

# **COBAR SHIRE COUNCIL**



## **ORDINARY MEETING AGENDA**

**THURSDAY 22 MAY 2014**

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## ~ ORDER OF BUSINESS ~

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Business for the meeting will be as follows:

1. Apologies
  2. Declaration of Interests
  3. Condolences
  4. Confirmation of Minutes
    - Ordinary Meeting of Council – Thursday 24 April 2014
    - Works Committee Meeting – Thursday 8 May 2014
    - Finance and Policy Committee Meeting – Thursday 8 May 2014
  5. Matters Arising from Minutes
  6. Mayoral Report
  7. General Manager's Report – Part A (Action)
  8. General Manager's Report – Part B (Information)
  9. Matters of Urgency
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## **~ COUNCIL'S VISION ~**

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Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

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## **~ COUNCIL'S MISSION ~**

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Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
  - Louth Road
  - Tilpa Road
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## **~ COUNCIL'S VALUES ~**

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Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
- All activities are to be customer focused and provide equity for all.
- Involve the community in decision making through open government and consultative processes.
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
- Conserve and protect the natural beauty of the area.
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

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## ~ COUNCIL'S CHARTER ~

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A Council has the following charter (Section 8, Local Government Act 1993):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillor's, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

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## ~ COUNCIL DIARY ~

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DATE	ACTIVITY	INVOLVES
Wednesday 21 May 2014 (6:30pm – 8:00pm)	Public Meeting Presentation of Draft 2014/2015 AOP, Revenue Statement, Fees and Charges, Budget and LTFP	Councillors/Senior Staff/ Community
Thursday 22 May 2014 (5:00pm)	Council Meeting	Councillors/Senior Staff/ Community
Thursday 12 June 2014 (5:00pm)	Committee Meetings	Councillors/Senior Staff/ Community
Thursday 26 June 2014 (5:00pm)	Council Meeting	Councillors/Senior Staff/ Community

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**CLAUSE 1A – MAYORAL REPORT**

**FILE: C13-1-5**

**AOP REFERENCE: 3.1**

**ATTACHMENT: NO**

**AUTHOR: *Mayor, Councillor Lilliane Brady OAM***

Report to be tabled.

**RECOMMENDATION**

**That Council accepts the information contained in the Mayoral Report for the month of May 2014.**

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**CLAUSE 2A –ENGAGEMENT OF PROJECT CONTRACT ADMINISTRATION TEAM**

**FILE: G4- 29, A10-4-1, A10-41, A10-43**

**AOP REFERENCE: 4.1.4**

**ATTACHMENT: YES (PAGE 40-44)**

**AUTHOR: *Director of Engineering Services, Peter Graf***

**Purpose**

To report on the engagement of a Project Contract Administration Team to support the Project Manager to manage Resources for Regions projects including construction of a new water treatment plant, expansion of the sewerage system, Upgrading of the airport runway and lights for Council and twin pipeline replacement for Cobar Water Board.

**Background**

Council received funding as itemised in the table below, items one to three and the Cobar Water Board receiving funds for item four.

<b>Project</b>	<b>R for R funding</b>	<b>Council/Water Board funds</b>	<b>Total Project Funding</b>
Filtration Plant	\$7.8 million	\$0.2 million (C)	\$8.0 million
Sewerage Extension	\$2.1 million	\$0.1 million (C)	\$2.2 Million
Airport Upgrade	\$2.5 million	0	\$2.5 million
Pipeline Replication	\$5.0 million	\$5.7 million (CWB)	\$10.7 million
<b>TOTAL</b>	<b>\$17.4 million</b>	<b>\$6.0 million</b>	<b>\$23.4 million</b>

As presented to Council in December 2013 the management of these projects are beyond Council's current engineering resourcing and expertise and would be difficult to handle without support. The attached governance structures which will form part of the agreement with Infrastructure NSW include a Project Manager (already approved by Council) and a contract administration team of two staff (one full time and one part time). A funding distribution by project is also attached. This contract administration team will be fully funded by Resources for Regions projects as well as the Project Manager.

The contract administration team will include a procurement/clerical officer and a part time administration officer. It is anticipated that to attract the right persons to the roles an appropriate salary will be offered in line with similar roles in the organisation. The duration of employment would be for the life of the projects, currently three years.

The Cobar Water Board has at its meeting on the 1 May 2014 approved funding for its portion of costs towards the Project Manager and contract administration team and has engaged Cobar Shire Council to manage their project.



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### Issues

The current team resources in the Engineering Services Department include:

- Executive Assistant to the Director Engineering Services – This role provides executive support to three managers as well as the Director. This role is fully occupied;
- Technical Administration Officer Contracts – This role provides support to the Contracts Manager undertaking all RMS requirements as well as administering all Council contracts. This role is fully occupied;
- Trainee Civil Engineering Technician – This role provides engineering support to all three engineering managers as well as working on specific projects such as rural road numbering. This role is fully occupied.

Therefore to successfully undertake Resources for Regions projects as outlined above additional resources are required. These positions will bring in the required expertise, time availability and specialist skills to undertake the works.

### Financial Implications

There will be no cost to Council beyond the funds listed above as Council allocations available to fund the project as the Project Contract Administration team will be fully funded by Resources for Region projects.

The salary to be offered would be in the range of Band 2 Level 2 Grade 1 to 4 (around \$55,000 per annum plus on costs) for 1.5 staff members. This salary is similar to that offered to other similar positions and is appropriate to attract suitably qualified staff to these roles.

### Options

There is no other option to successfully complete these projects than engaging a Project Contract Administration team of 1.5 staff members.

### RECOMMENDATION

**That the General Manager be authorised to engage a Project Contract Administration team consisting of a Procurement/Clerical Officer and a part time Administration Officer with a salary negotiated in the range of existing similar positions (Band 2 Level 2 Grade 1 to 4), for the duration of employment being for the life of the Resources for Regions projects for a period of three years.**

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**CLAUSE 3A – LGNSW PERSONAL AND EXECUTIVE ASSISTANTS  
ANNUAL CONFERENCE**

**FILE: S5-1**

**AOP REFERENCE: 3.3.2.3**

**ATTACHMENT: NO**

**AUTHOR: *Executive Assistant to the General Manager and Mayor, Janette Booth***

**Purpose**

The purpose of this report is to provide information to the Council about the 2014 LGNSW Personal and Executive Assistants Annual Conference which is to be held on Thursday 31 July 2014 – Friday, 1 August 2014 at the Swissotel in Sydney and to seek approval for an appropriate employee to attend. The theme of this years Conference is ‘*Change and Opportunity*’.

**Background**

This report details the relevance of the attendance at the Conference and the costs and recommendations for appropriate attendance. The Conference Program is designed to improve personal and executive assistants skills and confidence to manage challenges and build on the opportunities arising from workplace change.

The Conference Program includes such topics as:

- The Changing Workplace – What will be expected of PA’s and EA’s;
- Building Efficiency through better time Management;
- Identifying Leadership Styles and Managing Upwards;
- Tapping into your Emotional Intelligence to Develop Confidence and Self-awareness;
- Dealing with difficult people.

**Issues**

This Conference is important as it provides the opportunity to keep up to date with changes and updates of what is happening in the personal and executive assistants in LGNSW.

For Council’s Executive Assistants (EA’s) to be competent at their job based on the Skills Matrix set at the time of employment the employee must be competent in the following:

<b>Grade 1:</b>
Certificate IV in Business Administration or equivalent experience and training.
Experience with Microsoft Office and other PC applications.
Demonstrated ability of word processing skills with a high degree of accuracy and reasonable speed.
Demonstrated ability to handle confidential matters and difficult customer situations with tact and diplomacy.
Excellent oral and written communication skills.
Demonstrated ability to prioritise workloads and manage multiple and demanding deadlines.
Demonstrated ability to train staff.

Class C drivers licence
Knowledge of and commitment to workplace health and safety practices and EEO Practices

<b>Grade 2:</b>
Demonstrated ability to prepare complex agendas and minute taking.
Demonstrated ability to edit relevant web pages.
Enrolment of Certificate IV in IT (Website) (Design)
Demonstrated ability to efficiently use a dictaphone and recording equipment.
Demonstrated ability to coordinate appointments and meetings.

<b>Grade 3:</b>
Train and assist staff in using PC applications and editing webpages.
Demonstrated ability to prepare policies relevant to the position.
Ability to arrange and coordinate major events/conferences.
Demonstrated ability to coordinate travel and other arrangements.
Demonstrated ability to compose routine correspondence and reports.
Completion of Certificate IV in IT (Website) (Design)

<b>Grade 4:</b>
Commencement of Diploma in Business Administration.
Demonstrated ability to manage all aspects of Council's website.
Knowledge of legislation relevant to the position.
Ability to manage correspondence and reporting on behalf of General Manager.
Ability to deal with complex situations.

The key areas that will be addressed at the Conference which will be beneficial to the attending delegate would be:

- Increased productivity due to effective time management skills – Further meeting matrix item ‘Demonstrated ability to prioritise workloads and manage multiple and demanding deadlines’;
- From the knowledge gained from dealing with difficult people, it can be passed through to other staff members not only being beneficial for the EA but for the organisation as a whole – ‘Demonstrated ability to handle confidential matters and difficult customer situations with tact and diplomacy.’

### **Financial Implications**

Registration costs are \$750.00 (incl. GST) per delegate inclusive of Conference dinner. Accommodation costs would be approximately \$540.00 for the entire conference. Travel costs will be approximately \$400.00 i.e. the total expenses will be approximately \$1,690.00.

Costs are provided for in Council's 2014/2015 Governance Budget.

### **RECOMMENDATION**

**That approval be given to Council's Executive Assistant to the General Manager and Mayor to attend the 2014 LGNSW Personal and Executive Assistants Annual Conference in Sydney.**

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**CLAUSE 4A – COBAR SHIRE COUNCIL POLICY DIRECTION  
CONCERNING COAL SEAM GAS EXPLORATION AND PRODUCTION**

**FILE: M4-1**

**AOP REFERENCE: 5.3.1, 5.1.1.1**

**ATTACHMENT: YES (PAGE 45-117)**

**AUTHOR: *General Manager, Gary Woodman***

**Purpose**

To obtain a Policy direction concerning coal seam gas exploration and production if deemed necessary.

**Background**

Cobar Shire Council is a member of the Association of Mining Related Councils Inc. with the Mayor Lilliane Brady OAM Deputy Chairperson of the Association.

For the past number of months the Association has been considering a proposal policy concerning coal seam gas exploration and production and has been asking member Councils to determine their own policy to feed into the Associations Policy.

Attached are the following documents:

- Email and Fact Sheets from the NSW Government Website on Coal Seam Gas [www.csg.nsw.gov.au](http://www.csg.nsw.gov.au) (provided electronically to Councillors on 4 May 2014);
- Part of Executive Officer's Report to a Meeting of the Association of Mining Related Councils Inc. Executive Committee Meeting 22 April 2014 concerning coal seam gas see Part A – Information Item 3 and Part B – For Decision Item 1.

Contained within the Part B – For Decision Item 1 Report are details of Coal Seam Gas Policies of the following Councils:

- Cessnock City Council;
- Cabonne Shire Council;
- Narromine Shire Council;
- Newcastle City Council;
- Campelltown City Council;
- Wollongong City Council;
- Narrabri Shire Council.

Also attached are the policies or replies from the following Councils after being asked for details of their Coal Seam Gas and Exploration and Production position or policy:

- Glouster Shire Council;
- Orange City Council;
- Newcastle City Council;
- Warrumbungle Shire Council;
- Cessnock City Council;
- Narrabri Shire Council.

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### **Issues**

It is not known if any part of the Cobar Shire Council area has coal seam gas strata/ geology.

The NSW Chief Scientist and Engineer is undertaking an independent review of the extractive industry in NSW that is expected to continue until late 2014 with the Chief Scientist and Engineer to release a series of issue-based reports in coming months.

### **Legal Situation**

The Office of Coal Seam Gas has been established within NSW Trade and Investment to administer titles and activity approvals and enforce compliance. The independent Environment Protection Authority (EPA) is the lead regulator of environmental and health impacts of coal seam gas activities with responsibility for compliance and enforcement.

For further information on Coal Seam Gas Protection and Controls please refer to the attached Coal Seam Gas Fact Sheet 4. For Environment, Health and Safety control details please refer to the attached Coal Seam Gas Fact Sheet 5. Land Access Information is detailed in Fact Sheet 7.

### **Policy Implications**

Nil.

### **Financial Implications**

Nil.

### **Risk Implications**

Nil or minimal.

### **Options**

Cobar Shire Council does not need to have a policy on Coal Seam Gas Exploration and Production.

A number of Councils have resolved to support the draft Coal Seam Gas Policy of the Association of Mining Related Councils which is attached. It is expected that the Association was making a final decision on its Policy at its Meeting on the 9 May 2014. A copy of the final draft policy is also attached.

### **RECOMMENDATION**

**That Cobar Shire Council supports in principle the Association of Mining Related Council's Draft Policy on Coal Seam Gas including the relevant Position Statement and additional information and that Council's direction is as follows in relation to Coal Seam Gas Exploration and Production:**

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- That impacts on Local Government Council Infrastructure are adequately compensated for in the immediate and future life of those assets;
  - In regard to the communities environmental assets, that the appropriate oversight body, whether government or private, is engaging effectively and is communicating with Council and the processes are put in place to independently obtain baseline data on air and water quality;
  - Council's position as far as practicable is a "nil" effect position in regard to the quality of surface water, domestic, stock and irrigation aquifers used by our community and a "nil" net effect on above ground environmental assets in relation to coal seam gas activities;
  - That health and environmental impact assessments are conducted for all significant mining and extractive industries during the approval process;
  - That individual property rights in regard to unwelcome drilling, exploration and/or extraction activities are supported;
  - That the ten (10) International Council of Mining and Metals (ICMM) principles are supported by Council;
  - That Cobar Shire Council recommends to the State Government that the pre-gateway determination process be modified to enable a refusal where appropriate, and;
  - That Council promotes the dissemination of information to landholders that is independent and informs them of their rights and obligations prior to entering into any agreements relating to coal seam gas exploration or production.

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**CLAUSE 5A – DENTAL SURGERY AND RESIDENCE AT 45 BARTON STREET, COBAR**

**FILE: A10-11**

**AOP REFERENCE: 3.3.4.2**

**ATTACHMENT: NO**

**AUTHOR: *Director of Planning & Environmental Services, Garry Ryman***

**Purpose**

The purpose of this report is to seek direction from Council regarding the future use of the subject premises in the short term.

**Background**

Dr Thais Corby has submitted notice to end the lease of the surgery and residence at 45 Barton Street. The premises will be vacant as of 18 June 2014.

**Issues**

Council should consider whether there is a need to offer the premises for use as a dental practice in the short term given the approval and fitout of a new dental and hearing clinic at 17/25 Barton Street, Cobar. The fit out of the premises is nearing completion and may be operational before 45 Barton Street becomes vacant.

At this time there appears to be no reason for Council to facilitate the establishment of a second dental practice in Cobar, however the surgery should be properly closed down and maintained as necessary in the immediate term to enable re-opening if needed. Further, detail of required maintenance will become apparent during the hand over period for the premises and on receipt of advice from equipment manufacturers.

If the surgery is placed in care and maintenance, then the residence part of the premises may be managed separately in the immediate term for residential purposes. Preferably related to Council business, not being offered to the private rental market.

**RECOMMENDATION**

- 1. That Council take no action at this time to facilitate the establishment of a dental practice at 45 Barton Street, Cobar.**
- 2. That the residence at 45 Barton Street, Cobar in the immediate term be managed as non-permanent accommodation related to Council business.**

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**CLAUSE 6A– REVIEW OF INVESTMENT POLICY**

**FILE: P5-54**

**AOP REFERENCE: 3.1.1.7**

**ATTACHMENT: YES (PAGE 118-125)**

**AUTHOR: *Director of Corporate and Community Services, Kym Miller***

**Purpose**

To review and consider amendment of Cobar Shire Council's Investment Policy.

**Background**

Council is required to invest in accordance with a number of legislative requirements:

- Local Government Act 1993, Sec 625;
- Local Government Act. Investment Order;
- Local Government (General) Regulations 2005;
- The Trustee Act 1925 No. 14, Division 2;
- Trustee Regulation 2010.

This policy will ensure transparency and risk minimisation.

It is to be noted that Cobar Shire Council has traditionally invested in secure bank type investment vehicles and did not incur investment losses in the Global Financial Crisis in 2008. A number of NSW Councils which had sought higher returns through derivatives and other products suffered significant losses.

No change to this strategy is recommended.

To accommodate the increasing amounts of cash and near-cash that Council will carry as per its Ten Year Financial Plan it is recommended that the 'diversification threshold' be increased to \$10m i.e. There is no requirement to spread investments until this critical limit is reached. Currently only 25% of average investment is able to be held with the one institution. Should better returns be achieved, however, spreading the investment at lower levels is permissible.

Currently funds are mostly invested with Council's lead banker National Australia Bank (NAB) and a lesser amount with Orana Mutual but this is based upon rate considerations and the overall banking arrangement which includes a sweep account with the NAB. However, there is no compulsion to use NAB's money market exclusively under Council's Banking Agreement.

**RECOMMENDATION**

**That the Investment Policy be amended to read as per the attachment to this report.**



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**CLAUSE 7A – COMPARISON OF WATER RESTRICTIONS BETWEEN 2013 AND 2014.**

**FILE: W2-21**

**AOP REFERENCE: 5.1.2.3**

**ATTACHMENT: NO**

**AUTHOR: Services Manager, Wayne D. Mills**

**Purpose**

The purpose of this report is to outline to Cobar Shire Council the variation between the Water Restrictions during the years 2013 and 2014.

**Background**

Due to changes in water restrictions during 2014 compared to 2013 throughout the Shire, a comparison in water usage during the first three months was carried out to review the effect, the changes made to daily usage.

The attached table gives a comparison between the first three months of both 2013 and 2014 showing total monthly and average daily consumption in KL, average daily temperature and total rainfall received during the month in mm.

Although there was a minimal period of time for data collection, the average temperatures being consistent and an increased rainfall during 2014, there appears to be a reduction in consumption.

	Jan		Feb		March		Total Average	
	Monthly	Daily	Monthly	Daily	Monthly	Daily	Monthly	Daily
<b>2013</b>								
Usage KL	177,176	5,715.36	135,711	4,846.82	88,957	2,869.58	342,539	11,518.7
Temp Average		38.3		33.7		30		34
Rain mm	0.6		12.2		55.6		22.8	

<b>2014</b>								
Usage KL	154220	4974.84	120,291	4,296.11	72,115	2,326.29	298,549	10,046.38
Temp Average		36.2		35.1		29		33.4
Rain mm	5		73		61.4		46.5	

Difference	22,956	740.52	15,420	550.70	16,842	543.29	43,990	1,472.32
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**Issues**

As there is minimal data available, additional changes were made to the water restrictions during the commencement of 2014 with amended on 07-10-2013, 20-01-2014 and 27-03-2014 and as insufficient data has been collected to allow for a full and detail assessment the effects the changes made to the water consumption between the years 2013 and 2014.

**RECOMMENDATION**

**That Council collect additional data to allow further analysis to be carried out on the effected changes in water restrictions are having on consumption within the towns and within the whole of the Shire.**

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## **CLAUSE 1B – DEVELOPMENT APPROVALS**

**FILE: T5-1**

**AOP REFERENCE: 1.6.3.1**

**ATTACHMENT: NO**

**AUTHOR: *Director of Planning & Environmental Services, Garry Ryman***

### **Complying Development Approvals**

There were no Complying Development Applications approved under delegated authority for the period 16 April 2014 – 13 May 2014.

**The value of Complying Development approvals for 2013/2014 to date is \$20,000.00.**  
The value of Complying Development approvals for the similar period in 2012/2013 was \$57,780.00.

### **Local Development Approvals**

The following Local Developments have been approved under delegated authority for the period 16 April 2014 – 13 May 2014.

<b>CERTIFICATE NO.</b>	<b>ADDRESS</b>	<b>DESCRIPTION</b>	<b>VALUE (\$)</b>
2014/LD-00018	14 Duffy Dr, Cobar	Dwelling	105,000.00

**The value of Local Development approvals for 2013/2014 to date is \$3,843,818.00.**  
The value of Local Development approvals for the similar period in 2012/2013 was \$12,188,280.00.

### **Construction Certificates**

The following Construction Certificates have been approved under delegated authority for the period 16 April 2014 – 13 May 2014.

<b>CERTIFICATE NO.</b>	<b>ADDRESS</b>	<b>DESCRIPTION</b>
2014/CB-00016	14 Duffy Dr, Cobar	Dwelling

## **RECOMMENDATION**

**That the information detailing the Local Development and Construction Certificate approvals for the period 16 April 2014 – 13 May 2014 be received and noted.**

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**CLAUSE 2B – MONTHLY STATUS REPORT****FILE: C13-10****AOP REFERENCE: 3.1****ATTACHMENT: NO****AUTHOR: *General Manager, Gary Woodman***

<b>COUNCIL RESOLUTIONS 24 SEPTEMBER 2009</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1	Council – Clause 2B – The Wool Track Project	153.9.2009	<b>GM/SPO/DES/WM</b>	Council be kept informed of progress.	Letter and copy of report sent to K Humphries, J Cobb, S Ley, J Williams, M Coulton and F Nash. Letters sent to trucking companies seeking support for sealing. Information provided to all OROC councils. Initial contact undertaken with Central Darling Shire Council and Balranald Shire Council in regard to arrangements for a delegation to the Minister for Regional Services. Wool Track Development Advisory Committee has met and formulated an Action Plan for 2013/2014.

<b>COUNCIL RESOLUTIONS 28 APRIL 2011</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
14	Committee of the Whole Closed Council – Clause 1C – Cobar Caravan Park Business Development Strategy	81.4.2011	<b>GM/LMO</b>	Arrange acquisition of Lot 317 DP 755649 from the Crown subject to the availability of funds from the 2011/2012 budget.	Acquisition arrangements commenced with Land and Property Management Authority with acquisition subject to allocation of funds. Application provided to the Division of Local Government in regard to acquisition. Finalisation of purchase processes will not be undertaken until funds are confirmed in a Council budget. Report provided to December 2013 Council

				<p>Following successful acquisition of the above land, classify this land as Operational under the Local Government Act 1993.</p>	<p>Meeting with support now given for consideration for funding in the 2014/2015 Budget.</p> <p>Will be undertaken at time of acquisition.</p>
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**COUNCIL RESOLUTIONS 23 JUNE 2011**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
28	Committee of the Whole Closed Council – Clause 3C – Plant and Equipment Utilisation Improvement Report	122.6.2011	<b>GM/DES</b>	Undertake actions in accordance with the relevant recommendations of the report.	Appropriate communication strategy and action plan instigated.

**COUNCIL RESOLUTIONS 28 JULY 2011**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
30	Finance & Policy Committee – Report 2A – Cemetery	125.7.2011	<b>DCCS/HRO</b>	That Community Members of the Cemetery Committee receive appropriate volunteer training.	One long term volunteer remaining at Cemetery. Any additional volunteers will be on-boarded through normal

	Maintenance – Set Up of a Cemetery Committee under Section 355, Local Government Act 1993				and formal procedures – No further action required.
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**COUNCIL RESOLUTIONS 25 AUGUST 2011**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
61	Council – 3A – Lower Macquarie Water Utilities Alliance (LMWUA) Agreement	149.8.2011	DES	Mayor & GM execute the Deed of Agreement once consent is obtained.	Deed will be executed when consent obtained.

**COUNCIL RESOLUTIONS 27 OCTOBER 2011**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
87	Council – Clause 4A – Land Acquisition – Cobar Caravan Park Lot 317 in DP755649	193.10.2011	DPES/LMO	Undertake all processes required for the acquisition of the Cobar Caravan Park Lot 317 in DP755649.	Completed. Need to fund acquisition before proceeding any further. Acquisition steps to ‘Proposed Acquisition Notice’. Report provided to December 2013 Council Meeting with support now given for consideration for funding in the 2014/2015 Budget.

**COUNCIL RESOLUTIONS 22 MARCH 2012**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
162	Council – Clause 16A - Liquid Trade Waste Policy – Costs and	14.3.2012	DES/SM	Adopts option one (1) for the upgrading of the existing trade waste outlets and purchase the required pre-	Action Plan instigated for implementation of resolution.

	Implementation Method			treatment units and complete the installation works on all trade waste premises with all costs to be funded out of the Sewer Fund Reserves with a no-interest three (3) year loan to local proprietors of businesses, and further that repayment will be a condition of approval on their Liquid Trade Waste licence agreement as per the NSW Office of Water regulations.	
COUNCIL RESOLUTIONS 26 APRIL ADJOURNED TO 3 MAY 2012					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
177	Council - Clause 7A – Nymagee Old School Community Centre	71.4.2012	<b>DPES/LMO</b>	Authorise the Mayor and General Manager to sign a license agreement with the Nymagee Progress Association once incorporated under the Common Seal of Council.	Final Licence Agreement has been sent to Nymagee Progress Association for signing.
194	Committee of the Whole Closed Council - Clause 4C – Sale of Land	94.4.2012	<b>GM/LMO</b>	<p>That Council provides authority for the General Manager to negotiate the sale of land at either 100 or 105 Marshall Street, Cobar for at least the minimum amount per square metre detailed in the report.</p> <p>That Council provides authority for the General Manager to undertake investigations into any party in regards to the standard financial and company checks, the company's previous experience with similar projects and their previous experience in completing projects with timeframes.</p>	<p>Further Councillor workshop strategies planning for land in concern held on 9 August, 2012.</p> <p>Currently no interested party.</p>

				<p>The Council may in its absolute discretion elect to terminate negotiations with any party prior to exchange of a contract for the sale of land.</p> <p>That Council approve the sale of land conditional on:-          Surveying undertaken and new plans submitted and approved;          Subdivision plans submitted and approved;          Rezoning of the land to allow for motel accommodation;          All legal cost for both parties paid;          Submission of a detailed development application that includes but is not limited to:          Detailed architectural and design plans including elevations, footpaths, ramps, disabled access etc;          Detailed site plan;          Detailed car parking and access plans, including disabled parking;          A detailed risk assessment for Council water and sewerage systems;          Detailed landscaping plan including footpaths;</p> <p>That Council authorise the Mayor and the General Manager to sign all relevant documentation under the Common Seal of Council.</p>	
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				<p>That investigations and reporting be undertaken for appropriate master planning of Council land at 100 and 105 Marshall Street, Cobar;</p> <p>That any sale of the land be subject to the negotiated development proceeding within a reasonable time;</p>	
COUNCIL RESOLUTIONS 26 JULY 2012					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
219	Council – Clause 8A – Road Closure – Corner of Murray and Blakey Street, Cobar	168.7.2012	DPES/LMO	<p>That Council resolves to close part of the road reserve on the corner of Murray and Blakey Street, Cobar identified as being Lot 2 in Deposited Plan 46869.</p> <p>That Council provides authority for the General Manager to make application to the Department of Primary Industries, Crown Land Division to close the road.</p> <p>That Council authorise the Mayor and the General Manager to sign all relevant documentation under the Common Seal of Council.</p> <p>That the land be acquired as operational land pursuant to the provisions of Section 31 of the <i>Local Government Act 1993</i>.</p>	<p>Action plan instigated for implementation of resolution.</p> <p>Advertising of proposed road closure undertaken by Crown Land Division of Department of Primary Industries. Submissions being managed in conjunction with DPI.</p> <p>Follow up has been occurring with providers of submissions and now waiting on response from Crown Lands.</p> <p>Classification to be arranged at acquisition.</p>



**COUNCIL RESOLUTIONS 23 AUGUST 2012**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
234	Council – Clause 7A – Festival of the Miners Ghost	197.8.2012	<b>DCCS/MTPR</b>	Seek grant funding for the event to assist it to grow into an event with broader appeal beyond residents of Cobar.	Action plan instigated for implementation of resolution.
240	Committee of the Whole Closed Council – Clause 1C – Goat Handling Facility – Lot 40 DP755649 Kidman Way, Cobar	213.8.2012	<b>DPES</b>	Decline to accept that the current operation of the goat handling facility at Lot 40 DP 755649 Kidman Way, Cobar is a continuing use under S109 of the Environmental Planning and Assessment Act 1979.  That the continued operation of the goat handling facility at Lot 40 DP 755649 Kidman Way, Cobar be dealt with as a compliance matter to be followed up by the Director of Planning and Environmental Services.	Action plan instigated for implementation of resolutions.

**COUNCIL RESOLUTIONS 13 DECEMBER 2012**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
307	Council – Clause 12A – Plant Replacement Program, Proposed Purchase of 34,000 Litre Water Tank Trailer in lieu of Side Tipper Trailer	320.12.2012	<b>GM/WM</b>	That the Plant Replacement Program be altered to provide for the purchase of one only 34,000 litre trailer road tanker in lieu of the side tipper trailer.  That quotations be called for the supply and purchase of one only 34,000 litre trailer water tanker suitable for use as the lead trailer in a road train configuration at an estimated cost	Rescission Motion reported again to the April 2013 Council Meeting which was lost. Action plan instigated and implemented of original resolution.

of \$100,000.

**COUNCIL RESOLUTIONS 28 FEBRUARY 2013**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
343	Council – Clause 22A – Proposed Hangar Construction and Lease of Plant of Land at Cobar Regional Airport by Sullivan’s Mining and Hardware	28.2.2013	<b>DES/WM</b>	<p>That Council approve the construction of a hangar (subject to the building regulations) to be known as Hanger No. 2, on the current site of the “Aero Club”.</p> <p>That the applicant, Sullivan’s Mining and Hardware be responsible for the cost of relocation of the Aero Club to a site determined by the Works Manager.</p> <p>That Council enter into a lease with the applicant for a 5 x 5 x 5 year lease with the annual fees being in line with the Fees and Charges as determined by Council.</p> <p>That Council investigate the possibility of arranging a lease for the management and maintenance to the appropriate standard of the Cobar Aerodrome, including the house and all amenities.</p>	<p>Action plan instigated for implementation of resolutions.</p> <p>Expressions of interest advertising will be delayed until final result of successful Resources for Regions Project known.</p>

**COUNCIL RESOLUTIONS 28 MARCH 2013**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
350	Finance and Policy Committee – Notice of Motion – Management of the Youth and Community centre	41.3.2013	<b>DCCS/MYFC</b>	That expressions of interest be called for seeking an independent operation of the Youth and Community Centre.	Expressions of interest advertising will be delayed until final result of future Resources for Regions EOI known.

**COUNCIL RESOLUTIONS 24 APRIL 2013**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
380	Committee of the Whole Closed Council – Clause 1C – Notice of Rescission Motion – Consideration of Tourism Cost Centre	95.4.2013	<b>GM</b>	That in the year 2013/2014 that Council develops a tourism management plan that details appropriate commitments and plans that aid the tourist industry in Cobar.	Action plan instigated for implementation of resolution. Interim Report provided to March 2014 Council Meeting.

**COUNCIL RESOLUTIONS 22 AUGUST 2013**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
435	Council – Clause 9A – Determination of Status of Mt Gap Road	187.8.2013	<b>WM</b>	That Mt. Gap Road within Mt. Gap Station shall be dedicated a public road and remain on the Roads Register as a Shire Road.	Waiting on gazettal by Western Lands.

**ORDINARY COUNCIL RESOLUTIONS 26 SEPTEMBER 2013**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
457	Council – Clause 12A – Side Tipper and Rock Crusher Report	219.9.2013	<b>WM</b>	That Council hires a gravel crusher on a trial basis.	Quotes will be obtained when funds available – No further action required.

**COUNCIL RESOLUTIONS 28 NOVEMBER 2013**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
492	Council - Clause 9A – Economic Taskforce	268.11.2013	<b>SPO</b>	That following the development of the Terms of Reference of the Taskforce that	Advertising arranged. Report expected to be provided to

	Community Representatives			Council again calls for Community Representatives to sit on the group.	June 2014 Council Meeting.
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### COUNCIL RESOLUTIONS 12 DECEMBER 2013

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
497	Council – Clause 2A – Interim Bore Drilling Report – Lilyvale Rest Area and Barnato – Tilpa Road	284.12.2013	WM	Further investigation of other water bore sites be conducted on an “as needed” basis and reported to Council for approval.	Action plan instigated for implementation of resolution.
506	Council – Clause 12A – Division of Local Government Promoting Better Practice Review of Cobar Shire Council	294.12.2013	GM	That Staff continue to work towards the completion of any work required by the recommendations contained within in the Report and detailed within the Action Plan.	Action plan instigated for implementation of resolution.

### COUNCIL RESOLUTIONS 20 JANUARY 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
510	Extraordinary Meeting of Council – Clause 3A – Increased Water Restrictions to Nymagee	05.1.2014	GM/SM	That Council apply for urgent financial assistance from the NSW Government for Drought Proofing of Nymagee with appropriate advice also through the Local Member.	Action plan instigated for implementation of resolution.

### COUNCIL RESOLUTIONS 27 FEBRUARY 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
517	Council – Clause	14.2.2014	DES	That a further report be provided to Council	Report provided to the May 2014

	2A – Review of Current Water Restrictions			on the water flows under the new regime with a comparison to the previous restrictions.	Council Meeting – No further action required.
523	Council – Clause 9A – 15 Year Rolling Plant Replacement Program	21.2.2014	<b>GM</b>	That Council sell the Caterpillar 12M grader (P3051) at a suitable time to achieve the best possible price.  That Council downsize the caravan fleet and sell off the oldest two vans.  That Council sells off on tender utility belonging to the redundant grader.	Action plan instigated for implementation of resolution.  Action plan instigated for implementation of resolution.  Action plan instigated for implementation of resolution.
524	Council – Clause 10A – Cobar Cadet/ Guide Hall - Lease	22.2.2014	<b>LMO</b>	That the shared occupation of the premises 2 Brennan Street, by the Cobar Cadets and Girl Guides continue on a year to year basis with an annual review by Council when assessing applications under its Donation Policy.	Action plan instigated for implementation of resolution.
527	Council – Clause 14A – Bathurst Street Reserve Licence Agreement	25.2.2014	<b>LMO</b>	That Council acting as Trust Manager for the Bathurst Street (R64199) Reserve Trust, resolve to affix the Trusts seal to a 12 month temporary licence agreement for the Cobar Tennis Club to cover the period 1 July 2013 to 30 June 2014.	Action plan instigated for implementation of resolution.
530	Council – Clause 17A – Cobar Truck Wash Options	28.2.2014	<b>WM</b>	That approval be given for the signing under seal if required of any documents for the lease or purchase of the land required for the truck wash facility and if required the land be classified as operational.	Action Plan instigated for implementation of resolution.
531	Council – Clause 18A – Community Notice Board	29.2.2014	<b>DCCS</b>	That should the project proceed the General Manager be delegated to establish the content management guidelines.	Action plan instigated for implementation of resolution.

**COUNCIL RESOLUTIONS 27 MARCH 2014**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
537	Council – 3A Cobar Rural Fire Service Brigade Building Proposal	45.3.2014	<b>DES</b>	<p>That Council approves the provision of a parcel of land to the Rural Fire Service for the location of the Cobar Rural Fire Service Brigade building either directly or via a long term lease.</p> <p>That Council approval be given for the signing under seal of any document for the lease of the land for the construction of Cobar Rural Fire Service Brigade Building.</p>	Action plan instigated for implementation of resolutions.
538	Council – 5A Employee Health and Wellbeing Program	47.3.2014	<b>HRO</b>	That Council supports the initiative to reimburse permanent employees with the cost of pool season tickets up to the cost of a single adult ticket upon production of a receipt and evidence that the employee is named as a person covered by the season ticket.	Action plan instigated for implementation of resolution.
540	Council – 8A Deductible Gift Recipient Status for Council’s Aged Care Facility	50.3.2014	<b>DCCS</b>	<p>That application is made to the Australian Taxation Office to seek Deductible Gift Recipient Status for the Lilliane Brady Village.</p> <p>That application be made to the Australian Taxation Office to seek Deductible Gift Recipient Status for the Lilliane Brady Village Pink Ladies.</p>	<p>Application made – No further action required.</p> <p>Application made – No further action required.</p>
541	Clause 9A – Legal Assistance for Canterbury City Council	51.3.2014	<b>DCCS</b>	That Cobar Shire Council support the legal assistance claim by Canterbury City Council for \$227.78 inclusive of	Appropriate letter and payments made – No further action required.

				GST.	
542	Clause 10A – Cobar Truck Wash	53.3.2014	<b>DES/WM</b>	<p>That staff be authorised to arrange appropriate cost effective design of the stock/cattle truck wash in 2013/2014 using available funds.</p> <p>That Council continues to seek external funding from Western Local Land Service and/or other Government Departments and/or others.</p>	<p>Arrangements in train for cost effective design.</p> <p>Grant funding being sought, Western Local Land Services have declined to provide any funds at present.</p>

#### COUNCIL RESOLUTIONS 24 APRIL 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
545	Council – Clause 2A – Address by Mark Coulton MP	69.4.2014	<b>GM</b>	That Council resolves to thank Mr Mark Coulton MP for his address and look forward to working with him further in the future.	Council verbally thanked Mr Mark Coulton MP – No further action required.
546	Council – Clause 3A – Council’s Seal on Funding Deeds of Agreement for the Cobar Sewerage System Upgrade and System Expansion and Cobar Airport – Lighting and Pavement Upgrade Projects	70.4.2014	<b>SPO</b>	That Council resolve to affix Council’s seal on the Funding Deeds of Agreement between Cobar Shire Council and the NSW Government (through the Treasurer) in relation to the Resources for the Regions Cobar Sewerage System Upgrade and System Expansion and Cobar Airport – Lighting and Pavement Upgrade Projects.	Action plan instigated for implementation of resolution.
547	Council – Clause 4A – Council’s Integrated Planning and Reporting (IP&R) Draft	71.4.2014	<b>SPO</b>	That Council resolves to place the Draft 2014/2015 Annual Operational Plan including the Revenue Policy, Fees and Charges, Budget and 10 Year	Advertising arranged. Feedback will be reported to the June 2014 Council Meeting – No further action required.

	Documents for Public Release			Financial Plan, on display for a minimum of 28 days to seek community feedback prior to adoption.	
548	Council – Clause 5A – Third Quarterly Review of the Annual Operational Plan	72.4.2014	<b>SPO</b>	That Council receives and endorses the third quarterly review of the 2013/2014 Annual Operational Plan, covering the period January to March 2014.	Adopted third Quarterly Review of the 2013/2014 Annual Operational Plan, covering the period January to March 2014, distributed and on web – No further action required.
549	Council – Clause 6A – Third Quarterly 2013/2014 Budget Review	73.4.2014	<b>DCCS</b>	That the estimates contained in the attachment to the Third Quarterly 2013/2014 Budget Review Report be adopted as the revised forecast for 2013/2014 financial year.	Adopted third Quarterly Review Budget of the 2013/2014 Annual Operational Plan, covering the period January to March 2014, distributed, budgets amended and on web – No further action required.
550	Clause 7A – Review of Current Water Restrictions	74.4.2014	<b>GM</b>	That Council amend the current water restrictions commencing 1 May 2014 to the following:  Cobar, Nymagee, Euabalong and Euabalong West: <ul style="list-style-type: none"> <li>• Hand held hoses are permitted at any time;</li> <li>• All fixed sprinklers, irrigation systems, etc be permitted between 4.00pm and 10.00am daily;</li> <li>• No car washing permitted on hard surfaces.</li> </ul>	Appropriate advertising arranged – No further action required.
551	Council - Clause 8A – Grading of Shire Road 20 (Grain Road) by	75.4.2014	<b>WM</b>	That Council trial the Grain Road contractor in the 2014/2015 financial year and allocate \$46,000 for the	Action plan instigated for implementation of resolutions.



	Local Contractors			<p>section of road from Tallebung Road to the bitumen section at the southern end (approx.40 km long), and compare it with Council's standard. All work to be approved by the Works Manager prior to commencement on each occasion.</p> <p>That Council to investigate a long term strategy of using contractors and Council graders to accomplish its maintenance grading routine.</p> <p>That Council lobby State and Federal Governments for increases in funding to maintain Council's Regional and Shire Roads at a better level.</p> <p>That Council notify Mr. Phillip Hague of its decision.</p>	
552	Council – Clause 9A – Support for the NSW Public Library Associations Funding Campaign	76.4.2014	<b>MLS</b>	<p>That Cobar Shire Council provide support to the campaign mounted by the NSW Public Library Associations for increased State funding to local government for public libraries by:</p> <p>Making representation to Kevin Humphries MP in relation to the need for additional funding from the NSW State Government for the provision of public library services;</p> <p>Writing to the Minister for the Arts, calling upon the Government to implement the Reforming Public</p>	Action plan instigated for implementation of resolution – No further action required.

				<p>Library Funding submission of the Library Council of NSW in 2012 for the reform of the funding system for NSW public libraries;</p> <p>Approving the distribution of NSW Public Library Associations campaign information in Council libraries;</p> <p>Approving Council library staff to take a lead role in activating the campaign locally.</p>	
553	Council – Clause 11A – Accommodation Pricing for Lilliane Brady Village from 1 July 2014	78.4.2014	<b>DCCS</b>	<p>That the following pricing be set for Lilliane Brady Village commencing 1 July 2014:</p> <p><u>Group 1</u> – Single rooms with ensuite:</p> <p>1. Bed/Room rate \$199,059 All RAD payment \$ 35.94 per day All DAP \$ 99,530 50% RAD \$ 17.97 per day 50% DAP</p> <p><u>Group 2</u> – Single room with shared ensuite:</p> <p>2. Bed/Room rate \$194,059 All RAD payment \$ 35.04 per day All DAP \$ 97,030 50% RAD \$ 17.52 per day 50% DAP</p> <p><u>Group 3</u> – 2 bed shared room with shared ensuite:</p> <p>3. Bed/Room rate \$169,156 All RAD payment</p>	Appropriate advertising including on web arranged – No further action required.

				<p>\$ 30.54 per day      All DAP  \$ 84,578                50% RAD  \$ 15.27 per day      50% DAP</p> <p><u>Group 4</u> – 4 bed shared room with shared ensuite:  4. Bed/Room rate    \$159,156  All RAD payment  \$ 28.74 per day      All DAP  \$ 79,578                50% RAD  \$ 14.37 per day      50% DAP</p>	
554	Clause 12A – Rural Addressing Consultation Regarding Road Name for SR46	79.4.2014	<b>TCET</b>	<p>That Council consult with the community about the proposed road name change for Shire Road 46.</p> <p>That Council consider a further report regarding any submissions received prior to taking further action on the proposed road name change.</p> <p>That Council serve notice of the proposed road name change for Shire Road 46 on Australia Post, The Registrar General, The Surveyor General, The Chief Executive of the NSW Ambulance Service, Fire and Rescue NSW, NSW Rural Fire Service, NSW Police Force, State Emergency Service, NSW Volunteer Rescue Association Incorporated, RMS, The Rural Roads Advisory Committee and to each adjoining Local Government Area (i.e. Bogan, Lachlan, Bourke, Central Darling and Carrathool).</p>	Action plan instigated for implementation of resolutions.
555	Council - Clause 13A –	80.4.2014	<b>MPES</b>	That Council adopts the Swimming	Adopted Draft Swimming Pool

	Cobar Shire Council Draft Swimming Pool Barrier Inspection Program			<p>Pool Barrier Inspection Program, as amended.</p> <p>That Council gives public notice of its adoption of the Swimming Pool Barrier Inspection Program, as amended.</p>	<p>Barrier Inspection Program distributed and on web – No further action required.</p> <p>Appropriate advertising undertaken in Cobar Weekly and on web – No further action required.</p>
556	Council - Clause 15A – Dalton Park Horse Complex Licence Agreements (Carried over from 27 February 2014)	82.4.2014	<b>LMO</b>	<p>That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to affix the Trusts seal to the 12 month temporary licence agreements for the following organisations and individuals to cover the period 1 July 2013 to 30 June 2014:</p> <ul style="list-style-type: none"> <li>• Mr S Griffiths &amp; Mrs C Griffiths;</li> <li>• Ms Sharon Whitehurst;</li> <li>• Cobar Pony Club;</li> <li>• Cobar Miners Race Club;</li> <li>• Cobar Rodeo Committee.</li> </ul> <p>That Council no longer pursues obtaining licences of up to seven (7) years for use of the Dalton Park Racecourse Reserve (R630019) except licences on a 12 month temporary basis.</p>	<p>Action plan instigated for implementation of resolution.</p> <p>Noted – No further action required.</p>

### **RECOMMENDATION**

**That the information contained in the monthly status report be received and noted.**

**CLAUSE 3B – MEETING MINUTES**

**FILE: D2-1, C8-17, WB1-22**

**AOP REFERENCE: 3.1**

**ATTACHMENT: YES (PAGE 126-136)**

**AUTHOR: *General Manager, Gary Woodman***

**Background**

Councillors and Council staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes of those meetings which have been held recently for the information of Councillors. They include:

- Economic Taskforce Meeting – Thursday, 24 April 2014;
- Cobar Youth Council Committee Meeting - Wednesday, 30 April 2014;
- Cobar Water Board Extraordinary Meeting – Thursday, 1 May 2014.

**RECOMMENDATION**

**That the minutes of the meetings of Economic Taskforce, Cobar Youth Council and Cobar Water Board Committees be received and noted.**

**CLAUSE 4B - DISCLOSURE OF INTEREST RETURNS –  
COUNCILLORS AND DESIGNATED PERSONS**

**FILE: C12-3-1      AOP REFERENCE: 3.1      ATTACHMENT: NO**  
**AUTHOR: *General Manager, Gary Woodman***

**Purpose**

To report on Disclosure of Interest Returns of Councillors and Designated Persons.

**Background**

The Annual Disclosure of Interest Returns in accordance with section 449 of the Local Government Act 1993 for the following new staff have been completed for the relevant period:

- Services Manager, Wayne Mills.

The documents are tabled and will be held in Council's Records.

**RECOMMENDATION**

**That Council note the Annual Disclosure of Interest Returns for the following new staff who are Designated Persons:**

- **Services Manager, Wayne Mills.**

# ATTACHMENTS



## ORDINARY MEETING AGENDA

**THURSDAY 22 MAY 2014**

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## ~ REFERENCE TO ATTACHMENTS ~

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**PART A – ACTION**

*Page Number*

Clause 2A – Engagement of Project Contract Administration Team .....	40-44
Clause 4A – Cobar Shire Council Policy Direction Concerning Coal Seam Gas Exploration and Production .....	45-117
Clause 6A – Review of Investment Policy .....	118-125

**PART B – INFORMATION**

*Page Number*

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