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**MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE  
SHIRE OF COBAR HELD IN COUNCIL CHAMBERS ON THURSDAY  
27 JULY 2023 COMMENCING AT 5:00PM**

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**PRESENT (FILE C13-2)**

Peter Abbott (Mayor), Jarrod Marsden (Deputy Mayor), Robert Sinclair, Peter Maxwell, Lillian Simpson, Tony Chaplain, Harley Toomey, Michael Prince, Julie Payne and Kate Winders.

**OBSERVERS**

Mr. Peter Vlatko (General Manager), Mr. Kym Miller (Director of Finance and Community Services), Mr. Garry Ryman (Director of Planning and Environmental Services) and Miss Kelly Fairbank (Executive Assistant - General Manager/ Mayor).

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**MESSAGE FROM THE CHAIR:**

*In the spirit of open, accessible and transparent government, Cobar Shire Council Ordinary and Committee Meetings are video recorded and webcast. By speaking at a Council or Committee Meeting, members of the public agree to being recorded and webcast. Cobar Shire Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council or Committee Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Cobar Shire Council.*

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THIS IS PAGE 1 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 JULY 2023



.....  
GENERAL MANAGER



.....  
MAYOR

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**APOLOGIES (FILE C13-2)**

**110.07.2023 RESOLVED:** 1. That the apologies received from Councillor Kain Neale and Councillor Janine Lea-Barrett be accepted.

2. That Councillor Kain Neale and Councillor Janine Lea-Barrett be granted a leave of absence.

*Clr Payne / Clr Winders*

**CARRIED**

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**DECLARATIONS OF INTEREST (FILE C12-3)**

- Nil.
- 

**CONDOLENCES (FILE M2-3)**

- Linda Ann Gilligan
- Kenneth James Harper
- Lindsay Anthony Shanahan

**PUBLIC ACCESS SESSION**

- Nil.
- 

**CONFIRMATION OF MINUTES**

**ORDINARY MEETING OF COUNCIL (FILE C13-11)**

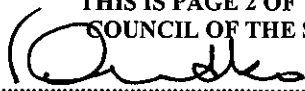
**111.07.2023 RESOLVED:** That the Minutes of the Ordinary Meeting of Council held on Thursday, 22 June 2023 be confirmed as a true and correct record of the proceedings of that meeting.

*Clr Sinclair / Clr Winders*

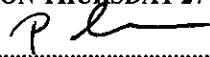
**CARRIED**

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THIS IS PAGE 2 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 JULY 2023



.....  
GENERAL MANAGER



.....  
MAYOR

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**CLAUSE 1- THE LOCAL ROADS AND COMMUNITY INFRASTRUCTURE GRANT \$1,711,185**

**FILE: G4-47 AOP REFERENCE:3.1.1.3 ATTACHMENT: NO**

**AUTHOR: *Grants Officer, Bethany Smith***

**112.07.2023 RESOLVED:** That Council approves the allocation of \$1,711,185 under the Local Roads and Community Infrastructure Phase 4 Grant to the following projects:

- Lilliane Brady Village Upgrades - \$885,211
- Town Enhancement Program - \$200,000
- Bore placement program - \$275,000.
- Footpath reinstatement in Marshall Street Cobar - \$350,974

***Clr Payne/Clr Sinclair***

**CARRIED**

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**CLAUSE 2 – ROAD CAPITAL AND MAINTENANCE WORKS PROGRAM 2023/2024**

**FILE: R5-15 & R5-16 AOP REFERENCE: 4.3.1 ATTACHMENT: NO**

**AUTHOR: *Works Manager, Kane Kreeck***

**113.07.2023 RESOLVED:** 1. That Council notes the Road Capital and Maintenance Works Program for 2023/2024.

2. That Council receive a further update following the outcomes of the grant funding yet to be announced.

***Clr Sinclair /Clr Payne***

**CARRIED**

Councillor Chaplain entered the room at 5.12pm

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**CLAUSE 3 – PHASE OUT OF THE ROAD CONDITION REPORT**

**AOP REFERENCE: 4.3.2 ATTACHMENT: NO**

**AUTHOR: *Director of Engineering, Charles Taveira***

**114.07.2023 RESOLVED:** That Council agrees to:

1. Cease the Road Condition Report on Friday 1 September 2023.
2. Maximise the use of Live Traffic as a single source of information communicating all road conditions from Monday 4 September 2023.

Provide sufficient information to current recipients of the Road Condition Report to enable them to transition to the Live Traffic App.

***Clr Sinclair / Clr Payne***

**CARRIED**

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THIS IS PAGE 3 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 JULY 2023

  
GENERAL MANAGER

  
MAYOR

**CLAUSE 4 - RATE ABANDONMENTS 2022/2023**

**FILE: R2-1 AOP Reference:3.1.1.2 ATTACHMENT: NO**

**AUTHOR: *Office Coordinator, Jo Louise Brown***

**115.07.2023 RESOLVED:** That Council write-off rates and charges totaling \$121,742.60 for 2022/2023 as follows.

Pension Rebates	105,891.65
Amalgamations	3,722.68
Hidden Leaks Allowance	5,995.05
Objections	0.00
Sale of Land Write Off	0.00
Category/Service Changes	<u>6,133.22</u>
	\$121,742.60
<i>Clr Payne/ Clr Toomey</i>	<b>CARRIED</b>

**CLAUSE 5 – REVOTES AND CARRY FORWARD BUDGET ITEMS**

**FILE: L5-22 AOP REFERENCE: 3.1 ATTACHMENT: NO**

**AUTHOR: *Finance Manager, Sandra Davey***

**116.07.2023 RESOLVED:** 1. That Council note the items in progress in the below schedule.

2. That the items not commenced in the below schedule be carried forward into 2023-2024 financial year.

**Cobar Shire Council  
Indicative list of items to be carried  
forward**

\* *Grant funded projects*

	2023/24 In Progress (receive and note)	2023/24 Not Commenced (Indicative Carry Forward)
	<b>\$43,993,929.26</b>	<b>\$18,334,826.00</b>
<b>1450. Capital - General Fund</b>		
Plant purchases	\$2,512,789.59	\$0.00
Dalton Park Wetlands Business Case and Master Plan\	\$0.00	\$75,000.00
Activating our CBD Business Case and Master plan	\$25,848.98	\$0.00
Childrens Services Building Improvements	\$445,435.45	\$0.00
Administration Building Capital	\$581,865.21	\$0.00
Lilliane Brady Village	\$839,533.64	\$0.00
Euabalong Walking Trail - River Walk SCCF	\$227,693.63	\$0.00
Construction of showground arena and cattle yards	\$10,327.14	\$0.00
IT Projects	\$88,544.31	\$0.00

**THIS IS PAGE 4 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 JULY 2023**

  
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**GENERAL MANAGER**

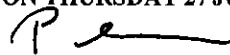
  
.....  
**MAYOR**

ERP Software Replacement		\$263,621.00	\$0.00
Early Intervention	*	\$134,713.02	\$0.00
Museum Stage 2 (R4R 8)	*	\$1,283,431.64	\$0.00
Museum Stage 3 RTA	*	\$2,655,990.54	\$0.00
LRCI Phase 3 Town Beautification	*	\$109,440.08	\$0.00
R4R9 - 015.6 Cobar Airport Masterplan	*	\$0.00	\$101,256.00
R4R9 - 015.8 Cobar Museum Phase II & III Redevelopment	*	\$0.00	\$313,872.00
Purchase of Property		\$847,646.00	\$0.00
Swimming Pool Chlorine Room		\$0.00	\$250,000.00
SCCF 5 New LED Lighting at Ward Oval	*	\$1,004,570.93	\$0.00
SCCF 5 Euabalong Hall Revitalisation	*	\$99,866.93	\$0.00
Pending Grant Funding - Ward Oval	*	\$0.00	\$2,200,000.00
Ward Oval Carpark Upgrade (Crown Lands)	*	\$297,270.81	\$0.00
CCTV installation within the Cobar township		\$51,664.58	\$0.00
Upgrade & Seal Auxiliary Runway 17/35 (LRCI 3)	*	\$973,651.56	\$0.00
Cobar Depot Upgrade		\$521,557.45	\$0.00
Ward Oval Upgrade inc Early Learning Prec.	*	\$6,787,061.95	\$0.00
Footpath Renewal Program		\$61,871.90	\$0.00
R4R9 - 015.5 - Footpath Connector and DDA Project	*	\$1,117,823.93	\$0.00
Cobar Cemetery Improvements		\$48,396.45	\$0.00
<b>Total 1450. Capital - General Fund</b>		<b>\$20,990,616.72</b>	<b>\$2,940,128.00</b>
<b>1451. Capital - Transport</b>			
SR12 -Yathong - Gravel Fixing Local Roads	*	\$123,740.51	\$0.00
Shire Wide Culverts		\$762,958.10	\$0.00
Yathong Road Culverts		\$106,295.31	\$0.00
Lachlan Valley Way Culverts		\$0.00	\$907,260.00
SR1 Buckanbe Rd		\$96,052.70	\$0.00
R4R-9 015.3 Booberoi Road Bridge Replacement	*	\$2,730,326.93	\$0.00
R4R-9 015.4 Round Hill Road Bridge Replacement	*	\$2,730,326.93	\$0.00
MR416 - The Wool Track - Seal Extension RNSW2716	*	\$0.00	\$7,139,004.00
SR20 Grain Road Seal Extension (FLR)	*	\$3,545,921.76	\$0.00
SR26 Wilga Downs Rd - Fixing Local Roads	*	\$287,283.34	\$0.00
Regional and Local Road Repair Program	*	\$0.00	\$4,085,934.00
Cobar Industrial Estate Road and Storm Water Upgrade	*	\$988,901.63	\$0.00
Cobar Industrial Estate Road and Storm Water Upgrade	*	\$2,763,498.22	\$0.00
Cobar Industrial Estate Road and Storm Water Upgrade	*	\$893,605.21	\$0.00
<b>Total 1451. Capital - Transport</b>		<b>\$15,028,910.64</b>	<b>\$12,132,198.00</b>
<b>3000. Water Fund Balance Sheet</b>			
Reservoir Refurbishment - SSWP005 (commenced 2019)	*	\$273,342.96	\$0.00
Cobar Water Reticulation Upgrade - Stage 2	*	\$590,884.89	\$0.00
WTP Shed (CWB)		\$282,145.81	\$0.00
R4R-9 015.1 Louth Road Reservoir Asset Renewal	*	\$3,987,609.74	\$0.00
Water Sundry Renewals & Upgrade		\$387,359.12	\$0.00
Cobar Treatment Plant - Solar System LRCI 3	*	\$12,313.81	\$0.00
Renew line between Peak and Two Million Tank		\$0.00	\$5,000.00
Pending Grant Funding - Smart Meters	*	\$0.00	\$500,000.00

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COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 JULY 2023



GENERAL MANAGER



MAYOR

Euabalong Pump Station	*	\$921,437.36	\$0.00
<b>Total 3000. Water Fund Balance Sheet</b>		<b>\$6,455,093.69</b>	<b>\$505,000.00</b>
<b>4000. Sewer Fund Balance Sheet</b>			
Sewer Pump Station and Inlet Works		\$487,245.18	\$0.00
Pump Station & Mains Improvements		\$183,754.43	\$0.00
Telemetry System - Sewerage Fund		\$49,680.00	\$0.00
Compliance Program - Sewerage Fund		\$11,258.04	\$0.00
Baffling Renewal - Sewerage Fund		\$0.00	\$72,500.00
Embankment Repair		\$93,966.45	\$0.00
Sewer Man Hole Renewals		\$0.00	\$60,000.00
Pending Grant Funding - Sewer Treatment Plant EPA	*	\$0.00	\$2,600,000.00
Renew Aerators - Sewerage Fund		\$29,984.83	\$0.00
Embankment Erosion Control		\$18,100.00	\$0.00
Treatment Plant Shade Structure		\$0.00	\$25,000.00
Treatment Plant Switchboard		\$298,640.00	\$0.00
Generator Backup		\$40,812.79	\$0.00
STP Solar array		\$148,720.00	\$0.00
Sanitary upgrade - all sites		\$57,866.49	\$0.00
Blockage/overflow response package		\$99,280.00	\$0.00
<b>Total 4000. Sewer Fund Balance Sheet</b>		<b>\$1,519,308.21</b>	<b>\$2,757,500.00</b>
<i>Clr Payne/ Clr Sinclair</i>			<b>CARRIED</b>

**CLAUSE 6 – MONTHLY STATUS REPORT**

**FILE: C13-10**

**ATTACHMENT: NO**

**AUTHOR: *General Manager, Peter Vlatko***

**117.07.2023 RESOLVED:** That the information contained in the monthly status report be received and noted, with the following items to be removed: 1469.  
***Clr Payne/ Clr Toomey*** **CARRIED**

**CLAUSE 7 – REVIEW OF THE ANNUAL OPERATIONAL PLAN 2022/2023**


**FILE: L5-22 AOP REFERENCE: 3.1**


**ATTACHMENT: YES  
(TO BE TABLED)**

**AUTHOR: *General Manager, Peter Vlatko***

Report Withdrawn

THIS IS PAGE 6 OF THE MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 JULY 2023

  
 GENERAL MANAGER

  
 MAYOR

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**CLAUSE 8- ARREARS OF RATE BOOK 2022/2023**

**FILE: R2-1 AOP REFERENCE :3.1.1.2 ATTACHMENT: NO**

**AUTHOR: *Office Coordinator, Jo Louise Brown***

- 118.07.2023 RESOLVED:** That Council receives and notes the information in relation to Clause 8 – Arrears of Rate Book 2022/2023.  
**Clr Payne/ Clr Simpson** **CARRIED**
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**CLAUSE 9 – INVESTMENT REPORT AS AT JUNE 2023**

**FILE: B2-7 AOP REFERENCE: 3.1.1.7 ATTACHMENT: NO**

**AUTHOR: *Finance Manager, Sandra Davey***

- 119.07.2023 RESOLVED:** That Council receive and note the Investment Report as of 30 June 2023.  
**Clr Payne / Clr Chaplain** **CARRIED**
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**CLAUSE 10 - BANK RECONCILIATION, CASH FLOW & LOAN FACILITY SUMMARIES AS AT JUNE 2023**

**FILE: B2-7 AOP REFERENCE: 3.1.1.5 ATTACHMENT: NO**

**AUTHOR: *Finance Manager, Sandra Davey***

- 120.07.2023 RESOLVED:** That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as of 30 June 2023.  
**Clr Payne / Clr Simpson** **CARRIED**
- 

**CLAUSE 11 – RATES RECONCILIATION REPORT AS AT 30 JUNE 2023**

**FILE: R2-1 AOP REFERENCE: 3.1.1.6 ATTACHMENT: NO**

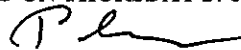
**AUTHOR: *Customer Service Manager, Jo-Louise Brown***

- 121.07.2023 RESOLVED:** That the Rates Reconciliation Report as at the 30 June 2023 be received and noted.  
**Clr Maxwell / Clr Sinclair** **CARRIED**
- 

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COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 JULY 2023



GENERAL MANAGER



MAYOR

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**CLAUSE 12 – GRANTS FUNDING**

**FILE: G4-17 AOP REFERENCE: 3.1.1.3**

**ATTACHMENT: NO**

**AUTHOR: *Grants Officer, Bethany Smith***

**122.07.2023 RESOLVED:** That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

***Clr Payne / Clr Winders***

**CARRIED**

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**CLAUSE 13 – PURCHASING ANALYSIS OF CONTRACTORS**

**FILE: T3-15-6 AOP REFERENCE:3.3.4**

**ATTACHMENT: NO**

**AUTHOR: *Finance Manager, Sandra Davey***

**123.07.2023 RESOLVED:** That Council receive and note the information contained in this report.

***Clr Payne / Clr Sinclair***

**CARRIED**

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**CLAUSE 14 – ENGINEERING WORKS REPORT**

**FILE: C6-20-2 AOP REFERENCE: 4.3.2**

**ATTACHMENT: NO**

**AUTHOR: *Director Engineering Services, Charles Taveira***

**124.07.2023 RESOLVED:** That the information contained in the Engineering Works Report detailing construction and maintenance activities on Shire and Regional Roads, State Highways, Water and Sewer Mains, Parks and Gardens, and other Council assets be received and noted.

***Clr Simpson / Clr Payne***

**CARRIED**

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**CLAUSE 15– EXPENDITURE FOR ROADS NETWORK**

**FILE: R5-31 AOPREFERENCE:4.3.2ATTACHMENT:YES (PAGE 51-60)**

**AUTHOR: *Director of Engineering, Charles Taveira***

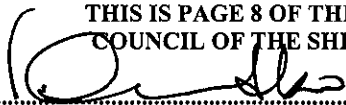
**125.07.2023 RESOLVED:** That the information detailing the Expenditure for Council's Roads Network be received and noted.

***Clr Payne / Clr Simpson***

**CARRIED**

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THIS IS PAGE 8 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 JULY 2023



GENERAL MANAGER



MAYOR



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**CLAUSE 16– DEVELOPMENT APPROVALS: 14 JUNE 2023 – 30 JUNE 2023**

**FILE: T5-1 AOP REFERENCE: 1.6.3.1 ATTACHMENT: NO**  
**AUTHOR: *Director of Planning & Environmental Services, Garry Ryman***

- 126.07.2023 RESOLVED:** That the information detailing the Local Development and Construction Certificate approvals for the period 14 June 2023 - 30 June 2023 be received and noted.  
***Clr Sinclair / Clr Winders*** **CARRIED**

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**CLAUSE 17– DEVELOPMENT APPROVALS: 1 JULY 2023 – 18 JULY 2023**

**FILE: T5-1 AOP REFERENCE: 1.6.3.1 ATTACHMENT: NO**  
**AUTHOR: *Director of Planning & Environmental Services, Garry Ryman***

- 127.07.2023 RESOLVED:** That the information detailing the Local Development and Construction Certificate approvals for the period 1 July 2023 – 18 July 2023 be received and noted.  
***Clr Chaplain / Clr Payne*** **CARRIED**

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**CLAUSE 18 – GENERAL MANAGER’S EMPLOYMENT CONTRACT**

**FILE: C6-11 & Personnel AOP REFERENCE: 3.3.2**  
**ATTACHMENT: NO**  
**AUTHOR: *Mayor, Councillor Peter Abbott***

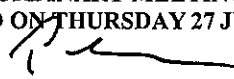
- 128.07.2023 RESOLVED:** That the General Manager’s Employment Contract be considered in the Committee of the Whole Closed Council with the press and the public excluded in accordance with Section 10A (2) (a) of the *Local Government Act 1993* as the matter and information relates to personnel matters concerning particular individuals (not Councillors).  
***Clr Marsden/ Clr Sinclair*** **CARRIED**

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THIS IS PAGE 9 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 JULY 2023



GENERAL MANAGER



MAYOR

**COMMITTEE OF THE WHOLE**

**129.07.2023 RESOLVED:** That Council move into the Committee of the Whole with the press and public excluded at 5.29pm in accordance with Section 10A (2) (a) of the *Local Government Act 1993* as the matter and information relates to personnel matters concerning particular individuals (not Councillors).

*Clr Marsden / Clr Sinclair*

**CARRIED**

**CLAUSE 1C – GENERAL MANAGER’S EMPLOYMENT CONTRACT**

**FILE: C6-11 & Personnel AOP REFERENCE: 3.3.2**

**ATTACHMENT: YES (PAGE 7)**

**AUTHOR: Mayor, Peter Abbott**

**130.07.2023 RESOLVED:** That Council approve Option 1:

1. That the General Manager’s employment contract is renewed for a further period of 5 years and that the Mayor and Deputy Mayor be delegated to negotiate the terms of the Contract.
2. That the information contained within this report remains confidential within the Committee of the Whole Closed Council.

*Clr Marsden/ Clr Payne*

**CARRIED**

The meeting resumed in open council at 5.45pm.


**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.45 PM**


**CONFIRMED.....**

**MINUTE NO.....**

**MAYOR.....** 

THIS IS PAGE 10 OF THE MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 JULY 2023

  
.....  
GENERAL MANAGER

  
.....  
MAYOR