



COBAR SHIRE COUNCIL

ORDINARY MEETING AGENDA

THURSDAY, 28 SEPTEMBER 2023

~ ACKNOWLEDGMENT OF COUNTRY~

I wish to acknowledge the Wangaaypuwan (Wangaibon) people of the Ngiyampaa Nation, the traditional custodians of the land of which we gather today.

I wish to acknowledge their continued connection to the land, water and culture and I pay my respects to elder's past, present and emerging.

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows: Message from the Chair:

In the spirit of open, accessible and transparent government, Cobar Shire Council Ordinary and Committee Meetings are video recorded and webcast. By speaking at a Council or Committee Meeting, members of the public agree to being recorded and webcast. Cobar Shire Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council or Committee Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Cobar Shire Council.

1. Apologies
 - Nil
 2. Declaration of Interests
 3. Condolences
 - Sheila May Higgins
 - Kaylene Dulcie Boal
 - Lancelot John McBride
 4. Public Access Forum
 5. Confirmation of Minutes
 - Ordinary Meeting of Council – Thursday, 24 August 2023
 6. Matters Arising from Minutes
 7. Notice of Motions
 - Nil
 8. Mayoral Report
 9. General Manager's Report – Action/Recommendation
 10. General Manager's Report – Confidential
 - Management of Councils IT Services
 - Road Maintenance Truck
 - Request Not to Invite Tenders for Works on SR46
 11. Matters of Urgency
 12. Correspondence
-

~ TABLE OF CONTENTS ~

<u>Action</u>	<u>Page Number</u>
Clause 1 – Election Of The Mayor And Deputy Mayor	6
Clause 2 – Resignation Of Councillor Maxewell	8
Clause 3 – Meeting Arrangements – Christmas And New Year (Including Notification Of Staff Christmas Party)	9
 <u>Information</u>	
Clause 4 – Disclosure Of Interest – Councillors And Designated Persons	10
Clause 5 – General Managers Operational Report	11
Clause 6 – Monthly Status Report	13
Clause 7 – Local Traffic Committee	20
Clause 8 – Rural Roads Advisory Committee Meeting Minutes	21
Clause 9 – Investment Report As Of 31 August 2023	22
Clause 10 - Bank Reconciliation, Cash Flow & Loan Facility Summaries As Of 31 August 2023	23
Clause 11 – Rates Reconciliation Report As At 31 August 2023	25
Clause 12 – Purchasing Analysis Of Contractors	26
Clause 13 – Grant Funding	28
Clause 14 – Engineering Works Report	35
Clause 15 – Expenditure For Roads Network	38
Clause 16 – Development Approvals: 16 August 2023 – 20 September 2023	39
Clause 17 – Management Of Councils It Services	41
Clause 18- Road Maintenance Truck	42
Clause 19- Request Not To Invite Tenders For Works On Sr46	43
 <u>Confidential</u>	
Clause 1C – Management of Councils IT Services..... (Under Separate Cover)	
Clause 2C – Road Maintenance Truck..... (Under Separate Cover)	
Clause 3C – Request Not to Invite Tenders for Works on Sr46... (Under Separate Cover)	
Reference to Attachments.....	45

~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Louth Road
 - Tilpa Road
-

~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

	Accountability	Communication	Effective Leadership	Integrity	Team Work
We Value	We are responsible for our actions, our behaviour and the satisfactory completion of allocated tasks	We communicate openly and respectfully, sharing timely and appropriate information with others	We lead by positive example, embodying all of Council's agreed Values	We are consistently honest, transparent, ethical and fair, regardless of the situation	We work collaboratively to achieve shared goals for Council and the community
My Behaviours	I actively participate in the organisation	I consider how I say it, why I say it, when I say it and where I say it	I act with courage, challenge the status quo and seek out ways to improve our organisation	I do and say the right thing, even when no one is watching	I share my knowledge, skills and experience with others
	I take full ownership of my role, including my mistakes, and learn from my actions	I listen actively and ask questions to gain a shared understanding	I support and encourage others to learn, develop and grow	I take personal responsibility for my own actions and behaviour	I support others to achieve goals and celebrate success
	I inspire excellence by performing my role with pride	I show empathy and consider things from others' point of view	I am approachable and treat others consistently and respectfully	I uphold strong moral principles and do what I say I am going to do	I consciously choose to work positively with others
	I acknowledge my actions and behaviour can impact and influence outcomes	I provide and receive timely, constructive feedback	I inspire and expect everyone to always do their best	I am professional, treating others just as I expect to be treated	I commit to working together to find solutions

~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillors, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

CLAUSE 1 – ELECTION OF THE MAYOR AND DEPUTY MAYOR

FILE: C12-1

AOP REFERENCE: 3.1.5

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

Background

Councils that elect their mayors are required under section 290 (1) (b) of the Local Government Act 1993 (the Act) to hold mid-term elections in September 2023.

Mayors electing in September 2023 will hold their office until council elections are held on 14 September 2024.

Deputy mayors hold their office for the term specified by the council's resolution. An election for deputy mayor should be held when the deputy mayors term expires.

Section 226 of the Local Government Act 1993 (NSW) provides that the role of the Mayor is:

- To exercise, in cases of necessity, the policy-making functions of the governing body of the council between meetings of the council;
- To exercise such other functions of the council as the council determines;
- To preside at meetings of the council;
- To carry out the civic and ceremonial functions of the mayoral office.

The term of office for the mayors elected in September 2023 will automatically expire on 14 September 2024, when their term as councillor expires.

The General Manager or nominee acts as Returning Officer for the election. *Section 231* of the Local Government Act 1993 (NSW) provides that Council may also elect a Deputy Mayor and such election is also to be carried out in accordance with the Local Government (General) Regulation 2005. The period of appointment of the Deputy Mayor is consistent with the period of the appointment of Mayor or a shorter term.

The Deputy Mayor may exercise any functions of the Mayor, at the request of the Mayor, or, if the Mayor is prevented by illness, absence or otherwise from exercising the functions, or, if there is a casual vacancy in the office of the Mayor.

If more than one (1) Councillor is nominated for each position, Council must resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting. Council's normal practice has been to proceed by ordinary ballot.

It is also appropriate that any ballot papers used in the election of the Mayor and Deputy Mayor be destroyed after the election.

The General Manager will advise of the nominations received.

RECOMMENDATION

- 1. That Council note that the General Manager or his nominee is the Returning Officer for the purpose of electing the Mayor and Deputy Mayor.**
- 2. That the period of appointment of the Deputy Mayor be consistent with the period of the appointment of Mayor and will hold the position until the General Election (Scheduled on 14 September 2024).**
- 3. In the event of more than one (1) nomination that Council conducts the election of the Mayor and Deputy Mayor by ordinary ballot and in accordance with the Local Government (General) Regulations 2005.**
- 4. That following the election the ballot papers used in the election of the Mayor and Deputy Mayor be destroyed.**

CLAUSE 2 – RESIGNATION OF COUNCILLOR MAXEWELL

FILE: C12-1

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

Purpose

To seek approval from the Minister to dispense with the by-elections.

Background

Under the *Local Government Act Section 294* a casual vacancy within 18 months before the date specified for the next election (that being September 2024) the Minister may, on application of the Council “294 (2) (a) order that the vacancy not be filled”.

Discussion

Councillor Maxwell has tendered his resignation following the last Ordinary Council meeting and therefore requires Council to consider having a by-election.

Given the Local Government Act allows for the casual vacancy not to be filled within the 18 months it is recommended that Council make an application to the Minister for the vacancy not to be filled.

Councillor Maxwell has been a Councillor for 11 years and has made a significant contribution to Council and the Cobar Shire, we thank him for his passion and commitment.

RECOMMENDATION

- 1. That the Council makes an application under *Section 294 (2)* seeking the Minister to order that the vacancy of Councillor Maxwell resigning not be filled as it is within the 18 months before the next ordinary election of Council.**
- 2. That Mr. Peter Maxwell be thanked for this contribution of the past 11 years for the people of Cobar Shire Council in his role as Councillor.**

**CLAUSE 3 – MEETING ARRANGEMENTS – CHRISTMAS AND NEW YEAR
(INCLUDING NOTIFICATION OF STAFF CHRISTMAS PARTY)**

FILE: C6-16

AOP REFERENCE: 3.1.5

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

Purpose

To inform Council of the procedures for the Christmas and New Year period 2023/2024 and delegate to the Mayor and General Manager.

Background

This report deals with the closure of Council over the Christmas and New Year period and with the setting of meeting dates over that same period.

Issues

The Council Administration Building, Children's Services (administration offices, Family Day Care, COOSH, and Kubby), Cobar Shire & TAFE Library, Council Depots (Cobar and Euabalong) and the Youth & Community Centre will be closed from close of business Friday 22 December 2023 and will re-open the morning of Monday 8 January 2024.

There will be a skeleton crew of operational employees working through the closure period to ensure the continuation of required essential services. Normal rosters will apply to emergency callouts and alterations to garbage collection days around public holidays will be advertised in The Cobar Weekly.

The Great Cobar Museum and Visitor Information Centre will only be closed on Monday 25 December 2023, Tuesday 26 December 2023 and Monday 1 January 2024, otherwise operating as usual.

Council's Staff Christmas Party will be held on Friday 15 December 2023, with the venue yet to be confirmed. All Council staff and Councilors are encouraged to attend.

By adopting the above office closure arrangements across December and January, allowance can be made for the adequate preparation of reports and meeting agendas.

It is common practice in many Councils to delegate joint authority to the Mayor and General Manager to deal with matters of an urgent nature during the period that there are no Council Meetings. In this case, that authority would be for the period commencing on 08 December 2023 which is the day after the December Council meeting and terminating on 22 February 2024 which is the date of the first Council Meeting for 2024.

This delegated authority is conferred jointly which means that the Mayor or General Manager cannot act in isolation on any urgent matters. If there are any urgent matters to be dealt with, they are automatically reported to the first Meeting of 2024.

RECOMMENDATION

That the Mayor and General Manager be delegated authority, jointly, to deal with matters of an urgent nature for the period commencing 08 December 2023 to 22 February 2024 and that if any urgent matters are dealt with under this authority that they be reported to the February 2023 Ordinary Meeting of Council.

CLAUSE 4 – DISCLOSURE OF INTEREST – COUNCILLORS AND DESIGNATED PERSONS

FILE: C12-3-1

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

Background

The Annual Disclosure of Interest Returns in accordance with Section 449 of the Local Government Act 1993 for Councillors and Designated Persons have been completed for the period 1 July 2022 to 30 June 2023.

These documents are tabled and will be held in Council's Records.

RECOMMENDATION

That Council note the Annual Disclosure of Interest Returns for Councillors and Designated Persons for the period 1 July 2022 to 30 June 2023.

CLAUSE 5 – GENERAL MANAGERS OPERATIONAL REPORT

FILE: C6-20-2

AOP REFERENCE: 4.3.2

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

Purpose

To provide Council with an update on strategic operational matters.

Discussion

- I am pleased to welcome our new Director of Corporate and Community Services Ms. Kylie Smith who will commence at Council on the 25th of September 2023.
- The recent State Government Budget handed down on Tuesday 19th September has a significant outcome for Cobar Shire Council given the removal of the Resources for Regions Funding. Council received \$12,277,764.00 last year which provided funds for the following projects:

- Louth Road Reservoir Asset Renewal	\$4,031,426.00
- Euabalong Pump Station upgrades	\$1,016,051.00
- Booberoi Road Bridge Replacement	\$2,733,750.00
- Round Hill Road Bridge Replacement	\$2,733,750.00
- Cobar Footpath Connector project	\$1,130,662.00
- Cobar Airport Masterplan	\$ 101,250.00
- Early Intervention Program Phase 2	\$ 117,000.00
- Great Cobar Museum – Exhibitions and objects display	\$ 313,875.00
- Youth Services Programs	\$ 100,000.00

Over the past 3 years Council received \$24,423,761.00 for Resources for Regions.

- Council will now join other Councils to lobby the NSW State Government to reinstate this grant funding as a matter of urgency.

- The current works program as detailed is putting pressure on Council to complete projects within timeframes and budget.

Description	Budget
Capital Works - Shire Roads General	\$3,051,219.00
Regional and Local Roads Repair Program - Feb2024	\$4,085,934.00
Cobar Industrial Estate (funded through R2R and R4R R8)	\$5,689,076.00
Wool Track Seal Extension – funding to be confirmed -R2R and FCR).	\$7,139,004.00
Grain Road Seal Extension (funded through FLR)	\$3,533,305.00
Booberoi Road Bridge Replacement – R4R R9	\$2,730,327.00
Round Hill Road Bridge Replacement – R4R R9	\$2,730,327.00
Wilga Downs Road replacement of causeway funded through FLR	\$287,283.00
Footpath Connector and DDA funded through R4R R9	\$1,117,824.00
Flood Reconstruction Works – DRFA Nov 2024	\$2,985,086.00
Pothole Repair Program - Feb 2024	\$769,561.00
Maintenance - Shire Roads	\$2,105,099.00
Maintenance – Regional Roads	\$1,498,481.00
RMCC – TfNSW – Maintenance - to be confirmed	\$1,700,000.00
RMCC – TfNSW – ordered works – to be confirmed. 78 mile intersection. Heavy patching. Bulla Park. Gilgunnia Rest Area	\$2,845,000.00
Cobar Airport resealing runways funded through LRCI	\$973,652.00
Sidetrack Barrier Hwy – private works to be confirmed.	\$660,000.00
Totals	\$43,901,178.00

RECOMMENDATION

That the General Managers Operational Report be received and noted.

CLAUSE 6– MONTHLY STATUS REPORT**FILE: C13-10****ATTACHMENT: NO****AUTHOR: General Manager, Peter Vlatko**

COUNCIL RESOLUTIONS 25 SEPTEMBER 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	GM	<p>That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd.</p> <p>That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.</p>	<p>December 2017 target was not met. Timeframe to be reviewed. Staff working on this subject to resources available. Discussions commenced with Club Board to resolve the issue; however, the matter is on hold until resources are available.</p> <p>Staff has been allocated to prepare information to negotiate appropriate terms & complete lease or licence with Cobar Bowling & Golf Club. New Meeting to be arranged with the Club Board to discuss lease terms. Meeting held with the General Manager of Cobar Bowling & Golf Club and discussed licence, meeting to be held with Golf Club Board in the new year. Matter on hold at the moment due to resourcing. Matter raised with the new Manager and appointment to be booked for further discussions.</p> <p>Meeting Scheduled 08/03/23- not attended new meeting request sent. - no reply following up</p> <p>No response regarding new meeting time</p>

COUNCIL RESOLUTIONS 22 MARCH 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1142	Council Meeting – Notice of Motion – Installation of an Independent Pedestrian Crossing	47.3.2018	GM	That Council write to John Holland Rail, being the entity that maintains the RailCorp assets for Rural NSW, to increase the width to accommodate two vehicles crossing at same time on the level crossing on Bourke Road between Railway Parade South and Railway Parade North and install an independent pedestrian crossing.	<p>With footpath complete Council is applying to Department of Transport for funding. Transport for NSW has applied for funding & Council will know more after the 30 September 2021.</p> <p>Still awaiting funding approval After meeting with the Minister, a letter requesting funding has been forwarded. Council received a letter from the Government confirming project is a high priority</p> <p>Transport for NSW have informed council that the pedestrian crossing at the railway line will be subject strategic design process this year</p> <p>Confirmed- development of the project with design is currently being undertaken to achieve funding allocation.</p> <p>Matter is still a priority for the work to be undertaken when funds are available.</p> <p>Transport have advised council that this crossing has been nominated for a trial that involves the installation of a RAXS system. Refer to Engineering Works Report for more details.</p> <p>General Manager has raised with the new Minister the urgency of the work & confirmed that they are designing the work.</p>

COUNCIL RESOLUTIONS 24 APRIL 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1277	Council Meeting – Notice of Motion – Fringe Benefits Tax (FBT) Including Living Away From Home Allowance Exempted for Remote Mining Community such as Cobar	63.4.2019	GM	<p>That Cobar Shire Council lobby both the Federal Government and the Association of Mining Related Councils to have Fringe Benefits Tax (FBT) including Living Away from Home Allowance exempted for remote mining communities such as Cobar.</p> <p>That Council have discussions about a percentage of miners and those who are working on specific projects who should legally be required to live in town, to be held with the State Government.</p>	<p>Submission being prepared and discussions held with local mines.</p> <p>Council has engaged an Accountant to provide details of the Tax matters</p>

COUNCIL RESOLUTIONS COUNCIL MEETING HELD ON 27 April 2023

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1468	Council Meeting- Clause 1- Notice of motion housing and investment portfolio	49.04.2023	GM	<p>1. That Cobar Shire Council (CSC) established a dedicated housing and investment portfolio. The primary purpose of this portfolio is to grow and enhance CSC's current housing stock and grow CSC's housing infrastructure with a view to both bettering CSC's housing stock by selling / upgrading over time, and also having new housing stock available to meet the growing demands in both the CSC business, other areas whereby the shire and its ratepayers may benefit from CSC providing housing. E.g.: medical, childcare etc and also investment housing to provide the income required to fund growth of the portfolio.</p> <p>2. That Cobar Shire Councillors and staff workshop how the portfolio be funded (both initially and ongoing) as part of the normal budgeting process.</p> <p>3. That all current Cobar Shire Council owned housing stock and property assets which do not have existing zoning covenants or other overriding restrictions immediately become part of this portfolio.</p> <p>4. That the housing and investment portfolio be primarily managed / maintained by the commercial manager as part of that role, with monthly reports to council provided.</p>	<p>Housing portfolio provided to Councillors; a more inclusive portfolio currently being prepared by staff.</p> <p>Position of asset manager now filled full report to be prepared for Council.</p>

1469	Council Meeting- Clause 2- Notice of motion FBT Change	50.04.2023	GM	That further to the already passed motion 63.4.2019 - That Cobar Shire Council lobby the federal government (primarily through the mining and energy related council - MERC) for a change in fringe benefits tax rules and concessions regarding credits for FIFO and DIDO workers.	Refer to item 1277
1470	Council Meeting- Clause 3- Notice of motion Trades Roles	51.04.2023	GM	That Cobar Shire Council senior staff reviews its Organisational chart in relation to trades positions and reports its findings to council within 3 months, with a view to the possibility of combining roles in order to be more competitive in the open market to fill roles without impacting the bottom line of labour costs.	Report being prepared for the July meeting. Delayed due to cancelled workshop. Due to the current review of Councils workshop and stores functions this matter will be undertaken after this.
1472	Council Meeting- Clause 5 Meeting Minutes	53.04.2023	GM/DPES	1. That Council Consider the following recommendations: a) Council staff to investigate funding opportunities to develop the Tilpa Weir site as a tourist location. b) Staff to complete Grid Policy for Council consideration and to address Grid responsibility.	To be discussed at a future workshop

COUNCIL RESOLUTIONS 22 JUNE 2023					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1473	Council Meeting – Clause 3- Meeting Minutes	93.06.2023	DES	1. Cobar Shire Council to examine critical areas of overgrown areas on the Neckarbo Road and within the Cobar Shire and work within available funding.	Completed – Road assessed with no required immediate vegetation works identified. Vegetation will be managed as part of scheduled road maintenance program.

COUNCIL RESOLUTIONS 25 AUGUST 2023					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1474	Council Meeting- Clause 3 Pensioner Rebate 2023/2024- Claim 140	134.08.2023	DCS	That Council writes off rates in respect of eligible pensioners in the sum of \$108,669.43 as detailed in the summary listed below, subject to Council's Auditor's approval: (As per resolved minutes)	Completed
1475	Council Meeting Clause 4- Options for Old Water Treatment Plant	135.08.2023	DES	That Council adopt Option 2 to keep the old water treatment plant building and undertake remedial works for an estimated cost of \$100,000 and include an additional budget of \$5,000 per annum for ongoing monitoring and maintenance of the building.	Underway – remedial works to be scoped and quotes sought.
1476	Council Meeting- Clause 1C- Gravel	149.08.2023	DES	1. That Council award the contract for Gravel Production to Crushrite Pty Ltd and authorise the General	Underway – contracts sent to panel contractors. Two contracts have been returned and executed.

	Production Tender (T3-23-4)			<p>Manager and Mayor to sign the contract.</p> <p>2. That Council establish a panel for Excavation, awarding the contract to Crushrite Pty Ltd, J.R May Earthmoving Pty Ltd, MJ & JM Nicholson and Harbison Consolidated Enterprises, and authorise the General Manager and Mayor to sign the contract.</p> <p>That the information contained within this report remains</p>	
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RECOMMENDATION That the information contained in the monthly status report be received and noted, with the following items to be removed: 1473,1474, 1475 & 1476.

CLAUSE 7 – LOCAL TRAFFIC COMMITTEE

FILE: C6-14 AOP REFERENCE: 3.1 ATTACHMENT: YES (PAGE 46-48)

AUTHOR: *General Manager, Peter Vlatko*

Purpose

To inform Council of Local Traffic Committee recommendations from the August 2023 meeting.

Background

Councillors and Council Staff are required to represent Council at Local Traffic Committee Meetings.

Attached to this report are August 2023 Minutes.

RECOMMENDATION

That the recommendations from the Local Traffic Committee be received and noted.

CLAUSE 8 – RURAL ROADS ADVISORY COMMITTEE MEETING MINUTES

FILE: C6-14

ATTACHMENT: YES (PAGE 49-52)

AUTHOR: *General Manager, Peter Vlatko*

Purpose

To inform Council of Rural Roads Advisory Committee Meeting Minutes from the August 2023 meeting.

Background

Councillors and Council Staff are required to represent Council Rural Roads Advisory Committee Meeting. Attached to this report are August 2023 Minutes.

RECOMMENDATION

That the minutes from the Local Rural Roads Advisory Committee be received and noted.

CLAUSE 9– INVESTMENT REPORT AS OF 31 AUGUST 2023

FILE: B2-7

AOP REFERENCE: 3.1.1.7

ATTACHMENT: NO

AUTHOR: *Finance Manager, Sandra Davey*

Purpose

Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council’s investment policy require Council’s investments to be reported to the Council monthly.

Issues

The table below shows the balances of Council’s Investments as of 31 August 2023. Term deposits have differing terms to spread the maturity dates throughout the year.

Investments	Rate	Bank	Opening Balance	Transfers to Investment	Transfers from Investment	Interest Earned	Closing Balance
NAB Sweep Acct	Variable	NAB	\$ 10,560,061	\$ 4,556,032	\$ 4,937,045	\$ 34,533	\$ 10,213,581
Aug-24	5.25%	AMP	\$ 2,090,584	\$ 2,000,000	\$ 2,090,584	\$ 8,660	\$ 2,008,660
Oct-23	4.50%	NAB	\$ 2,029,255			\$ 7,756	\$ 2,037,010
Nov-23	5.05%	AMP	\$ 3,047,869			\$ 21,651	\$ 3,069,519
Sep-23	4.35%	AMP	\$ 5,122,234			\$ 18,924	\$ 5,141,158
Sep-23	4.50%	NAB	\$ 5,057,142			\$ 19,192	\$ 5,076,334
Feb-24	5.22%	NAB	\$ 3,073,990	\$ 3,000,000	\$ 3,073,990	\$ 13,300	\$ 3,013,300
Oct-23	5.00%	NAB	\$ 5,104,284			\$ 21,676	\$ 5,125,960
TOTALS	Average Int	4.84%	\$36,085,418	\$9,556,032	\$10,101,619	\$145,691	\$35,685,522

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council’s Investment Policy.

S Davey

Finance Manager

RECOMMENDATION

That Council receive and note the Investment Report as of 31 August 2023.

**CLAUSE 10 - BANK RECONCILIATION, CASH FLOW & LOAN FACILITY
SUMMARIES AS OF 31 AUGUST 2023**

FILE: B2-7

AOP REFERENCE: 3.1.1.5

ATTACHMENT: NO

AUTHOR: *Finance Manager, Sandra Davey*

Purpose

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

Issues

Bank Reconciliation

Balance as per Bank Statement	10,000
Add Outstanding Deposits & Receipting	-
Less Unpresented Cheques	-
Reconciled Balance	10,000

In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements daily during the month and that the reconciliations have been recorded.

S. Davey

Finance Manager

Monthly Total Funds Available for the Last 12 Months

Month	Investment Balances	Operating Account	Total Available Funds	Total Monthly % Change
Sep 22	22,490,096	10,000	22,500,096	-5%
Oct 22	21,405,472	10,000	21,415,472	-5%
Nov 22	21,919,968	10,000	21,929,968	2%
Dec 22	32,598,706	10,000	32,608,706	49%
Jan 23	37,870,525	10,000	37,880,525	16%
Feb 23	41,837,447	10,000	41,847,447	10%
Mar 23	39,058,522	10,000	39,068,522	-7%
Apr 23	38,375,787	10,000	38,385,787	-2%
May 23	36,663,407	10,000	36,673,407	-4%
Jun 23	39,043,365	10,000	39,053,365	6%
Jul 23	36,085,418	10,000	36,095,418	-7%
Aug 23	35,685,522	10,000	35,695,522	-1%

Cash Flow

Current Month		Description	Forecast
Forecast	Actual		Next Month
10,000	10,000	Bank Balance Forward	10,000
800,000	1,534,147	FAG / R2R / RMCC / TNSW	400,000
15,043	15,043	Services NSW	15,043
650,000	1,317,052	Rates /Water/User Charges	650,000
200,000	530,183	Private Works/Debtors	200,000
300,000	733,694	LBV – Residents Fees & Subsidies	300,000
150,000	44,449	Children’s Services (net)	150,000
1,000,000	545,587	Net Movement of Investments	1,000,000
500,000	1,449,386	Sundry Income & Grants	500,000
		<i>Less</i>	
(3,000,000)	(5,105,307)	Creditors	(3,000,000)
(850,000)	(1,084,234)	Wages / Salaries	(850,000)
10,000	10,000	Bank Reconciliation Cr/(Dr)	10,000

Loan Facility Report as of August 2023

Swimming Pool and Street Upgrade Loan (6.22%)	(66,094)
Grids and Culverts Loan (3.44%)	(2,258,607)

RECOMMENDATION

That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as of 31 August 2023.

CLAUSE 11 – RATES RECONCILIATION REPORT AS AT 31 AUGUST 2023**FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: NO****AUTHOR: *Customer Service Manager, Jo-Louise Brown*****Purpose**

To provide Council details of the Rate Reconciliation as at 31 August 2023.

Rate Type	Levy Plus Arrears	Adjustments	Nett Levy	Cash	Paid-Previous	Outstanding
General Rates - Cobar Resident	\$1,245,381.05	\$1,053.04	\$1,246,434.09	\$241,358.36	-\$49,269.24	\$955,806.49
General Rates - Business	\$349,230.30	-\$4,272.30	\$344,958.00	-\$136,341.59	-\$5,341.89	\$203,274.52
General Rates- Business Cobar	\$169,120.91	\$1,360.26	\$170,481.17	-\$136,341.59	-\$4,979.36	\$100,034.09
General Rates - Farmland	\$858,972.81	\$0.00	\$858,972.81	-\$255,854.17	-\$6,997.35	\$596,121.29
General Rates - Mining	\$2,030,880.01	\$0.00	\$2,030,880.01	-\$255,854.17	-\$39.91	\$1,872,418.69
General Rates - Residential Vi	\$183,926.59	\$0.00	\$183,926.59	-\$18,578.50	-\$7,123.54	\$158,224.55
General Rates - Business Villa	\$80,674.22	\$0.00	\$80,674.22	-\$12,057.78	-\$548.72	\$68,067.72
General Rates - Rural Resident	\$102,974.16	\$0.00	\$102,974.16	-\$14,556.34	-\$12,681.59	\$75,736.23
Interest	\$34,153.34	\$13.04	\$34,166.38	-\$1,714.57	\$0.00	\$32,451.81
Overpayments	\$0.00	\$0.00	\$0.00	\$10,904.60	-\$50,193.15	-\$39,288.55
General Rates	\$5,055,313.39	-\$1,845.96	\$5,053,467.43	-\$579,035.75	-\$137,174.75	\$4,022,846.84
Domestic Waste	\$840,210.75	-\$480.00	\$839,730.75	\$223,937.60	-\$30,929.01	\$584,864.14
Cobar Water	\$1,810,794.47	-\$1,610.00	\$1,809,184.47	-\$518,568.94	-\$69,476.57	\$1,221,138.96
Nymagee Water	\$69,001.97	-\$490.00	\$68,511.97	-\$12,029.69	-\$360.90	\$56,121.38
Euabalong Water	\$138,337.44	-\$980.00	\$137,357.44	-\$25,495.06	-\$13,730.16	\$98,132.22
Mount Hope Water	\$12,217.79	\$0.00	\$12,217.79	-\$3,869.20	-\$152.53	\$8,196.06
Water Access	\$2,030,351.67	-\$3,080.00	\$2,027,271.67	-\$559,962.89	-\$83,720.16	\$1,383,588.62
Sewerage	\$1,253,558.46	\$0.00	\$1,253,558.46	-\$259,423.47	-\$52,545.97	\$941,589.02
Total Rates & Charges	\$9,179,434.27	-\$5,405.96	\$9,174,028.31	-\$1,174,484.51	-\$304,369.89	\$6,932,888.62
Water Consumption	\$881,370.00	-\$10,596.05	\$870,773.95	-\$641,152.55	\$0.00	\$229,621.40

RECOMMENDATION**That the Rates Reconciliation Report as at the 31 August 2023 be received and noted.**

CLAUSE 12 – PURCHASING ANALYSIS OF CONTRACTORS**FILE: T3-15-6****AOP REFERENCE: 3.3.4****ATTACHMENT: NO****AUTHOR: Finance Manager, Sandra Davey****Purpose**

The purpose of this report is to provide information on works let over \$80,000 inclusive of GST.

Background

Throughout the year Council uses various contractors for the supply of plant and equipment and trades and miscellaneous services for many of Council's activities.

These Contractors and Suppliers are engaged by quotations for small projects and tenders for larger projects following Councils Procurement Policy.

Council has requested that a report be provided for works let over \$80,000 inclusive of GST.

The table below indicates the contractors and suppliers that were engaged for services over \$80,000 inclusive of GST for the period July 1, 2023 – August 31, 2023, and the method of procurement used.

Contractor	Description of Works and Method of Procurement	Total	Locality
DAVID PAYNE CONSTRUCTION	COBAR HERITAGE CENTRE (TENDER)	\$ 1,476,364.61	NON LOCAL
NICHOLSONS OF NYMAGEE	ROAD WORKS (RFQ)	\$ 859,608.75	LOCAL
COUNTRY WIDE ASPHALT PTY LTD	ROAD WORKS (TENDER)	\$ 600,085.88	LOCAL
ENABLEU HEALTH SOLUTIONS PTY LTD	CONSULTANT SERVICES (RFQ)	\$ 369,852.30	NON LOCAL
CYNEND	CONSTRUCTION WORK (TENDER/RFQ)	\$ 342,038.86	NON LOCAL
CRUSHRITE PTY LTD	GRAVEL CRUSHING (TENDER)	\$ 251,683.30	NON LOCAL
WESTRAC PTY LTD	PLANT PURCHASE (TENDER)	\$ 239,537.89	LOCAL
HOLCIM (AUSTRALIA) PTY LTD	CULVERTS (TENDER)	\$ 215,102.71	NON LOCAL
REDSTONE NURSING PTY LTD	LABOUR HIRE (RFQ)	\$ 213,519.15	NON LOCAL
THE STABILISING PTY LTD	RMS CONTRACT (RFQ)	\$ 191,319.69	NON LOCAL
360 ENGINEERING PTY LTD	WTP SWITCHBOARD (RFQ)	\$ 184,946.11	NON LOCAL
NSW PUBLIC WORKS	GOVERNMENT CONSULTING SERVICES (GOV)	\$ 152,251.90	NON LOCAL
ROAD CARE AUSTRALIA PTY LTD	PLANT HIRE (RFQ)	\$ 129,575.60	NON LOCAL
DUNN & HILLAM ARCHITECTS BROUGHTON CONTRACTING PTY LTD	VARIOUS PROJECTS (YOUTH CENTRE, EARLY LEARNING CENTRE) (QUOTES)	\$ 119,401.92	NON LOCAL
DEPELER EARTHMOVING	PLANT HIRE (TENDER)	\$ 113,289.00	LOCAL
CADIA GROUP PTY LTD	WATER AND SEWER (TENDER)	\$ 104,415.05	NON LOCAL
KILLARD INFRASTRUCTURE PTY LTD	RETICULATION UPGRADE (TENDER)	\$ 99,653.84	NON LOCAL
NOMES CUSTOM CLEANING	CLEANING SERVICES (RFQ)	\$ 96,127.64	LOCAL
KALLARA PARTNERS	PLANT HIRE (TENDER)	\$ 95,909.00	LOCAL
ZONDA PEOPLE HEALTHCARE RECRUITMENT	LABOUR HIRE (RFQ)	\$ 92,124.56	NON LOCAL
CASTLYN PTY LTD T/A INLAND PETROLEUM	FUEL (TENDER)	\$ 84,745.96	NON LOCAL
TRONIC GROUP PTY LTD	IT SERVICES (RFQ)	\$ 83,754.12	LOCAL

Local Suppliers	\$2,200,358.28
Non-Local Suppliers	\$4,026,995.56
Total purchases over \$80,000 2023/2024	\$6,227,353.84

RECOMMENDATION

That Council receive and note the information contained in this report.

CLAUSE 13 – GRANT FUNDING

FILE: G4-17

AOP REFERENCE: 3.1.1.3

ATTACHMENT: NO

AUTHOR: *Grants Officer, Bethany Smith***Grant Update****Council Grants**

Grants Applied For	Activity	Amount Applied For	Status	Council Funding Required	Outcome expected/ comments
Growing Regions Program – Round 1	Cobar Sewer Treatment Plant Upgrade – delivers a series of critical improvements to the STP facilities. Cobar Caravan Park Accommodation Expansion – delivering a series of dual occupancy accommodation blocks designed and scoped to enable typical school groups, sporting teams, or commercial operators to visit the region.	\$2,465,400 \$2,248,829	Pending	\$1,056,600 \$481,892 (Council) \$481,892 (Sustainable Park solutions)	November 2023
Local Roads and Community Infrastructure Phase 4	1. Lilliane Brady Village Upgrades 2. Town Enhancement Program 3. Bore Placement Program 4. Footpath reinstatement in Marshal Street	1. \$885,211 2. \$200,000 3. \$275,000 4. \$350,974	Pending	N/A	September 2023
Seniors Week	Senior Week activities including a gala dinner, art workshops and a games day.	\$6,200	Pending	\$800	October 2023
eNRMC round 2	To implement an electronic national residential medication chart system at the LBV nursing home.	\$20,000	Pending	N/A	December 2023

Grant Outcomes

Grants Applied For	Activity	Amount applied for	Status	Council funding required	Outcomes expected/comments
Fixing Country Roads Round 6	Wool Track – Seal Extension	\$6,490,000	Successful	\$649,000	Waiting on Treasury for funding Deed
Telehealth Support Grant	Support the purchase of telehealth software	\$10,000	Successful	N/A	
Holiday Break Fund – Spring 2023	School Holiday Activities for youth within Cobar including a skateboarding workshop and pottery lessons.	\$7,565	Successful	N/A	September 2023
Infrastructure Betterment Fund	Betterment of floodways on Balewa Road and culverts on Wool Track	\$4,985,000	Unsuccessful		
Regional Event Fund – Flagship	Grey Mardi Gras 2024	\$20,000	Unsuccessful	N/A	August 2023

Council has committed \$319,469 in the 2023/2024 budget to put towards grant proposals as a co-contribution

Current Grant Opportunities:

- **Business Improvement District Pilot Program** – This program is an initiative led by the NSW Government, designed to fund trials of business-led, place-based partnerships and governance models across the state. The BID Pilot Program will promote collaborative place-making, involving property owners and local businesses in curating and growing local economies, whilst accelerating public-private collaboration in centres across NSW. This program is a two-stage process stage 1 EOI form and stage 2 formal application. Council have submitted a EOI form and stage 2 process will open shortly.

- **2023/2024 Country Passenger Transport Infrastructure Grants Scheme** – This grant provides subsidies to support the construction or upgrade of bus stop infrastructure owned and maintained by local councils. The subsidies can be used for the provision and/or upgrading the bus stop infrastructure components including new shelter or associate works, connecting footpath, security/lighting, signage, street furniture and tactile ground surface indicators. A new shelter has a maximum total grant value of \$20,000 and an upgrade of a shelter has a maximum grant value of \$4,500. Grant applications close 30th of September 2023.

- **Round 2 Electronic National Residential Medication Chart** – the Australian Government has made up to \$30 Million available for eNRMC adoption grant opportunity. The purpose of the grant is to increase the use of eNRMC products in residential aged care services. The grant helps defray the costs associated with implementing a conformant eNRMC product such as software and hardware costs, change management process and staff training. The Lilliane Brady Village is eligible to apply for \$20,000, applications are demand driven and close 28th of March 2024.

- **Supportive Environment Grant** – Western NSW Local Health District has allocated up to 4 grants valued up to \$5,000 for the Northern Sector for Western NSW Local Health District. This aim of this program is to increase awareness that our health is linked to the natural and built environments in which we live. This grant is envisioned to provide northern sector communities an opportunity to enhance the environment in which they live, and to prioritise the health and wellbeing for their community. Projects must enable physical activity, promote food security, and access to healthy foods and/or provide opportunities for social and community interactions. Grant closes on the 29th of September.

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- **Regional Precincts and Partnerships Program:** – The Federal Government has allocated \$400 million to this program over 3 years with \$100 million available for 2023-24 and \$150 million for each of 2024-25 and 2025-26. The program is delivered through two streams supporting both the development of precincts and delivery of construction-ready precinct projects.
Stream one: Precinct development and planning - Grants of between \$500,000 and \$5 million are available for master planning, consultation, design, business cases and partnerships establishment.
Stream two: Precinct delivery – Grants of between \$5 million and \$50 million are available to help deliver one or more elements of a precinct. Applications are now open, and applications can be submitted at any time. Applications will be batched and assessed periodically.

 - **Women’s Week 2024** – The NSW Government has a total of \$300,000 available for organisations to deliver an event or activity that supports the objectives of NSW Women’s Week and the NSW Women’s Strategy. Women’s Week grant will be allocated under two tiers of funding.
Tier 1 – this is an open competitive round to fund events or activities from \$5,000 to a maximum of \$10,000 per applicant with a \$100,000 allocation.
Tier 2 – this is a closed competitive by invitation only grant. Cobar Shire Council have been invited to apply. This tier is to deliver a larger scale event from \$30,000 to maximum of \$50,000 per applicant with \$200,000 allocation.
Applications close the 9th of October.

 - **Australia Day 2024** – The National Australia Day Council with support of the Federal Government provides funding each year to support local participation in Australia Day Activities. Grant opens on the 3rd of October.

Grant Funded Projects – Implementation

The following is a summary of works in progress for grant funded projects:

- **NSW Government - Stronger Country Communities Fund (SCCF) – Round 3 - Youth Development Officer – 18-month tenure** – This funding is now a priority of the Youth Development and Community Services Coordinator, assessing gaps and ensuring programs are well advertised and easy to access/attend. Variation has been submitted and approved until the end of September 2023.

- **NSW Government - Stronger Country Communities Fund (SCCF) – Round 3 Euabalong Scenic Walking Trail** – Variation has been submitted to change the location of the walking track due to outstanding planning approvals and costing and design issues. Still pending approval.

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- **NSW Government – Stronger Country Communities Fund (SCCF) – Round 5 - New LED lighting Ward Oval Cobar** – Council have engaged PWA to project manage this project along with all other projects at Ward Oval, received lighting design and waiting on cost estimate - **Euabalong Hall Revitalisation** – planning has commenced, site visit completed in June, contractor engaged.
 - **NSW Government – Regional Growth Fund & Federal Government - Building Better Regions Fund (Round 4) - Ward Oval Multi-Purpose Building and Early Learning Centre** – Project is progressing well with both buildings starting to take shape. Timber frames are up for the ELC and MPH, roofing has commenced.
 - **Showgrounds Stimulus Funding phase 2B – Sealing of the Ward Oval Car Park.** The carpark is completed; however, Council has applied for a variation for a time extension and add the multipurpose building carpark to the scope of works. Variation has been approved.
 - **Resources for Regions round 7 (R4R7) - Stage 1 – existing industrial estate - including roads and storm water upgrades** – time extension received. **and Resources for regions round 8 (R4R8) Cobar Industrial Estate Road and Storm water Upgrades - Stage 2** – time extension variation approved. Please refer to Engineering works report for project update.
 - **Resources for regions – round 8 (R4R8) Business Case Studies (BCS) and Master Planning:** A variation has been submitted to transfer the remaining funds that were originally allocated to the Dalton Parks wetlands project, to develop a masterplan and business case for the Royal Far West Train Carriage, and a future use plan for the Town Hall Cinema. Still pending approval.
 - **Resources for regions round 8 - (R4R8) - Great Cobar Museum - Coach House and Landscaping - (Stage 2 works)** – Time extension has been approved. Project progressing well with DA documentation submitted.
 - **Resources for regions – round 8 (R4R8) - Early Intervention Outreach Program** – A variation has been submitted to use remaining funds to complete a need analysis for allied health services within our community.
 - **Resources for regions – round 8 (R4R8)- Ward Oval Multipurpose building – area kitchen, canteen, bar, stage, and office**– Project is progressing well with both buildings starting to take shape. Timber frames are up for the ELC and MPH, roofing has commenced.
 - **Resources for regions – round 9 (RFR9) - Euabalong Pump Station Disaster Resilience and Safety Upgrades** – please refer to the water and wastewater report for update.
 - **Resources for regions – round 9 (RFR9) - Louth Road Reservoir Asset Renewal Project** - please refer to the Water and Wastewater report for update.

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- **Resources for regions – round 9 (RFR9) Booberoi Road Bridge Replacement, Round Hill Road Bridge Replacement**, please refer to the Engineering works report for project update
 - **Resources for regions – round 9 (RFR9) Cobar Footpath connector and DDA project** – please refer to the Engineering works report for update.
 - **Resources for regions – round 9 (RFR9) Cobar Airport Masterplan** – Currently working on a scope of works, planning in progress.
 - **Resources for regions – round 9 (RFR9) - Cobar Early Intervention Program Phase 2** – Council have engaged a clinical psychologist to complete on site assessments and referrals for children.
 - **Resources for regions – round 9 (RFR9) - Youth services program phase 2** – Cobar Youth and Community Centre staff are currently observing the needs of the youth within our community and receiving input from the youth council to commence planning of programs delivered that will best fit the needs of our community. Council won't start delivering this project until we have absorbed all of the SCCF round 3 funding.
 - **Resources for regions – round 9 (RFR9) - Cobar Museum Phase 2 & 3 redevelopment exhibition and object display project** – planning commenced.
 - **Crown Reserves Improvement Fund Program - Euabalong Sportsground and Racecourse** – Project is to purchase and erect a permanent showground arena and cattle yards. 85% construction complete.
 - **Regional Tourism Activation Fund – Stream One - Unique and High Impact Visitor Experiences - Stage 3 of The Great Cobar Museum upgrades, including a Mine Walk and Underground Experience.** Funding Deed received. DA documentation submitted.
 - **Bulk water metering project** - Please refer to the Water and Wastewater report for project update.
 - **NSW Planning Portal API Grant Program** – To assist with integrating Councils new finance system, with the planning portal. The funding has been received and will be incorporated into the ERP implementation project to go towards the Planning Portal API component of the project. The project has been delivered however a second stage of implementation is now in place due to the need to upgrade to version 2.
 - **Reconnecting Regional NSW – Community Event Program** – Council will hold a 'Bands in the Bush' event on the 23rd of September 2023 at the Ailsa Fitzsimmons Memorial Oval. Stage and production and artists have been booked. This event will be a free with kid's entertainment, food vendors and market stall holders.

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- **Local Roads and Community Infrastructure Phase 3 – Airport runway sealing upgrades – (Est) \$1,000,000.00** –please refer to the engineering works report for project update **99KW solar project at the Filtration plan - \$100,000.00**. Time extension approved until June 2024. Please refer to the Water and Wastewater report for project update **Industrial Estate – (Est) \$920,422.00**, project is completed and included the purchase of road base, drainage, and specifications.
 - **Local Roads and Community Infrastructure Phase 3 - Town Beautification – (Est) \$150,000.00** – Council has received approval from Essential Energy to paint an extra 2 electrical boxes within the CBD. Painting of the boxes have commenced. Tree planting has commenced. Artist has been engaged to paint a mural within the CBD, received draft.
 - **Female Friendly Community Sport Facilities and Lighting Upgrades – Indoor lighting upgrade and installation of security lights at Cobar Youth and Community Centre** – Received funding deed. Project investigations have commenced.
 - **Fixing Local Roads Round 4 – Seal extension on shire road 20 Grain Road** – Please refer to the Engineering works report for project update.
 - **Fixing Local Roads Pothole Repair – short term repairs of priority potholes and road repair on local and regional roads** - Please refer to the Engineering works report for project update.
 - **Flood damage from November 2021 Event (EPA)** – please refer to the Engineering works report for project update.
 - **Regional and Local Roads Repair Program – sealing and widening of Kiacatoo Road and the installation of culverts beneath Lachlan Valley Way** - Please refer to the Engineering works report for project update.
 - **NSW Local Government Recovery Grants Program – Replacement of feeder pipe at Euabalong West water supply**– completing program of works. Project has not yet commenced until program is approved from the funding body.
 - **Electronic National Residential Medication Chart Adoption Grant** - Implementation of an eNRMC system at the Lilliane Brady Village Hostel. Planning has commenced project will be complete before April 2024 as per funding agreement.
 - **REPAIR 23/24** – please refer to the engineering works report for project update.

RECOMMENDATION

That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

CLAUSE 14 – ENGINEERING WORKS REPORT

FILE: C6-20-2

AOP REFERENCE: 4.3.2

ATTACHMENT: NO

AUTHOR: *Acting Director Engineering Services, Heinz Kausche*

Purpose

To inform Council of completed and ongoing Engineering Works for the period up to August 2023.

Background

State Highways

Major Maintenance Work

- Pothole patching of highway network completed using contract road maintenance truck.
- Work continuing on sign and guidepost maintenance.

Construction Work

- Heavy Patching – continuing with the majority of patches along the Barrier Hwy West of Cobar completed. Patching of causeways will be delivered separately to the current heavy patching program.
- 78 Mile and Barrier Highway intersection – ongoing, contractor engaged to assist with the delivery of this project.

Urban Roads/Shire Roads/Regional Roads

- Cobar Industrial Estate Road and Stormwater Upgrades – the designs for stage 1 works are undergoing final review prior to issue for construction. Designs for stages 2 and 3 are scheduled for finalisation at the end of Sept. Next steps – resubmit tender documents to contractors to enable acute pricing and scheduling of the works.
- Footpath Connector Project – tenders closed with outcomes to be reported to the Sept. Council meeting.
- Fixing Local Roads Round 4 – preliminary works including the crushing and running out of gravel underway in preparation for sealing 15km of the existing unsealed section of Grain Road.
- Fixing Country Roads – awaiting finalisation of the funding deed for sealing 40km of the Wool Track.
- Regional & Local Roads Repair Program – preliminary works including the crushing and running out of gravel in preparation for resheeting Rosevale Road underway.
- Fixing Local Roads Pothole Repair – works are ongoing across the network.

Cobar Airport Runway Sealing and Vegetation Clearance Works

- Vegetation clearance works within the fenced area of the airport are scheduled to commence this month.
- Sealing works are currently scheduled to be undertaken in November 2023.

Flood Damage

- Works currently underway on the Restoration of Essential Public Assets funded through the Natural Disaster Funding Arrangements.

Road Maintenance

In addition to the above, crews are also working on the following:

- Maintenance
 - Gidgee Road
 - Booberoi Road
 - Rosevale Road
 - Neckarbo Road – complete
 - Balarabon Road – complete
 - Developmental Road
 - Fifty-Mile Road
 - Wool Track – Central Shire end
 - Sandy Creek Road
 - Neckarboo Road
- Patching
 - Grain Road
 - Tipping Way
- Grids
 - Bedooba Road – removal
 - Glenwood Road – repairs

Asset and Fleet Management

- Vehicle/Plant Equipment Trackers – installation underway.
- New Domestic Waste Truck – delivered and operational.

Water and Sewer

- Nyngan, Hermidale, and Cobar Pump Station Permanent Replacement - Concept design completed and preparation of tender documentation including technical specifications underway.
- Water Treatment Plant Solar Arrays – Project is on hold pending outcome of land matters.

Water Storage Level Updates (18 Sept 2023)

- Cobar Water Storages are currently at 80% full (combined).
- Burrendong Dam is currently at 91% full.
- Level 1 water restrictions are triggered when the water level of the Burrendong Dam reaches 20%
- Level 5 water restrictions are triggered when the when the water level of the Burrendong Dam reaches 1% and the Cobar storages drop below 20%

Drought Triggers

Level		Cobar, Canbelego, Euabalong, Euabalong West, Mount Hope and Nymagee
Be Water Wise	1	To protect and secure our water supply
High	2	10
Very High	3	5
Severe	4	2.5.
Emergency	5	1%. Also applied when the effective storage percentage of the combined Cobar storages drops below 20% .

Demand Targets

Usage Type	1 Be Water Wise	2 High	3 Very High	4 Severe	EMERGENCY
Target Water Consumption	240L/ day/person 10% reduction	210L/ day/ person 20% reduction	180L/ day/ person 30% reduction	150L/ day/person 40% reduction	120L/day/person 55% percent

Depot Works

- Depot Masterplan – independent review of the store commenced this month. The review includes safe day-to-day operations, on hand inventory, general workflow, store layouts, equipment and activity profiles in order to determine an efficient site lay out design as it relates to the overall Depot Masterplan and to make inventory recommendations to reduce the stores inventory holdings to improve efficiencies.

RECOMMENDATION

That the information contained in the Engineering Works Report detailing construction and maintenance activities on Shire and Regional Roads, State Highways, Water and Sewer Mains, Parks and Gardens, and other Council assets be received and noted.

CLAUSE 15 – EXPENDITURE FOR ROADS NETWORK

FILE: R5-31 AOP REFERENCE: 4.3.2 ATTACHMENT: YES (PAGE 53-60)

AUTHOR: *Director of Engineering, Charles Taveira*

Purpose

To Provide Council with financial information on the expenditure on Council’s Local and Regional Roads.

Background

A report detailing the Expenditure on Capital/R2R (orange), Council’s Shire Local Roads (blue), Regional Roads Network (green) and Flood Damage Claim (Grey) is provided as an attachment for Council’s information.

RECOMMENDATION

That the information detailing the Expenditure for Council’s Roads Network be received and noted.

CLAUSE 16 – DEVELOPMENT APPROVALS: 16 AUGUST 2023 – 20 SEPTEMBER 2023

FILE: T5-1

AOP REFERENCE: 1.6.3.1

ATTACHMENT: NO

AUTHOR: *Director of Planning & Environmental Services, Garry Ryman*

Complying Development Approvals

There were no Complying Development Applications approved under delegated authority for the period 16 August 2023 - 20 September 2023.

The value of Complying Development approvals for 2023/2024 to date is \$0.00.

The value of Complying Development approvals for the similar period in 2022/2023 was Nil.

Local Development Approvals

The following Local Development Applications were approved under delegated authority for the period 16 August 2023 - 20 September 2023.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
DA23/012	12 Fletcher St, Cobar	Inground Swimming Pool	51,585.00
DA23/034	4 Lewis St, Cobar	Detached Metal Shed	100,000.00
DA23/025	CSA Access Road	Railway Dam Pit	7,513,246.00
DA23/039	16 Bradley St, Cobar	Detached Metal Shed	40,928.00
DA23/035	6 Booroomugga St, Cobar	9 Bay Storage Shed	220,000.00
DA23/037	CSA Access Road	Tailings Storage Facility	18,001,000.00
DA23/019	CSA Access Road	Tailings Wall Rise	18,879,000.00

The value of Local Development approvals for 2023/2024 to date is \$44,805,759.00.

The value of Local Development approvals for the similar period in 2022/2023 was \$43,521,802.00.

Construction Certificates

The following Construction Certificates were issued for the period 16 August 2023 - 20 September 2023.

CERTIFICATE NO.	ADDRESS	DESCRIPTION
CC23/019	11 James Pl, Cobar	Detached Metal Carport
CC23/021	35/39 Linsley St, Cobar	Installation of a Commercial Kitchen
CC23/006	12 Fletcher St, Cobar	Inground Swimming Pool
CC23/023	3 Cypress Pl, Cobar	Detached Metal Shed
CC23/024	16 Bradley St, Cobar	Detached Metal Shed

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 16 August 2023 - 20 September 2023 be received and noted.

CLAUSE 17 – MANAGEMENT OF COUNCILS IT SERVICES

FILE: 2400

AOP REFERENCE: 3.3.2.5

ATTACHMENT: NO

AUTHOR: *Finance Manager, Sandra Davey*

Purpose

For Council to resolve to negotiate a contract for IT services to Council with a local supplier, and not go to tender due to the remoteness of locality and the unavailability of competitive tenderers.

Background

Due to the expected ongoing cost to the organisation Council requires a decision on whether to go out to tender for the contract or resolve to enter direct negotiations with the current provider to develop an ongoing contract.

Legal Situation

Given the sensitive nature of the information provided it is recommended that Council considers a further report in the Committee of the Whole Closed Council with the press and public excluded.

RECOMMENDATION

That a further report regarding the Contract for IT services be considered in the Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as it contains commercial information of a confidential nature that would, if disclosed in open Council, prejudice the commercial position of the person who supplied it.

CLAUSE 18- ROAD MAINTENANCE TRUCK

FILE: VP374377 AOP REFERENCE: 3.3.2.4

ATTACHMENT: NO

AUTHOR: *Meike Griffiths, Administration Coordinator*

Purpose

To consider the submission received for the Road Maintenance Truck Request for Quote (RFQ). The RFQ was issued to seek responses from suitably qualified parties to supply one (1) Road Maintenance Truck.

Background

The RFQ for the tender was prepared and issued on Thursday 10 August 2023 through advertising on VendorPanel. Responses were requested through the Local Government Procurement Specialised Trucks (NPN115-2) Supplier List. The deadline for the lodgement of responses was 5:00pm on Friday 1 September 2023.

The request was issued to three suppliers with one (1) response received from Ausroad Manufacturing Pty Ltd. The lack of responses was expected as the market for road maintenance trucks is limited. Council purchased a Paveline Autopatch Road Maintenance Truck in October 2015. Paveline has since been bought out by Ausroad Manufacturing Pty Ltd.

Legal Situation

Council has complied with the requirements of the Local Government Act 1993 and Section 55 of the Local Government (General) Regulation 2005 Part 7.

Given the sensitive nature of the information provided it is recommended that Council considers a further report in the Committee of the Whole Closed Council with the press and public excluded.

RECOMMENDATION

That a further report regarding the Supply of one (1) Road Maintenance Truck (VP374377) be considered in the Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as it contains commercial information of a confidential nature that would, if disclosed in open Council, prejudice the commercial position of the person who supplied it.

CLAUSE 19- REQUEST NOT TO INVITE TENDERS FOR WORKS ON SR46
FILE: SR46 AOP REFERENCE: 4.3.1.1 ATTACHMENT: NO
AUTHOR: Meike Griffiths, Administration Coordinator

Purpose

To resolve to negotiate a contract for the spreading of gravel on SR46 Rosevale Road with a local supplier and not invite tenders due to extenuating circumstances.

Background

Council was awarded funding under the Regional and Local Roads Repair Program (RLRRP) to complete heavy patching and gravel re-sheeting across the shire. Works must be complete by 29 February 2024. Under the approved works program, funds have been allocated to complete a gravel re-sheet on SR46 Rosevale Road.

Crushing has been completed and a contractor has commenced carting gravel to the jobsite. To complete the works within the required timeframe, the gravel now needs to be spread. This work is scheduled to be undertaken over the next two months.

As a result of the large amount of roadworks currently being undertaken, Council have exhausted all the available wet hire contractors under the T3-22-6 Wet/Dry Hire Contract and our internal crews are fully committed with delivering a large heavy patching program and urgent flood damage related works across the Local Government Area.

It is recommended that Council resolve in accordance with Section 55 (3)(i) of the Local Government Act 1993, to not invite tenders for the spreading of gravel for the Rosevale Road Rehabilitation Project (SR46) because of extenuating circumstances and engage a local supplier to deliver the work.

Legal Situation

Given the sensitive nature of the information provided it is recommended that Council considers a further report in the Committee of the Whole Closed Council with the press and public excluded.

RECOMMENDATION

That a further report regarding the contract for the spreading of gravel on SR46 be considered in the Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as it contains commercial information of a confidential nature that would, if disclosed in open Council, prejudice the commercial position of the person who supplied it.



ATTACHMENTS

ORDINARY MEETING AGENDA

THURSDAY, 28 SEPTEMBER 2023

~ REFERENCE TO ATTACHMENTS ~

<u><i>Recommendation</i></u>	<u><i>Page Number</i></u>
Clause 7 – Local Traffic Committee Meeting Minutes	46-48
Clause 8– Rural Roads Advisory Committee Meeting Minutes	49-52
Clause 15 – Expenditure for Roads Network	53-60