC Correspondence be noted.
- 14: That the financial report for period ending 21<sup>st</sup> February 2014 be adopted.
- 15: That the Executive Officer's report be adopted.
- 16: That the minutes of the OROC HR & LD Professional Team held 13<sup>th</sup> February 2014 be adopted.



- 17: That the minutes of the Orana Risk Management Group Minutes held 13<sup>th</sup> February 2014 be adopted.
- 18: That Derek Francis prepare terms of reference for a regional finance group for consideration by GMAC at its next meeting.

## Business arising from previous GMAC Minutes

### 2.3 OROC Shared Services Subcommittee - Expressions of Interest

Michael Tolhurst reported that OROC has received 26 Expressions of Interest to the OROC Shared Services Study and that the subcommittee is presently reviewing the Expressions of Interests and will offer a recommended shortlist of four suitable consultants to GMAC that will be invited to tender.

Pending a final response from the state government on its review of local government, there may be some necessary modifications made to the original study's 'terms of reference'. Indicative costs to undertake such a large study is estimated at \$100,000 or more and it was considered that each council set aside \$10,000 contribution towards OROC Shared Services Study. The commencement of the study will be determined by the state government's timing and release of its final response to the Independent Local Government Review.

## 3. OROC Correspondence

**Motion:** *That the OROC correspondence be accepted by the OROC Board.*

*Moved: Clr Doug Batten*

*Seconded: Clr Rex Wilson*

**CARRIED**

## 4. Financial Report

**Motion:** *That the OROC financial report for the period ending 21<sup>st</sup> February 2014 be accepted by the OROC Board*

*Moved: Clr Rex Wilson*

*Seconded: Clr Doug Batten*

**CARRIED**

## 5. Executive Officer's Report

**Motion:** *That the OROC Executive Officer Report be accepted by the OROC Board*

*Moved: Clr Allan Karanouh*

*Seconded: Clr Doug Batten*

**CARRIED**

## 6. General Business

### 6.1 Bells Line of Road Expressway

OROC Chair Clr Bill McAnally informed the Board that he had recently met with CENTROC Chair Clr Ken Keith where discussions concerning the Bells Line Expressway and attracting future funding to this vital road route took place. OROC and CENTROC intend to meet Minister for Roads and Ports, The Hon Duncan Gay, in the near future and bring to his attention the urgency to undertake the next stages of study for the route.

### 6.2 ANZAC Centenary

Mayor of Gilgandra Cllr Doug Batten suggested that OROC member councils share their preparations for the ANZAC Centenary (2015) in order to maximise any opportunities for commemorations in each community – for example Gilgandra Shire is arranging for a flyover of FA-18 jets for the Gilgandra ANZAC service.

**Action:** OROC Executive Officer is to collate a record of plans and preparations for Centenary of ANZAC and distribute amongst OROC members.

### **6.3 Inland Rail Route**

Paul Mann reported that Gilgandra, Coonamble and Narromine Shire Councils attended the Inland Rail Symposium held in Moree on 7<sup>th</sup> March 2014. The Inland Rail will create an additional and direct rail corridor between Melbourne and Brisbane and meet the demands of the growing freight transport of Australia.

Former Deputy Prime Minister John Anderson has been appointed the Chair of the Inland Rail Implementation Group comprising of federal and state government stakeholders. There is a lot of optimism and enthusiasm for Inland Rail, and it is still in its infancy stages.

## **8. Close/ Next Meeting**

The Meeting was closed at 4.20pm.

The next meeting date and venue is to be determined, OROC Board Members will be notified in due course.

**MINUTES OF WARD OVAL SPORTS USERS ADVISORY  
COMMITTEE HELD IN COUNCIL CHAMBERS ON MONDAY 7  
APRIL 2014 COMMENCING AT 5.37PM.**

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**PRESENT**

Gary Woodman (General Manager, Cobar Shire Council), Gemma Bain (Customer Service Officer Cobar Shire Council), David Snelson (President Cobar Show Society), Heather Christie (Secretary Cobar Show Society), Sharon Harlan (Editor Cobar Weekly, Manager Cobar Blues Senior Netball), Gordon Hill (Men's Shed, Cobar Branch), Sarah Irvine (Secretary Cobar Netball), Tanya Gilbert (President Cobar Blues Football and Netball Association), Peter Graf (Director of Engineering Services).

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**APOLOGIES**

Lilliane Brady OAM (Mayor Cobar Shire Council), Jarrod Marsden (Councillor Cobar Shire Council), Harley Toomey (Councillor Cobar Shire Council), Caroline Arnold (Cobar Show Society).

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**CONFIRMATION OF MINUTES**

**RECOMMENDATION:** That the minutes of the Ward Oval Sports Users Advisory Committee held on Wednesday 6 February 2013 at the Cobar Shire Council Chambers be adopted as a true and correct record of the proceedings of that meeting.

*Gordon Hill/Sharon Harland*

**CARRIED**

**MATTERS ARISING FROM THE MINUTES**

NIL.

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**DRAFT FEES AND CHARGES**

A detailed draft copy of the proposed fees and charges for 2014/2015 was provided to the meeting and items discussed are as follows:

There needs to be a process determined as to how the netball lights usage can be split between the two users – Cobar Blues and Cobar Netball Association.

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**ACTION ITEM:** That the Director of Engineering Services, Customer Service Officer, Tanya Gilbert and Sarah Irvine collaborate to determine a process for allocation of charges for the light usage.

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Access to the Netball courts electricity meter box also needs to be finalised.

**ACTION ITEM:** That Tanya Gilbert finalise access to the Netball Courts meter.

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### **OVERNIGHT USE OF WARD OVAL FOR LIVESTOCK**

Investigations need to be undertaken on the requirements for the overnight use of the Ward Oval facilities for large animals (horses, sheep, cattle etc.).

**ACTION ITEM:** That the Director of Engineering Services investigates the requirements for overnight use of the Ward Oval facilities for livestock in regards to the National Livestock Identification System.

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### **GENERAL BUSINESS**

#### **USE OF WARD OVAL BY COBAR SHOW SOCIETY FRIDAY 16 AND SATURDAY 17 MAY 2014**

There is a need, as soon as possible, for a plan to be put in place to ensure that Ward Oval is repaired after the show.

The next scheduled AFL game after Cobar Show has finished is Saturday 31 May 2014.

**ACTION ITEM:** That the Director of Engineering Services ensures an action plan is in place to complete repairs and clean up once the Show has finished.

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Watering of Ovals 1, 2 and 3 needs to be stopped in an appropriate time before 16 May 2014.

**ACTION ITEM:** That the Director of Engineering Services ensures an action plan is in place to ensure watering on ovals 1, 2 and 3 ceases prior to Cobar Show starting.

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### **LIASON FOR SHOW REQUIREMENTS**

That the following requirements are put in place prior to Cobar Show commencing;

- Toilet preparation including cleaning the week before;
- Garbage set up and collection;
- Keys;
- Soil for oval repairs and remote control car tracks.

**ACTION ITEM:** That David Snelson, Heather Christie, Director of Engineering Services (CSC), Customer Services Officer (CSC) and the Urban Supervisor (CSC) meet to ensure this action is completed.

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### **PAVILION OFFICE COBAR SHOW**

A number of break-ins over the past three to four months with no advice. The Show Society is still determining what has been stolen.

A follow up needs to be undertaken in ensuring advice on these types of matters.

**ACTION ITEM:** That the Director of Engineering Services actions this matter to ensure that users of the facility are advised of any break-ins affecting the facilities that they use.

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### **MENS SHED**

Shed extensions are almost complete but they are still waiting on plumbing work on the disabled toilet which may not be ready for the Cobar Show. The disabled toilet will eventually be made available to the public however a policy needs to be determined on what level of public access will be undertaken that also ensures that the building is protected.

**ACTION ITEM:** The Director of Engineering Services together with Gordon Hill (Men's Shed) ensures that the level of public access is determined that also reduces the risk of damage to the building.

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### **DEFIBRILLATOR**

The Cobar Blues are considering purchasing a defibrillator and have asked how it could be made accessible to other users of the facility.

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One idea is use of the locked light box or another box with same key as the lights.

**ACTION ITEM:** That all Ward Oval Users be involved in considering also safe at Ward Oval.

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The next meeting is to be held on 12 February 2015.

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.20 PM.**

## Minutes of the Cobar Youth Council Committee held at the Cobar Shire Council Chambers on 2 April 2014

**Meeting opened:** 4:05pm

**Present:** Rebekka Manns, Debbie Parisi, Cori-Laine Clarke, Jalam Glossop, Codi Walker, Gary Woodman, Jemma Dillon and Tom Jones.

**Apologies:** K Cohen, S Barrett, M Fleming, H Toomey, P Smith, J Marsden, B Watson and H Young.

### **MINUTES FROM THE PREVIOUS MEETING 5 MARCH, 2014**

That the Minutes of the Meeting held on 5 March 2014 be accepted as a true and correct record of that Meeting.

(C Clark/C Walker)

**CARRIED**

### **BUSINESS ARISING:**

Nil.

### **YOUTH WEEK – APRIL 4 – 12, 2014**

Program:

Friday – 4 April 2014- KLUB 812 @ the Youthie, (Debbi need help);  
Saturday – 5 April 2014 – Cobar Amazing race 1-6pm (Debbi need help);  
Monday – 7 April 2014 – Trivia 5pm;  
Tuesday - 8 April 2014 – Wheelchair basketball 4pm- 6pm;  
Wednesday – 9 April 2014 – Pool Comp;  
Thursday - 10 April 2014 – Skate Comp and BBQ 5.30pm (Debbi need help);  
Friday – 11 April 2014 - Movie in the park and Hotdogs 6.30pm.

### **BATYR RURAL PROGRAM OUTCOME**

Organiser, Sebastian has been spoken to us, an email is meant to be sent shortly to see what steps forward we can do. Cobar High SRC will discuss at next meeting and get back to Youth Council.

**BRINGING OMAR DEAN TO COBAR – SATURDAY, 7 JUNE 2014 AT TOM KNIGHT OVAL**

C Clark put a motion forward, seconded by C Walker to lock in Omar Dean to perform at Cobar, 7<sup>th</sup> of June at Tom Knight Oval. All present members agree on this motion.

In the case of bad weather the event will be brought to the Youthie Sports Stadium. Stalls will be notified beforehand of procedure in case of bad weather.

G Woodman brought up a concert insurance policy if cancellation occurs.

**Action Table**

Tom Knight Oval	Availability	M Fleming
Stage	Possible truck need cover over head	M Fleming to ask Omar Management
Support Bands	Burnt Earth available Clover Bones ? DJ Fiddy? DJ Khanage?	M Fleming
Security	Rooster Rugby League Club will man gate	M Fleming
Food Stalls	SRC Cake stall Kelli & Bec Lolly Jar	
Rotary	letter to address meeting	M Fleming
Drink Stall	Youth Council	
Coffee	Sonia Hoare to be contacted	M Fleming
PA & lighting		Shane Josephson
Peak and CSA	Letters to mines re Janette Booth	M Fleming
Motel accom	Cobar Motor Inn	M Fleming negotiating
Entry fees	Under 18 \$5.00 Under 5 Free, Adult \$10 Family \$25	
Advertising Posters		M Fleming
Tickets		M Fleming
Omar Deans flights from Melbourne to Dubbo, hire car form Dubbo to Cobar and return	Final cost to come to next meeting	M Fleming

**GENERAL BUSINESS**

**WORKSHOP ON ENGAGING YOUTH – SYDNEY TRIP**

H Young is unable to attend this workshop. D Parisi said that the workshop went well and was informative.



### **MICHAEL CROSSLANDS**

Was an inspirational speaker at the 2013 Youth Conference. C Clark was discussing the possibility of getting Michael Crosslands to come and speak to high school students.

### **WAR MEMORIAL HOSTEL**

D Parisi will go to Hostel AGM and discuss. Mentioned that if the Youth Council obtain Hostel everyone must get on board and help in every possible way and D Parisi can supervise etc. not run events.

The next meeting of the Cobar Youth Council will be held at Cobar Shire Council Chambers at 4pm on Wednesday, 30 April 2014.

**Meeting closed:** 4:45pm.

## Minutes of the Cobar Youth Council Committee held at the Cobar Shire Council Chambers on 9 April 2014

**Meeting opened:** 4:00pm

**Present:** Shane Josephson, Mykaila Fleming, Brianna Watson, Cori-Laine Clark, Bree Keith, Jemma Dillon, Nayab Dure, Kayla Cohen, Hannah Young, Debbie Parisi and Gary Woodman.

**Apologies:** S Barrett, H Toomey, P Smith, J Marsden, Rebekka Manns, Jalam Glossop, Codi Walker and Tom Jones.

### **MINUTES FROM THE PREVIOUS MEETING 2 APRIL 2014**

That the Minutes of the Meeting held on 2 April 2014 be accepted as a true and correct record of that Meeting.

(C Clark/B Watson)

**CARRIED**

### **BUSINESS ARISING FROM MINUTES:**

Nil.

### **OMAR DEAN CONCERT**

Date change: currently June long weekend not a good date anymore to be changed until the 14<sup>th</sup> of June 2014 so more people will be able to attend, cheaper flights and potentially a hire car for the whole weekend (\$220)?

Date to be moved to the 14 June 2014 – unanimous decision.

Saturday 14 June 2014:

Doors open – 7:00-7:30pm for an 8:00pm concert.

Venue Change from Tom Knight Oval to the Cobar Youth and Fitness Centre due to the cold weather.

#### Action Table

Tom Knight Oval	Availability	M Fleming
Stage	Possible truck need cover over head	M Fleming to ask Omar Management
Support Bands	Burnt Earth available Clover Bones ? DJ Fiddy? DJ Khanage?	M Fleming

Security	Rooster Rugby League Club will man gate	M Fleming
Food Stalls	SRC Cake stall Kelli & Bec Lolly Jar	
Rotary	Letter to address meeting	M Fleming
Drink Stall	Youth Council	
Coffee	Sonia Horne to be contacted	M Fleming
PA & lighting		Shane Josephson
Motel accom	Cobar Motor Inn	M Fleming negotiating
Entry fees	Under 18 \$5.00 Under 5 Free, Adult \$10 Family \$25	
Advertising Posters		M Fleming
Tickets		M Fleming
Omar Deans flights from Melbourne to Dubbo, hire car from Dubbo to Cobar and return	Final cost to come to next meeting	M Fleming

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### **GENERAL BUSINESS**

#### **COBAR MAGAZINE INCLUSION**

Debbie has asked if the Youth Council would like to be featured in the Directory for the "In Cobar Magazine" for a cost of \$50.00. Council have agreed to be featured again and the President's name needs to be changed to Rebekka Manns.

#### **REQUEST FOR SUPPORT VESA**

Nayab has asked if the Youth Council would be willing to do some fundraising to support VESA. The Youth Council is happy to help. The Youth Council will be doing a fundraiser at the Omar Dean Concert.

#### **MATES FOR MATES**

Hannah addressed Youth Council and has discussed the program "Mates for Mates" for ages to 18-30. Potential Glow run in August, maybe get Klub 812 as a younger after party.

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### **NEXT MEETING**

The next meeting of the Cobar Youth Council will be held at Cobar Shire Council Chambers at 4pm on Wednesday, 30 April 2014.

**Meeting closed:** 4:20pm.

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**MINUTES OF THE LIQUOR ACCORD COMMITTEE MEETING  
HELD IN THE COBAR SHIRE COUNCIL CHAMBERS ON TUESDAY  
15 APRIL 2014 COMMENCING AT 1:05PM**

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**1. WELCOME & APOLOGIES**

**Present**

Mr Gary Woodman	General Manager	Cobar Shire Council
Cr Lilliane Brady OAM	Mayor	Cobar Shire Council
Linda Carter	Secretary/Manager	Cobar Memorial Services & Bowling Club
Mick Sullivan	Police Sgt	Darling River Area Command
Neil Urquhart	Secretary/Manager	Cobar Bowling and Golf Club

**Apologies**

Lee Davey                                      Cobar Roosters Rugby League Club

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**2. ADOPTION OF PREVIOUS MINUTES**

**Resolved:**

That the minutes of the previous meeting held on Monday 21 October 2013 be confirmed as a true and correct record of the proceedings of that meeting.

**Gary Woodman/ Mick Sullivan**

**CARRIED**

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**3. BUSINESS ARISING**

Secretariat to follow up with the OLGR in regard to their contact with licencees in Cobar and action on 'unacceptable' promotions and the following of the Liquor Accord Rules. (**Action** – Gary Woodman);

Secretariat to clarify if beer pong is not allowed (**Action** – Gary Woodman).

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**4. CORRESPONDENCE**

- Liquor Accord Delivery Unit, OLGR – Easter and Anzac Day Compliance Update – noted;
  - Liquor – Risk Based Licencing (Clubs NSW) – That the Secretariat, Chair and Mayor make approaches to the Minister for Gaming and Racing through the Local Member to have a reduction or exemption for country clubs and hotels who are participating members of Liquor Accord (**Action** – Gary Woodman, Neil Urquhart and Lilliane Brady OAM).
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**5. ITEMS OF BUSINESS**

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## 5.1 NEW BANK DETAILS

A bank account has been arranged with any two signatories being Neil Urquhart (Chair/Treasurer), Linda Carter (Deputy Chair) and Gary Woodman (Secretariat).

## 6. POLICING MATTERS

Cobar has been quiet;

11 PCA's since October. 45% from home, 10% from Other, 45% from licenced premises;

2 offences for licencees (not PIN's), 1 offence by patron;

10 underages, none from licenced premises, all from home or public places;

Golf Club opening Good Friday, Memorial Services Club is not nor Monday;

Everything is open Anzac Day. Golfie and Memorial Services Club will have security.

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## 7. COUNCIL MATTERS

Nil.

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## 8. GENERAL BUSINESS

### 8.1 MEDIA RELEASE – LOCKOUTS AND MANDATORY MINIMUMS TO BE INTRODUCED

Information noted.

No exception for take away sales.

### 8.2 LIQUOR ACCORD ACT REVIEW UPDATE

Information noted.

### 8.3 IMPORTANT CHANGES THAT AFFECT THE SALE OF TAKEWAY LIQUOR

Information noted.

### 8.2 LIQUOR ACCORD ATTENDANCE

For the past 12 months the attendance of the Liquor Accord has been poor.

Secretariat to contact OLGR to ask for help to improve attendance and participation of all licencees in Cobar (**Action** – Gary Woodman).

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**10. NEXT MEETING**

Tuesday, 10 June 2014 at 1:00pm at the Cobar Shire Council Chambers.

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 1:45PM**