



# **COBAR SHIRE COUNCIL**

## **ORDINARY MEETING AGENDA**

**THURSDAY, 24 AUGUST 2023**

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## ~ ACKNOWLEDGMENT OF COUNTRY~

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I wish to acknowledge the Wangaaypuwan (Wangaibon) people of the Ngiyampaa Nation, the traditional custodians of the land of which we gather today.

I wish to acknowledge their continued connection to the land, water and culture and I pay my respects to elder's past, present and emerging.

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## ~ ORDER OF BUSINESS ~

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Business for the meeting will be as follows: Message from the Chair:

*In the spirit of open, accessible and transparent government, Cobar Shire Council Ordinary and Committee Meetings are video recorded and webcast. By speaking at a Council or Committee Meeting, members of the public agree to being recorded and webcast. Cobar Shire Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council or Committee Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Cobar Shire Council.*

1. Apologies
    - Nil
  2. Declaration of Interests
  3. Condolences
    - Ida Mary Patricia Atkinson
  4. Public Access Forum
  5. Confirmation of Minutes
    - Ordinary Meeting of Council – Thursday, 27 July 2023
  6. Matters Arising from Minutes
  7. Notice of Motions
    - Nil
  8. Mayoral Report
  9. General Manager's Report – Action/Recommendation
  10. General Manager's Report – Confidential
    - Gravel Production Tender (T3-23-4)
  11. Matters of Urgency
  12. Correspondence
-

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## ~ COUNCIL'S VISION ~

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Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

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## ~ COUNCIL'S MISSION ~

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Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
  - Louth Road
  - Tilpa Road
- 

## ~ COUNCIL'S VALUES ~

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Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

	Accountability	Communication	Effective Leadership	Integrity	Team Work
We Value	We are responsible for our actions, our behaviour and the satisfactory completion of allocated tasks	We communicate openly and respectfully, sharing timely and appropriate information with others	We lead by positive example, embodying all of Council's agreed Values	We are consistently honest, transparent, ethical and fair, regardless of the situation	We work collaboratively to achieve shared goals for Council and the community
My Behaviours	I actively participate in the organisation	I consider how I say it, why I say it, when I say it and where I say it	I act with courage, challenge the status quo and seek out ways to improve our organisation	I do and say the right thing, even when no one is watching	I share my knowledge, skills and experience with others
	I take full ownership of my role, including my mistakes, and learn from my actions	I listen actively and ask questions to gain a shared understanding	I support and encourage others to learn, develop and grow	I take personal responsibility for my own actions and behaviour	I support others to achieve goals and celebrate success
	I inspire excellence by performing my role with pride	I show empathy and consider things from others' point of view	I am approachable and treat others consistently and respectfully	I uphold strong moral principles and do what I say I am going to do	I consciously choose to work positively with others
	I acknowledge my actions and behaviour can impact and influence outcomes	I provide and receive timely, constructive feedback	I inspire and expect everyone to always do their best	I am professional, treating others just as I expect to be treated	I commit to working together to find solutions

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## ~ COUNCIL'S CHARTER ~

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A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillors, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

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**MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE  
SHIRE OF COBAR HELD IN COUNCIL CHAMBERS ON THURSDAY  
27 JULY 2023 COMMENCING AT 5:00PM**

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**PRESENT (FILE C13-2)**

Peter Abbott (Mayor), Jarrod Marsden (Deputy Mayor), Robert Sinclair, Peter Maxwell, Lillian Simpson, Tony Chaplain, Harley Toomey, Michael Prince, Julie Payne and Kate Winders.

**OBSERVERS**

Mr. Peter Vlatko (General Manager), Mr. Kym Miller (Director of Finance and Community Services), Mr. Garry Ryman (Director of Planning and Environmental Services) and Miss Kelly Fairbank (Executive Assistant - General Manager/ Mayor).

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**MESSAGE FROM THE CHAIR:**

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THIS IS PAGE 1 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 JULY 2023



GENERAL MANAGER



MAYOR

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**APOLOGIES (FILE C13-2)**

**110.07.2023 RESOLVED:** 1. That the apologies received from Councillor Kain Neale and Councillor Janine Lea-Barrett be accepted.

2. That Councillor Kain Neale and Councillor Janine Lea-Barrett be granted a leave of absence.

*Clr Payne / Clr Winders*

**CARRIED**

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**DECLARATIONS OF INTEREST (FILE C12-3)**

- Nil.
- 

**CONDOLENCES (FILE M2-3)**

- Linda Ann Gilligan
  - Kenneth James Harper
  - Lindsay Anthony Shanahan
- 

**PUBLIC ACCESS SESSION**

- Nil.
- 

**CONFIRMATION OF MINUTES**

**ORDINARY MEETING OF COUNCIL (FILE C13-11)**

**111.07.2023 RESOLVED:** That the Minutes of the Ordinary Meeting of Council held on Thursday, 22 June 2023 be confirmed as a true and correct record of the proceedings of that meeting.

*Clr Sinclair / Clr Winders*

**CARRIED**

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THIS IS PAGE 2 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 JULY 2023

  
.....  
GENERAL MANAGER

  
.....  
MAYOR



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**CLAUSE 1- THE LOCAL ROADS AND COMMUNITY  
INFRASTRUCTURE GRANT \$1,711,185**

**FILE: G4-47 AOP REFERENCE:3.1.1.3 ATTACHMENT: NO**

**AUTHOR: *Grants Officer, Bethany Smith***

**112.07.2023 RESOLVED:** That Council approves the allocation of \$1,711,185 under the Local Roads and Community Infrastructure Phase 4 Grant to the following projects:

- Lilliane Brady Village Upgrades - \$885,211
- Town Enhancement Program - \$200,000
- Bore placement program - \$275,000.
- Footpath reinstatement in Marshall Street Cobar - \$350,974

***Clr Payne/Clr Sinclair***

**CARRIED**

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**CLAUSE 2 – ROAD CAPITAL AND MAINTENANCE WORKS  
PROGRAM 2023/2024**

**FILE: R5-15 & R5-16 AOP REFERENCE: 4.3.1 ATTACHMENT:  
NO**

**AUTHOR: *Works Manager, Kane Kreeck***

**113.07.2023 RESOLVED:** 1. That Council notes the Road Capital and Maintenance Works Program for 2023/2024.

2. That Council receive a further update following the outcomes of the grant funding yet to be announced.

***Clr Sinclair /Clr Payne***

**CARRIED**

Councillor Chaplain entered the room at 5.12pm

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**CLAUSE 3 – PHASE OUT OF THE ROAD CONDITION REPORT  
AOP REFERENCE: 4.3.2 ATTACHMENT: NO**

**AUTHOR: *Director of Engineering, Charles Taveira***

**114.07.2023 RESOLVED:** That Council agrees to:

1. Cease the Road Condition Report on Friday 1 September 2023.
2. Maximise the use of Live Traffic as a single source of information communicating all road conditions from Monday 4 September 2023.

Provide sufficient information to current recipients of the Road Condition Report to enable them to transition to the Live Traffic App.


***Clr Sinclair / Clr Payne***

**CARRIED**

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THIS IS PAGE 3 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 JULY 2023

  
.....  
GENERAL MANAGER

  
.....  
MAYOR

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**CLAUSE 4 - RATE ABANDONMENTS 2022/2023**

**FILE: R2-1 AOP Reference:3.1.1.2**

**ATTACHMENT: NO**

**AUTHOR: *Office Coordinator, Jo Louise Brown***

**115.07.2023 RESOLVED:** That Council write-off rates and charges totaling \$121,742.60 for 2022/2023 as follows.

Pension Rebates	105,891.65
Amalgamations	3,722.68
Hidden Leaks Allowance	5,995.05
Objections	0.00
Sale of Land Write Off	0.00
Category/Service Changes	<u>6,133.22</u>
	\$121,742.60
<i>Clr Payne/ Clr Toomey</i>	<b>CARRIED</b>

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**CLAUSE 5 – REVOTES AND CARRY FORWARD BUDGET ITEMS**

**FILE: L5-22**

**AOP REFERENCE: 3.1 ATTACHMENT: NO**

**AUTHOR: *Finance Manager, Sandra Davey***

**116.07.2023 RESOLVED:** 1. That Council note the items in progress in the below schedule.

2. That the items not commenced in the below schedule be carried forward into 2023-2024 financial year.

**Cobar Shire Council  
Indicative list of items to be carried forward**

*\* Grant funded projects*

	2023/24 In Progress (receive and note)	2023/24 Not Commenced (Indicative Carry Forward)
	\$43,993,929.26	\$18,334,826.00
<b>1450. Capital - General Fund</b>		
Plant purchases	\$2,512,789.59	\$0.00
Dalton Park Wellands Business Case and Master Plan\ *	\$0.00	\$75,000.00
Activatlng our CBD Business Case and Master plan *	\$25,848.98	\$0.00
Childrens Services Building Improvements	\$445,435.45	\$0.00
Administration Building Capital	\$581,865.21	\$0.00
Lilliane Brady Village	\$839,533.64	\$0.00
Euabalong Walking Trail - River Walk SCCF *	\$227,693.63	\$0.00
Construction of showground arena and cattle yards *	\$10,327.14	\$0.00
IT Projects	\$88,544.31	\$0.00

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THIS IS PAGE 4 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 JULY 2023

  
GENERAL MANAGER

  
MAYOR

ERP Software Replacement		\$263,621.00	\$0.00
Early Intervention	*	\$134,713.02	\$0.00
Museum Stage 2 (R4R 8)	*	\$1,283,431.64	\$0.00
Museum Stage 3 RTA	*	\$2,655,990.54	\$0.00
LRCI Phase 3 Town Beautification	*	\$109,440.08	\$0.00
R4R9 - 015.6 Cobar Airport Masterplan	*	\$0.00	\$101,256.00
R4R9 - 015.8 Cobar Museum Phase II & III Redevelopment	*	\$0.00	\$313,872.00
Purchase of Property		\$847,646.00	\$0.00
Swimming Pool Chlorine Room		\$0.00	\$250,000.00
SCCF 5 New LED Lighting at Ward Oval	*	\$1,004,570.93	\$0.00
SCCF 5 Euabalong Hall Revitalisation	*	\$99,866.93	\$0.00
Pending Grant Funding - Ward Oval	*	\$0.00	\$2,200,000.00
Ward Oval Carpark Upgrade (Crown Lands)	*	\$297,270.81	\$0.00
CCTV Installation within the Cobar township		\$51,664.58	\$0.00
Upgrade & Seal Auxiliary Runway 17/35 (LRCI 3)	*	\$973,651.56	\$0.00
Cobar Depot Upgrade		\$521,557.45	\$0.00
Ward Oval Upgrade inc Early Learning Prec.	*	\$6,787,061.95	\$0.00
Footpath Renewal Program		\$61,871.90	\$0.00
R4R9 - 015.5 - Footpath Connector and DDA Project	*	\$1,117,823.93	\$0.00
Cobar Cemetery Improvements		\$48,396.45	\$0.00
<b>Total 1450. Capital - General Fund</b>		<b>\$20,990,616.72</b>	<b>\$2,940,128.00</b>

#### 1451. Capital - Transport

SR12 -Yathong - Gravel Fixing Local Roads	*	\$123,740.51	\$0.00
Shire Wide Culverts		\$762,958.10	\$0.00
Yathong Road Culverts		\$106,295.31	\$0.00
Lachlan Valley Way Culverts		\$0.00	\$907,260.00
SR1 Buckanbe Rd		\$96,052.70	\$0.00
R4R-9 015.3 Booberoi Road Bridge Replacement	*	\$2,730,326.93	\$0.00
R4R-9 015.4 Round Hill Road Bridge Replacement	*	\$2,730,326.93	\$0.00
MR416 - The Wool Track - Seal Extension RNSW2716	*	\$0.00	\$7,139,004.00
SR20 Grain Road Seal Extension (FLR)	*	\$3,545,921.76	\$0.00
SR26 Wilga Downs Rd - Fixing Local Roads	*	\$287,283.34	\$0.00
Regional and Local Road Repair Program	*	\$0.00	\$4,085,934.00
Cobar Industrial Estate Road and Storm Water Upgrade	*	\$988,901.63	\$0.00
Cobar Industrial Estate Road and Storm Water Upgrade	*	\$2,763,498.22	\$0.00
Cobar Industrial Estate Road and Storm Water Upgrade	*	\$893,605.21	\$0.00
<b>Total 1451. Capital - Transport</b>		<b>\$15,028,910.64</b>	<b>\$12,132,198.00</b>


#### 3000. Water Fund Balance Sheet

Reservoir Refurbishment - SSWP005 (commenced 2019)	*	\$273,342.96	\$0.00
Cobar Water Reticulation Upgrade - Stage 2	*	\$590,884.89	\$0.00
WTP Shed (CWB)		\$282,145.81	\$0.00
R4R-9 015.1 Louth Road Reservoir Asset Renewal	*	\$3,987,609.74	\$0.00
Water Sundry Renewals & Upgrade		\$387,359.12	\$0.00
Cobar Treatment Plant - Solar System LRCI 3	*	\$12,313.81	\$0.00
Renew line between Peak and Two Million Tank		\$0.00	\$5,000.00
Pending Grant Funding - Smart Meters	*	\$0.00	\$500,000.00

THIS IS PAGE 5 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 JULY 2023



GENERAL MANAGER



MAYOR

Euabalong Pump Station	*	\$921,437.36	\$0.00
<b>Total 3000. Water Fund Balance Sheet</b>		<b>\$6,455,093.69</b>	<b>\$505,000.00</b>
<b>4000. Sewer Fund Balance Sheet</b>			
Sewer Pump Station and Inlet Works		\$487,245.18	\$0.00
Pump Station & Mains Improvements		\$183,754.43	\$0.00
Telemetry System - Sewerage Fund		\$49,680.00	\$0.00
Compliance Program - Sewerage Fund		\$11,258.04	\$0.00
Baffling Renewal - Sewerage Fund		\$0.00	\$72,500.00
Embankment Repair		\$93,966.45	\$0.00
Sewer Man Hole Renewals		\$0.00	\$60,000.00
Pending Grant Funding - Sewer Treatment Plant EPA	*	\$0.00	\$2,600,000.00
Renew Aerators - Sewerage Fund		\$29,984.83	\$0.00
Embankment Erosion Control		\$18,100.00	\$0.00
Treatment Plant Shade Structure		\$0.00	\$25,000.00
Treatment Plant Switchboard		\$298,640.00	\$0.00
Generator Backup		\$40,812.79	\$0.00
STP Solar array		\$148,720.00	\$0.00
Sanitary upgrade - all sites		\$57,866.49	\$0.00
Blockage/overflow response package		\$99,280.00	\$0.00
<b>Total 4000. Sewer Fund Balance Sheet</b>		<b>\$1,519,308.21</b>	<b>\$2,757,500.00</b>
<i>Clr Payne/ Clr Sinclair</i>		<b>CARRIED</b>	

**CLAUSE 6 – MONTHLY STATUS REPORT**

**FILE: C13-10**

**ATTACHMENT: NO**

**AUTHOR: *General Manager, Peter Vlatko***

**117.07.2023 RESOLVED:** That the information contained in the monthly status report be received and noted, with the following items to be removed: 1469.  
***Clr Payne/ Clr Toomey*** **CARRIED**

**CLAUSE 7 – REVIEW OF THE ANNUAL OPERATIONAL PLAN 2022/2023**

**FILE: L5-22 AOP REFERENCE: 3.1**

**ATTACHMENT: YES  
(TO BE TABLED)**

**AUTHOR: *General Manager, Peter Vlatko***

Report Withdrawn

THIS IS PAGE 6 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 JULY 2023

  
.....  
GENERAL MANAGER

  
.....  
MAYOR

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**CLAUSE 8- ARREARS OF RATE BOOK 2022/2023**

**FILE: R2-1 AOP REFERENCE :3.1.1.2 ATTACHMENT: NO**  
**AUTHOR: *Office Coordinator, Jo Louise Brown***

**118.07.2023 RESOLVED:** That Council receives and notes the information in relation to Clause 8 – Arrears of Rate Book 2022/2023.  
**Clr Payne/ Clr Simpson** **CARRIED**

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**CLAUSE 9 – INVESTMENT REPORT AS AT JUNE 2023**

**FILE: B2-7 AOP REFERENCE: 3.1.1.7 ATTACHMENT: NO**  
**AUTHOR: *Finance Manager, Sandra Davey***

**119.07.2023 RESOLVED:** That Council receive and note the Investment Report as of 30 June 2023.  
**Clr Payne / Clr Chaplain** **CARRIED**

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**CLAUSE 10 - BANK RECONCILIATION, CASH FLOW & LOAN FACILITY SUMMARIES AS AT JUNE 2023**

**FILE: B2-7 AOP REFERENCE: 3.1.1.5 ATTACHMENT: NO**  
**AUTHOR: *Finance Manager, Sandra Davey***

**120.07.2023 RESOLVED:** That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as of 30 June 2023.  
**Clr Payne / Clr Simpson** **CARRIED**

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**CLAUSE 11 – RATES RECONCILIATION REPORT AS AT 30 JUNE 2023**

**FILE: R2-1 AOP REFERENCE: 3.1.1.6 ATTACHMENT: NO**  
**AUTHOR: *Customer Service Manager, Jo-Louise Brown***

**121.07.2023 RESOLVED:** That the Rates Reconciliation Report as at the 30 June 2023 be received and noted.  
**Clr Maxwell / Clr Sinclair** **CARRIED**

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THIS IS PAGE 7 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 JULY 2023

  
.....  
GENERAL MANAGER

  
.....  
MAYOR

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**CLAUSE 12 – GRANTS FUNDING**

**FILE: G4-17 AOP REFERENCE: 3.1.1.3 ATTACHMENT: NO**

**AUTHOR: *Grants Officer, Bethany Smith***

**122.07.2023 RESOLVED:** That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

*Clr Payne / Clr Winders*

**CARRIED**

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**CLAUSE 13 – PURCHASING ANALYSIS OF CONTRACTORS**

**FILE: T3-15-6 AOP REFERENCE:3.3.4 ATTACHMENT: NO**

**AUTHOR: *Finance Manager, Sandra Davey***

**123.07.2023 RESOLVED:** That Council receive and note the information contained in this report.

*Clr Payne / Clr Sinclair*

**CARRIED**

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**CLAUSE 14 – ENGINEERING WORKS REPORT**

**FILE: C6-20-2 AOP REFERENCE: 4.3.2 ATTACHMENT: NO**

**AUTHOR: *Director Engineering Services, Charles Taveira***

**124.07.2023 RESOLVED:** That the information contained in the Engineering Works Report detailing construction and maintenance activities on Shire and Regional Roads, State Highways, Water and Sewer Mains, Parks and Gardens, and other Council assets be received and noted.

*Clr Simpson / Clr Payne*

**CARRIED**

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**CLAUSE 15– EXPENDITURE FOR ROADS NETWORK**

**FILE: R5-31 AOPREFERENCE:4.3.2ATTACHMENT:YES (PAGE 51-60)**

**AUTHOR: *Director of Engineering, Charles Taveira***

**125.07.2023 RESOLVED:** That the information detailing the Expenditure for Council's Roads Network be received and noted.

*Clr Payne / Clr Simpson*

**CARRIED**

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THIS IS PAGE 8 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 JULY 2023

  
GENERAL MANAGER

  
MAYOR

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**CLAUSE 16- DEVELOPMENT APPROVALS: 14 JUNE 2023 – 30 JUNE 2023**

**FILE: T5-1 AOP REFERENCE: 1.6.3.1 ATTACHMENT: NO**  
**AUTHOR: *Director of Planning & Environmental Services, Garry Ryman***

**126.07.2023 RESOLVED:** That the information detailing the Local Development and Construction Certificate approvals for the period 14 June 2023 - 30 June 2023 be received and noted.  
*Clr Sinclair / Clr Winders* **CARRIED**

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**CLAUSE 17- DEVELOPMENT APPROVALS: 1 JULY 2023 – 18 JULY 2023**

**FILE: T5-1 AOP REFERENCE: 1.6.3.1 ATTACHMENT: NO**  
**AUTHOR: *Director of Planning & Environmental Services, Garry Ryman***

**127.07.2023 RESOLVED:** That the information detailing the Local Development and Construction Certificate approvals for the period 1 July 2023 – 18 July 2023 be received and noted.  
*Clr Chaplain / Clr Payne* **CARRIED**

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**CLAUSE 18 – GENERAL MANAGER’S EMPLOYMENT CONTRACT**

**FILE: C6-11 & Personnel AOP REFERENCE: 3.3.2**  
**ATTACHMENT: NO**  
**AUTHOR: *Mayor, Councillor Peter Abbott***

**128.07.2023 RESOLVED:** That the General Manager’s Employment Contract be considered in the Committee of the Whole Closed Council with the press and the public excluded in accordance with Section 10A (2) (a) of the *Local Government Act 1993* as the matter and information relates to personnel matters concerning particular individuals (not Councillors).  
*Clr Marsden/ Clr Sinclair* **CARRIED**

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THIS IS PAGE 9 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 JULY 2023

  
.....  
GENERAL MANAGER

  
.....  
MAYOR

**COMMITTEE OF THE WHOLE**

129.07.2023 **RESOLVED:** That Council move into the Committee of the Whole with the press and public excluded at 5.29pm in accordance with Section 10A (2) (a) of the *Local Government Act 1993* as the matter and information relates to personnel matters concerning particular individuals (not Councillors).

*Clr Marsden / Clr Sinclair*

**CARRIED**

**CLAUSE 1C - GENERAL MANAGER'S EMPLOYMENT CONTRACT**

**FILE: C6-11 & Personnel AOP REFERENCE: 3.3.2**

**ATTACHMENT: YES (PAGE 7)**

**AUTHOR: Mayor, Peter Abbott**

130.07.2023 **RESOLVED:** That Council approve Option 1:

1. That the General Manager's employment contract is renewed for a further period of 5 years and that the Mayor and Deputy Mayor be delegated to negotiate the terms of the Contract.
2. That the information contained within this report remains confidential within the Committee of the Whole Closed Council.

*Clr Marsden/ Clr Payne*

**CARRIED**

The meeting resumed in open council at 5.45pm.

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.45 PM**

**CONFIRMED.....**

**MINUTE NO.....**

**MAYOR.....** *P e*

**THIS IS PAGE 10 OF THE MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 JULY 2023**

*[Signature]*  
.....  
**GENERAL MANAGER**

*[Signature]*  
.....  
**MAYOR**



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**CLAUSE 1 – MEETING MINUTES**

**FILE: R5-36      AOP REFERENCE: 3.1    ATTACHMENT: YES (PAGE 40-42)**

**AUTHOR: *General Manager, Peter Vlatko***

Councillors and Council Staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes and the Status Report of those meetings which have been held recently for the information of Councillors. They include:

- Cobar Liquor Accord Committee – Tuesday, 01 August 2023

No resolutions for Council adoption.

**RECOMMENDATION**

**That the Minutes of the Cobar Liquor Accord Committee be received and noted.**

**CLAUSE 2 – MONTHLY STATUS REPORT**

**FILE: C13-10**

**AUTHOR: General Manager, Peter Vlatko**

**ATTACHMENT: NO**

<b>COUNCIL RESOLUTIONS 25 SEPTEMBER 2014</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	GM	<p>That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd.</p> <p>That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.</p>	<p>December 2017 target was not met. Timeframe to be reviewed. Staff working on this subject to resources available.</p> <p>Discussions commenced with Club Board to resolve the issue; however, the matter is on hold until resources are available.</p> <p>Staff has been allocated to prepare information to negotiate appropriate terms &amp; complete lease or licence with Cobar Bowling &amp; Golf Club.</p> <p>New Meeting to be arranged with the Club Board to discuss lease terms.</p> <p>Meeting held with the General Manager of Cobar Bowling &amp; Golf Club and discussed licence, meeting to be held with Golf Club Board in the new year.</p> <p>Matter on hold at the moment due to resourcing</p> <p>Matter raised with the new Manager and appointment to be booked for further discussions.</p> <p>Meeting Scheduled 08/03/23- not attended new meeting request sent. - no reply following up</p> <p>No response regarding new meeting time</p>

**COUNCIL RESOLUTIONS 22 MARCH 2018**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1142	Council Meeting – Notice of Motion – Installation of an Independent Pedestrian Crossing	47.3.2018	GM	That Council write to John Holland Rail, being the entity that maintains the Rail Corridors for Rural NSW, to increase the width to accommodate two vehicles crossing at same time on the level crossing on Bourke Road between Railway Parade South and Railway Parade North and install an independent pedestrian crossing.	<p>With footpath complete Council is applying to Department of Transport for funding. Transport for NSW has applied for funding &amp; Council will know more after the 30 September 2021.</p> <p>Still awaiting funding approval</p> <p>After meeting with the Minister, a letter requesting funding has been forwarded. Council received a letter from the Government confirming project is a high priority</p> <p>Transport for NSW have informed council that the pedestrian crossing at the railway line will be subject strategic design process this year</p> <p>Confirmed- development of the project with design is currently being undertaken to achieve funding allocation.</p> <p>Matter is still a priority for the work to be undertaken when funds are available.</p> <p>Transport have advised council that this crossing has been nominated for a trial that involves the installation of a RAXS system. Refer to Engineering Works Report for more details.</p>

**COUNCIL RESOLUTIONS 24 APRIL 2019**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1277	Council Meeting – Notice of Motion – Fringe Benefits Tax (FBT) Including Living Away From Home Allowance Exempted for Remote Mining Community such as Cobar	63.4.2019	GM	That Cobar Shire Council lobby both the Federal Government and the Association of Mining Related Councils to have Fringe Benefits Tax (FBT) including Living Away from Home Allowance exempted for remote mining communities such as Cobar.  That Council have discussions about a percentage of miners and those who are working on specific projects who should legally be required to live in town, to be held with the State Government.	Submission being prepared and discussions held with local mines.  Council has engaged an Accountant to provide details of the Tax matters

**COUNCIL RESOLUTIONS COUNCIL MEETING HELD ON 27 April 2023**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1468	Council Meeting- Clause 1 - Notice of motion housing and investment portfolio	49.04.2023	GM	<p>1. That Cobarr Shire Council (CSC) established a dedicated housing and investment portfolio. The primary purpose of this portfolio is to grow and enhance CSC's current housing stock and grow CSC's housing infrastructure with a view to both bettering CSC's housing stock by selling / upgrading over time, and also having new housing stock available to meet the growing demands in both the CSC business, other areas whereby the shire and its ratepayers may benefit from CSC providing housing. E.g.: medical, childcare etc and also investment housing to provide the income required to fund growth of the portfolio.</p> <p>2. That Cobarr Shire Councilors and staff workshop how the portfolio be funded (both initially and ongoing) as part of the normal budgeting process.</p> <p>3. That all current Cobarr Shire Council owned housing stock and property assets which do not have existing zoning covenants or other overriding restrictions immediately become part of this portfolio.</p> <p>4. That the housing and investment portfolio be primarily managed / maintained by the commercial manager as part of that role, with monthly reports to council provided.</p>	<p>Housing portfolio provided to Councilors, a more inclusive portfolio currently being prepared by staff.</p> <p>Position of asset manager now filled, full report to be prepared for Council.</p>

1469	Council Meeting- Clause 2- Notice of motion FBT Change	50.04.2023	GM	That further to the already passed motion 63.4.2019 - That Cobarr Shire Council lobby the federal government (primarily through the mining and energy related council - MERC) for a change in fringe benefits tax rules and concessions regarding credits for FIFO and DIDO workers.	Refer to item 1277
1470	Council Meeting- Clause 3- Notice of motion Trades Roles	51.04.2023	GM	That Cobarr Shire Council senior staff reviews its Organisational chart in relation to trades positions and reports its findings to council within 3 months, with a view to the possibility of combining roles in order to be more competitive in the open market to fill roles without impacting the bottom line of labour costs.	Report being prepared for the July meeting.  Delayed due to cancelled workshop.  Matter to be discussed at workshop and reported to September meeting.
1472	Council Meeting- Clause 5 Meeting Minutes	53.04.2023	GM/DPES	1. That Council Consider the following recommendations: a) Council staff to investigate funding opportunities to develop the Tilpa Weir site as a tourist location. b) Staff to complete Grid Policy for Council consideration and to address Grid responsibility.	To be discussed at a future workshop

**COUNCIL RESOLUTIONS 22 JUNE 2023**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1473	Council Meeting – Clause 3- Meeting Minutes	93.06.2023	DES	1. Cobar Shire Council to examine critical areas of overgrown areas on the Neckarbo Road and within the Cobar Shire and work within available funding.	To be reviewed

**COUNCIL RESOLUTIONS 27 JULY 2023**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1470	Council meeting- Clause 3- Phase out Road Condition Report	114.07.2023	DES	That Council agrees to: 1. Cease the Road Condition Report on Friday 1 September 2023. 2. Maximise the use of Live Traffic as a single source of information communicating all road conditions from Monday 4 September 2023. Provide sufficient information to current recipients of the Road Condition Report to enable them to transition to the Live Traffic App.	Completed
1471	Council Meeting- Clause 4- Rate Abandonments 2022/23	115.07.2023	DFCS	That Council write-off rates and charges totaling \$121,742.60 for 2022/2023 as follows. Pension Rebates 105,891.65	Completed



				Amalgamations 3,722.68 Hidden Leaks Allowance 5,995.05 Objections 0.00 Sale of Land Write Off 0.00 Category/Service Changes <u>6,133.22</u>	
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**RECOMMENDATION** That the information contained in the monthly status report be received and noted, with the following items to be removed: 1470 & 1471.



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**CLAUSE 3 – PENSIONERS RATE REBATE 2023/2024 – CLAIM 140**

**FILE: R2-9**

**AOP 3.1.1.2**

**ATTACHMENT: NO**

**AUTHOR: *Customer Service Manager, Jo-Louise Brown***

**Purpose**

To approve the Application for Payment of Pensioner Concession Subsidy for 2023/2024.

**Background**

Under Section 575 of the Local Government Act 1993 (NSW) 1993 a resolution is required to write off the rates in respect of eligible pensioners, make application for subsidy and undertake not to take proceedings for the recovery of the rates in the event of a subsidy not being paid to Council for the rates written off.

**RECOMMENDATION**

**1. That Council writes off rates in respect of eligible pensioners in the sum of \$108,669.43 as detailed in the summary listed below, subject to Council’s Auditor’s approval:**

	\$
General Rates.....	66,290.84
Cobar Water Supply Access Rate.....	20751.80
Euabalong Water Supply Access Rate .....	1,050.00
Euabalong West Water Supply Access Rate.....	525.00
Nymagee Water Supply Access Rate.....	525.00
Mount Hope Water Supply Access Rate .....	0.00
Cobar Sewerage Access Rate.....	<u>19,526.79</u>
<b>TOTAL .....</b>	<b><u>\$108,669.43</u></b>

**2. That Council apply for a subsidy of \$59,768.19 summarised below and further that Council undertake that in the event of a subsidy not being paid to Council in respect of the rates written off, then Council will not subsequently take proceedings for recovery thereof:**

	\$
General Rates.....	36,459.96
Cobar Water Supply Local Rate.....	11,413.49
Euabalong Water Supply Local Rate .....	577.50
Euabalong West Water Supply Local Rate .....	288.75
Nymagee Water Supply .....	288.75
Mount Hope Water Supply .....	0.00
Cobar Sewerage Local Rate .....	<u>10,739.73</u>
<b>TOTAL .....</b>	<b><u>\$59,768.19</u></b>

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## **CLAUSE 4 – OPTIONS FOR OLD WATER TREATMENT PLANT**

**FILE: 6897**

**ATTACHMENTS: YES (PAGE 43-56)**

**AUTHOR: *Water and Sewer Manager, Victor Papierniak***

### **Purpose**

The purpose of this report is to provide the preferred option for the future use of the old Water Treatment Plant (WTP) Building located at Fort Bourke Hill for the consideration of Council.

### **Background**

The old WTP Building was decommissioned in July 2019 as part of the commissioning of the new WTP. Included in the funding for the construction of the new WTP is an allocation of \$216,000 for the future of the old WTP Building.

### **Issue**

To assist with the decision-making process, Public Works Advisory were engaged to undertake an independent review and options analysis for the building.

A copy of the options analysis is attached to this report.

Five options were considered for the building as summarised below:

- **Option 1 “Do Nothing”** - this option was not considered viable due to potential safety and operational risks.
- **Option 2 “Keep Building, Minor Remedial Action”** - this option addresses the safety and operational risks associated with the building and offers the best value for money in the short term, while keeping options open for the development of the site in the future (options 4 & 5). This option removes the need and costs associated with relocating the existing telemetry, electrical and telecommunications infrastructure currently installed on the building.
- **Option 3 “Demolition”** – this option incurs large capital costs and is not considered suitable unless there is a future use for the land or the ability to sell the property post demolition and recover the demolition costs. The telecommunications network would also need to be relocated.
- **Options 4 and 5 (both reuse options)**, - these options, whilst potentially suitable, would require third party interest or a business plan which does not currently have any backing. These are not considered currently viable at this time but can be explored further in the future. Includes options such as treating mine wastewater, look-out café, or museum.

The budget for options 1-3 would be fully funded through the Restart NSW 815 funding deed. Options 4 and 5 may be partially funded through the funding deed and would require further investigation.

### **RECOMMENDATION**

**That Council adopt Option 2 to keep the old water treatment plant building and undertake remedial works for an estimated cost of \$100,000 and include an additional budget of \$5,000 per annum for ongoing monitoring and maintenance of the building.**

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**CLAUSE 5 – GENERAL MANAGERS OPERATIONAL REPORT****FILE: C6-20-2****AOP REFERENCE: 4.3.2****ATTACHMENT: NO****AUTHOR: *General Manager, Peter Vlatko*****Purpose**

To provide Council with an update on strategic operational matters.

**Discussion****Appointment of Director of Engineering**

- Contract for the Director of Engineering has been secured and Mr. Heinz Kausche has commenced with Cobar Shire Council for a period of 6 months.

**Western Division Councils NSW Annual Conference**

- Cobar Shire Council hosted the Western Division Councils NSW Annual Conference and Annual General Meeting on the 9<sup>th</sup> to 11<sup>th</sup> August 2023.
- The Mayor and General Manager also met with the Minister of Local Government the Hon. Ron Hoenig MP.
- Executive Positions appointed for the Western Division Council's NSW were:
  - Councillor David Gallagher President
  - Councillor Jarrod Marsden Vice President
  - Councillor Jim Hickey Executive Member
- Motions carried from the Annual General Meeting were:

**AGE OF CRIMINAL RESPONSIBILITY – *Bourke Shire Council***

1. That as Councils at the forefront of youth criminal activity in western NSW, the Western Division Councils of NSW have as a policy position absolute opposition to any increase in the age of criminal responsibility from ten years to either twelve or fourteen years.
2. That the Western Councils of NSW write to express such policy position to the NSW Premier, the Hon Chris Minns MP, the NSW Attorney General, the Hon Michael Daley MP, the NSW leader of the Opposition the Hon Mark Speakman SC MP, the NSW Shadow Attorney-General Mr. Alister Henskens SC MP, the Shadow Minister for Regional NSW Mr. Dugald Saunders MP, and the Minister for Barwon Mr. Roy Butler MP.

**Better BAAKA Program – *Bourke Shire Council***

That the NSW Government provide the required resources and take the necessary action to work with the Australian Government to expedite consultation, preparation of the comprehensive business plans, as required, and necessary project planning in respect of the identified weir renewals as part of the Better Baaka Program along the Darling River.

**Financial Assistance Grants - *Bourke Shire Council***



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That the Western Division Councils of NSW call on the Australian Government to increase funding for local Government financial assistance grants to a level of at least 1% of Commonwealth taxation revenue.

**Natural Disaster Funding- *Bourke Shire Council***

That the Western Division Councils of NSW call on the NSW Government to take the necessary action such that the methodology and data inputs require to prove Councils' eligibility for disaster recovery funding are simplified.

That the Western Division Councils of NSW call on the NSW Government to include betterment funding in the natural disaster funding arrangements to allow Councils to repair or build-back an asset that can better withstand future natural disasters.

**Mobile Phone Black Spots- *Bourke Shire Council***

That the Western Division Councils of NSW request the Australian Government to undertake an audit of the Western Division area of NSW to determine which areas have mobile phone black spots and which areas do not provide adequate data, so the problem can be identified and fixed by Government, as a priority.

**Local Roads Funding- *Bourke Shire Council***

That the NSW Government be called on to provide a commitment to the extension of the Fixing Local Roads Funding Program for a further five (5) years.

**Branch Banking Closures – *Bourke Shire Council***

That the Western Division Councils of NSW correspond with the Australian Banking Association to acknowledge the revised Customer Care Standards adopted by the Association in respect of future bank closures by its members and, in doing so, acknowledge the higher level of communication and transparency in their decision-making processes.

**Amendment to the Biodiversity Conservation Act 2016 . - *Wentworth Shire Council***

That the Western Division Group of Councils writes to the Minister for the Environment, the Minister for Planning and Public Spaces and the Minister for Regional & Western New South Wales requesting that the Biodiversity Conservation Act 2016 be amended in such a manner as to allow the recommencement of development of housing and industry in Regional NSW, unhindered by the devastating impacts of this Act.

**Installation of signage on edge of towns – *Broken Hill City Council***

That the Western Division Councils of NSW calls on the State Government to install signage at the edge of towns to advise motorists of the distance to the next fuel outlet, for the safety of travellers due to the vast distances in Far West NSW.

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### **Senior Regional Travel Cards – *Broken Hill City Council***

That the Western Division Councils of NSW calls on the State Government to continue the Senior Regional Travel Card or similar program to be implemented to ensure Seniors still have fair and equitable access to the necessity travel in regional NSW.

### **Clubs Grants Scheme – *Broken Hill City Council***

1. That the Western Division of Councils supports that the administration and delivery of the ClubsGrants scheme remain local and not changed so that the funds are paid into consolidated State revenue, with no local control on how the funds are donated.
2. That the Western Division of Council writes to LGNSW, Premier of NSW, Minister for Liquor and Gaming, NSW Opposition Leader, and Shadow Minister for Liquor and Racing stating that the Western Division of Councils support ClubGrants remaining under local LGA control.

### **RECOMMENDATION**

**That the General Managers Operational Report be received and noted.**

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**CLAUSE 6–REVIEW OF THE ANNUAL OPERATIONAL PLAN 2022/2023**

**FILE: L5-22**

**AOP REFERENCE: 3.1**

**ATTACHMENT: YES**

**(TO BE TABLED)**

**AUTHOR: *General Manager, Peter Vlatko***

**Purpose**

To provide Council with a detailed review of all actions outlined in the Annual Operational Plan 2022/2023.

**Background**

At the June 2022 Ordinary Council Meeting, Council adopted the 2022/2023 Annual Operational Plan (AOP) and Budget. Council is obligated to review the AOP and Budget each quarter, under the NSW Integrated Planning and Reporting legislation and guidelines.

**Issues**

Each responsible officer has provided the attached review of their operations. All actions outlined in the AOP have been addressed and statistics are provided where appropriate.

**Legal Situation**

Council must provide an annual review the AOP as per the NSW Integrated Planning and Reporting guidelines.

**Policy Implications**

The report outlines what has been achieved to date, what has not been achieved and why, and highlights any concerns regarding the actions in the AOP. Councillors are encouraged to read through the report to get an understanding of where each of the actions has progressed to and to understand any possible issues that may need addressing in future plans.

**Financial Implications**

Any financial implications are outlined in the budget review.

**Risk Implication**

Any risks to achieving outcomes are listed in the report attachment.

**RECOMMENDATION**

**That Council receives and notes the annual review of the 2022/2023 Annual Operational Plan.**

**CLAUSE 7 – GRANT FUNDING**

**FILE: G4-17**

**AOP REFERENCE: 3.1.1.3**

**ATTACHMENT: NO**

**AUTHOR: Grants Officer, Bethany Smith**

**Grant Update**

**Council Grants**

<b>Grants Applied For</b>	<b>Activity</b>	<b>Amount Applied For</b>	<b>Status</b>	<b>Council Funding Required</b>	<b>Outcome expected/ comments</b>
Infrastructure Betterment Fund	Betterment of floodways on Balewa Road and culverts on Wool Track	\$4,985,000	Pending	NIL	August 2023
Regional Event Fund – Flagship	Grey Mardi Gras 2024	\$20,000	Pending	N/A	August 2023
Growing Regions Program – Round 1	<b>Cobar Sewer Treatment Plant Upgrade</b> – delivers a series of critical improvements to the STP facilities. <b>Cobar Caravan Park Accommodation Expansion</b> – delivering a series of dual occupancy accommodation blocks designed and scoped to enable typical school groups, sporting teams, or commercial operators to visit the region.	\$2,465,400  \$2,248,829	Pending	\$1,056,600  \$481,892 (Council) \$481,892 (Sustainable Park solutions)	November 2023
Holiday Break Fund – Spring 2023	School Holiday Activities for youth within Cobar including a skateboarding workshop and pottery lessons.	\$7,565	Pending	N/A	September 2023



Local Roads and Community Infrastructure Phase 4	<ol style="list-style-type: none"> <li>1. Lilliane Brady Village Upgrades</li> <li>2. Town Enhancement Program</li> <li>3. Bore Placement Program</li> <li>4. Footpath reinstatement in Marshal Street</li> </ol>	<ol style="list-style-type: none"> <li>1. \$885,211</li> <li>2. \$200,000</li> <li>3. \$275,000</li> <li>4. \$350,974</li> </ol>	Pending	N/A	September 2023
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**Grant Outcomes**

Grants Applied For	Activity	Amount applied for	Status	Council funding required	Outcomes expected/comments
NSW Children and Young People Wellbeing Recovery Initiative	Hold a community event in Euabalong including children amusement, fairy floss, BBQ, ice cream etc.	\$10,000	Unsuccessful	NIL	June 2023
Fixing Country Roads Round 6	Wool Track – Seal Extension	\$6,490,000	Successful	\$649,000	Waiting on Treasury for funding Deed

**Council has committed \$319,469 in the 2023/2024 budget to put towards grant proposals as a co-contribution.**



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**Current Grant Opportunities:**

- **Business Improvement District Pilot Program** – This program is an initiative led by the NSW Government, designed to fund trials of business-led, place-based partnerships and governance models across the state. The BID Pilot Program will promote collaborative place-making, involving property owners and local businesses in curating and growing local economies, whilst accelerating public-private collaboration in centres across NSW. This program is a two-stage process stage 1 EOI form and stage 2 formal application. Council have submitted a EOI form and stage 2 process will open shortly.
- **2023/2024 Country Passenger Transport Infrastructure Grants Scheme** – This grant provides subsidies to support the construction or upgrade of bus stop infrastructure owned and maintained by local councils. The subsidies can be used for the provision and/or upgrading the bus stop infrastructure components including new shelter or associate works, connecting footpath, security/lighting, signage, street furniture and tactile ground surface indicators. A new shelter has a maximum total grant value of \$20,000 and an upgrade of a shelter has a maximum grant value of \$4,500. Grant applications close 30<sup>th</sup> of September 2023.
- **Round 2 Electronic National Residential Medication Chart** – the Australian Government has made up to \$30 Million available for eNRMC adoption grant opportunity. The purpose of the grant is to increase the use of eNRMC products in residential aged care services. The grant helps defray the costs associated with implementing a conformant eNRMC product such as software and hardware costs, change management process and staff training. The Lilliane Brady Village is eligible to apply for \$20,000, applications are demand driven and close 28<sup>th</sup> of March 2024.

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## Grant Funded Projects – Implementation

The following is a summary of works in progress for grant funded projects:

- **NSW Government - Stronger Country Communities Fund (SCCF) – Round 3 - Youth Development Officer – 18-month tenure** – This funding is now a priority of the Youth Development and Community Services' Coordinator, assessing gaps and ensuring programs are well advertised and easy to access/attend. Variation has been submitted and approved until the end of September 2023.
- **NSW Government - Stronger Country Communities Fund (SCCF) – Round 3 Euabalong Scenic Walking Trail** – the project has faced direct impact to floods, design and costing issues and Council are unable to obtain planning approvals to build the walking track. Council is currently assessing other walking paths/track options in Euabalong and Euabalong West to submit a variation for the grant.
- **NSW Government – Stronger Country Communities Fund (SCCF) – Round 5 - New LED lighting Ward Oval Cobar** – Council have engaged PWA to project manage this project along with all other projects at Ward Oval, received lighting design and waiting on cost estimate - **Euabalong Hall Revitalisation** – planning has commenced, site visit completed in June, RFQ is out.
- **NSW Government – Regional Growth Fund & Federal Government - Building Better Regions Fund (Round 4) - Ward Oval Multi-Purpose Building and Early Learning Centre** – Construction has commenced and is progressing well, and project is 25% complete.
- **Showgrounds Stimulus Funding phase 2B – Sealing of the Ward Oval Car Park.** The carpark is completed; however, Council has applied for a variation for a time extension and add the multipurpose building carpark to the scope of works. Still pending approval from funding body.
- **Resources for Regions round 7 (R4R7) - Stage 1 – existing industrial estate - including roads and storm water upgrades** – time extension received. **and Resources for regions round 8 (R4R8) Cobar Industrial Estate Road and Storm water Upgrades - Stage 2** – applied for a time extension, pending approval. Please refer to Engineering works report for project update.
- **Resources for regions – round 8 (R4R8) Business Case Studies (BCS) and Master Planning:** In the process of applying for a variation to transfer the remaining funds that were originally allocated to the Dalton Parks wetlands project, to develop a masterplan and business case for the Royal Far West Train Carriage, which is currently deteriorating and closed to the public, and a future use plan for the Town Hall Cinema.

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- **Resources for regions round 8 - (R4R8) - Great Cobar Museum - Coach House and Landscaping - (Stage 2 works)** – Variation submitted for a time extension still awaiting approval. Project progressing well with DA documentation submitted.
  - **Resources for regions – round 8 (R4R8) - Early Intervention Outreach Program** – First initial assessments complete with psychologist. Applying for a variation to use remaining funds to complete a need analysis for allied health services within our community. The needs analysis will be used to approach government to advocate and push more essential services to our LGA.
  - **Resources for regions – round 8 (R4R8)- Ward Oval Multipurpose building – area kitchen, canteen, bar, stage, and office**– Construction has commenced and is progressing well with 25% completed to date.
  - **Resources for regions – round 9 (RFR9) - Euabalong Pump Station Disaster Resilience and Safety Upgrades** – please refer to the water and wastewater report for update.
  - **Resources for regions – round 9 (RFR9) - Louth Road Reservoir Asset Renewal Project** - please refer to the Water and Wastewater report for update.
  - **Resources for regions – round 9 (RFR9) Booberoi Road Bridge Replacement, Round Hill Road Bridge Replacement**, please refer to the Engineering works report for project update
  - **Resources for regions – round 9 (RFR9) Cobar Footpath connector and DDA project** – please refer to the Engineering works report for update.
  - **Resources for regions – round 9 (RFR9) Cobar Airport Masterplan** – Currently working on a scope of works, planning in progress.
  - **Resources for regions – round 9 (RFR9) - Cobar Early Intervention Program Phase 2** – Council have engaged a clinical psychologist to complete on site assessments and referrals for children.
  - **Resources for regions – round 9 (RFR9) - Youth services program phase 2** – Cobar Youth and Community Centre staff are currently observing the needs of the youth within our community and receiving input from the youth council to commence planning of programs delivered that will best fit the needs of our community. Council won't start delivering this project until we have absorbed all of the SCCF round 3 funding.
  - **Resources for regions – round 9 (RFR9) - Cobar Museum Phase 2 & 3 redevelopment exhibition and object display project** – planning commenced.

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- **Crown Reserves Improvement Fund Program - Euabalong Sportsground and Racecourse** – Project is to purchase and erect a permanent showground arena and cattle yards. 85% construction complete.
  - **Regional Tourism Activation Fund – Stream One - Unique and High Impact Visitor Experiences - Stage 3 of The Great Cobar Museum upgrades, including a Mine Walk and Underground Experience.** Funding Deed received. DA documentation submitted.
  - **Bulk water metering project** - Please refer to the Water and Wastewater report for project update.
  - **NSW Planning Portal API Grant Program** – To assist with integrating Councils new finance system, with the planning portal. The funding has been received and will be incorporated into the ERP implementation project to go towards the Planning Portal API component of the project. The project has been delivered however a second stage of implementation is now in place due to the need to upgrade to version 2.
  - **Reconnecting Regional NSW – Community Event Program** – Council will hold a ‘Bands in the Bush’ event on the 23<sup>rd</sup> of September 2023 at the Ailsa Fitzsimmons Memorial Oval. Stage and production and artists have been booked. This event will be a free with kid’s entertainment, food vendors and market stall holders.
  - **Local Roads and Community Infrastructure Phase 3 – Airport runway sealing upgrades – (Est) \$1,000,000.00** –please refer to the engineering works report for project update **99KW solar project at the Filtration plan - \$100,000.00.** Time extension approved until June 2024. Please refer to the Water and Wastewater report for project update **Industrial Estate – (Est) \$920,422.00,** project is completed and included the purchase of road base, drainage, and specifications.
  - **Local Roads and Community Infrastructure Phase 3 - Town Beautification – (Est) \$150,000.00** – Council has received approval from Essential Energy to paint an extra 2 electrical boxes within the CBD. Painting of the boxes will commence soon. Scoping session to plot the location of trees that will be planted through the CBD area, entrances to town and the ward oval is complete, trees are scheduled to be planted in a couple months. Engagement for an artist to complete a mural in the CBD has started. Approved time extension until June 2024.
  - **Female Friendly Community Sport Facilities and Lighting Upgrades – Indoor lighting upgrade and installation of security lights at Cobar Youth and Community Centre** – Received funding deed. Project investigations have commenced.
  - **Fixing Local Roads Round 4 – Seal extension on shire road 20 Grain Road** – deed received. Please refer to the Engineering works report for project update.

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- **Fixing Local Roads Pothole Repair – short term repairs of priority potholes and road repair on local and regional roads -** Please refer to the Engineering works report for project update.
  - **Flood damage from November 2021 Event (EPA) –** please refer to the Engineering works report for project update.
  - **Regional and Local Roads Repair Program – sealing and widening of Kiacatoo Road and the installation of culverts beneath Lachlan Valley Way -** Please refer to the Engineering works report for project update.
  - **NSW Local Government Recovery Grants Program – Replacement of feeder pipe at Euabalong West water supply–** completing program of works. Project has not yet commenced until program is approved from the funding body.
  - **Electronic National Residential Medication Chart Adoption Grant -** Implementation of an eNRMC system at the Lilliane Brady Village Hostel. Planning has commenced project will be complete before April 2024 as per funding agreement.
  - **REPAIR 23/24 –** please refer to the engineering works report for project update.

### **RECOMMENDATION**

**That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.**

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**CLAUSE 8 – INVESTMENT REPORT AS AT 31 JULY 2023****FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: Finance Manager, Sandra Davey****Purpose**

Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy require Council's investments to be reported to the Council monthly.

**Issues**

The table below shows the balances of Council's Investments as at 31 July 2023. Term deposits have differing terms to spread the maturity dates throughout the year.

Investments	Rate	Bank	Opening Balance	Transfers to Investment	Transfers from Investment	Interest Earned	Closing Balance
NAB Sweep Acct	Variable	NAB	\$ 13,605,931	\$ 2,050,111	\$ 5,136,907	\$ 40,926	\$ 10,560,061
Aug-23	4.45%	AMP	\$ 2,082,713			\$ 7,872	\$ 2,090,584
Oct-23	4.50%	NAB	\$ 2,021,529			\$ 7,726	\$ 2,029,255
Dec-23	5.35%	NAB	\$ 8,061			\$ 22,756	\$ 30,817
Nov-23	5.05%	AMP	\$ 3,026,311			\$ 21,558	\$ 3,047,869
Sep-23	4.35%	AMP	\$ 5,115,527			\$ 6,706	\$ 5,122,234
Sep-23	4.50%	NAB	\$ 5,038,023			\$ 19,119	\$ 5,057,142
Aug-23	4.39%	NAB	\$ 3,062,571			\$ 11,419	\$ 3,073,990
Oct-23	5.00%	NAB	\$ 5,082,700			\$ 21,584	\$ 5,104,284
<b>TOTALS</b>	<b>Average Int</b>	<b>4.70%</b>	<b>\$39,043,365</b>	<b>\$2,050,111</b>	<b>\$5,136,907</b>	<b>\$159,666</b>	<b>\$36,116,235</b>

*I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's Investment Policy.*

*S Davey*

Finance Manager

**RECOMMENDATION**

**That Council receive and note the Investment Report as at 31 July 2023.**

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**CLAUSE 9 - BANK RECONCILIATION, CASH FLOW & LOAN FACILITY  
SUMMARIES AS AT 31 JULY 2023**

FILE: B2-7

AOP REFERENCE: 3.1.1.5

ATTACHMENT: NO

AUTHOR: *Finance Manager, Sandra Davey*

**Purpose**

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

**Issues**

**Bank Reconciliation**

Balance as per Bank Statement	10,000
Add Outstanding Deposits & Receipting	-
Less Unpresented Cheques	-
<b>Reconciled Balance</b>	<b>10,000</b>

*In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements daily during the month and that the reconciliations have been recorded.*

*S. Davey*

\_\_\_\_\_  
Finance Manager

**Monthly Total Funds Available for the Last 12 Months**

Month	Investment Balances	Operating Account	Total Available Funds	Total Monthly % Change
Aug 22	23,788,221	12,696	23,800,917	9%
Sep 22	22,490,096	10,000	22,500,096	-5%
Oct 22	21,405,472	10,000	21,415,472	-5%
Nov 22	21,919,968	10,000	21,929,968	2%
Dec 22	32,598,706	10,000	32,608,706	49%
Jan 23	37,870,525	10,000	37,880,525	16%
Feb 23	41,837,447	10,000	41,847,447	10%
Mar 23	39,058,522	10,000	39,068,522	-7%
Apr 23	38,375,787	10,000	38,385,787	-2%
May 23	36,663,407	10,000	36,673,407	-4%
Jun 23	39,043,365	10,000	39,053,365	6%
Jul 23	36,116,235	10,000	36,126,235	-7%

## Cash Flow

<b>Current Month</b>		<b>Description</b>	<b>Forecast</b>
<b>Forecast</b>	<b>Actual</b>		<b>Next Month</b>
10,000	10,000	Bank Balance Forward	10,000
1,200,000	400,000	FAG / R2R / RMCC / TNSW	800,000
15,043	15,043	Services NSW	15,043
850,000	269,487	Rates /Water/User Charges	650,000
200,000	203,694	Private Works/Debtors	200,000
400,000	-	LBV – Residents Fees & Subsidies	300,000
150,000	93,111	Children’s Services (net)	150,000
1,000,000	3,086,796	Net Movement of Investments	1,000,000
500,000	1,576,798	Sundry Income & Grants	500,000
		<i>Less</i>	
(3,000,000)	(4,826,958)	Creditors	(3,000,000)
(850,000)	(837,971)	Wages / Salaries	(850,000)
10,000	10,000	Bank Reconciliation Cr/(Dr)	10,000

## Loan Facility Report as of July 2023

Swimming Pool and Street Upgrade Loan (6.22%)	(87,924.02)
Grids and Culverts Loan (3.44%)	(2,416,666)

## RECOMMENDATION

That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as of 31 July 2023.



**CLAUSE 10 – RATES RECONCILIATION REPORT AS AT 31 JULY 2023**

FILE: R2-1

AOP REFERENCE: 3.1.1.6

ATTACHMENT: NO

AUTHOR: *Customer Service Manager, Jo-Louise Brown***Purpose**

To provide Council details of the Rate Reconciliation as at 31 July 2023.

Rate Type	Levy Plus Arrears	Adjustments	Nett Levy	Cash	Paid-Previous	Outstanding
General Rates - Cobar Resident	\$1,245,381.05	\$0.00	\$1,245,381.05	-\$13,511.45	-\$49,269.24	\$1,182,600.36
General Rates - Business	\$349,230.30	\$0.00	\$349,230.30	-\$275.30	-\$5,341.89	\$343,613.11
General Rates- Business Cobar	\$169,120.91	\$0.00	\$169,120.91	-\$1,306.90	-\$4,979.36	\$162,834.65
General Rates - Farmland	\$858,972.81	\$0.00	\$858,972.81	-\$1,805.66	-\$6,997.35	\$850,169.80
General Rates - Mining	\$2,030,880.01	\$0.00	\$2,030,880.01	\$0.00	-\$39.91	\$2,030,840.10
General Rates - Residential Vi	\$183,926.59	\$0.00	\$183,926.59	-\$1,018.46	-\$7,096.28	\$175,811.85
General Rates - Business Villa	\$80,674.22	\$0.00	\$80,674.22	-\$149.10	-\$548.72	\$79,976.40
General Rates - Rural Resident	\$102,974.16	\$0.00	\$102,974.16	-\$2,146.05	-\$12,681.59	\$88,146.52
Interest	\$34,153.34	\$0.00	\$34,153.34	-\$221.03	\$0.00	\$33,932.31
Overpayments	\$0.00	\$0.00	\$0.00	-\$770.06	-\$49,353.65	-\$50,123.71
<b>General Rates</b>	<b>\$5,055,313.39</b>	<b>\$0.00</b>	<b>\$5,055,313.39</b>	<b>-\$21,204.01</b>	<b>-\$136,307.99</b>	<b>\$4,897,801.39</b>
<b>Domestic Waste</b>	<b>\$840,210.75</b>	<b>\$0.00</b>	<b>\$840,210.75</b>	<b>-\$6,665.87</b>	<b>-\$30,929.01</b>	<b>\$802,615.87</b>
Cobar Water	\$1,810,794.47	\$0.00	\$1,810,794.47	-\$13,380.55	-\$69,476.57	\$1,727,937.35
Nymagee Water	\$69,001.97	\$0.00	\$69,001.97	-\$638.07	-\$360.90	\$68,003.00
Euabalong Water	\$138,337.44	\$0.00	\$138,337.44	-\$1,283.86	-\$13,730.16	\$123,323.42
Mount Hope Water	\$12,217.79	\$0.00	\$12,217.79	\$0.01	-\$152.53	\$12,065.27
<b>Water Access</b>	<b>\$2,030,351.67</b>	<b>\$0.00</b>	<b>\$2,030,351.67</b>	<b>-\$15,302.47</b>	<b>-\$83,720.16</b>	<b>\$1,931,329.04</b>
<b>Sewerage</b>	<b>\$1,253,558.46</b>	<b>\$0.00</b>	<b>\$1,253,558.46</b>	<b>-\$12,105.73</b>	<b>-\$52,545.97</b>	<b>\$1,188,906.76</b>
<b>Total Rates &amp; Charges</b>	<b>\$9,179,434.27</b>	<b>\$0.00</b>	<b>\$9,179,434.27</b>	<b>-\$55,278.08</b>	<b>-\$303,503.13</b>	<b>\$8,820,653.06</b>
Water Consumption	\$881,370.00	-\$1,068.55	\$882,438.55	-\$364,284.54	\$0.00	\$518,154.01

**RECOMMENDATION**

That the Rates Reconciliation Report as at the 31 July 2023 be received and noted.

## **CLAUSE 11 – PURCHASING ANALYSIS OF CONTRACTORS**

**FILE: T3-15-6**

**AOP REFERENCE: 3.3.4**

**ATTACHMENT: NO**

**AUTHOR: *Finance Manager, Sandra Davey***

### **Purpose**

The purpose of this report is to provide information on works let over \$80,000 inclusive of GST.

### **Background**

Throughout the year Council uses various contractors for the supply of plant and equipment and trades and miscellaneous services for many of Council's activities.

These Contractors and Suppliers are engaged by quotations for small projects and tenders for larger projects following Councils Procurement Policy.

Council has requested that a report be provided for works let over \$80,000 inclusive of GST.

The table below indicates the contractors and suppliers that were engaged for services over \$80,000 inclusive of GST for the period July 1, 2023 – July 31, 2023, and the method of procurement used.

<b>Contractor</b>	<b>Description of Works and Method of Procurement</b>	<b>Total</b>	<b>Locality</b>
DAVID PAYNE CONSTRUCTION	COBAR HERITAGE CENTRE (TENDER)	\$1,002,861.79	NON-LOCAL
NICHOLSONS OF NYMAGEE	ROAD WORKS (RFQ)	\$751,000.25	LOCAL
CYNEND	CONSTRUCTION WORK (TENDER/RFQ)	\$342,038.86	LOCAL
CRUSHRITE PTY LTD	GRAVEL CRUSHING (TENDER)	\$214,353.70	NON-LOCAL
COUNTRY WIDE ASPHALT PTY LTD	ROAD WORKS (TENDER)	\$208,758.71	LOCAL
KILLARD INFRASTRUCTURE PTY LTD	RETICULATION UPGRADE (TENDER)	\$99,653.84	NON-LOCAL
ZONDA PEOPLE HEALTHCARE RECRUITMENT	LABOUR HIRE (RFQ)	\$91,194.83	NON-LOCAL
HOLCIM (AUSTRALIA) PTY LTD	CULVERTS (TENDER)	\$87,190.64	NON-LOCAL
Local Suppliers		\$1,301,797.82	
Non-Local Suppliers		\$1,495,254.80	
Total purchases over \$80,000 2023/2024		<b>\$2,797,052.62</b>	

### **RECOMMENDATION**

**That Council receive and note the information contained in this report.**

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## **CLAUSE 12 – ENGINEERING WORKS REPORT**

**FILE: C6-20-2**

**AOP REFERENCE: 4.3.2**

**ATTACHMENT: NO**

**AUTHOR: *Acting Director Engineering Services – Heinz Kausche***

### **Purpose**

To inform Council of completed and ongoing Engineering Works for the period up to July 2023.

### **Background**

#### **State Highways**

##### **Major Maintenance Work**

- Slashing of Highway network completed.
- Weed spraying completed on sections of Kidman Way (MR410).
- Pothole patching of Highway network completed.
- Work commenced on replacing non-compliant reflectors across the network. This work is ongoing based on the availability of resources.

##### **Construction Work**

- Heavy Patching - commenced this month. Council has approximately 150 patches to complete, with the majority being flood related damage.
- 78 Mile and Barrier Highway intersection – installation of culverts complete.
- The Australian Pipeline Authority (APA) - completed work on Barrier Highway, sidetrack closed to traffic.

#### **Urban Roads/Shire Roads/Regional Roads**

- 52 Mile Road Sealing – completed 5km section through sandhills and 5km section at the Tilpa end. 2km section remaining.
- Cobar Industrial Estate Road and Stormwater Upgrades – the designs for stage 1 works nearing finalisation. Early works associated with water sewer infrastructure underway.
- Shire-wide culvert and grid replacement program – installation of replacement culverts underway along 52 Mile Road.
- Fixing Local Roads Round 4 – Preliminary works including the crushing and stockpiling of gravel underway in preparation for sealing 15km of the existing unsealed section of Grain Road. This project includes the stabilisation of five floodways.
- Fixing Country Roads – Council has submitted the funding deed to secure \$6.49M to seal 40km of the Wool Track and awaiting the finalisation of the funding deed by the State Government. An application has also been made for funding under the TfNSW REPAIR program to fund sealing a 5km section of the Wool Track.

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This funding is also yet to be approved. If approved, it is intended to proceed with this section of seal completing the works prior to 30 June 2024.

- Regional & Local Roads Repair Program – Works are about to commence on Rosevale Road along with heavy patching on Pulpulla Road.
- Fixing Local Roads Pothole Repair – works are ongoing across the network.
- Resource for Regions – the tender for the Cobar footpath connector and DDA Project funded through this program has closed and submissions are currently being assessed.

### **Cobar Airport Runway Sealing and Vegetation Clearance Works**

- Sealing works are scheduled to occur in October/November 2023. Vegetation clearance works within the airport will also be carried out in the next couple of months.

### **Flood Damage**

- Council has completed emergency flood damage works and submitted the claims for this work.
- EPA (Essential Public Assets) – scope of works currently being finalised for submission to the funding administrator.

### **Urban Services**

- The tree planting capital program has commenced:
  - over 35 trees have been planted on the Wilcannia side of town; these trees being put on irrigation.
  - over 25 trees have also been planted on Nullamut street also with the integration of an irrigation system.
  - Blakey street has had over 12 trees planted and an irrigation system installed. Lerida road is in the process of planting 35 trees and an irrigation system.

### **Asset and Fleet Management**

- Vehicle/Plant Equipment Trackers have arrived and are scheduled to be installed over the coming weeks as items of equipment become available.
- The new (replacement) Domestic Waste Vehicle is scheduled to arrive towards the end of Aug.
- A new Bulky Waste Vehicle has been scoped and the procurement process has commenced.
- A new PaveLine Vehicle has also been scoped and the procurement process has commenced.

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## **Water and Sewer**

- Nyngan, Hermidale, and Cobar Pump Station Permanent Replacement - Concept design completed and preparation of tender documentation underway.
- Water Treatment Plant Solar Arrays – Project is on hold pending outcome of land matters.
- Euabalong Pipeline Replacement – project scope has been modified to include a larger section of pipe renewal.
- Euabalong reservoirs epoxy coating – this project is not currently funded. Alternative funding arrangements are currently being sourced.

## **Depot Works**

- Depot Masterplan –boundary realignment survey completed. Currently awaiting the final REF report that will include any specific requirements for the tender specification.

## **RECOMMENDATION**

**That the information contained in the Engineering Works Report detailing construction and maintenance activities on Shire and Regional Roads, State Highways, Water and Sewer Mains, Parks and Gardens, and other Council assets be received and noted.**

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**CLAUSE 13 – EXPENDITURE FOR ROADS NETWORK**

**FILE: R5-31      AOP REFERENCE: 4.3.2    ATTACHMENT: YES (PAGE 57-65)**

**AUTHOR: *Director of Engineering, Charles Taveira***

**Purpose**

To Provide Council with financial information on the expenditure on Council's Local and Regional Roads.

**Background**

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue), Regional Roads Network (green) and Flood Damage Claim (Grey) is provided as an attachment for Council's information.

**RECOMMENDATION**

**That the information detailing the Expenditure for Council's Roads Network be received and noted.**

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**CLAUSE 14 – DEVELOPMENT APPROVALS: 19 JULY 2023 – 15 AUGUST 2023****FILE: T5-1****AOP REFERENCE: 1.6.3.1****ATTACHMENT: NO****AUTHOR: Director of Planning & Environmental Services, Garry Ryman****Complying Development Approvals**

The following Complying Development Certificates were approved under delegated authority for the period 19 July 2023 – 15 August 2023.

<b>CERTIFICATE NO.</b>	<b>ADDRESS</b>	<b>DESCRIPTION</b>	<b>VALUE (\$)</b>
CDC23/014	11967 Barrier Highway, Cobar	Machinery Shed	60,000.00

**The value of Complying Development approvals for 2023/2024 to date is \$60,000.00.**

The value of Complying Development approvals for the similar period in 2022/2023 was Nil.

**Local Development Approvals**

The following Local Development Applications were approved under delegated authority for the period 19 July 2023 – 15 August 2023.

<b>CERTIFICATE NO.</b>	<b>ADDRESS</b>	<b>DESCRIPTION</b>	<b>VALUE (\$)</b>
DA23/029	3 Cypress Pl, Cobar	Detached Metal Shed	36,595.00
DA23/036	Lot 2 Kidman Way, Cobar	Recreational Paint Ball Field	-

**The value of Local Development approvals for 2023/2024 to date is \$84,345.00.**

The value of Local Development approvals for the similar period in 2022/2023 was 42,387,202.00.

**Construction Certificates**

The following Construction Certificates were issued for the period 19 July 2023 – 15 August 2023.

<b>CERTIFICATE NO.</b>	<b>ADDRESS</b>	<b>DESCRIPTION</b>
CC23/015	22 Brough St, Cobar	Alterations & Additions to Existing Dwelling. Construction of Detached Metal Shed and Installation of Inground Swimming Pool
CC23/018	66 Morrison St, Cobar	Detached Metal Shed

**RECOMMENDATION**

**That the information detailing the Local Development and Construction Certificate approvals for the period 19 July 2023 - 15 August 2023 be received and noted.**

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**CLAUSE 15 GRAVEL PRODUCTION TENDER (T3-23-4)**

**FILE: T3-23-4**

**ATTACHMENT: NO**

**AUTHOR: *Meike Griffiths, Administration Coordinator***

**Purpose**

To consider the tender submissions received for the Gravel Production Tender. The tender was issued to seek response from suitably qualified and experienced parties to supply gravel production services.

**Background**

The Request for Tender (RFT) for the tender was prepared and issued on Friday 9 June 2023 through advertising in the local paper and through Tenderlink. The deadline for the lodgement of tenders was 10:00am on Friday 7 July 2023.

In total seven (7) tender submissions were received electronically via Tenderlink:

- Crushrite Pty Ltd
- E.B. Mawson & Sons Pty Ltd T/A Mawsons
- J R May Earthmoving Pty Ltd
- Harbison Consolidated Enterprises
- MJ and JM Nicholson
- National Civil Contracting P/L
- Tolbra Earthmovers and Haulage

**Legal Situation**

Council has complied with the requirements of Section 55 of the Local Government Act 1993 and of the Local Government (General) Regulation 2005 Part 7.

Given the sensitive nature of the information provided it is recommended that Council considers a further report in the Committee of the Whole Closed Council with the press and public excluded.

**RECOMMENDATION**

**That a further report regarding the Gravel Production Tender (T3-23-4) be considered in the Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as it contains commercial information of a confidential nature that would, if disclosed in open Council, prejudice the commercial position of the person who supplied it.**