

COBAR SHIRE COUNCIL



ORDINARY MEETING AGENDA

THURSDAY 28 NOVEMBER 2013

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows:

1. Apologies
 2. Public Access Session – Presentation – Luka Group – Jeff Shanks
 3. Declaration of Interests
 4. Condolences
 5. Confirmation of Minutes
 - Ordinary Meeting of Council – Thursday 24 October 2013
 - Finance and Policy Committee Meeting – Thursday 14 November 2013
 - Works Committee Meeting – Thursday 14 November 2013
 - Traffic Committee Meeting – Tuesday 10 September 2013
 6. Matters Arising from Minutes
 7. Mayoral Report
 8. General Manager’s Report – Part A (Action)
 9. General Manager’s Report – Part B (Information)
 10. Matters of Urgency
-

~ TABLE OF CONTENTS ~

<u>PART A – ACTION</u>	<i>Page Number</i>
Clause 1A – Mayoral Report	6
Clause 2A – Presentation of Council’s Audited Financial Reports and Auditor’s Reports for 2012/2013.....	7
Clause 3A – Proposal to Facilitate Financial Issues in Local Government Workshop for Cobar Shire Council Councillors and Senior Staff and Other Interested Councils.....	9
Clause 4A – Expression of Interest for Executive Certificate for Elected Member Course....	11
Clause 5A – Equal Employment Opportunity Policy	13
Clause 6A – Donations Policy	14
Clause 7A– Review of Weed Management in New South Wales.....	16
Clause 8A – Swimming Pool Utilisation Report.....	20

<u>PART B – INFORMATION</u>	<i>Page Number</i>
Clause 1B – Development Approvals for the Period 18 September 2013 – 15 October 2013...	22
Clause 2B – Development Approvals for the Period 16 October 2013 – 19 November 2013...	23
Clause 2B – Monthly Status Report	25
Clause 3B – Meeting Minutes	42
Clause 4B – 2012/2013 Annual Report	43
Clause 5B – 2014/2015 Annual Operational Plan and Associated Documents.....	44
Clause 6B – Comparison of Various Activities Controlled by Council for Year Ended June 2013	45
Reference to Attachments	48

~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Louth Road
 - Tilpa Road
-

~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
- All activities are to be customer focused and provide equity for all.
- Involve the community in decision making through open government and consultative processes.
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
- Conserve and protect the natural beauty of the area.
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, Local Government Act 1993):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillor's, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

~ COUNCIL DIARY ~

DATE	ACTIVITY	INVOLVES
Thursday 28 November 2013 (5:00pm)	Council Meeting	Councillors/Senior Staff/ Community
Thursday 28 November 2013 (7:00pm – 8:00pm) After Council Meeting	Councillor Workshop – Cobar Water Treatment Plant Replacement Project	Councillors/Senior Staff
Thursday 12 December 2013 (5:00pm)	Council Meeting	Councillors/Senior Staff/ Community
Friday 13 December 2013 (12:00noon)	Senior Citizens Christmas Party	Councillors/Senior Staff/ Community
Thursday 19 December 2013 (3:00pm)	Council Staff and Councillors Christmas Party	Councillors/ Staff
Tuesday 24 December 2013 (1:00pm) – Thursday 2 January 2014	Christmas Break	Councillors/Senior Staff/ Community
Thursday 13 February 2013 (5:00pm)	Committee Meeting	Councillors/Senior Staff/ Community

CLAUSE 1A – MAYORAL REPORT

FILE: C13-1-5

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Mayor, Councillor Lilliane Brady OAM*

Report to be tabled.

RECOMMENDATION

That Council accepts the information contained in the Mayoral Report for the month of November 2013.

CLAUSE 2A – PRESENTATION OF COUNCIL’S AUDITED FINANCIAL REPORTS AND AUDITOR’S REPORTS FOR 2012/2013

FILE: A12-2, F2-2-17 AOP REFERENCE: 3.3.3.3 ATTACHMENT: YES

(PAGE 50)

AUTHOR: *Director of Corporate and Community Services, Kym Miller*

Purpose

For Council to present its annual audited financial reports and the auditor’s reports for year ended 30 June 2013 pursuant to Section 419 (1) of the Local Government Act 1993.

Background

Council’s financial reports have been prepared and audited in accordance with Sections 415 and 416 of the Local Government Act 1993.

A copy of the reports has been provided to the Chief Executive Officer of the Division of Local Government.

The commentary from the audit partner, Mr Jeff Shanks which forms the auditor’s reports included in the attachment is self explanatory and no additional commentary is provided in this report. Mr Shanks will make a presentation to the meeting prior to Council formally acknowledging the reports. Schedules of significant timing factors which have influenced the result have previously been presented to Council. They are again included as an attachment to this report.

The summary result is as follows.

	2013	2012
	\$'000	\$'000
Income Statement		
Total Income from Continuing Operations	24,065	24,557
Total Expense from Continuing Operations	23,557	24,205
Operating Result from Continuing Operations	508	352
Net Operating Result for the year	508	352
Net Operating Result before Grants and Contributions	(1,507)	(986)
Gain on Revaluation of LPPE(fixed assets)	4,904	472
Total Comprehensive Income	5,412	824
Balance Sheet		
Total Current Assets	9,047	6,330
Total Current Liabilities	(3,657)	(4,090)
Total Non Current Assets	189,311	187,178
Total Non Current Liabilities	(3,301)	(3,430)
Total Equity	191,400	185,988
Other Financial Information		

	2013	2012
	\$'000	\$'000
Unrestricted Ratio	2.43:1	1.54:1
Debt Service Ratio	2.25%	1.54%
Rates Coverage Ratio	17.9%	15.32%
Rates and Annual Charges Outstanding Ratio	3.92%	5.91%
Buildings and Infrastructure Renewals Ratio	51.23%	40.36%

Section 418 of the Local Government Act 1993 prescribes the public notice requirements for the presentation of financial reports. These requirements have been complied with.

Pursuant to Section 420 of the Local Government Act 1993 any person may make submissions within 7 days after the date of this meeting. Any submissions received must be referred to the Auditor.

Copies of the financial reports are available for public inspection on Council's website, at the Council offices and the Cobar, Nymagee and Euabalong Libraries.

RECOMMENDATION

- 1. That the audited financial reports and Auditor's reports for the year ended 30 June 2013 be received and noted.**
- 2. That Council thanks Mr Jeff Shanks of Luka Group for his presentation.**

CLAUSE 3A – PROPOSAL TO FACILITATE FINANCIAL ISSUES IN LOCAL GOVERNMENT WORKSHOP FOR COBAR SHIRE COUNCIL COUNCILLORS AND SENIOR STAFF AND OTHER INTERESTED COUNCILS

FILE: C12-7

AOP REFERENCE: 3.1.5.1

ATTACHMENT: YES

(PAGE 51-57)

AUTHOR: *General Manager, Gary Woodman*

Purpose

To determine interest in the attendance of Financial Issues in Local Government Workshop for Cobar Shire Council Councillors and Senior Staff that would be held in Cobar early 2014.

Background

At the General Managers 2012/2013 Annual Performance Review the Performance Review Committee requested the General Manager arrange for appropriate financial training of Councillors.

Liaison has also been undertaken with Orana Regional Organisation of Councils members and other neighbouring Councils who have advised of interest in sending a number of Councillors (1& 2 most of the time) to a workshop if held in Cobar.

Attached is a copy of a proposal to facilitate a Financial Issues in Local Government Workshop for Cobar Shire Council in Cobar by the Local Government NSW.

Tentative dates are Thursday 13 February, 2014 (Committee Meeting Day) and Thursday 27 February, 2014 (Council Meeting Day).

A total of 20 participants is allowed per workshop with the individual cost per participant reducing with higher numbers and it being in-house. Normal cost is \$660.00 per participant.

Staff who would attend would be – General Manager, three Directors, Special Projects Officer and Manager of Finance and Administration.

Cobar Shire Council Councillors would make up the bulk of the numbers and would need to confirm their ability to attend the one (1) day workshop in Cobar for the proposed course to be viable.

Issues

To ensure that the cost of the Workshop is low per person and be confirmed with the training provider Councillors should confirm their ability to attend the training.

The earlier date is preferred as preparation for the 2014/2015 budget will commence at this time.

Legal Situation

Nil.

Policy Implications

Nil.

Financial Implications

The cost of the Workshop is \$5,500 inclusive of GST plus catering costs. Costs of attendees from other Councils would be proportioned to those Councils.

An appropriate amount of funds is available in the 2013/2014 from both Councillors and Staff training costs budgets.

Risk Implication

If Council goes ahead with the training, Council will be charged for no shows.

Options

Council needs to determine if it wishes to participate in a Financial Issues in Local Government Workshop in Cobar and if positive determine which dates, Thursday 13 February 2014 or Thursday 27 February 2014 is the most suitable date.

RECOMMENDATION

- 1. That Council participate in a Financial Issues in Local Government Workshop in Cobar as detailed in the Report on Thursday 13 February 2014.**
- 2. That Councillors who wish to attend the Financial Issues in Local Government Workshop in Cobar advise the General Manager by close of business on 29 November 2013.**

**CLAUSE 4A – EXPRESSION OF INTEREST FOR EXECUTIVE
CERTIFICATE FOR ELECTED MEMBER COURSE**

FILE: C12-7

AOP REFERENCE: 3.1.5.1

ATTACHMENT: YES

(PAGE 58-59)

AUTHOR: *General Manager, Gary Woodman*

Purpose

To gauge the interest for Cobar Shire Council Councillors in participating in the Executive Certificate for Elected Members Course.

Background

The Local Government NSW, in partnership with the University of Technology, Sydney – Centre for Local Government and TAFE NSW, has developed a high quality accredited program for the NSW Elected Members. Participants will have the opportunity to acquire skills and knowledge to improve their effectiveness as a leader in their Council and local community with the course helping them to better understand their legislative responsibilities, and build their skills and capacity to have a positive and well informed impact on Council decision making.

Further information is attached. This information has been previously circulated to Councillors together with the advice that Broken Hill City Council has been attempting to arrange a course based in Broken Hill at an approximate cost of \$1,995 not including travel/accommodation costs for participants (based on 20 participants). This is a reduction from the \$3,500 normal cost.

The normal process would be the course is scheduled in 2 parts, - Stages 1 and 2 of three days duration followed one month later by Stage 3 of two days duration. Assessment tasks will either be built into the daily program or will need to be completed during the one month break.

At the present time only Councillors Isbester and Marsden have expressed an interest in participating, particularly in the Broken Hill City Council proposal.

Issues

Initial discussions with those Councillors who have shown interest in participating have centred on the cost of the course being 50% their responsibility together with travel/accommodation costs.

Legal Situation

Nil.

Policy Implications

Nil.

Financial Implications

The course cost is normally \$3,500 per participant plus accommodation/travel costs. Broken Hill City Council has proposed a cheaper alternative at Broken Hill (\$1,995).

Council would be in the position to afford 2 participants per year to attend the course with those participants being responsible for 50% of the course fee and travel/accommodation costs.

Risk Implication

Nil.

Options

Council does not need to participate, however the better trained Councillors Council has the better for the community of Cobar Shire.

RECOMMENDATION

- 1. That Council participate in the Executive Certificate for Elected Members Course to a maximum of two (2) Councillors per year on the basis of participating Councillors being responsible for 50% of the course fee and travel/accommodation costs.**
- 2. That participation of interested Councillors each year be on a first in, first served basis by written advice to the General Manager after the November 2013 Council Meeting for 2013/2014 participation with an Expression of Interest request to be made annually thereafter.**

CLAUSE 5A – EQUAL EMPLOYMENT OPPORTUNITY POLICY

FILE: P5-93 AOP REFERENCE: 3.3.2.6 ATTACHMENT: YES (PAGE 60-63)

AUTHOR: *Human Resources Officer, Karen Walsh*

Purpose

The purpose of this report is to present a draft Equal Employment Opportunity (EEO) Policy for Council's review and adoption.

Background

Council developed an EEO Management Plan in December 2002, and it has been reviewed in 2005 and 2009. It is now due for review. Council's Internal Auditors have recommended that Council develop an EEO Policy which will underpin the EEO Management Plan.

Issues

Section 1137E of the Local Government Act 1993 requires Council to develop an EEO Management Plan. It aims to promote equal employment opportunities for members of the target groups in employment matters, and eliminate unlawful discrimination by it against members of the target groups in employment matters. The plan must be developed in time for implementation of the plan to begin when the local government's corporate plan is adopted. A regulation may prescribe how a local government must develop its EEO Management Plan on an ongoing basis.

Policy Implications

Council needs to comply with all relevant legislation. Failure to do so could lead to prosecution and/or damages.

Financial Implications

Nil. Council is currently complying with the current EEO Management Plan.

Options

- The attached draft policy be adopted by Council;
- The attached draft policy be not adopted by Council.

RECOMMENDATION

That the draft Equal Employment Opportunity Policy be adopted by Council.

CLAUSE 6A – DONATIONS POLICY

FILE: P5-48 AOP REFERENCE: 1.4.5 ATTACHMENT: YES (PAGE 64-69)

AUTHOR: *Director Corporate and Community Services, Kym Miller*

Purpose

For Council to adopt a Donations Policy following its review by the Finance and Policy Committee in August 2013 and subsequent availability for public comment arising from the required period on public exhibition.

Background

Council resolved at the August 2013 Ordinary Meeting of Council to place the draft policy on public exhibition, and further, that Council consider, at the October 2013 meeting, the draft policy together with any submissions received from the public. The matter has been delayed by a month as Cr Isbester wished to have further consideration on the word smithing which was not able to be completed by the October deadline.

Issues

This policy was placed on public exhibition for 28 days, and submissions were invited from the general public. No submissions have been received, therefore no amendments have been made to the attached draft policy. Expression changes have been made but no intent or substantive changes have been made. The changes included in this version are twofold:

- a) for all applications to be considered at a Councillor workshop prior to being formally considered by Council, noting that no decisions can be made at the workshop but that a workshop offers the opportunity for a robust review and if required the seeking of more information.*
- b) where concessions on Council charges such as rent, rates and service charges are made the concessions and the lease/license period be made consistent. The purpose of this is to remove the cumbersome requirement of recipients having to apply for the concessions each year during the tenancy.*

Legal Situation

The attached draft policy complies with the requirements of the Local Government Act 1993.

Policy Implications

Once adopted by Council, the attached policy will replace the former existing policy.

Financial Implications

Any financial implications will be considered in the budget preparation.

Options

Nil.

RECOMMENDATION

That the attached draft Donations Policy be adopted by Council.

CLAUSE 7A– REVIEW OF WEED MANAGEMENT IN NEW SOUTH WALES

FILE: N1-1

AOP REFERENCE: 5.2.4

ATTACHMENT: NO

AUTHORS: *Noxious Weeds Officer, Melissa Gunn*

Land Management Officer, Heather Holder

Purpose

The purpose of this report is to provide relevant information for Council to determine their views on making a submission to the Natural Resources Commission for the review of weed management in NSW. Submissions close on 6th December, 2013.

Background

At this stage of the public consultation the only information being circulated is the Issues Paper supplied by the Natural Resources Commission (NRC) that has previously been sent via email to all Councillors.

Current situation

Under the *Noxious Weeds Act 1993*, Council is the Local Control Authority and is responsible for regulatory and educational functions and on ground works. The Macquarie Valley Weeds Advisory Committee through the NSW Weed Action Program (WAP) provides Council with 50% of our noxious weeds funding, primarily to carry out the regulatory and educational functions required under the *Noxious Weeds Act 1993*. Council's 50% funding is primarily for the on ground control works.

Cobar Shire Council, through the noxious weeds program provides a service to our landholders by ensuring that noxious weeds that pose a potentially serious threat to primary production or the environment are eradicated or controlled and landholders are informed. We have one full time position that covers only our shire area. This service has several functions which are outlined below:

- a regulatory (*inspection and enforcement*) function, ensuring that all landholders carry out their duties under the *Noxious Weeds Act 1993*
- an information (*education*) service, providing all landholders information and support to assist them to carry out their weed control duties, including spreading biological control agents
- an identification service, providing information to landholders about plants that they find on their properties that they can't identify, especially plants that are new and that they have not seen before
- regular inspection of our high risk pathways (road and rail corridors, travelling stock routes, watercourses, sale yards, nurseries) These are the places where new weed infestations are likely to occur and will easily spread from.
- On ground control works (primarily spraying) on land that is owned or managed (roads & reserves) by Cobar Shire Council

The WAP funding is now in the fourth year of a five year program. So what has been achieved in Cobar Shire Council since the program started (1st July 2010) to date?

In terms of Inspections (regulatory functions) from 1 July 2010 to mid November 2013:

- 6,500km of roadside inspected per year (22,730km total to date);
- 37 travelling stock routes (watering places) inspected per year (113 total to date);
- 210km of watercourses inspected per year (630km total to date);
- 150km of rail corridor inspected per year (450km total to date);
- 1 nursery inspected per year (3 total to date);
- 5 sale yards inspected per year (15 total to date);
- 1 pet shop (targeting aquatic weeds) per year (3 to date);
- 125 private property inspections per year (412 properties to date);
- 25 private property re-inspections per year (75 properties to date);
- 1 Council owned property per year (5 properties to date);
- 1 State owned property per year (3 properties to date).

In terms of on ground control from 1 July 2010 to mid November 2013:

- 500ha of Council owned or managed land sprayed for noxious weeds (*primarily focusing on African Boxthorn and Blue Heliotrope*);
- 200km of roads sprayed for noxious weeds (*primarily focusing on African Boxthorn and Blue Heliotrope*);
- Successfully controlled and **stopped** the spread of Parthenium weed (*Parthenium hysterophorus*), a Class 1 declared noxious weed;
- Successfully controlled and **stopped** the spread of Mesquite (*Prosopis* species) a Class 2 declared noxious weed;
- Successfully controlled and **stopped** the spread of Green Cestrum (*Cestrum parqui*) a Class 3 declared noxious weed;
- Introduction, spreading and monitoring of a biological control program for the control of Blue Heliotrope (*Heliotropium amplexicaule*) a Class 4 declared noxious weed (this was done in collaboration with Peak Gold Mines);
- Introduction, spreading and monitoring of a biological control program for the control of Devil Rope Pear (*Cylindropuntia imbricata*) a Class 4 declared noxious weed;
- Introduction, spreading and monitoring of a biological control program for the control of Noogoora Burr (*Xanthium occidentale*) a Class 4 declared noxious weed.

Other outcomes from the program from 1 July 2010 to mid November 2013 are:

- Rapid Response Plan which outlines specific procedures in response to a new notifiable weed (being Class 1, 2 or 5) found in the Shire.
- From the 1 July 2013, all new land purchasers are being sent a 'welcome pack' from the Noxious Weeds Officer which contains information about the weeds that may be found in our region as well as information about weeds to be on the look out for.
- Through the Macquarie Valley Weeds Advisory Committee all Local Control Authorities, Livestock Health and Pest Authorities and Catchment Management Authorities, have formed an excellent collaborative working partnership.

The above outcomes and successes have been achieved because Cobar Shire Council has a local Shire based Noxious Weeds Officer. The Noxious Weeds Officer has formed excellent working relationships with our landholders, providing locally relevant and timely support ensuring continued local support for our landholders and assurances to our landholders through on ground actions that a vigilant eye is watching for new and emerging weeds across the whole Shire.

The Issues Paper – Review of Weed Management in NSW

Councilors have all previously been emailed a link to the Natural Resource Commission's Issue Paper.

The document provides a brief overview of a lot of issues which have been collated under the broad headings of:

- Community ownership;
- Policy and regulatory framework;
- Institutional arrangements;
- Evidence-based decision making; and
- Research and development.

The Natural Resource Commission has provided several focused questions about each issue to assist with making a submission.

Council in outlining our successes through the current WAP funded program (as above) can easily provide a response to many of the issues and concerns raised in the Issues Paper.

Issues

Council support is sought for an appropriate submission to be made to the Natural Resources Commission outlining Cobar Shire Councils' successes of our current weeds program.

Financial Implications

Council is in the fourth year of a five year funded program. Until otherwise advised it is expected that this program will continue until completion on 30th June 2015.

It is unknown what the outcome from the review will be and if this will have any financial implications for Council.

However, Council is an owner and manager of land and it is extremely unlikely that our current responsibilities to control noxious weeds on our land will change. Now and in the future, Council will require a budget for noxious weeds, will need to undertake inspections of our owned or managed land and carry out on ground control functions.

RECOMMENDATION

That Council makes an appropriate submission to the Natural Resource Commission about the review of weed management in NSW indicating that Council advocates for and supports the continued management of weeds by local government with appropriate levels of funding from the NSW Government at least to the current level and uses our achievements through the current funded Weed Action Program (WAP) to answer concerns and issues raised in the Natural Resource Commission's Issues Paper.

CLAUSE 8A – SWIMMING POOL UTILISATION REPORT

FILE: S9-1

AOP REFERENCE: 1.5.3.2

ATTACHMENT: NO

AUTHOR: *Services Manager, Timothy Wark*

Purpose

To provide a report to Council to demonstrate the difference in utilisation of the Cobar Memorial Swimming Pool for the first month of this pool season compared to the first month of last pool season.

Background

2013 – 2014 pool season is year two of a three year 33% annual price rise program.

In the first year (2012 – 2013) of this program the effects were slightly evident with a minimal downturn in visitation numbers to the pool and a noticeable change in the method in which the pool was utilised (casual entry versus season pass entry).

There was a concern prior to the commencement of this pool season that the effects would be far greater and the full implementation of year two of the three year annual price rise program could possibly even make the pool unmarketable.

The first month of pool attendance figures for the previous and current pool seasons has been provided below (these were the only available statistics at the time of the report being prepared).

The key points derived are:

- **59%** decrease in the total sales of casual entries in 2013 – 2014 compared to 2012 – 2013;
- **11%** decrease in the total sales of season passes in 2013 – 2014 compared to 2012 – 2013;
- **74%** decrease in the total users of the waterslide.

A further point that needs to be mentioned is that October 2013 in NSW was 2.5 degrees Celsius above the average median temperature for October and the tenth warmest on record (source - Bureau of Meteorology (BOM)).

While it is evident that the pool has been utilised more in the first month of this pool season (5,659 in 2013 – 2014 and 2,372 in 2012 – 2013) inline with the increase in temperature, it is evident that the number of different clientele utilising the pool has decreased (through the decrease of both casual entries and season passes sold in the first month of 2013 -2014 pool season compared to 2012 – 2013 pool season).

Furthermore waterslide investigations into the downturn in usage have indicated that a majority of community members believe that there should not be additional charges for using the waterslide and that these costs should be covered within the increased pool entry fees. In conjunction with these thoughts there is a new attraction available for users at the pool to utilise (inflatable) at no cost. It needs to be noted that this device was not approved for use by Council Officers and an investigation into possible insurance issues is currently being conducted.

Council needs to understand that the trends in sales being received thus far indicate that the budgeted income may be reached for this pool season. Although this is a somewhat optimistic projection as can it be assumed that the previous trend in sales will be repeated because historically the casual entry sales have increased inline to cover the season pass decrease in sales and we know that there has already been a 59% decrease in casual entry sales. It definitely can be ascertained that waterslide sales will not reach the predicted budget income as after one month of sales 3% of the predicted budget income has only been achieved.

It is recommended that Council take into consideration this information and request further information be tabled prior to the implementation of year three of the three year annual price rise program.

Pool Attendance Summary	
2012 – 2013 (first month)	2013 – 2014 (first month)
Casual entry Adult – 329 Aged Pensioner – 90 Child – 604 Spectator – 69 Child Under 4 – 17 School Sport – 13 Learn to Swim Program – 1 Special Functions – 6 Waterslide (total users) – 473	Casual entry Adult – 93 Aged Pensioner – 70 Child – 159 Spectator – 46 Child Under 4 – 74 School Sport – 67 Learn to Swim Program – 0 Special Functions – 0 Waterslide (total users) – 123
Season Pass entry Family – 1,080 (167 passes sold) Adult – 77 (71 passes sold) Child – 86 (25 passes sold)	Season Pass entry Family – 4,676 (149 passes sold) Adult – 354 (68 passes sold) Child – 120 (16 passes sold)
Total number of entries to pool – 2,372	Total number of entries to pool – 5,659

RECOMMENDATION

- 1. That Council receive and note the information contained within the report.**
- 2. That Council take into consideration the final season financial results or part there of in determining the entrance fees for the Cobar Memorial Swimming Pool for the 2014 – 2015 pool season.**

CLAUSE 1B – DEVELOPMENT APPROVALS FOR THE PERIOD 18 SEPTEMBER 2013 – 15 OCTOBER 2013

FILE: T5-1 AOP REFERENCE: 1.6.3.1 ATTACHMENT: NO
AUTHOR: Director of Planning & Environmental Services, Garry Ryman

Complying Development Approvals

There were no Complying Development Applications approved under delegated authority for the period 18 September 2013 – 15 October 2013.

The value of Complying Development approvals for 2013/2014 to date is Nil.

The value of Complying Development approvals for the similar period in 2012/2013 was \$48,780.00.

Local Development Approvals

The following Local Developments have been approved under delegated authority for the period 18 September 2013 - 15 October 2013.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2013/LD-00038	5 Elizabeth Cr, Cobar	Alts & Adds to Existing Dwelling	48,000
2013/LD-00044	8 Lewis St, Cobar	Shed	31,000
2013/LD-00043	Wilkinson Prk, Nymagee	Gymkhana	-

The value of Local Development approvals for 2013/2014 to date is \$712,114.00.

The value of Local Development approvals for the similar period in 2012/2013 was \$7,325,280.00.

Construction Certificates

The following Construction Certificates have been approved under delegated authority for the period 18 September 2013 – 15 October 2013.

CERTIFICATE NO.	ADDRESS	DESCRIPTION
2013/CB-00031	5 Elizabeth Cr, Cobar	Alts & Adds to Existing Dwelling
2013/CB-00036	8 Lewis St, Cobar	Shed
2013/CB-00035	12 Wrightville St, Cobar	Industrial Shed

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 18 September 2013 – 15 October 2013 be received and noted.

CLAUSE 2B – DEVELOPMENT APPROVALS FOR THE PERIOD 16 OCTOBER 2013 – 19 NOVEMBER 2013

FILE: T5-1 AOP: REFERENCE: 1.6.3.1 ATTACHMENT: NO
AUTHOR: *Director of Planning & Environmental Services, Garry Ryman*

Complying Development Approvals

There were no Complying Development Applications approved under delegated authority for the period 16 October 2013 – 19 November 2013.

The value of Complying Development approvals for 2013/2014 to date is Nil.

The value of Complying Development approvals for the similar period in 2012/2013 was \$48,780.00.

Local Development Approvals

The following Local Developments have been approved under delegated authority for the period 16 October 2013 – 19 November 2013.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2005/LDA-00030 REV01	20 James Pl, Cobar	Shed	-
2013/LD-00036	10 Dapville St, Cobar	Storage Shed	73,000
2013/LD-00037	CMPL Access Rd, Cobar	Upgrade South Tailings Storage Facility	1.1m
2013/LD-00045	Cobar Memorial Services Club	Boxing Fight Night	-

The value of Local Development approvals for 2013/2014 to date is \$1,885,114.00.

The value of Local Development approvals for the similar period in 2012/2013 was \$8,580,280.00.

Construction Certificates

The following Construction Certificates have been approved under delegated authority for the period 16 October 2013 – 19 November 2013.

CERTIFICATE NO.	ADDRESS	DESCRIPTION
2013/CB-00033	3 Annies Lne, Cobar	Dwelling
2013/CB-00039	20 James Pl, Cobar	Shed
2013/CB-00034	10 Dapville St, Cobar	Storage Shed

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 16 October 2013 – 19 November 2013 be received and noted.

CLAUSE 2B – MONTHLY STATUS REPORT**FILE: C13-10****AOP REFERENCE: 3.1****ATTACHMENT: NO****AUTHOR: *General Manager, Gary Woodman***

COUNCIL RESOLUTIONS 24 SEPTEMBER 2009				
NUMBER	ITEM	ACTION BY	ACTION REQUIRED	OUTCOME
1	Council – Clause 2B – The Wool Track Project	GM/SPO/DES/WM	Council be kept informed of progress.	Letter and copy of report sent to K Humphries, J Cobb, S Ley, J Williams, M Coulton and F Nash. Letters sent to trucking companies seeking support for sealing. Information provided to all OROC councils. Initial contact undertaken with Central Darling Shire Council and Balranald Shire Council in regard to arrangements for a delegation to the Minister for Regional Services. Wool Track Development Advisory Committee has met and formulated an Action Plan for 2013/2014.

COUNCIL RESOLUTIONS 28 APRIL 2011				
NUMBER	ITEM	ACTION BY	ACTION REQUIRED	OUTCOME
14	Committee of the Whole Closed Council – Clause 1C – Cobar Caravan Park Business Development Strategy	GM/LMO	Arrange acquisition of Lot 317 DP 755649 from the Crown subject to the availability of funds from the 2011/2012 budget.	Acquisition arrangements commenced with Land and Property Management Authority with acquisition subject to allocation of funds. Application provided to the Division of Local Government in regard to acquisition.

			Following successful acquisition of the above land, classify this land as Operational under the Local Government Act 1993.	Finalisation of purchase processes will not be undertaken until funds are confirmed in a Council budget. Will be undertaken at time of acquisition.
--	--	--	--	--

COUNCIL RESOLUTIONS 23 JUNE 2011

NUMBER	ITEM	ACTION BY	ACTION REQUIRED	OUTCOME
28	Committee of the Whole Closed Council – Clause 3C – Plant and Equipment Utilisation Improvement Report	GM/DES	Undertake actions in accordance with the relevant recommendations of the report.	Appropriate communication strategy and action plan instigated.

COUNCIL RESOLUTIONS 28 JULY 2011

NUMBER	ITEM	ACTION BY	ACTION REQUIRED	OUTCOME
30	Finance & Policy Committee – Report 2A – Cemetery Maintenance – Set Up of a Cemetery Committee under Section 355, Local Government Act 1993	DCCS/HRO	That Community Members of the Cemetery Committee receive appropriate volunteer training.	Arrangements in train for volunteer training.
47	Council – Clause 4B – Project Status Report	DPES	Investigate the costings for acquiring the land at the end of the Old Bourke Road around to the New Bourke Road, the Old Pipeline Road to the Barrier Highway, the	Initial report provided to the October 2011 Committee Meeting. Industrial Strategy to be determined.

			southern side of North Railway Parade in the vicinity of the old trucking yards and the land behind Polyfabrications for industrial purposes or town development	
--	--	--	--	--

COUNCIL RESOLUTIONS 25 AUGUST 2011

NUMBER	ITEM	ACTION BY	ACTION REQUIRED	OUTCOME
61	Council – 3A – Lower Macquarie Water Utilities Alliance (LMWUA) Agreement	DES	Mayor & GM execute the Deed of Agreement once consent is obtained.	Deed will be executed when consent obtained.

COUNCIL RESOLUTIONS 27 OCTOBER 2011

NUMBER	ITEM	ACTION BY	ACTION REQUIRED	OUTCOME
87	Council – Clause 4A – Land Acquisition – Cobar Caravan Park Lot 317 in DP755649	DPES/LMO	Undertake all processes required for the acquisition of the Cobar Caravan Park Lot 317 in DP755649.	Completed. Need to fund acquisition before proceeding any further. Acquisition steps to ‘Proposed Acquisition Notice’.

COUNCIL RESOLUTIONS 22 MARCH 2012

NUMBER	ITEM	ACTION BY	ACTION REQUIRED	OUTCOME
157	Council – Clause 10A – Dalton Park Racecourse – Consideration of Fees and Licences	DPES/LMO	General Manager be authorised to negotiate a licence term of up to 7 years but no less than two (2) years with all licence holders.	Action Plan instigated for implementation of resolution.
158	Council – Clause 11A – Bathurst Street Reserve (R64199) – Consideration	DPES/LMO	That the General Manager be authorised to negotiate a licence term of up to seven (7) years but no less than two (2) years with the Cobar Tennis Club.	Action Plan instigated for implementation of resolution.

	of Fees for Licences			
161	Council – Clause 14A – Cobar Scout/Guide Hall – 2 Brennan Street – Donation	DCCS/LMO	<p>Maintains the current donation of accommodations at 2 Brennan Street, rent free to the Army Cadets and Girl Guides the financial year of 2012/2013.</p> <p>Continue to forgo income for rates and water for 2 Brennan Street.</p> <p>Negotiate a written lease agreement for a period of 5 years with a 5 year option to renew. The lease agreement to cover rent, maintenance of buildings and grounds, insurance, payment of electricity and other maintenance issues.</p> <p>Set conditions that the donation is conditional upon the Army Cadets and the Girl Guides entering into a lease agreement.</p> <p>Review further donations annually.</p> <p>Provides written advice to the Army Cadets and Girl Guides of the donation and all conditions.</p>	Action Plan instigated for implementation of resolutions.
162	Council – Clause 16A - Liquid Trade Waste Policy – Costs and Implementation Method	DES/SM	Adopts option one (1) for the upgrading of the existing trade waste outlets and purchase the required pre-treatment units and complete the installation works on all trade waste premises with all costs to be funded out of the Sewer Fund Reserves with a no-interest three (3) year loan to local proprietors of businesses, and further that repayment will be a condition of approval on their Liquid Trade Waste licence agreement as per the NSW Office of Water regulations.	Action Plan instigated for implementation of resolution.
COUNCIL RESOLUTIONS 26 APRIL ADJOURNED TO 3 MAY 2012				

NUMBER	ITEM	ACTION BY	ACTION REQUIRED	OUTCOME
177	Council - Clause 7A – Nymagee Old School Community Centre	DPES/LMO	Authorise the Mayor and General Manager to sign a license agreement with the Nymagee Progress Association once incorporated under the Common Seal of Council.	Final Licence Agreement has been sent to Nymagee Progress Association for signing.
194	Committee of the Whole Closed Council - Clause 4C – Sale of Land	GM/LMO	<p>That Council provides authority for the General Manager to negotiate the sale of land at either 100 or 105 Marshall Street, Cobar for at least the minimum amount per square metre detailed in the report.</p> <p>That Council provides authority for the General Manager to undertake investigations into any party in regards to the standard financial and company checks, the company's previous experience with similar projects and their previous experience in completing projects with timeframes.</p> <p>The Council may in its absolute discretion elect to terminate negotiations with any party prior to exchange of a contract for the sale of land.</p> <p>That Council approve the sale of land conditional on:- Surveying undertaken and new plans submitted and approved; Subdivision plans submitted and approved; Rezoning of the land to allow for motel accommodation; All legal cost for both parties paid; Submission of a detailed development application that includes but is not limited to: Detailed architectural and design plans including</p>	<p>Further Councillor workshop strategies planning for land in concern held on 9 August, 2012.</p> <p>Currently no interested party.</p>

			<p>elevations, footpaths, ramps, disabled access etc; Detailed site plan; Detailed car parking and access plans, including disabled parking; A detailed risk assessment for Council water and sewerage systems; Detailed landscaping plan including footpaths;</p> <p>That Council authorise the Mayor and the General Manager to sign all relevant documentation under the Common Seal of Council.</p> <p>That investigations and reporting be undertaken for appropriate master planning of Council land at 100 and 105 Marshall Street, Cobar;</p> <p>That any sale of the land be subject to the negotiated development proceeding within a reasonable time;</p>	
--	--	--	--	--

COUNCIL RESOLUTIONS 26 JULY 2012

NUMBER	ITEM	ACTION BY	ACTION REQUIRED	OUTCOME
219	Council – Clause 8A – Road Closure – Corner of Murray and Blakey Street, Cobar	DPES/LMO	<p>That Council resolves to close part of the road reserve on the corner of Murray and Blakey Street, Cobar identified as being Lot 2 in Deposited Plan 46869.</p> <p>That Council provides authority for the General Manager to make application to the Department of Primary Industries, Crown Land Division to close the road.</p> <p>That Council authorise the Mayor and the General Manager to sign all relevant documentation under</p>	<p>Action plan instigated for implementation of resolution.</p> <p>Advertising of proposed road closure undertaken by Crown Land Division of Department of Primary Industries. Submissions being managed in conjunction with DPI.</p> <p>Follow up has been occurring with providers of submissions and now waiting on response from Crown</p>

			the Common Seal of Council. That the land be acquired as operational land pursuant to the provisions of Section 31 of the <i>Local Government Act 1993</i> .	Lands. Classification to be arranged at acquisition.
--	--	--	---	---

COUNCIL RESOLUTIONS 23 AUGUST 2012

NUMBER	ITEM	ACTION BY	ACTION REQUIRED	OUTCOME
234	Council – Clause 7A – Festival of the Miners Ghost	DCCS/MTPR	Seek grant funding for the event to assist it to grow into an event with broader appeal beyond residents of Cobar.	Action plan instigated for implementation of resolution.
240	Committee of the Whole Closed Council – Clause 1C – Goat Handling Facility – Lot 40 DP755649 Kidman Way, Cobar	DPES	Decline to accept that the current operation of the goat handling facility at Lot 40 DP 755649 Kidman Way, Cobar is a continuing use under S109 of the Environmental Planning and Assessment Act 1979. That the continued operation of the goat handling facility at Lot 40 DP 755649 Kidman Way, Cobar be dealt with as a compliance matter to be followed up by the Director of Planning and Environmental Services.	Action plan instigated for implementation of resolutions.

COUNCIL RESOLUTIONS 27 SEPTEMBER 2012

NUMBER	ITEM	ACTION BY	ACTION REQUIRED	OUTCOME
254	Council – Clause 21A – Application for Exemption – Pavement Concession and Future Maintenance of Cobar Regional Airport	DES/WM	That representations and submissions be provided to Commonwealth Ministers and Agencies in seeking 100% funding for the essential pavement upgrading works that are required to be able to handle larger aircraft as that proposed by Brindabella Airlines at Cobar Regional Airport.	Action plan instigated for implementation of resolution. Currently applications being made to the State Government through the Resources for Regions Program.

COUNCIL RESOLUTIONS 25 OCTOBER 2012

NUMBER	ITEM	ACTION BY	ACTION REQUIRED	OUTCOME
266	Council – Clause 7A – Exhibition Draft – Cobar Local Infrastructure Contributions Plan 2012	DPES/LMO	That a submission and delegation be made to the Minister for Planning that appropriate changes be made to Planning and Environmental Legislation to allow Councils to receive appropriate development contributions for community infrastructure provision and ongoing operational costs from Part 4 development applications.	Planning Legislation changes now before the NSW Parliament – No further action required.
COUNCIL RESOLUTIONS 13 DECEMBER 2012				
NUMBER	ITEM	ACTION BY	ACTION REQUIRED	OUTCOME
307	Council – Clause 12A – Plant Replacement Program, Proposed Purchase of 34,000 Litre Water Tank Trailer in lieu of Side Tipper Trailer	GM/WM	That the Plant Replacement Program be altered to provide for the purchase of one only 34,000 litre trailer road tanker in lieu of the side tipper trailer. That quotations be called for the supply and purchase of one only 34,000 litre trailer water tanker suitable for use as the lead trailer in a road train configuration at an estimated cost of \$100,000.	Rescission Motion reported again to the April 2013 Council Meeting which was lost. Action plan instigated and implemented of original resolution.
COUNCIL RESOLUTIONS 28 FEBRUARY 2013				
NUMBER	ITEM	ACTION BY	ACTION REQUIRED	OUTCOME
343	Council – Clause 22A – Proposed Hangar Construction and Lease of Plant of Land at Cobar Regional Airport by Sullivan’s Mining and Hardware	DES/WM	That Council approve the construction of a hangar (subject to the building regulations) to be known as Hanger No. 2, on the current site of the “Aero Club”. That the applicant, Sullivan’s Mining and Hardware be responsible for the cost of relocation of the Aero Club to a site determined by the Works Manager.	Action plan instigated for implementation of resolutions. Action plan instigated for implementation of resolutions.

			<p>That Council enter into a lease with the applicant for a 5 x 5 x 5 year lease with the annual fees being in line with the Fees and Charges as determined by Council.</p> <p>That Council investigate the possibility of arranging a lease for the management and maintenance to the appropriate standard of the Cobar Aerodrome, including the house and all amenities.</p>	Expressions of interest advertising will be delayed until final result of Resources for Regions EOI known.
--	--	--	--	--

COUNCIL RESOLUTIONS 28 MARCH 2013

NUMBER	ITEM	ACTION BY	ACTION REQUIRED	OUTCOME
350	Finance and Policy Committee – Notice of Motion – Management of the Youth and Community centre	DCCS/MYFC	That expressions of interest be called for seeking an independent operation of the Youth and Community Centre.	Expressions of interest advertising will be delayed until final result of Resources for Regions EOI known.
362	Committee of the Whole Closed Council - Clause 3C – Consideration of RMS Agency Agreement	DCCS	That Council approve in principle entering an agency agreement with Roads and Maritime Services for a further three years provided that the projected revenue covers Council's costs.	Action plan instigated for implementation of resolution.

COUNCIL RESOLUTIONS 24 APRIL 2013

NUMBER	ITEM	ACTION BY	ACTION REQUIRED	OUTCOME
380	Committee of the Whole Closed Council – Clause 1C – Notice of Rescission Motion – Consideration of Tourism Cost Centre	GM	That in the year 2013/2014 that Council develops a tourism management plan that details appropriate commitments and plans that aid the tourist industry in Cobar.	Action plan instigated for implementation of resolution.

COUNCIL RESOLUTIONS 25 JULY 2013

NUMBER	ITEM	ACTION BY	ACTION REQUIRED	OUTCOME
411	Committee of the Whole Closed Council – Clause 1C – Review of Council’s Organisation Structure and Workforce Plan	GM	A report comes to council setting out the employee positions (current) in conjunction with the Q1 Review.	Appropriate information provided to the November 2013 Finance and Policy Committee Meeting – No further action required.
414	Works Committee – Report 2B – Engineering Works Report	DES/CM	Seek special funding for all highways within the Cobar Shire Council identified as “high risk hotspots”.	Letter provided to RMS – No further action required.
419	Council – Clause 10A – Proposed NSW Grain Harvest Management Scheme (GHMS) – 2013/2014	WM	That this matter be taken up with the State Government to receive additional funding to maintain these roads, and the damage caused by these vehicles.	Action plan instigated for implementation of resolution.
422	Committee of the Whole Closed Council – Clause 1C – Industrial Relations Matters	GM/HRO	That a follow up report on the financial and risk implications be presented to Councillors when available.	Initial report provided to July Ordinary Council Meeting and Committee of the Whole Closed Council – follow up report to be determined.
423	Committee of the Whole Closed Council – Clause 3C – Expressions of Interest for Lease of the Town Hall Cinema	DPES	That Council leases the cinema to the Western Studio of Performing Arts as per their expression of interest submission.	Draft lease provided to Western Studio of Performing Arts.
424	Committee of the Whole Closed Council – Clause 4C – Notice of Recession Motion – Matter of Urgency – Lease of 53 Linsley Street, Cobar – Dr Indra’s	GM	Further discussions be held to create a Council Policy regarding all Commercial lease rates on all Council properties provided for medical related services.	Appropriate reports provided to the September 2013 Council Meetings – No further action required.

	Surgery			
--	---------	--	--	--

COUNCIL RESOLUTIONS 22 AUGUST 2013				
NUMBER	ITEM	ACTION BY	ACTION REQUIRED	OUTCOME
425	Finance and Policy Committee – Report 1A – Consideration of Council’s Donation Policy	DCCS	That Council consider the draft Donation Policy and any submissions from the public at the October Ordinary Meeting of Council.	Report to be provided to the November 2013 Council Meeting – No further action required.
427	Works Committee – Report 1A – Pedestrian Access Mobility Plan (PAMP) and Access Audit	CM	That the works program be developed to address the priority one items. That the risk of un-actioned priority one items be entered into Council’s Risk Register.	Action plan instigated for implementation of resolution.
428	Works Committee – Report 1B – Expenditure on Council’s Road Network	WM	That all traffic counts be included with the road expenditure report, for the past three months at all future meetings of the Rural Roads Advisory Committee.	Documentation now included in Rural Roads Advisory Committee Agenda – No further action required.
434	Council – Clause 8A – Raw Water Standpipe	SM	That Council approve the purchase and installation of a flow meter touch pad system for the raw water stand pipe off the Hillston Road.	New system due for installation late November 2013 – No further action required.
435	Council – Clause 9A – Determination of Status of Mt Gap Road	WM	That Mt. Gap Road within Mt. Gap Station shall be dedicated a public road and remain on the Roads Register as a Shire Road. That Mr & Mrs Bourke be required to pay the additional survey costs.	Waiting on gazettal by Western Lands. Advice from Western Lands that there will be no or minimal survey costs – No further action required.

			That Mr and Mrs Bourke are to be advised of Council's decision.	Letter provided to the Bourke's – No further action required.		
437	Committee of the Whole Closed Council – Clause 1C – Tender T3-13-5 – Design and Construction of Skate Park Facility	SPO	That Council award the tender for the Cobar Skate Park (T3-13-5) to Precision Skate Parks Pty Ltd, conditional upon, and once the RDAF Round 3 funding agreement is finalised.	Action plan instigated for implementation of resolution. Engagement of Successful Contractor subject to confirmation of funding from the Commonwealth Government.		
ORDINARY COUNCIL RESOLUTIONS 26 SEPTEMBER 2013						
NUMBER	ITEM	ACTION BY	ACTION REQUIRED	OUTCOME		
444	Finance and Policy Committee – Report 2A – Christmas Functions 2013	GM/SPO	<p>That Council provides a lump sum payment of \$3,400 based on the number of staff and Councillors towards the Staff/Councillors Christmas celebrations in 2013.</p> <p>The lump sum payment be divided as follows: \$2,440 for a combined Cobar-based staff/Councillor party, \$800 for Lilliane Brady Village staff and \$160 for Euabalong staff.</p> <p>That Council determines that the offices where practical will close from 3pm on Thursday 19 December 2013.</p>	Action plan instigated for implementation of resolutions.		
445	Finance and Policy Committee – Report 3A – Rate Abandonments 2012/2013	RO	<p>That Council write-off rates totalling \$172,543.26 for 2012/2013 as follows subject to Auditors approval:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Cancelled Valuations/</td> <td>\$1,005.00</td> </tr> </table>	Cancelled Valuations/	\$1,005.00	Write-offs approved – No further action required.
Cancelled Valuations/	\$1,005.00					

			<table border="1"> <tbody> <tr> <td>Leases</td> <td></td> </tr> <tr> <td>Reascertainment</td> <td>\$614.80</td> </tr> <tr> <td>Pension Rebates</td> <td>\$112,003.62</td> </tr> <tr> <td>Category/Service Changes</td> <td>\$10,753.37</td> </tr> <tr> <td>Combined Assessments</td> <td>\$710.00</td> </tr> <tr> <td>Sale of land for non payment of rates</td> <td>\$47,456.47</td> </tr> <tr> <td>Total:</td> <td>\$172,543.26</td> </tr> </tbody> </table>	Leases		Reascertainment	\$614.80	Pension Rebates	\$112,003.62	Category/Service Changes	\$10,753.37	Combined Assessments	\$710.00	Sale of land for non payment of rates	\$47,456.47	Total:	\$172,543.26	
Leases																		
Reascertainment	\$614.80																	
Pension Rebates	\$112,003.62																	
Category/Service Changes	\$10,753.37																	
Combined Assessments	\$710.00																	
Sale of land for non payment of rates	\$47,456.47																	
Total:	\$172,543.26																	
447	Committee of the Whole Closed Council – Clause 1C – Cobar Truck Wash Options	DES/WM	That Council proceeds to investigate the options of developing a new truck wash at the rear of the Council Depot for consideration in the 2014/2015 budget with the options being to cater for construction vehicles only and both construction and stock carrying vehicles.	Action plan instigated for implementation of resolution.														
452	Council – Clause 7A – ACAA 2013 National Conference Towards Universal Design – The Future of Access	DPES	That Council approve the attendance of the Director of Planning and Environmental Services at the ACAA 2013 – National Conference to be held in Sydney on 18 to 20 November 2013.	Attendance arranged – No further action required.														
457	Council – Clause 12A – Side Tipper and Rock Crusher Report	WM	<p>That Council does not purchase the replacement side-tipper at this time.</p> <p>That Council sells the Mack Metroliner prime mover (P1110) at auction.</p> <p>That Council hires a gravel crusher on a trial basis.</p> <p>That an appropriate investigation be undertaken and reported to Council in regards to new water bores and turkey nest dams for road work construction and maintenance.</p> <p>That council does a complete evaluation of plant</p>	<p>Noted – No further action required.</p> <p>Expected to be sold at auction in early December 2013 – No further action required.</p> <p>Quotes being obtained.</p> <p>Expect a report to be produced to the December 2013 Council Meeting.</p>														

			and equipment in relation to budget, expected services levels and staff numbers prior to the 2014/2015 budget.	Expect a report to be provided to the February 2014 Council Meeting.
462	Committee of the Whole Closed Council – Clause 1C – Provision of External Audit Tender for 1/7/2013 to 30/6/2019	DCCS	That further evaluation of having the same firm acting as External Auditor and Internal Auditor is made prior to further appointments of the Internal Auditor.	Successful Tenderer engaged – No further action required.

ORDINARY COUNCIL RESOLUTIONS 24 OCTOBER 2013

NUMBER	ITEM	ACTION BY	ACTION REQUIRED	OUTCOME
466	Works Committee – Report 1A – Triple Road Trains on the Cobar Shire Road Network	CM	That Council not support the move to allow Triple Road Trains to use the Cobar Shire road network due to the inadequacy of the road network within the area.	Letter provided to RMS – No further action required.
467	Committee of the Whole Closed Council – Clause 1C – Cobar Memorial Services Club Car Park Lease Agreement	GM	That a further report be provided to the next Works Committee Meeting concerning all leasing arrangements of the CMSC car park land.	Appropriate report provided to the November 2013 Works Committee Meeting – No further action required.
468	Council – Clause 1A - Mayoral Report	GM	Appropriate advice be provided to the Local Government NSW on the disappointing and poor behaviour of Metropolitan Councillors at the Inaugural Conference.	Letter provided to Local Government NSW –No further action required.
469	Council – Clause 2A - Seniors Christmas Party	DCCS/MTPR	That the Council Senior Citizens Christmas Party be held in the Cobar Shire Council Chambers on Friday 13 December 2013.	Noted and arrangements in hand – No further action required.
470	Council – Clause 3A – Meeting Arrangements – Christmas and New Year	GM	That the following meeting arrangements be adopted for the Christmas and New Year period: <ul style="list-style-type: none"> ▪ Ordinary Council meeting – Thursday 12 	Noted and website advertising arranged – No further action required.

			<p>December (including committee meetings);</p> <ul style="list-style-type: none"> ▪ No meetings to be held during January 2014; ▪ The normal meeting cycle to resume in February 2014. <p>That the Mayor and General Manager be delegated authority, jointly, to deal with matters of an urgent nature for the period commencing 13 December 2013 to 13 February 2014, and further that if any urgent matters are dealt with under this authority that they be reported to the February 2014 Ordinary Meeting of Council.</p>	<p>Noted and appropriate report will be provided to the February 2014 Council Meeting if required – No further action required.</p>
471	Council – Clause 4A – Part-Time and Long Term Parking at Cobar Regional Airport	WM	<p>That Council approve the new fee structure to allow for Part-Time and Long Term Aircraft Parking by issuing Apron Parking Permits at Cobar Regional Airport as outlined below:</p> <p>All aircraft other than RPT/Charter:</p> <ul style="list-style-type: none"> ▪ Non-Commercial locally based aircraft (aircraft considered by Council to be permanently based at Cobar Regional Airport) up to 2,000 kg MTOW are to pay an Annual Charge of \$400.00; ▪ Commercial locally based aircraft (aircraft considered by Council to be permanently based at Cobar Regional Airport) up to 2,000 kg MTOW are to pay an Annual Charge of \$800.00; ▪ Casual – All aircraft (other than RPT/Charter) parked more than 7 days in a 4 week period \$26.00 per engine/per week; ▪ Casual – All aircraft (other than RPT/Charter) parked less than 7 days in a 4 	<p>2013/2014 Fees and Charges amended – No further action required.</p>

			week period \$15.00 per night.	
472	Council – Clause 5A – Payment of Expenses and Provision of Facilities to the Mayor and Councillors Policy	HRO	That the attached draft policy, Payment and Expenses and Provision of Facilities to the Mayor and Councillors, be adopted by Council. That a copy of the adopted policy be submitted to the Division of Local Government.	Policy distributed – No further action required. Policy provided to DLG – No further action required.
473	Council – Clause 6A – Childrens’ Services Suite of Policy Documents	MCS/DCCS	That Council adopt the Far West Family Day Care and Cobar Outside of School Hours services suite of policy documents as per the schedule in the ‘Policy Booklets’.	Policy distributed – No further action required.
474	Council – Clause 7A – Economic Development Strategy Taskforce Report	GM	That a Senior Marketing Team of Councillors, staff and two key community representatives be formed to identify opportunities to improve the economic stability of Cobar Shire.	Advertisement arranged for Community Representatives with report provided to November 2013 Council Meeting – No further action required.
475	Council - Clause 8A – First Quarterly Review of the Annual Operational Plan 2013/2014	SPO	That Council receives and endorses the first quarterly review of the 2013/2014 Annual Operational Plan covering the period July to September 2013.	Noted – No further action required.
476	Council – Clause 9A – Code of Conduct Statistical Report (September 2013)	DCCS	That the information contained there-in be made available to the Division of Local Government via their collection form by 31 December 2013.	Completed form provided to DLG – No further action required.
477	Council – Clause 10A – Significant Variations to the Budget as at 30 September 2013	DCCS	That the appropriation of the forecast increase in income be considered at the November 2013 Finance and Policy Committee meeting as part of the overall Quarter 1 Budget Review.	Report provided to the November 2013 Finance and Policy Committee Meeting – No further action required.
478	Council – Clause 11A – Expressions of Interest for Resources for the Regions Program Round 2	SPO	That Council resolves to submit Expressions of Interest to the Resources for Regions program Round 2 for the following projects and that they be listed in this priority order:	Action plan instigated for implementation of resolution.

			<ol style="list-style-type: none"> 1. Pavement strengthening works and lighting upgrades at the Cobar Regional Airport - \$2.3m; 2. Sewerage works upgrades (including expansion of the network to the Industrial Estate, Ward Oval sewer pump station refurbishment, treatment plant refurbishment and effluent reuse upgrade works - \$1.2m; 3. Reseal of the Mulya Road (RR 407), CSA Access Road (SR38) and Endeavor Access Road (SR42) - \$2.45m; 4. Refurbishment of the Cobar Community Facilities (Youth and Fitness Centre and Town Hall Cinema) - \$0.55m; 5. Reseal Hera Mine Access Road – Priory Tank Road (RR461) and Burthong Road (SR19) - \$2m. 	
--	--	--	---	--

RECOMMENDATION

That the information contained in the monthly status report be received and noted.

CLAUSE 3B – MEETING MINUTES

FILE: L5-4-3, WB1-22, C8-17, R5-36, C8-6-4

AOP REFERENCE: 3.1

ATTACHMENT: YES (PAGE 70-83)

AUTHOR: *General Manager, Gary Woodman*

Background

Councillors and Council staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes of those meetings which have been held recently for the information of Councillors. They include:

- OROC Meeting – Held at Hermitage Hill, Wellington – Friday, 18 October 2013;
- Special Cobar Water Board Meeting – Wednesday, 16 October 2013;
- Cobar Liquor Accord Committee Meeting – Tuesday, 21 October 2013;
- Rural Roads Advisory Committee Meeting – Wednesday, 6 November 2013;
- Cobar Youth Council Committee Meeting - Wednesday, 6 November 2013.

RECOMMENDATION

That the minutes of the meetings of OROC, Cobar Water Board, Cobar Liquor Accord, Rural Roads Advisory and Cobar Youth Council Committees be received and noted.

CLAUSE 4B – 2012/2013 ANNUAL REPORT

FILE: A2-2

AOP REFERENCE: 3.3.3

ATTACHMENT: YES

(PROVIDED UNDER SEPARATE COVER)

AUTHOR: *General Manager, Gary Woodman*

Purpose

To provide Council with the information contained in the 2012/2013 Annual Report.

Background

Council is required, under the Local Government Act 1993, to prepare an Annual Report in which details its achievements with respect to the objectives and performance targets set out in its Annual Operational Plan for that year.

The 2012/2013 Annual Report has now been prepared and has been provided to Councillors under separate cover for their perusal and information.

The document also contains the Audited Financial Reports and Auditors Report and should be brought to the meeting for reference during the Auditors Presentation.

RECOMMENDATION

That the information contained in the 2012/2013 Annual Report be received and noted.

CLAUSE 5B – 2014/2015 ANNUAL OPERATIONAL PLAN AND ASSOCIATED DOCUMENTS

FILE: L5-22 AOP REFERENCE: 3.3.3 ATTACHMENT: YES (PAGE 84-86)

AUTHOR: *Director of Corporate and Community Services, Kym Miller*

Purpose

To establish the timetable for the preparation and adoption of the 2014/2015 Annual Operational Plan and associated suite of documents.

Background

Council is required to have its 2014/2015 Annual Operational Plan adopted by 30 June 2014. This document includes a statement of Council's Revenue Policy for the 2014/2015 Financial Year.

The draft document is required to be on public display for a period of not less than 28 days.

The setting of rates for 2014/2015 will be a relatively simple matter as no application is on foot for a Special Rate Variation. Rates for 2014/2015 will be subject to rate pegging limits set under the Local Government Act 1993.

Council should also take the opportunity to conduct a robust review of its Long Term Financial Plan. Whilst this should be a living document at all times the successful application in 2013/2014 for a 25% general rate increase and the financing of key projects under Resources for Regions Program have had a significant impact on Council.

The *tentative* timetable for the preparation and consideration of these documents is:

April Draft Resolved for Public Exhibition;
June Documents adopted by Council.

RECOMMENDATION

That the 2014/2015 Annual Operational Plan and Associated Documents Report be received and noted.

CLAUSE 6B – COMPARISON OF VARIOUS ACTIVITIES CONTROLLED BY COUNCIL FOR YEAR ENDED JUNE 2013

FILE: A10-1-6

AOP REFERENCE: 3.1.3

ATTACHMENT: NO

AUTHOR: Director of Corporate and Community Services, Kym Miller

Background

Council has requested that after the completion of each financial year a comparison of the following activities be reported to Council for information.

ACTIVITIES	ACTUALS									
	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13
Lilliane Brady Village										
Income	1,937,189	1,795,944	1,856,613	1,890,997	2,049,321	2,010,193	2,117,329	2,336,856	2,400,614	2,498,771
Expenses	1,537,321	1,449,606	1,894,386	2,122,724	2,203,103	2,201,931	2,352,961	2,338,932	2,387,935	2,426,987
Net Surplus/(Deficit)	399,868	346,338	(37,773)	(231,727)	(153,782)	(191,738)	(235,632)	(2,076)	12,679	71,784
Youth Centre										
Income	95,705	126,826	131,573	133,313	150,228	140,665	133,050	181,540	185,222	218,064
Expenses	245,676	205,704	258,869	266,879	284,333	332,136	334,438	342,310	328,654	337,289
Net Deficit	(149,971)	(78,878)	(127,296)	(133,566)	(134,105)	(191,471)	(201,388)	(160,770)	(143,432)	(119,225)
Museum										
Income	73,182	74,142	82,461	86,558	93,504	94,601	108,121	106,456	114,537	106,486
Expenses	164,049	113,887	156,196	163,384	190,148	201,594	262,989	256,875	301,203	296,197
Net Deficit	(90,867)	(39,745)	(73,735)	(76,826)	(96,644)	(106,993)	(154,868)	(150,419)	(186,666)	(189,711)
	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13

Tourism										
Income	5,075	13,600	1,560	15,065	2,469	6,638	13,620	5,820	20,256	5,030
Expenses	143,921	160,020	172,740	196,920	194,873	202,524	176,726	172,074	197,878	196,768
Net Deficit	(138,846)	(146,420)	(171,180)	(181,855)	(192,404)	(195,886)	(163,106)	(166,254)	(177,622)	(164,738)
Special Projects										
Income	Special Projects Officer commenced February, 2006				660	1,820	20,970	7,042	9,749	25,693
Expenses					37,107	122,305	149,226	155,163	155,584	169,768
Net Deficit					(36,447)	(120,485)	(128,256)	(148,121)	(145,835)	(144,075)
Library										
Income	40,495	38,847	40,310	39,103	38,055	38,327	39,562	40,365	57,300	41,740
Expenses	225,326	186,157	246,136	255,752	298,113	319,799	312,036	316,135	314,348	315,936
Net Deficit	(184,831)	(147,310)	(205,826)	(216,649)	(260,058)	(281,472)	(272,474)	(275,770)	(257,048)	(274,196)
Swimming Pool										
Income		55,828	58,984	52,558	6,800	-	-	84,202	72,142	96,307
Expenses	92,781	214,317	195,175	170,785	188,306	316,735	404,399	444,203	492,581	488,182
Net Deficit	(92,781)	(158,489)	(136,191)	(118,227)	(181,506)	(316,735)	(404,399)	(360,001)	(420,439)	(311,875)
IT SERVICES										
Income			-	-	-	-	-	-	-	-
Expenses			226,315	234,458	124,397	121,283	114,483	97,317	159,817	157,882
Net Deficit			(226,315)	(234,458)	(124,397)	(121,283)	(114,483)	(97,317)	(159,817)	(157,882)

It should be noted that the above figures do not include capital works.

RECOMMENDATION

That the Comparison of Various Activities Controlled by Council for Year Ended June 2013 Report be received and noted.

ATTACHMENTS



ORDINARY MEETING AGENDA

THURSDAY 28 NOVEMBER 2013

~ REFERENCE TO ATTACHMENTS ~

PART A – ACTION

Page Number

Clause 2A – Presentation of Council’s Audited Financial Reports and Auditor’s Reports for 2012/2013	50
Clause 3A – Proposal to Facilitate Financial Issues in Local Government Workshop for Cobar Shire Council Councillors and Senior Staff and Other Interested Councils	51-57
Clause 4A - Expression of Interest for Executive Certificate for Elected Member Course	58-59
Clause 5A – Equal Opportunity Policy	60-63
Clause 6A – Donations Policy	64-69

PART B – INFORMATION

Page Number

Clause 3B – Meeting Minutes.....	70-83
Clause 4B – 2012/2013 Annual Report	(Under Separate Cover)
Clause 5B – 2014/2015 Annual Operational Plan and Associated Documents.....	84-86