

# **ATTACHMENTS**



## **FINANCE & POLICY COMMITTEE MEETING AGENDA**

**THURSDAY 12 JUNE 2014**

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## ~ REFERENCE TO ATTACHMENTS ~

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### PART A – ACTION

Report 1A – Risk Management Policy .....12-16

### PART B – INFORMATION

Report 3B – Rates Reconciliation to 2 June 2014.....17-18

# COBAR SHIRE COUNCIL



## RISK MANAGEMENT POLICY

FILE:P5-81

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## **PURPOSE**

The objective of this policy is to allocate resources in risk prevention so as to:

- Minimise the incidents of damage to equipment and facilities
- Minimise financial and operational risks and losses to the Council and the public, and
- Minimise the resources spent in relation to losses.

## **DEFINITIONS**

- Risk - “the effect of uncertainty on objectives” (AS/NZS ISO 31000:2009 Risk Management)
- Risk Management – “coordinated activities to direct and control an organisation with regard to risk” (AS/NZS ISO 31000:2009 Risk Management).

## **IMPLICATIONS**

To meet its obligations under this Policy, Council is required to develop an Enterprise Risk Register which will contain identified risk factors. Each risk factor will be assessed and Council will document the current controls in place for those risks rated Very High. Further controls will be considered and an action plan developed to either eliminate or minimise Council’s risk. The Enterprise Risk Register will be reviewed biennially.

## **POLICY**

It is Council’s policy to integrate the management of risk with its formal management processes in order to satisfy the objectives stated above and Council’s moral and legal obligations. The Risk Management Register Action Plan will be embedded in the Delivery Program and Operational Plan to:

- minimise risk for the Council and the community
- maintain a risk management framework that achieves best practice in managing risks associated with Council’s business activities
- implement a contemporary risk management recording and reporting system that supports the corporate integrated planning and reporting framework.

## **RESPONSIBILITY**

This policy and associated documents will provide a greater level of clarity and transparency for Directors and Managers in understanding the risk management framework with the associated responsibilities clearly documented.

## **REFERENCES**

- AS 9002 Quality Management
- AS/NZS ISO 31000:2009 Risk Management – Principles & Guidelines
- AS 4801 Safety Management Systems
- AS 14001 Environmental Management Systems
  - HB203:2006 Environmental Risk Management
- WHS Act 2011 and WHS Regulation 2011.

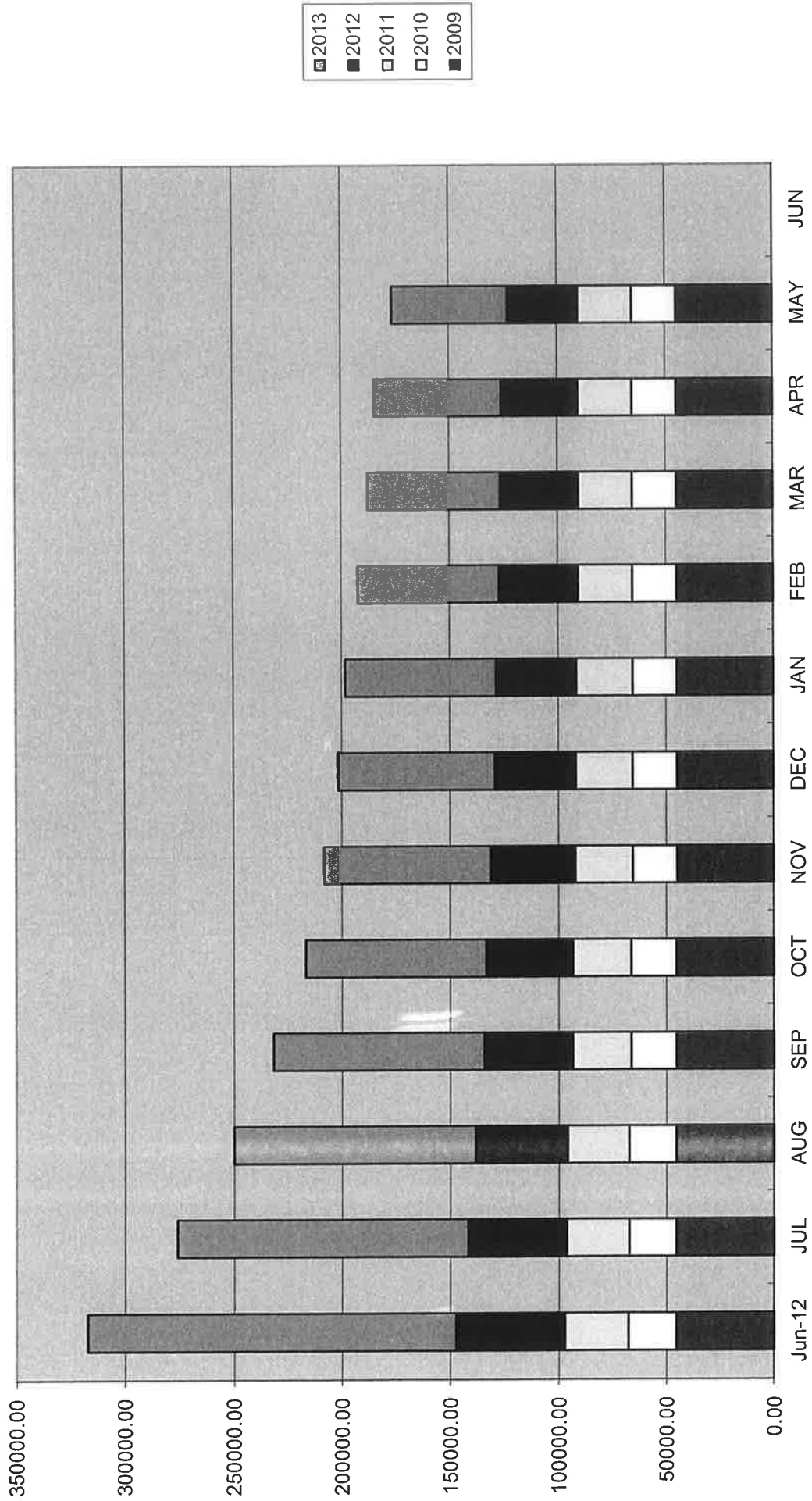
## **REFERENCES**

This policy will be reviewed every two years.

Amendment List

No.	Date Adopted	Council meeting minute No.	Responsible	Date Commenced
1	28 June 2012	134.6.2012	HRO	29 June 2012
2				

**Rate Arrears 2013-2014**  
**General Rates, Water Access, Sewer, Domestic Waste, Interest & Legal Costs**





## Total Rates Outstanding

General Rates, Water Access, Water Usage, Sewer Access, Domestic Waste, Legal Costs, Interest

